

**STANDARD AGREEMENT - AMENDMENT**

STD 213A (Rev. 4/2020)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 51 PAGES

AGREEMENT NUMBER

16-NDR-11694

AMENDMENT NUMBER

4

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR NAME

United States Forest Service, and Sierra Nevada Conservancy

2. The term of this Agreement is:

START DATE

09/26/2017

THROUGH END DATE

09/30/2024

3. The maximum amount of this Agreement after this Amendment is:

\$25,825,726

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Exhibits(s) A,B & D shall be replaced in its entirety by the new Exhibits(s) A,B & D - Amendment # 4 is extending agreement end date- No funding changes

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

SEE ATTACHED

CONTRACTOR BUSINESS ADDRESS

SEE ATTACHED

CITY

STATE

ZIP

PRINTED NAME OF PERSON SIGNING

SEE ATTACHED

TITLE

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave., Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Jenee McClain-Battiste

TITLE

SSM II, Contract Services Section  
Chief

CONTRACTING AGENCY AUTHORIZED SIGNATURE

**Jenee.McClain-Battiste** Digitally signed by Jenee.McClain-Battiste  
Date: 2023.06.21 09:29:43 -07'00'

DATE SIGNED

06/21/2023

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 06/12/1981)

STATE OF CALIFORNIA  
STANDARD  
AGREEMENT STD 213A  
(Rev. 10/2020)

U.S Forest Service,  
Sierra Nevada Conservancy  
16-NDR-11694, Am. 4

**CONTRACTOR**

---

**United States Forest Service**  
a Federal Government Agency

**JASON KUIKEN**

Digitally signed by JASON  
KUIKEN  
Date: 2023.05.26 16:42:20  
-07'00'

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Jason Kuiken  
Title: Forest Supervisor, USDA Forest Service, Stanislaus

Address:  
19777 Greenley Road  
Sonora, CA 95370

---

**Sierra Nevada Conservancy**  
a California State Agency

DocuSigned by:

*Angela Avery*

D382FA882698408

By: \_\_\_\_\_

Date: 4/10/2023  
\_\_\_\_\_

Print Name: Angela Avery  
Title: Executive Officer, Sierra Nevada Conservancy (SNC)

Address:  
11521 Blocker Drive, Suite 205  
Auburn, CA 95603

The authority and format of this  
instrument has been reviewed and  
approved for signature.

*Chor Yang* 5/26/2023  
FS Grants and Agreements Specialist DATE  
**CHOR YANG**

**EXHIBIT A****RECITALS, AUTHORITY, PURPOSE AND SCOPE OF WORK****RECITALS**

On June 22, 2015, U. S. Department of Housing and Urban Development (“HUD”) Secretary Julián Castro invited California and 39 other states and communities to compete in the second and final phase of the National Disaster Resilience Competition (“NDRC”). These finalists, representing areas that experienced a presidentially declared major disaster in 2011, 2012, and/or 2013, competed for a portion of almost \$1 billion in funding for disaster recovery and long-term community resilience.

The CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (“HCD” or “Department”) submitted an NDRC application to HUD on behalf of the State of California. This application included three (3) activities to address unmet recovery needs related to the December 13, 2013, presidentially declared disaster known as the California Rim Fire (“DR-4158”) that occurred in Tuolumne County. In response to the NDRC Notice of Funding Availability (“NOFA”) (defined below), HCD, in conjunction with other partners, developed a program known as The Community and Watershed Resilience Program (“State Program” or “Program”, (CWRP). The Program has three (3) separate activities located in Tuolumne County that are interconnected. Development of the Program and associated activities requires HCD to continue working with partners identified in the NDRC application approved by HUD.

Funding for the competition is from the Community Development Block Grant-National Disaster Resilience (“CDBG-NDR”) appropriation provided by the Disaster Relief Appropriations Act, 2013 (PL 113-2), which made emergency funds available for Hurricane Sandy and other presidentially declared disasters occurring in 2011-2013. The competition focused states’ and local jurisdictions’ efforts to prepare their communities for the impacts of climate change and to support investments in more resilient infrastructure. HCD’s NDRC application requested \$117,000,000 for the three (3) project activities, and HUD awarded \$70,359,459 on January 21, 2016. The HUD award included approximately \$19,755,000 for the development and implementation of Community Resilience Center(s) (“CRC”) to be carried out by Tuolumne County, \$22,000,000 for a proposed Biomass Utilization Fund (“BUF”) project(s) with the development and initial implementation to be coordinated by Sierra Nevada Conservancy (“SNC”) and administered by Rural Community Assistance Corporation (“RCAC”), and \$28,604,459 for the Forest and Watershed Health Project (“FWHP”) implementation to be administered by United States Forest Service (“USFS”) and coordinated by SNC. General administration funding not to exceed five (5) percent of the total award will be allocated from within each awarded activity budget.

HUD announced the NDRC funding in a NOFA publication, attached in Exhibit E (Funding Opportunity Number: FR-5800-N-29, Opportunity Title: National Disaster Resilience Competition).

The NDRC is a response to requests for funding from states and local communities to address the unmet recovery needs, through strategic community investments for resilience, to recover from past presidentially declared disasters while improving their ability to withstand future environmental shocks and stresses.

HUD has awarded NDRC funds for innovative approaches that address unmet recovery needs from past disasters while also addressing the vulnerabilities that could put Americans in harm’s way during future disasters. The competition encourages communities to consider how they can recover from a past disaster and how to avoid and mitigate future disaster losses. Applicants (i.e., the State of

**EXHIBIT A**

California) had to link or “tie-back” their proposals to the disaster from which they were recovering, as well as demonstrate how they were reducing future risks and advancing broader community development goals within their target geographic area(s).

**1. NDRC Competition Objectives**

The Competition sought to meet the following six objectives:

- A. Fairly and effectively, allocate \$1 billion in CDBG-NDR funds.
- B. Create multiple examples of modern disaster recovery that apply science-based and forward-looking risk analysis to address recovery, resilience, and revitalization needs.
- C. Leave a legacy of institutionalizing, in as many states and local jurisdictions as possible, the implementation of thoughtful, sound, and resilient approaches to addressing future risks.
- D. Provide resources to help communities plan and implement disaster recovery that makes them more resilient to future extreme weather events or other shocks, while also improving quality of life for existing residents.
- E. Fully engage community stakeholders to inform them about the impacts of climate change and develop pathways to resilience based on sound science.
- F. Leverage investments from the philanthropic community to help communities define problems, set policy goals, explore options, and craft solutions to inform their own local and regional resilient recovery strategies.

These six objectives are memorialized so that all parties to this Agreement, and all parties involved with carrying out this Agreement, better understand the purpose of the NDRC funds and fully implement the intent of the NDRC.

The NDRC NOFA defined “Partner” as a state, a unit of local government, a nonprofit entity, a private developer, a financial institution, or another entity chosen by the applicant to assist the applicant in applying for funding or in carrying out a funding award or project under this NOFA, and which submits a letter of intent and signs a partnership agreement to assist in that capacity, and which may be referenced by the applicant for purposes of demonstrating additional capacity for planning, design, financing, or implementation in applying for funding under the NOFA.

As part of the NDRC application, HCD provided executed partnership letters of intent and agreements, signed by the executive of the Partner entity, demonstrating a commitment to work collaboratively throughout the entirety of the grant application and implementation process and to undertake specified actions (see Exhibit F for copy of partnership agreements of those entities receiving NDR funding for completion of project activities under this Agreement). HCD has one formal partnership for the CRC project(s) with the County of Tuolumne. HCD has four (4) separate formal partnership agreements for the FWHP with: 1) SNC; 2) the USFS; 3) the California Department of Forestry and Fire Protection (“CAL FIRE”) and 4) California Conservation Corps (“CCC”). HCD has one partnership agreement for the BUF projects with

**EXHIBIT A**

SNC. HCD completed a selection process for a Community Based Development Organization (CBDO), selected RCAC and entered into a subrecipient agreement. HCD entered into ~~has a~~ number of other partnerships with other state agencies, but those agencies will not be a party to the HCD NDR agreements. These less-formal partnerships with Governor's Office of Planning ("OPR") and California Environmental Protection Agency ("CalEPA") continue to participate with other partners via the "Core Team". The Core Team is composed of HCD, SNC, USFS, and County of Tuolumne, CAL FIRE, RCAC and others as needed, representatives of OPR, CalEPA or other Partners. Core Team oversees HCD administration and Partner's coordination of project development to ensure that the Program becomes operational, scalable and replicable.

This Agreement supplements the partnership agreement between SNC and HCD after the HUD award of funding. This Agreement will ensure all the financial and performance requirements related to CDBG-NDR project development and implementation are met.

The Agreement must be executed before any CDBG-NDR project implementation takes place. Pursuant to FR-5936-N-01, Section V.A.1.g. (v), this Agreement and other associated partnership agreements require parties to comply with CDBG-NDR requirements, including requirements found in the Disaster Relief Appropriations Act, 2013 PL 113-2, Title I of the Housing and Community Development Act of 1974 (42 U.S.C. 5302, et seq.), the CDBG program federal regulations at 24 CFR part 570, FR-59-N-01 and any other applicable Federal Register notices, and commitments made in HCD's Phase 1 and Phase 2 NDRC applications.

As a condition of the State of California applying for CDBG-NDR funds, the State made certain certifications, which are shown in Exhibit F (Certifications), which involve at minimum:

- A. The State of California, and any contractor, subrecipient, or designated public agency carrying out an activity with CDBG-NDR funds, certifying that such entities possess the legal authority to carry out the project activities, in accordance with all applicable HUD regulations and requirements.
- B. The State of California and its Partners certifying that project activities to be administered with funds under the NDRC are consistent with the State of California's application.

HCD and HUD have entered into a federal grant agreement for CDBG-NDR funding. Under that agreement, HCD is the sole entity that will have access to HUD's Line of Credit Control System ("LOCCS") through the Disaster Recovery Grant Reporting ("DRGR") system. HCD will use DRGR to draw down CDBG-NDR funding. Under PL113-2, HCD is legally and financially accountable for the use of all funds and may not delegate or contract to any other party any inherently governmental responsibilities related to the federal grant management of the funds, such as oversight, policy development, and financial management.

CDBG-NDR regulations and requirements impose specific funding restrictions (described in Exhibit D), which apply to HCD and also to any partners under this Agreement and their subrecipients or contractors in conjunction with any NDRC project activities.

The Program is made up of three (3) different but interrelated activities. The Program is designed to create partnerships and practices needed to support resilience in the communities and natural systems in California's upper watersheds, which provide sixty (60) percent of the State's

**EXHIBIT A**

developed water resources.

**2. California's Approach: The Community & Watershed Resilience Program**

The following information describes the project activities selected for funding for the State of California's NDRC Program:

**A. Community Resilience Center ("CRC") Project Activities**

The development and operation of CRC projects in Tuolumne County that will serve multiple purposes including year-round needed services, such as, education and training facilities, commercial kitchen for local Meals-on-Wheels type programs, and children's services such as the Head Start program. On a limited basis, the CRC can serve as an evacuation center/emergency shelter as well as a facility for first responder operations. CRC location selections will include robust public participation and feasibility analysis.

**B. Biomass Utilization Fund (BUF) Project Activities**

The BUF activity was originally proposed in the NDRC application as one economic development project with multiple businesses sharing a campus facility. Based on the feasibility analysis completed in 2019, the activity changed to a scattered site economic development program. Regardless, the BUF is intended to provide options for clean disposal of un-merchantable biomass removed from the forest, clean power, and wood products facilities for repurposing any merchantable biomass. This is a two (2) phase development process, with the first phase including an area wide review of feedstock availability and costs along with an overall economic development market and feasibility analysis of a number of different biomass businesses with review of areas where sites can be located. The second phase includes selection of a BUF operator, RCAC. RCAC will solicit specific project proposals, conduct a detailed project specific feasibility analysis and if feasible, facilitate build-out and operations of the BUF. In addition, this activity can be expanded to include public facility projects that do not utilize biomass but serve a similar purpose by utilizing alternative energy systems that meet the same renewable energy goals as the BUF activity proposed in the NDRC funding application.

**C. Forest & Watershed Health Project (FWHP) Activities**

This green infrastructure project includes five (5) different activities that will restore forest, meadows, watersheds and rangelands within the Rim Fire burn area, as well as provide expansion of existing fuel breaks and the creation of one new fuel break. Given the uncertain future of drought, climate change and wildfire, FWHP activities are designed to improve forest and watershed health and resilience against further environmental disturbances while complying with all applicable environmental laws. SNC and USFS will work together to ensure the highest environmental principles are followed so sustainable forest restoration and habitat protection is accomplished.

**The foregoing recitals are a part of this Agreement.**

## EXHIBIT A

### 1. Authority and Purpose

This Cooperative Endeavor Agreement ("Agreement") will provide official notification of the conditional reservation of funding made available by the federal Disaster Relief Appropriations Act, 2013 (Public Law 113-2, approved January 29, 2013) ("Appropriations Act") and awarded under the National Disaster Resilience Competition as CDBG National Disaster Resilience ("CDBG-NDR") grants, Catalog of Federal Domestic Assistance number 14.272 – National Disaster Resilience Competition. This is a three (3) party Cooperative Endeavor Agreement between HCD, USFS and SNC.

HCD also administers the federal CDBG Program for non-entitlement jurisdictions ("CDBG" or "the Federal Program") pursuant to the provisions of 42 U.S. Code ("U.S.C.") Section 5301 et seq., 24 Code of Federal Regulations ("CFR") Part 570, Subpart I, and the California State CDBG Regulations, pursuant to 25 California Code of Regulations (CCR), Sections 7050 et seq. The Federal Program is listed in the Catalog of Federal Domestic Assistance as 14.228 - CDBG - Community Development Block Grant Program.

For many years, the Department has been successfully administering the federal CDBG Program for non-entitlement jurisdictions and has developed a boilerplate contract that it will use to make a CDBG-NDR award; this Agreement is built upon the HCD established non-entitlement boilerplate agreement language. In addition, the Department has developed a Grants Administration Manual ("GAM") specifically for CDBG-NDR and CDBG Disaster Recovery (DR) grants awarded to the Department from HUD. The CDBG-DR/NDR GAM is posted on the Department's webpage and contains all the most recent HCD forms, technical assistance and policies that Grantees need to administer CDBG-NDR or CDBG-DR grant agreements.

Hereinafter, CDBG-NDR refers to the CDBG National Disaster Resilience grant and all specific rules, regulations, policies and statutes related to CDBG and to specific CDBG-NDR funding.

In accepting this conditional reservation of CDBG-NDR funds by executing this Agreement, the USFS and SNC agree to comply with the terms and conditions of this Agreement, the representations contained in the CDBG-NDR application (the "Application") which contains the USFS and SNC's letters of intent to be a partner and initial partnership Agreements (see Exhibit F) for this funding allocation, which is incorporated herein, by reference, and the requirements of the authorities cited above and any other terms and conditions imposed by HUD, HCD or the State. For purposes of this Agreement, use of the term "Contractor" shall be synonymous with the term "Grantee" and both shall apply to USFS.

### 2. Three Party Structure

HCD is the Grantor of funds from HUD and USFS in its role as a federal agency under this Agreement shall accept CDBG-NDR funding to complete the scope of work outlined in Section 5 of this Agreement. SNC is the Program Coordinator for these CDBG-NDR funds and will oversee the work the Grantee completes under this Agreement.

To that end, SNC will work directly with the USFS to implement the Forest and Watershed Health Project, as awarded, on behalf of the Department. SNC will be the contract manager and day-to-day coordinator for the duration of this Agreement. SNC's agreement with HCD, contract

## EXHIBIT A

number 16-NDR-11311, is hereby incorporated by reference.

The USFS, SNC, and HCD will follow all processes and procedures as set forth in this Agreement and the most recent version of the HCD CDBG-DR/NDR Grant Administration Manual ("GAM"), which includes processes and procedures for completing reimbursement requests.

### 3. Eligible Activities and Costs

USFS shall only use funds under this Agreement for eligible CDBG-NDR activities and costs as authorized under existing Section 105(a) of Title I of the Housing and Community Development Act of 1974, as amended by the Appropriations Act as well as activities specified in the NDRC NOFA, and the HUD CDBG-NDR grant agreement with HCD, and in compliance with other requirement or conditions which may be imposed by HUD from Time to Time. The eligible activities under this agreement are described below in Section 5, Scope of Work.

Eligible costs for activities under this Agreement must comply with the provisions of federal Office of Management and Budget ("OMB") regulations in 2 CFR Part 200, subpart E, as may be amended from time to time. The total amount of funds drawn during the entire Agreement term must be for actual and reasonable costs incurred according to the United States Office of Management and Budget's Uniform Guidance (issued December 26, 2013). Source documentation for all time, materials and services costs must be maintained in USFS's administration files.

Eligible costs are also defined in HUD CPD Memo 13-07. Eligible planning costs are defined in 42 U.S.C. 5305(a) (12).

The OMB Uniform Guidance will supersede requirements from OMB Circulars A-87, A-133 and A-122. OMB Uniform Guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" is located at 2 CFR Chapter I and Chapter II, Part 200. OMB Circular A-122, "Cost Principles for Non-Profit Organizations" is located at 2 CFR, Part 230.

### 4. Meeting CDBG National Objective

Project activity costs expended by USFS as part of implementing the activities under this Agreement will require documentation of eligible costs for the Work described in Section 5. Per the CDBG-NDR National Objective regulations, full compliance is not achieved until the project activity is completed and urgent need identified in the NDRC application is addressed by the Work as described in this Exhibit. Therefore, for each project activity funded under this Agreement, USFS must document completion of the five (5) activities listed in Section 5 below. This documentation is required in order to be in compliance with the National Objective requirement and to provide information on beneficiaries of the project. National Objective compliance is further outlined in Exhibit D, Section 4, of this Agreement.

Any planning activities funded under this Agreement are assumed to meet a National Objective. Grantee must document all eligible staff time and materials used to conduct planning activities funded under this Agreement but does not need to document CDBG-NDR National Objective compliance.



**EXHIBIT A****5. Scope of Work and Contract Amount**

- A. The USFS shall perform the funded activities described in the Scope of Work (Work) below. These activities were included in the State of California's NDRC Application to HUD, which is on file with the Department of Housing and Community Development, Division of Financial Assistance, 2020 West El Camino Avenue, Suite 200, Sacramento, California, 95833, and which is incorporated herein by reference. All written materials or alterations submitted as addenda to the original Application and which are approved in writing by HUD are hereby incorporated as part of the Application. HCD reserves the right to require USFS to modify any or all parts of the Work in order to comply with CDBG-NDR requirements. HCD reserves the right to review and approve all Work to be performed by USFS, its contractors, and subrecipients under this Agreement. Any proposed revision to the Work by USFS must be submitted in writing for review and approval by the Department and the Core Team and may require an amendment to this Agreement. Approval of revisions shall not be presumed. Revision shall be valid upon receipt of HCD written approval.

The Scope of Work for work to be performed by SNC under this Agreement is the same Scope of Work as set forth in Section 5 of that certain Standard Agreement between HCD and SNC dated as of 05/30/2017 under contract 16-NDR-11311, which Section is incorporated by reference herein.

- B. For the purposes of performing the Work and subject to the terms of this Agreement, HCD agrees to reimburse USFS up to the amounts identified below. Unless amended, HCD shall not be liable for any costs for Work in excess of these amounts, nor any unauthorized or ineligible costs.
- C. The overall objective of the reforestation project is to create a fire resilient mixed conifer forest that contributes to an ecologically healthy and resilient landscape rich in biodiversity in the Rim Fire Burn Area. Total acreage will vary based on final costs, but will be in the range of 3,500 to 4,500 acres.

**1. Reforestation**

The reforestation activity will include the following tasks:

- a) Layout unit boundaries on the ground and verify the annual plan for reforestation;
- b) Write and administer the contracts to complete site preparation based upon needs of the site which may include the following activities: fuels reduction through biomass removal, machine piling, and/or hand falling and piling; deep tilling and forest cultivating; mastication; or manual herbicide application. These activities are designed to reduce fuel loads on these sites to lessen the impacts of future fire within the plantations and to reduce competition from existing vegetation to enhance seedling survival;

**EXHIBIT A**

- c) Perform all prescribed burning needed on the sites prior to planting, which would include pile and jackpot burning.
- d) Plant native conifer seedlings appropriate to these locations. Collect seeds as needed for ongoing reforestation efforts in the Rim Fire area; and,
- e) Write and administer the contracts and force account work for thinning, hand grubbing, control burns and/or chemical release treatments to control competing vegetation and promote tree growth.
- f) Per amendment number two (2) of this agreement, USFS will ensure compliance with Section 3 regulations, federal prevailing wage regulations and Federal Acquisition Regulations (FAR) for procurement. As a federal agency, USFS does not need to comply with Women and Minority Owned Enterprise (WBE/MBE) compliance. USFS will provide HCD with executed copies of all contracts awarded for this NDR work.

**2. Fuels Reduction and Biomass Removal**

USFS will contract out for fuels reduction and biomass removal ~~project seeks~~ to reduce fuel loading. This work will prepare for the reforestation of the Rim Fire by clearing fuels from planting sites. Total acreage will vary based on final costs, but will be in the range of 3,600 to 4,600 acres.

The fuels reduction and biomass removal activity will include the following tasks:

- a) Locate areas with excessive fuel loading where biomass impedes reforestation efforts and creates a long-term fuels hazard. To the extent possible, USFS will identify areas where NDRC biomass removal and reforestation activities will overlap on the same footprint; and,
- b) Write and administer the contract(s) for the cutting, skidding, chipping and/or hauling of the biomass material to local biomass facilities. Piling of non-merchantable/non-moveable material will also be done. Onsite piling and burning should be done only when hauling is economically or operationally infeasible.
- c) Per amendment number two (2) of this agreement, USFS will ensure compliance with Section 3 regulations, federal prevailing wage regulations and Federal Acquisition Regulations (FAR) for procurement. As a federal agency, USFS does not need to comply with Women and Minority Owned Enterprise (WBE/MBE) compliance. USFS will provide HCD with executed copies of all contracts awarded for this NDR work.

## EXHIBIT A

### 3. Rangeland Infrastructure

Rangeland infrastructure (fences, water troughs, corrals and cattleguards) play an important role in livestock management on public lands. There is currently an increased potential for livestock concentration in riparian areas, which may result in undesirable impacts to water quality and sensitive ecosystems.

The rangeland infrastructure project will occur as two (2) separate phases:

#### Phase 1:

- a) Several projects including reconstructing approximately 18.5 miles of boundary and drift fences and replacing up to 5 existing water troughs damaged by the Rim Fire. The reconstruction of these rangeland improvements is subject to discussions with current grazing permittees and may change based their current needs.
- b) Write and administer the contracts for these projects. This may include the use of force account crews. HCD will enter into a separate three (3) party agreement with SNC and California Conservation Corps (“CCC”) to accomplish and pay for some of the NDR fence replacement work. USFS will have a separate agreement with CCC that allows them to work in the forest and calls out fence work specifications. USFS will provide the fencing materials, paid for with NDR funds, to CCC for completing the fence work.
- c) Per amendment number two (2) of this Agreement, USFS will ensure compliance with Section 3 regulations, federal prevailing wage regulations and Federal Acquisition Regulations (FAR) for procurement. As a federal agency, USFS does not need to comply with Women and Minority Owned Enterprise (WBE/MBE) compliance. USFS will provide HCD with executed copies of all contracts awarded for this NDR work.

#### Phase 2:

- a) Several projects including constructing up to 4 miles of range fence, installing 4 cattle guards, developing 1 new water troughs and reconstructing 1 corral within grazing allotments affected by the Rim Fire. USFS will coordinate with the affected permittees to determine their final needs and make changes as needed.
- b) USFS and HCD will work together to complete the Environmental Analysis required under USFS and HUD NEPA and CEQA. A joint document will be utilized, if possible, but the most efficient and effective documentation

## EXHIBIT A

tools for each agency will be utilized to expedite and streamline the analysis process. Signed decision(s) by summer 2018.

- c) Write and administer the contracts for this Phase. This may include the use of force account crews to accomplish the work. HCD will have a separate three (3) party agreement with CCC to secure their services for completing NDR rangeland fence projects identified by USFS staff. USFS will have a separate agreement with CCC which allow them to do the fence work on the Forest and calls out fence specifications for their work. USFS will provide the fencing materials, paid for with NDR funds, to CCC for completing the fence work.

USFS will complete Phase 1 first and then Phase 2 as listed in this Agreement and the NDRC application. Both phases will be completed to the greatest extent possible depending on guidance from public stakeholders including permittees, the Core Team and availability of funds. USFS will strive to use CCC or other mission-driven conservation organizations to implement rangeland infrastructure work to the greatest extent possible.

### 4. Noxious Weeds Removal

Eradicate or greatly reduce noxious weed populations to mitigate the potential ecological and economic impact from invasive plant species whose introduction and/or spread was facilitated by the Rim Fire suppression, post-fire activities and the post-fire landscape. The target area is the Rim Reforestation units including a large area for deer restoration.

- a) Write and administer the contract or force account work for weed treatments, which will include hand pulling, burning and herbicide treatments on approximately 3,000 to 3,500 acres.
- b) Per amendment number two (2) of this agreement, USFS will ensure compliance with Section 3 regulations, federal prevailing wage regulations and Federal Acquisition Regulations (FAR) for procurement. As a federal agency, USFS does not need to comply with Women and Minority Owned Enterprise (WBE/MBE) compliance. USFS will provide HCD with executed copies of all contracts awarded for this NDR work.

### 5. Fuel Break Expansions

The fuel break expansion activity will expand existing safe and strategic fire defense system that is designed to reduce the threat of loss to life, property and resources and enhance the protection for the communities and natural resources of Tuolumne County.

The fuel break expansions will be within and adjacent to the Rim Fire footprint to protect adjacent communities and reforestation areas from the risk of future

## EXHIBIT A

wildfires. This expansion activity will primarily take place on existing fuel breaks that are located on public lands and private property. USFS will be responsible for contracting out all expansion work on public lands. CAL FIRE will be responsible for contracting out or performing all expansion work on private lands using match funds.

The fuel break expansion activity is a collaboration with the USFS, Stanislaus National Forest, South West Interface Team ("SWIFT"), CAL FIRE and the Yosemite Foothills and Highway 108 Fire Safe Councils, Bureau of Land Management ("BLM") and County of Tuolumne.

To complete the fuel break activity, HCD will complete the following:

- a) HCD will contract out the required NEPA and CEQA reviews for federal and state environmental compliance. HCD will work with USFS, SNC, BLM and consultant to determine the best process for complying with state and federal environmental procedures.
- b) HCD will act as Lead Agency under CEQA for state compliance. HCD will act as Responsible Entity for HUD NEPA federal compliance. HCD's consultant will ensure that BLM and USFS are able to have their own NEPA standards met for their required federal compliance.

HCD shall maintain records of all the above assistance and coordinate with SNC, CAL FIRE, and USFS to ensure the expansion work takes place in a timely fashion.

To complete the fuel break activity, USFS, SNC and CAL FIRE will complete the following:

- a) Prior to starting any fuel break work, USFS and CAL FIRE will document fuel break expansion locations including GIS coordinates and deliver GIS Shape Files to SNC and HCD, as needed.
- b) CAL FIRE will secure written authorizations from all private landowners to allow access and work on their property. CAL FIRE will facilitate the development and execution of cooperative agreements needed for different agencies to do fuel break expansion work. No work will occur on private property without required approvals and landowners written consent.
- c) All parties referenced above will collaborate with HCD and any consultant procured by HCD to fulfill all requirements for CEQA and NEPA. They will assist HCD in procuring a suitable contractor for completing NEPA/CEQA requirements.

**EXHIBIT A**

- d) USFS will provide all existing site information to environmental consultants performing the environmental analysis for NEPA and CEQA reviews.
- e) All parties will collaborate to complete all work authorization agreements with CAL FIRE and the U.S. Bureau of Land Management such as a “Good Neighbor Agreement”, “Wyden Authority” or similar authorizing instrument. SNC and USFS will work to obtain any required CalTrans permits required for the fuel break expansions.
- f) USFS to write and administer all the contract work for implementation of the fuel breaks expansions on public lands. Perform fuel removal and fuels treatments on all designated NDR fuel breaks using either mechanical mastication (grinding of brush and other vegetation), machine piling and burning or hand cutting, piling and burning.

Per amendment number two (2) of this agreement, USFS will ensure compliance with Section 3 regulations, federal prevailing wage regulations and Federal Acquisition Regulations (FAR) for procurement. As a federal agency, USFS does not need to comply with Women and Minority Owned Enterprise (WBE/MBE) compliance. USFS will provide HCD with executed copies of all contracts awarded for this NDR work.

The current NDR fuel break expansion activity includes the expansion of six existing fuel breaks and the creation of one new fuel break totaling approximately 1,940 acres, as agreed upon in this Agreement. USFS shall complete all fuel break expansion work on public lands, BLM and USFS. USFS will maintain expanded fuel break areas on National Forest System lands to ensure future benefit and operations. CAL FIRE has agreed to complete all fuel break expansion work on private lands.

In support of the overall need to complete the FWHP fuels reduction, noxious weed abatement and reforestation activities, HCD will complete the following:

- a) HCD will be the Responsible Entity (RE) for NEPA. HCD will be the repository for the Community Development Block Grant - National Disaster Resiliency (CDBG-NDR) NEPA Environmental Review Record (ERR) for all FWHP projects. HCD will complete HUD NEPA by adoption including all public noticing, comment response and Record of Decision (ROD) completion. The USFS will assist in moving this process forward and provide subject matter expertise in regard to these adoptions.
- b) HCD will also serve as “Lead Agency” in complying with the California Environmental Quality Act (CEQA) or obtaining a waiver therefrom, as applicable. HCD may use a joint NEPA/CEQA review process to minimize

## EXHIBIT A

duplication. USFS will assist HCD with completing the NEPA and CEQA documents for proposed FWHP work.

- c) HCD, as Lead Agency, will lead the public outreach efforts with assistance from SNC and USFS. These efforts may include but are not limited to:
- i. Posting public meeting/hearing notices at strategic locations, as required by law;
  - ii. Answering questions from interested parties inquiring about proposed work; and,
  - iii. Maintaining a copy of the NEPA/CEQA ERR locally for citizens to review and comment on.
  - iv. HCD and USFS will support and collaborate with each other on any legal challenges brought forth from the adoption process.
- d) HCD and its technical assistance consultant shall work cooperatively with USFS to ensure boilerplate procurement documents for contracting work on public and private lands meet federal guidelines and requirements of OMB Uniform Guidance at 2 CFR 200, the Uniform Administrative Requirements, prior to the commencement of procurement activities. HCD and its technical assistance consultant may complete monitoring activities periodically to ensure compliance.

In addition to working with procured consultants associated with the project's development, USFS and all procured consultants shall work with and be assisted by HCD staff and HCD's technical assistance consultant as part of implementing the FWHP project. USFS is responsible for and shall ensure the completion of the Work in accordance with the criteria set forth above. If approved by the Core Team, USFS shall sign an amendment to this Agreement. In the event that there are excess funds remaining in the budget after the completion of the five (5) approved FWHP activities, all such excess funds shall be retained by or returned to HCD, as the case may be, so that HCD may reallocate such funds to other CDBG-NDR project activities if HUD so approves.

## 6. Budget

### USFS budget:

Activity	Activity Amount Matrix Code	National Objective	Grant Funds
Public Improvements FHWP	03	Urgent Need	\$25,825,726
<b>TOTAL</b>			<b>\$25,825,726</b>

**EXHIBIT A****SNC budget:**

SNC does not have a budget associated with the activities in this Agreement. As outlined in Section A (2), SNC and HCD have a separate agreement, 16-NDR-11311, which provides funding to SNC for CDBG-NDR activities they will conduct under this three (3) party agreement. This same agreement, incorporated by reference into this Agreement contains SNC scope of work to be conducted with USFS and HCD.

**7. Budget Line Item Adjustments**

Line-item adjustments shall be for Matrix Codes, if HUD changes an activity matrix code(s) or if there is an error in recording the activity code, HCD will inform USFS in writing and the correction shall not require an amendment to this Agreement.

**8. Other Funding Sources**

USFS shall report on the value of other funding contributions included as match for each project activity via the Project Set-Up/Completion Report. The Project Set-Up/Completion Report is the report, which conveys the information needed to establish a project-specific account in the DRGR system. This information may also be entered into the NDR web-based grant management software system, pursuant to data entry instruction from HCD's technical advisory consultant, by USFS. USFS shall validate eligibility of leverage with HCD's CDBG-NDR technical assistance provider. The Project Set-up/Completion Report is used to convey any changes to the project-specific accounts and report the final project-specific information into DRGR.

**9. Payment Process**

USFS shall follow the set-up, completion and payment process provisions outlined in **Exhibit B**. Eligible travel costs may be paid from the Grant Funds, but only if such costs are eligible and incurred in accordance with State travel laws.

**10. Administrative Requirements****A. Documentation and Record-Keeping****1) Records to be Maintained**

USFS shall maintain all records required by 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but are not limited to:

- a) Records providing a full description of each activity under taken;
- b) Records demonstrating that each activity undertaken meets one the National Objective of meeting an Urgent Need, per the CDBG-NDR program requirements;



**EXHIBIT A**

- c) Records required to determine the eligibility of staff administrative services;
- d) Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG-NDR assistance, if applicable;
- e) Records documenting compliance with the fair housing and equal opportunity components of the CDBG-NDR program, if applicable;
- f) Financial records as required by 24 CFR 570.502(a)(15);
- g) Personnel, property and financial records, adequate to identify and account for all costs pertaining to this Agreement and such other records as may be deemed necessary by HCD to assure proper accounting for all project funds; and,
- h) Other records necessary to document compliance with Subpart K of 24 CFR Part 570, regarding environmental requirements.

**B. Closeouts**

USFS's obligations under this Agreement shall not end until all closeout requirements set forth in 24 CFR 570.509 are completed. The terms of this Agreement shall remain in effect during any period that USFS has control over CDBG funds, including program income.

**C. Use and Reversion of Assets**

The use and disposition of immovable property, equipment and remaining Grant Funds under this Agreement shall be in compliance with all CDBG regulations, which include but are not limited to the following:

- 1) USFS shall transfer to HCD any Grant Funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination of this agreement.
- 2) Immovable property under USFS control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives set forth in 24 CFR 570.208 until five (5) years after expiration of this Agreement (or such longer period as HCD deems appropriate). If USFS fails to use such immovable property in a manner that meets a CDBG National Objective for the prescribed period of time, USFS shall pay to HCD an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. Such payment shall constitute program income to HCD. USFS may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

**EXHIBIT A**

- 3) In all cases in which equipment acquired, in whole or in part, with Grant Funds is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by USFS for activities under this Agreement shall be: (a) transferred to HCD for the CDBG program; or (b) retained by USFS after compensating HCD an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment.

**11. General Conditions****A. Independent Contractor**

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee, partnership or joint venture between the Parties. USFS shall at all times be and remain an independent contractor with respect to all services to be performed under this Agreement. HCD shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance and workers' compensation insurance, as USFS is an independent contractor and is responsible for the same.

**B. HCD Recognition**

USFS shall ensure recognition of the role of HCD and the U.S. Department of Housing and Urban Development in providing services through this Agreement. All activities, facilities and items used pursuant to this Agreement shall be prominently labeled as to funding source. In addition, USFS will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

**C. Amendments**

The parties may amend this Agreement at any time, provided that such amendments make specific reference to this Agreement, are executed in writing, signed by a duly authorized representative of each signatory hereto, and approved by HCD. Such amendments shall not invalidate this Agreement, nor relieve or release the Parties from its obligations under this Agreement.

HCD may require a written amendment to this Agreement to conform the Agreement to federal, state and local governmental laws, regulations, executive orders, guidelines, policies and available funding amounts. Failure of USFS to execute the written amendment required by HCD may constitute, at HCD's sole discretion, a basis for termination of this Agreement for cause.

**12. No Assignment**

No party may transfer or assign this Agreement or transfer or assign any of its rights or assign any of its duties hereunder without the express written consent of the other parties. However, if

**EXHIBIT A**

the parties do mutually agree to an assignment, all rights and obligation set forth herein shall inure to the benefit of the parties and to their respective successors and assigns.

**13. Severability**

The terms and provisions of this Agreement are severable. Unless the primary purpose of this Agreement would be frustrated, the invalidity or unenforceability of any term or condition of this Agreement shall not affect the validity or enforceability of any other term or provision of this Agreement. The parties intend and request that any judicial or administrative authority that may deem any provision invalid, reform the provision, if possible, consistent with the intent and purposes of this Agreement, and if such a provision cannot be reformed, enforce this Agreement as set forth herein in the absence of such provision.

**14. Counterparts**

This Agreement may be executed in identical, duplicate counterparts with each separate counterpart consisting of a valid and binding conveyance. Each of the undersigned agrees that their respective signature pages and acknowledgments may be removed from their respective counterpart and attached to a single original of this instrument.

**15. Entire Agreement**

This Agreement constitutes the entire understanding and reflects the entirety of the undertakings between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements. There is no representation or warranty of any kind made in connection with the transactions contemplated hereby that is not expressly contained in this Agreement.

**16. No Authorship Presumptions**

Each of the parties has had an opportunity to negotiate the language of this Agreement in consultation with legal counsel prior to its execution. No presumption shall arise or adverse inference be drawn by virtue of authorship. Each party hereby waives the benefit of any rule of law that might otherwise be applicable in connection with the interpretation of this Agreement, including but not limited to any rule of law to the effect that any provision of this Agreement shall be interpreted or construed against the party who (or whose counsel) drafted that provision. The rule of no authorship presumption set forth in this section is equally applicable to any person that becomes party by reason of assignment and/or assumption of this Agreement and any successor to a signatory party.

**17. Applicable Law, Controversies and Venue**

Any claim or controversy arising out of this Agreement shall be resolved under Disputes, Section 46 of Exhibit D hereto.

This Agreement shall be governed by and construed in accordance with the laws of California. Exclusive venue and jurisdiction shall be vested in Sacramento County, California.

**18. No Personal Liability of Individual Representatives**

**EXHIBIT A**

No covenant or agreement contained in this Agreement shall be deemed to be the covenant or agreement of any official, trustee, officer, agent or employee of any corporate party in his individual capacity, and neither the officers of any party nor any official executing this Agreement shall be personally liable with respect to this Agreement or be subject to any personal liability or accountability under this Agreement by reason of the execution and delivery of this Agreement.

**19. Delay or Omission**

No delay or omission in the exercise or enforcement of any right or remedy accruing to a party under this Agreement shall impair such right or remedy or be construed as a waiver of any breach theretofore or thereafter occurring. The waiver of any condition or the breach of any term, covenant, or condition herein or therein contained shall not be deemed to be a waiver of any other condition or of any subsequent breach of the same or any other term, covenant or condition herein or therein contained.

**20. Prohibited Activity**

USFS is prohibited from using, and shall be responsible for its contractors and sub-contractors being prohibited from using, the funds provided herein or personnel employed in the administration of the program for political activities, inherently religious activities, lobbying, political patronage, nepotism activities, and supporting either directly or indirectly the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. USFS will comply with the provision of the Hatch Act (5 U.S.C. 1501 *et seq.*), which limits the political activity of employees.

**21. Safety**

USFS shall exercise, and shall ensure that its contractors and subcontractors exercise, precaution at all times for the protection of persons and property and shall be responsible for all damages or property, either on or off the worksite, which occur as a result of their performance of the work. The safety provisions of applicable laws and building and construction codes, in addition to specific safety and health regulations described by 29 CFR 1926, shall be observed and USFS shall take or cause to be taken such additional safety and health measures as USFS may determine to be reasonably necessary.

**22. Fund Use**

USFS agrees not to use proceeds from this Agreement to urge any elector to vote for or against any candidate or proposition on an election ballot nor shall such funds be used to lobby for or against any proposition or matter having the effect of law being considered by the California Legislature or any local governing authority. This provision shall not prevent the normal dissemination of factual information relative to a proposition on any election ballot or a proposition or matter having the effect of law being considered by the California Legislature or any local governing authority.

USFS, and SNC, and all of its sub-contractors shall certify that they have complied with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) and that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence

**EXHIBIT A**

an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee or a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. USFS and each of its contractors and subcontractors shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

**23. Subcontractors**

USFS may, with prior written permission from HCD, enter into subcontracts with third parties for the performance of any part of USFS' duties and obligations hereunder. In no event shall the existence of a subcontract operate to release or reduce the liability of USFS to HCD for any breach in the performance of or any subcontractor's duties.

**24. Copyright**

No materials, including but not limited to reports, maps, or documents produced as a result of this Agreement, in whole or in part, shall be available to USFS for copyright purposes. Any such material produced as a result of this Agreement that might be subject to copyright is the property of and all rights shall belong to HCD.

All records, reports, documents, or other material or data, including electronic data, related to this Agreement and/or obtained or prepared by USFS and all repositories and databases compiled or used, regardless of the source of information included therein, in connection with performance of the services contracted for herein shall become the property of HCD, shall, upon request, be returned by USFS to HCD at termination or expiration of this Agreement. Cost incurred by USFS to compile and transfer information for return to HCD shall be billed on a time and materials basis, subject to the maximum amount of this Agreement. Software and other materials owned by USFS prior to the date of this Agreement and not related to this Agreement shall be and remain the property of USFS.

HCD will provide specific project information to USFS necessary to complete the services described herein. All records, reports, documents and other material delivered or transmitted to USFS by HCD shall remain the property of HCD and shall be returned by USFS to HCD, upon request, at termination, expiration or suspension of this Agreement.

**25. Public Communication**

HCD, USFS and SNC shall coordinate all public communications regarding the activities of the Projects funded under this Agreement.

**26. No Third-Party Beneficiaries**

Nothing herein is intended and nothing herein may be deemed to create or confer any right, action, or benefit in, to, or on the part of any person not a party to this Agreement. Notwithstanding the foregoing, this provision shall not limit any obligation which either Party has to HUD in connection with the use of CDBG funds, including without limitation the obligations to provide access to records and cooperate with audits as provided in this Agreement.

**EXHIBIT A**

**27. Term of Agreement, Period of Performance and Deadlines, Date of Completion**

The term of this Agreement will begin upon date of execution by HCD and end on September 30, 2023 2024. With the exception of the Grant Closing Requirements set forth in Exhibit B, Section 6, USFS shall complete the project activities as set forth below.

**Forest and Watershed Health Project (FWHP):**

- A. FWHP project activities shall be completed by: 04/30/2023 2024
- B. All project funds under this Agreement shall be expended by: 06/30/2023 2024
- C. **Submission of Project closeout documents and final Funds Request (FR) by: 07/30/2024**

All final Requests for Funds (RFF) must be submitted no later than 30 days after the expenditure deadlines listed in above subparagraphs.

This Agreement will expire on: 09/30/2023 2024

Performance measure requirement deadlines during the period of performance are provided in Exhibit B, Section 7. This Section also includes language relating to penalties for non-performance.

**28. State Contract Manager**

The State Contract Manager for this Agreement represents the Department and its Division of Financial Assistance. Unless otherwise informed, any notice, report or other communication required to be given to HCD by this Agreement shall be in writing and sent via first class mail to the State Contract Manager at the following address:

Contract Manager, CDBG-NDR  
Division of Financial Assistance, Suite 200  
Department of Housing and Community Development  
P.O. Box 952054  
Sacramento, California 94252-2054

**29. Grantee Contract Administrator**

The Grantee's Contract Administrator (must be a Grantee employee) for this Agreement is listed below. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be sent by first class mail to the following address:

Grantee:	United States Forest Service
----------	------------------------------

**EXHIBIT A**

Contract Administrator:	Mr. Michael Jow Resource Management Staff Officer Stanislaus National Forest 19777 Greenly Road Sonora, CA 95370
Phone:	(209) 283-4547
Email:	michael.jow@usda.gov

**30. SNC Contract Administrator**

The SNC Contract Administrator (must be an SNC employee) for this Agreement is listed below. Unless otherwise informed, any notice, report or other communication required to be given to SNC by this Agreement shall be in writing and sent by first class mail to the following address:

Project Coordinator:	State of California, Sierra Nevada Conservancy (SNC)
Contract Administrator:	Mr. Elliott Vander Kolk Policy and Outreach Division Sierra Nevada Conservancy 11521 Blocker Drive, Suite 205 Auburn, CA 95603
Phone:	(530) 823-4692
Email:	Elliott.VanderKolk@sierranevada.ca.gov

**EXHIBIT B****SET-UP/COMPLETION AND PAYMENT PROVISIONS****1. Definitions**

- A. "Activity" includes, without limitation, the following HUD eligible activities as per the Act:
- 1) Business Financial Assistance (Section 105(a)(17))
  - 2) Planning (Section 105(a)(14))
  - 3) Public Improvements/Facilities (Section 105(a)(2))
- B. "General Administration" refers to eligible administrative expenses as provided in Sections 105(a)(13) of The Act [42 USC 5305(a)(12).]
- C. "Funds Disbursement" refers to the forms and processes required to request the draw down of CDBG-NDR funds (Funds Requests must be a minimum of \$1,000).
- D. "State Program" means the Community and Watershed Resilience Program (CWRP) as outlined in Phase 1 and Phase 2 of the NCRC application submitted by HCD on behalf of the State of California.
- E. "Project" means the HUD approved, CDBG-NDR eligible activity carried out at an approved site with an approved scope of work.
- F. "Project Set-Up" refers to the forms and processes required to reserve funds associated with specific Projects for CDBG-NDR funds in DRGR.
- G. "Project Completion" refers to the form and processes required to report a Project as "complete." The Project Completion Report must be submitted to the Department with, or prior to, the final funds disbursement request. If the Activity is not completed, such that a national objective is not met and a Project Completion Report for the full amount drawn cannot be filed, all CDBG-NDR activity funds for the Project must be repaid to the Department.

Each Project Activity must meet a National Objective, pursuant to 24 CFR 570.483 and CDBG-NDR regulations to be considered eligible.

**2. General Conditions Clearance and Set-Up Requirements**

Grantee shall submit the following for the Department's approval, prior to Project Set-Up:

- A. The "General Conditions Clearance Checklist" for each funded activity, on a form provided by the Department, and any required supporting documentation.
- B. Any other documents, certifications, or evidence deemed necessary by the Department



**EXHIBIT B**

prior to Project Activity Set-Up.

**3. Individual Project or Activity Set-Up/Completion Requirements**

Grantee shall submit the following documentation to the Department:

- A. Project Set-Up Report for each individual project activity.
- B. Any other documents, certifications, or evidence deemed necessary by the Department prior to Project Set-Up and Completion Report.
- C. Project Set-Up Report must contain a DUNS number for each entity involved in implementation of CDBG-NDR activities.

**4. Expenditure of Funds****A. General Administration**

Costs for general administration may neither be incurred nor funds expended until execution of this Agreement by the Department, unless the Grantee has received prior written approval from the Department. Department certified that Grantee may incur costs pursuant to October 4, 2016 letter from HCD to Grantee which identifies HUD-approved pre-agreement costs incurred after January 21, 2016, in compliance with FR 5936-N-01 and the e-mail communication from HUD to HCD received by HCD on September 28, 2016.

**B. Compliance with the Federal Office of Management and Budget (OMB) OMB Uniform Requirements, 2 CFR 200 Audit Requirements**

Funds will not be disbursed to any Grantee identified by the State Controller's Office (SCO) as non-compliant with the Federal Single Audit Act, as described in the OMB Circular A-133, (audits of state, local governments and non-profit organizations), OMB 2 CFR 200. 501, 505, and 511 and OMB Uniform Guidance, until such compliance is demonstrated to the satisfaction of the Department.

**C. Grant Administration**

The Grantee shall administer this Agreement in accordance with the provisions of Section 7097 through and including Section 7126 of Title 25 of the California Code of Regulations (CCR). Grantee shall also ensure all grant administration costs are eligible per Exhibit A, Section 2 of this Agreement.

**EXHIBIT B****5. Method of Payment**

The Grantee shall submit a Financial Report and fill in all information required by Grants Network, the Department's web-based system, also called Grant Management Software (GMS). When submitting a Financial Report in GMS, all required supporting documents for proving eligible costs must also be uploaded for HCD staff review. The GMS will notify HCD Contract Manager, as specified in Exhibit A, Section 11, and that staff will review and process the Financial Report for payment. The Department shall not authorize payments unless it has determined the activity costs have been incurred, the represented work has been satisfactorily performed, reasonable, and completed, and the costs are eligible and in compliance with the terms of this Agreement.

**A. Reimbursements**

- 1) Grantee shall work with HCD's technical assistance consultant to set up accounting and recordkeeping systems for themselves and other agencies involved in CDBG-NDR activity implementation to ensure documentation of all eligible costs is on file prior to submitting a funds request.
- 2) All CDBG-NDR Program Income ("PI") on deposit must be expended first, prior to requesting grant funds under this Agreement.
- 3) Payment shall be made as progress payments for work completed. Grantee shall request payment for Work completed on forms provided by the Department and subject to such documentation as the Department may require.
- 4) The Department shall not authorize payments unless it determines that the CDBG-NDR funds were expended in compliance with the terms and provisions of the CDBG-NDR NOFA, Federal Register Notice FR-5936-N-1 and this Agreement.

**B. Advance Payments**

HCD will not allow for any advances under this agreement. Funds requests for reimbursement of eligible costs are the sole method of payment.

**C. Timing Final Payment Requests**

- 1) Grantee's Final Reimbursement Request: Grantee shall submit a final funds request for reimbursement (no advance allowed) of final costs no later than sixty (60) calendar days after expenditure deadlines of this Agreement, shown in Exhibit A, Section 27.
- 2) Return of Unexpended Funds: All funds received by the Grantee but not expended by the expenditure deadline of this Agreement must be accounted for and returned. Funds shall be returned in accordance with the current State CDBG Grant Administration Manual (GAM). All returned funds will be disencumbered.

**EXHIBIT B**

- 3) All Funds Not Previously Requested: If the final funds disbursement request for activity costs expended during the term of this Agreement has not been received by the Department by expenditure deadline shown in Exhibit A, Section 9 27, the Department shall disencumber any funds remaining and grant funds will no longer be available for the Grantee. Thus, time is of the essence with respect to the Grantee's submittal of the final payment request.

**6. Grant Closing Requirements**

- A. Grantee shall work with HCD's technical assistance consultant, at HCD's direction, to ensure all agencies as well as Grantee submits the following no later than 90 days after expiration of this Agreement.
  - 1) Final Set-Up and Completion Reports, received and approved by the Department.
  - 2) Closeout Certification Letter.
  - 3) Final Monthly **Activity** Report;
  - 4) Quarterly Performance Report (QPR);
  - 5) Final Labor Standards Report, if applicable;
  - 6) Evidence, satisfactory to the Department, of compliance with any other Special Conditions or compliance requirements of this Agreement.

**7. Grantee Requirement to use Performance Measures and Penalty Language**

Under Federal Register Notice FR-5936-N-01, all agreements that are paid for with CDBG-NDR funding must have performance measure and penalty language. Grantee agrees to include this language in each contract or agreement that is paid for with CDBG-NDR funds. The performance measure language is used to ensure that work under the agreement is done in a timely fashion.

**8. Performance Measures and Penalties for Forest and Watershed Health Project (FWHP)**

- A. Per Federal Register Notice FR-5936-N-01, all agreements that are paid for with NDR funding must have performance measures and penalties. If circumstances arise in which the performance measures cannot be met, then USFS must work closely with HCD, CCC, CAL FIRE and SNC to ensure the FWHP Work proceeds to completion prior to expiration of the Agreement. If USFS becomes aware of any potential measure barriers, USFS will promptly notify HCD and SNC to mitigate or eliminate the barriers and/or to request an

## EXHIBIT B

extension of time prior to the performance measure deadline. The following performance measures are included in this Agreement:

- 1) No later than three (3) months after execution of this Agreement, USFS shall submit to SNC a detailed timeline for implementing all FWHP activities detailed in Exhibit A, Section 5. Once approved by SNC and HCD, the timeline shall be binding on an annual basis, and updated with submittal of USFS annual work plan in January of each year. If USFS fails to meet milestones set forth in the timeline and annual plan, USFS shall work with SNC to develop a mitigation annual work plan as described in subsection B, below.
- 2) No later than twelve (12) months after execution of this Agreement, USFS shall enter into one or more agreements with CALFIRE to coordinate and implement fuel break expansion and construction work.
- 3) Per Exhibit A, Section 27, all FWHP work must be completed by April 30, 2023 2024.

### B. Penalties

If any FWHP performance measures listed above are not met, or any performance measures set forth in the timeline to be developed by USFS, pursuant to subparagraph 1 above, as a penalty (and within 30 calendar days of being missed) USFS shall diligently work with SNC to submit to HCD: (a) a written mitigation plan specifying the reason for the delay; (b) the actions to be taken to complete the task that is the subject of the missed measure deadline; and, (c) the date by which the completion of said task will occur.

The Department reserves the right to withhold further payments to USFS until such time as satisfactory progress is made toward meeting the performance measures. HCD reserves all rights and remedies available to it in case of a default by USFS of its responsibilities and obligations under the terms of this Agreement.

**EXHIBIT D****CDBG TERMS AND CONDITIONS****1. Effective Date and Commencement of Work**

This Agreement is effective upon approval by the Department.

- A. Grantee cannot incur any costs until the execution of this Agreement unless prior written approval has been given by HCD. Written approval for Grantee to incur pre-agreement administrative costs is contained in a letter from HCD to Grantee dated October 4, 2016, pursuant to an e-mail from HUD to HCD dated September 28, 2016, authorizing certain work to be performed after January 21, 2016 in compliance with FR-5936-N-01. Grantee cannot incur any costs until the execution of this Agreement, unless prior written approval has been given by HCD.
- B. For certain project activities, HCD must receive the Authority to Use Grant Funds from HUD prior to the commitment and/or commencement of project acquisition or construction work.
- C. Grantee cannot be reimbursed for any project costs until the Department has issued written clearance of all general conditions and any special conditions required.

**2. Sufficiency of Funds**

- A. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if this Agreement were executed after the determination was made.
- B. As noted in Section 38 below, this Agreement is valid and enforceable only if sufficient funds are available to the Department by the United States Government for the purposes of the CDBG-NDR Program. In the event there is a withdrawal of, or any limitation on, the Department's expenditure authority or any funding of the Program, the Department may elect to terminate this Agreement, in whole or in part, in its sole discretion and upon ten (10) days written notice to Grantee. In addition, this Agreement is subject to any additional restrictions, limitations, conditions or statute enacted by the Congress or State Legislature, promulgated in State or federal regulations or any State or federal statute, as now in effect and as may be amended from time to time which may affect the provisions, terms, or funding of this Agreement in any manner.

**3. Litigation**

- A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.

**EXHIBIT D**

- B. Grantee shall notify the Department immediately of any claim or action undertaken by or against it which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department.
- C. In the event that any legal or administrative claim or action (“Claim”) is taken, filed, or asserted by or against any party to this Agreement, or any contractor or subcontractor thereof, or with respect to the NDR project(s), the Department may, in its sole and absolute discretion, and in addition to any other rights or remedies it may have hereunder, elect to either suspend or terminate this Agreement, in whole or in part, or to proceed forward under this Agreement. The Department shall have a period of ninety (90) days from its receipt of notice of a Claim to notify Grantee in writing of its decision to either suspend, terminate, or proceed forward. In the event the Department elects to terminate this Agreement, Grantee shall promptly submit its final Funds Request, together with those of its contractors and subcontractors, to the Department for processing, and upon payment thereof, the parties shall have no further rights or obligations under this Agreement, except for those rights and obligations which are expressly stated as surviving such a termination. Grantee shall ensure that all contracts or agreements with its contractors or subcontractors shall contain a provision similar to this section 3(C).

**4. National Objectives**

All grant activities performed under this Agreement must be CDBG-NDR eligible, have eligible and reasonable costs, and be documented as meeting one of the National Objectives of the HUD regulations, as included in the NDRC Application authorized by HUD. For BUF projects, the eligible activity is Economic Development and the National Objective associated with that eligible activity is benefit to low- and moderate-income persons. Low income benefit for economic development is typically achieved by providing jobs or services from the assisted business to low income persons or service areas. National Objective standards are found under Title I of the Housing and Community Development Act of 1974. For NDR funding, waivers related to National Objective are published over the course of the CDBG-NDR program in Federal Register Notices. For the purposes of the NDR grant, General Administration and Planning Activities are assumed to meet a CDBG National Objective.

- A. Activity primarily benefits HUD defined low- or moderate-income (“LMI”) person(s) or household(s) or family. The term low- or moderate-income is defined by HUD as a person whose family or household has an annual income of no more than 80% of the current median area income on a county level. These income limits are annually determined by HUD, per 24 CFR, Part 570.483(b). LMI benefit may also be determined on an area basis (LMA), for project activities that provide a service and have a defined service area. To be LMA, a service area must contain a concentration of LMI families/households. For this NDR award of funds to the Department, HUD has granted a waiver reducing the minimum area benefit percentage from fifty one percent (51%) to thirty eight percent (38%). So, if a project provides a service to an area that is documented as 38% or greater LMI, then it will meet this National Objective is met as via LMA status.
- B. Activity eliminates conditions of Slum or Blight (on a spot or area basis) is an eligible CDBG

**EXHIBIT D**

National Objective. Slum and Blight's definition is found in 24 CFR, Part 570.483(c). The use of Slum or Blight is not eligible under CDBG-NDR without prior Departmental written approval.

- C. Meeting an Urgent Need is an eligible CDBG National Objective under 24 CFR, Part 570.483(d). This National Objective was provided a waiver under Federal Register Notice FR-5936-N-01, Section V. A. 1. d. for activities using Urgent Need.

**5. Public Benefit Standards for Certain Economic Development (ED) Activities**

Per 24 CFR 570.482(f), (g) and 570.483(b)(4), the Grantee is responsible for providing fulfillment of HUD required public benefit standards when activities under this Agreement qualify as special ED activities. The NDRC NOFA and Federal Register Notice FR-5936-N-01 waives the public benefit subsidy standards at 42 U.S.C. 5305(e)(3), 24 CFR 570.482(f)(1), (2), (3), (4)(i), (5), and (6), and 570.209(b)(1), (2), (3)(i), (4), for economic development activities designed to create or retain jobs when assisting for profit businesses (including, but not limited to, long-term loans, short-term loans, and grants for infrastructure projects).

Grantee shall ensure public benefit standards are reported and source documentation is maintained on compliance with these standards. An example of public benefit is creation or retention of jobs, so documentation of the jobs resulting from investment of NDR funds would be maintained. In addition, documentation of jobs within certain salary ranges; the average amount of assistance provided per job, by activity or program; the North American Industry Classification System (NAICS) code for each business assisted; and the types of jobs must be on file. HUD is also waiving 570.482(g) and 570.209(c) and (d) to the extent these provisions are related to public benefit.

These Economic Development (ED) activities must also comply with CDBG's six (6) underwriting standards, per 24 CFR Part 570.482(e).

**6. Waivers**

No waiver or any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement or to require at any time performance by the Grantee of these provisions shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

**7. Uniform Administrative Requirements**

The Grantee and all other recipients of grant funds shall comply with the policies, guidelines and requirements of OMB Uniform guidance at 2 CFR 200 the Uniform Administrative Requirements, effective July 1, 2015.

**8. Non-Performance**

In the event that the National Objective requirements are not met due to any action or inaction of Grantee, the Department may, in its sole discretion, require reimbursement of part or all project funding disbursed to Grantee under this Agreement, whether before or after the date of non-

**EXHIBIT D**

compliance.

Prior to closing out this Agreement, the Department will review the actual National Objective and/or Public Benefit achievements of the project activities with Grantee.

**9. Affirmatively Furthering Fair Housing**

Per Federal Register Notice FR-5936-N-01, Section 3: V.C.1.b., all activities under this Agreement and under all associated three party agreements, shall be carried out in a manner that affirmatively furthers fair housing, as required by section 808 (e) (5) of the Fair Housing Act, as amended (42 U.S.C. 3608 (e) (5)).

**10. Equal Opportunity Requirements and Responsibilities**

Grantee and its contractors and subrecipients shall comply with all of the following:

- A. Title VI of the Civil Rights Act of 1964: This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination based on race, color, and/or national origin under any program or activity receiving federal financial assistance.
- B. Title VII of the Civil Rights Act of 1968 (The Fair Housing Act): This act prohibits discrimination in housing on the basis of race, color, religion, sex and/or national origin. This law also requires actions which affirmatively promote fair housing. Grantee will meet all civil rights related requirements pursuant to 24 CFR 570.503(b)(5).
- C. Restoration Act of 1987: This act restores the broad scope of coverage and clarifies the application of the Civil Rights Act of 1964. It also specifies that an institution which receives federal financial assistance is prohibited from discriminating on the basis of race, color, national origin, religion, sex, disability or age in a program or activity which does not directly benefit from such assistance.
- D. Section 109 of Title 1 of the Housing and Community Development Act of 1974 [42 U.S.C. 5309]: This section of Title 1 provides that no person shall be excluded from participation (including employment), denied program benefits, or subject to discrimination on the basis of race, color, national origin, or sex under any program or activity funded in whole or in part under Title 1 of the Act.
- E. The Fair Housing Amendment Act of 1988: This act amended the original Fair Housing Act to provide for the protection of families with children and people with disabilities, strengthen punishment for acts of housing discrimination, expand the Justice Department jurisdiction to bring suit on behalf of victims in federal district courts, and create an exemption to the provisions barring discrimination on the basis of familial status for those housing developments that qualify as housing for persons age 55 or older.
- F. The Housing for Older Persons Act of 1995 (HOPA): Retained the requirement that the housing facilities must have one person who is 55 years of age or older living in at least



## EXHIBIT D

- 80% of its occupied units. The act also retained the requirement that housing facilities publish and follow policies and procedures that demonstrate intent to be housing for persons 55 or older.
- G. The Age Discrimination Act of 1975: This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination on the basis of age under any program or activity receiving federal funding assistance. Effective January 1987, the age cap of 70 was deleted from the laws. Federal law preempts any State law currently in effect on the same topic including: KRS 18A.140; KRS 344.040; 101 KAR 1:350 Paragraph 11; 101 KAR 1:375 Paragraph 2(3); 101 KAR 2:095 Paragraphs 6 and 7.
- H. Section 504 of the Rehabilitation Act of 1973: It is unlawful to discriminate based on disability in federally assisted programs. This Section provides that no otherwise qualified individual shall, solely by reason of his or her disability, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving federal funding assistance. Section 504 also contains design and construction accessibility provisions for multi-family dwellings developed or substantially rehabilitated for first occupancy on or after March 13, 1991.
- I. Americans with Disabilities Act of 1990 (ADA): This act modifies and expands the Rehabilitation Act of 1973 to prohibit discrimination against "a qualified individual with a disability" in employment and public accommodations. The ADA requires that an individual with a physical or mental impairment who is otherwise qualified to perform the essential functions of a job, with or without reasonable accommodation, be afforded equal employment opportunity in all phases of employment.
- J. Executive Order 11063: This executive order provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in housing and related facilities provided with federal assistance and lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.
- K. Executive Order 11259: This executive order provides that the administration of all federal programs and activities relating to housing and urban development be carried out in a manner to further housing opportunities throughout the United States.
- L. Equal Employment Opportunity Act: This act empowers the Equal Employment Opportunity Commission (EEOC) to bring civil action in federal court against private sector employers after the EEOC has investigated the charge, found "probable cause" of discrimination, and failed to obtain a conciliation agreement acceptable to the EEOC. It also brings federal, state, and local governments under the Civil Rights Act of 1964.
- M. Immigration Reform and Control Act (IRCA) of 1986: Under IRCA, employers may hire only persons who may legally work in the U.S., i.e., citizens and nationals of the U.S. and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (1-9).

## EXHIBIT D

- N. Uniform Guidelines on Employee Selection Procedures adopted by the Equal Employment Opportunity Commission in 1978: This manual applies to employee selection procedures in the areas of hiring, retention, promotion, transfer, demotion, dismissal and referral. It is designed to assist employers, labor organizations, employment agencies, licensing and certification boards in complying with the requirements of federal laws prohibiting discriminatory employment.
- O. Vietnam Era Veterans' Readjustment Act of 1974 (revised Jobs for Veterans Act of 2002): This act was passed to ensure equal employment opportunity for qualified disabled veterans and veterans of the Vietnam War. Affirmative action is required in the hiring and promotion of veterans.
- P. Executive Order 11246: This executive order applies to all federally assisted construction contracts and subcontracts. It provides that no person shall be discriminated against on the basis of race.

### 11. Training, Employment, and Contracting Opportunities for Business and Lower-Income Persons Assurance of Compliance ("Section 3"):

**NOTE:** Given the original execution and implementation date of this CEA in 2017, all work carried out under this Agreement was set up for and is bound by the Section 3 requirements found at 24 CFR Part 135 rather than updating the requirements to 24 CFR Part 75.

The Grantee will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u), and implementing 24 CFR, Part 135. The responsibilities of the Grantee are outlined in 24 CFR Part 135.32 as follows:

- A. Implementing procedures designed to notify Section 3 residents about training and employment opportunities generated by Section 3 covered assistance and Section 3 business concerns about contracting opportunities generated by Section 3 covered assistance.
- B. Notifying potential contractors for Section 3 covered projects of the requirements of this Part, and incorporating the Section 3 clause set forth in Section 135.38 in all solicitations and contracts.
- C. Facilitating the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns by undertaking activities such as described in the appendix to this part, as appropriate, to reach the goals set forth in Section 135.30. Recipients, at their own discretion, may establish reasonable numerical goals for the training and employment of Section 3 residents and contract award to Section 3 business concerns that exceed those specified in Section 135.30.
- D. Assisting and actively cooperating with HUD/HCD in obtaining the compliance of contractors and subcontractors with the requirements of this part, and refraining from entering into any contract with any contractor where the recipient has notice or knowledge that the contractor

**EXHIBIT D**

has been found in violation of the regulations in 24 CFR Part 135.

- E. Documenting actions taken to comply with the requirements of this part, the results of those actions taken and impediments, if any.

**12. Environmental Compliance**

The Grantee shall work with HCD, HCD's technical assistance consultant, and any environmental compliance consultant/engineer, should one be procured, to ensure that all National Environmental Policy Act (NEPA) requirements and California Environmental Quality Act (CEQA) requirements are met. Grantee shall not assume the role of lead agency for any CEQA review process. Under federal regulations, the Grantee cannot act as Responsible Entity (RE) for NEPA reviews for project activities under this Agreement, as the Department is required to be the RE. The Grantee cannot act as lead agency for CEQA. The Department or other permitting agency shall assume the lead agency role for CEQA. Grantee will assist the Department in the CEQA/NEPA processes, confirming all environmental clearances have been provided satisfactorily and timely so HCD can obtain Authority to Use Grant funds from HUD staff prior to incurring any project implementation costs.

**13. Clean Air and Water Acts**

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq., and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR, Part 15, as amended from time to time.

**14. Relocation, Displacement, and Acquisition**

The provisions of the Uniform Relocation Act, as amended, 49 CFR, Part 24, and Section 104(d) of the Housing and Community Development Act of 1974 shall be followed where any assistance is carried out by the Grantee and assisted in whole or in part by funds allocated by CDBG. For projects where there will be temporary or permanent displacement, the Grantee must submit signed General Information Notices from each tenant who was residing in the project at the time of Application submittal.

**15. Compliance with State and Federal Laws and Regulations**

- A. The Grantee, its agencies or instrumentalities, and subrecipients shall comply with the policies, guidelines and requirements of OMB Uniform guidance at 2 CFR 200 the Uniform Administrative Requirements, effective July 1, 2015, as well as all state laws, regulations and Department guidelines applicable to the activities set forth in this Agreement.
- B. Grantee agrees to comply with all state/federal laws and regulations applicable to the CDBG-NDR Program and to the grant activities, and with any other federal provisions as set forth in the Department's agreement with HUD.

**16. Federal Labor Standards Provisions**

- A. Davis-Bacon Act (40 U.S.C. 3141-3148) requires that workers receive no less than the

## EXHIBIT D

prevailing wages being paid for similar work in their locality. Prevailing wages are computed by the Federal Department of Labor and are issued in the form of federal wage decisions for each classification of work. The law applies to most construction, alteration, or repair contracts over \$2,000.

- B. "Anti-Kickback Act of 1986" (41 U.S.C. 51-58) The act prohibits attempted as well as completed "kickbacks," which include any money, fees, commission, credit, gift, gratuity, thing of value, or compensation of any kind. The act also provides that the inclusion of kickback amounts in contract prices is prohibited conduct in itself. This act requires that the purpose of the kickback was for improperly obtaining or rewarding favorable treatment. It is intended to embrace the full range of government contracting.
- C. Contract Work Hours and Safety Standards Act - CWHSSA (40 U.S.C. 3702) requires that workers receive "overtime" compensation at a rate of one and one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.
- D. Title 29, Code of Federal Regulations CFR, Subtitle A, Parts 1, 3 and 5) are the regulations and procedures issued by the Secretary of Labor for the administration and enforcement of the Davis-Bacon Act, as amended.

### 17. State Labor Standards Provisions

- A. Where funds provided through this Agreement are used for construction work, or in support of construction work, the Grantee shall ensure that the requirements of California Labor Code Section 1720-1743, pertaining to the payment of prevailing wages and administered by the California Department of Industrial Relations are met.
- B. For the purposes of this requirement "construction work" includes, but is not limited to rehabilitation, alteration, demolition, installation or repair done under contract and paid for, in whole or in part, through this Agreement. All construction work shall be done through the use of a written contract with a properly licensed building contractor incorporating these requirements (the "construction contract"). Where the construction contract will be between the Grantee and a licensed building contractor, the Grantee shall serve as the "awarding body" as that term is defined in the LC. Where the Grantee will provide funds to a third party that will enter into the construction contract with a licensed building contractor, the third party shall serve as the "awarding body." Prior to any disbursement of funds, including but not limited to release of any final retention payment, the Department may require a certification from the awarding body that prevailing wages have been or will be paid.

### 18. Lead Based Paint Hazards

Activity(ies) performed with assistance provided under this Agreement are subject to lead-based paint hazard regulations contained in Title 8 (Industrial Relations) and Title 17 (Public Health) of the CCR and 24 CFR, Part 35 (Lead Disclosure). Any grants or loans made by the Grantee with assistance provided under this Agreement shall be made subject to the provisions for the elimination or mitigation of lead-based paint hazards under these regulations. The Grantee shall be responsible for the notifications, inspections, and clearance certifications required under these

**EXHIBIT D**

regulations.

**19. Conflict of Interest of Members, Officers, or Employees of Contractors, Members of Local Governing Body, or other Public Officials**

Pursuant to 24 CFR 570.489(h), no member, officer, or employee of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise or have exercised any functions or responsibilities with respect to CDBG-NDR activities assisted under this part, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-NDR-assisted activity, or have a financial interest in any contract, subcontract or agreement with respect to a CDBG-NDR-assisted activity or its proceeds, either for themselves or those with whom they have business or immediate family ties, during their tenure, or for one (1) year thereafter. The foregoing requirement shall apply to member of the Grantees governing body and all public officials of the locality in which the program is situated, only if Grantee enters into a contract or subcontract with such locality or localities to fund or perform CDBG-NDR assisted activities. The Grantee shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

**20. Conflict of Interest of Certain Federal Officials**

No member of or delegate to the Congress of the United States, and no resident commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same. Grantee shall report all perceived, potential, or actual conflicts of interest to HCD for review before entering into any agreements or providing financial assistance.

**21. Anti-Job Pirating Certification**

Pursuant to 24 CFR 570.482(h) CDBG-NDR funds may not be used to directly assist a business, including a business expansion, in the relocation of a plant, facility, or operation from one labor market area to another labor market area if the relocation is likely to result in a significant loss of jobs in the labor market area from which the relocation occurs. Job loss of more than 500 employees is always considered significant. Job loss of 25 or fewer positions is never considered significant. A waiver has been granted by HUD for this regulation in the Federal Register Notice FR-5936-N-01, but Grantee must request permission to use the waiver in writing from the Department.

**22. Anti-Lobbying Certification**

The Grantee shall require that the language of this certification be included in all contracts or subcontracts entered into in connection with this grant activity(ies) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and no more than \$100,000 for such failure.

## EXHIBIT D

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Grantee shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### 23. Bonus or Commission, Prohibition Against Payments of

The assistance provided under this Agreement shall not be used in the payment of any bonus or commissions for the purpose of:

- A. Obtaining the Department's approval of the Application for such assistance; or,
- B. The Department's approval of the Applications for additional assistance; or,
- C. Any other approval or concurrence of the Department required under this Agreement, Title I of the Housing and Community Development Act of 1974, or the State regulations with respect thereto; provided, however, that reasonable fees for bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.

### 24. Contractors and Subrecipients

- A. HCD has certified that state procurement standards meet or exceed federal procurement standards under 2 CFR 200.317. The Grantee shall follow these same standards. In addition, Grantee shall not enter into any agreement, written or oral, with any contractor or subrecipient without the prior determination that the contractor or subrecipient is eligible to receive CDBG-NDR funds and is not listed on the Federal Consolidated List of Debarred, Suspended, and Ineligible Contractors.
  - 1) Contractors are defined as 1) consultants (for-profit or non-profit) or construction contractors who are procured competitively.
  - 2) Subrecipients are defined as public agencies or public/private non-profit agencies or organizations and certain (limited) private for-profit entities who receive CDBG-NDR funds from an awarded subgrantee to undertake eligible activities.
- B. An agreement between the Grantee and any contractor or subrecipient shall require:
  - 1) Compliance with the applicable State and federal requirements described in this

## EXHIBIT D

Agreement, which pertain to, among other things, procurement, , non-discrimination, Americans with Disabilities Act, Equal Employment Opportunity and Drug-Free Workplace; and, compliance with the applicable provisions relating to labor standards and Section 3 as described in Sections 11, 16 and 17 of this Exhibit. In addition to these requirements, all contractors and subcontractors shall comply with the applicable provisions of the California Labor Code.

- 2) Maintenance of at least the minimum State-required Workers' Compensation Insurance for those employees who will perform the grant activities or any part of it.
- 3) Maintenance, if so required by law, unemployment insurance, disability insurance and liability insurance, which is reasonable to compensate any person, firm, or corporation, who may be injured or damaged by the contractor, or any subcontractor in performing the grant activity(ies) or any part of it.
- 4) Compliance with the applicable Equal Opportunity Requirements described in Exhibit D, Section 10 of this Agreement.
- 5) Compliance with the policies, guidelines and requirements of OMB Uniform guidance at 2 CFR 200 the Uniform Administrative Requirements, as well as all state/federal laws, regulations and Department guidelines applicable to the activities set forth in this Agreement.

### C. Contractors shall:

- 1) Perform the grant activities in accordance with federal, State and local housing and building codes, as are applicable.
- 2) Provide security to assure completion of the project by furnishing the Grantee borrower and construction lenders with Performance and Payment Bonds, or if other security then it must be approved in advance in writing by the Department.

### D. Subrecipients shall:

- 1) Retain all books, records, accounts, documentation, and all other materials relevant to this Agreement for a minimum period of five (5) years after the Department notifies the Grantee that the HUD/HCD CDBG-NDR grant agreement has been closed.
- 2) Permit the State, federal government, the Bureau of State Audits, the Department and/or their representatives, upon reasonable notice, unrestricted access to any or all books, records, accounts, documentation, and all other materials relevant to the Agreement for the purpose of monitoring, auditing, or otherwise examining said materials.

### E. Contractors and Subrecipients: Drug-Free Workplace Act of 1988

- 1) Publish and give a policy statement to all covered employees informing them that the unlawful manufacture, distribution, dispensation, possession or use of a

## EXHIBIT D

controlled substance is prohibited in the covered workplace and specifying the actions that will be taken against employees who violate the policy.

- 2) Establish a drug-free awareness program to make employees aware of a) the dangers of drug abuse in the workplace; b) the policy of maintaining a drug-free workplace; c) any available drug counseling, rehabilitation, and employee assistance programs; and d) the penalties that may be imposed upon employees for drug abuse violations.
- 3) Notify employees that as a condition of employment on a federal contract or grant, the employee must a) abide by the terms of the policy statement; and b) notify the employer, within (5) five calendar days, if he or she is convicted of a criminal drug violation in the workplace.
- 4) Notify the contracting or granting agency within 10 (ten) days after receiving notice that a covered employee has been convicted of a criminal drug violation in the workplace.
- 5) Impose a penalty on or require satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted of a reportable workplace drug conviction.
- 6) Make an ongoing, good faith effort to maintain a drug-free workplace by meeting the requirements of the act.

### 25. Insurance

The Grantee shall have and maintain in full force and effect during the term of this Agreement such forms of insurance, at such levels as may be determined by the Grantee and the Department to be necessary for specific components of the grant activity(ies) described in Exhibit A. The foregoing insurance requirement shall not apply to any California State entity or jurisdiction which is self-insured.

### 26. Reporting and Meeting Requirements

During the term of this Agreement, the Grantee must work with HCD, HCD's technical assistance consultant and other partners in submitting the following reports by the dates identified, respectively, or as otherwise required at the discretion of the Department. The Grantee's performance under this Agreement will be based in part on whether it has submitted reports on a timely basis. Grantee and partners must use HCD technical assistance consultant web-based grant management software to track grant outcomes, performance and beneficiaries.

- A. Project Set up/Completion Report: Submit Set-up report for review and approval by Department prior to incurring project activity costs. Submit amended reports as needed.
- B. Monthly or Weekly Conference Call Updates: Grantee and other partners associated with CDBG-NDR project activity implementation must participate on a monthly or Weekly Conference Call to provide status update on each activity under this Agreement. Grantee



**EXHIBIT D**

will also participate in monthly or weekly Core Team update meetings.

- B. **Accomplishment Reports:** Submit by the 15<sup>th</sup> of each month a progress report on the previous month. So, for December, a monthly report will be submitted by January 15.
- C. **Annual Grantee Performance Report (GPR):** Submit by July 31 starting from the contract effective date to subsequent June 30, and for each State fiscal year.
- D. **Wage Compliance Reports:** Semi-annual Wage Compliance Reports are to be submitted by October 7 and April 7 during the entire construction period. The final Wage Compliance Report is to be submitted thirty (30) days after construction is completed.

The Department reserves the right to request any other periodic reports that may be necessary or desirable, in the opinion of the Department, for the implementation of this Agreement or as may be required by HUD and/or any state or federal agency.

**27. Monitoring Requirements**

The Department shall perform a monitoring of project activities and/or fiscal monitoring of the grant in accordance with requirements of 42 U.S.C. 5304(e)(2), as amended and as modified by Federal Register Notice FR-5936-N-01. The Grantee shall be required to resolve any monitoring findings to the Department's satisfaction by the deadlines set by the Department. Grantee will work with HCD technical assistance consultant to conduct ongoing monitoring compliance of partners under three party agreements who are implementing CDBG-NDR project activities. Grantee shall assist HCD and HCD technical assistance consultant in complying and maintaining recordkeeping files to facilitate HUD audit reviews under 24 CFR 570.493 for all activities under this agreement.

In determining appropriate monitoring for each grant activity, the Department shall consider prior grant administration, audit findings, as well as factors such as complexity of the project and the amount of funding. The Department shall determine the areas to be monitored, the number of monitoring visits, and their frequency. Monitoring shall address program compliance with contract provisions, including to but not limited to eligible activity, eligible costs, meeting a National Objective. In addition, monitoring reviews of financial management, the requirements of Disaster Relief Appropriations Act, 2013 (Public Law 113-2), Title I of Housing Community Development Act (HCDA) of 1974 (42 U.S. C. 5302 et seq.), HCDA regulations 24 CFR, Part 85, 24 CFR 570 Part I, all applicable federal overlay requirements and all CDBG-NDR published Federal Register Notices shall be conducted.

**28. Inspections of Grant Activity**

The Department and/or HUD reserves the right to inspect any grant activity(ies) performed hereunder to verify that the grant activity(ies) is being and/or has been performed in accordance with the applicable federal, state and/or local requirements and this Agreement.

- A. Grantee shall inspect any grant activity performed by contractors and subrecipients hereunder to ensure that the grant activities are being and have been performed in accordance with the applicable federal, state and/or local requirements and this Agreement.

**EXHIBIT D**

- B. Grantee agrees to require that all grant activities found by such inspections not to conform to the applicable requirements be corrected, and to withhold payment to its contractor or subcontractor, respectively, until it is so corrected.

**29. Access to Records**

Grantee and its contractors and subrecipients shall at all times during the term hereof provide to the Department, HUD, the State, the Comptroller General of the United States, the California State Auditor, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions pursuant to 24 CFR 85.36(i)(10).

**30. Audit/Retention and Inspection of Records**

- A. Grantee must have intact, auditable fiscal and program records at all times. If the Grantee is found to have missing audit reports from the California State Controller's Office ("SCO") during the term of this Agreement, the Grantee will be required to submit a plan to the State, with task deadlines, for submitting the audit to the SCO. If the deadlines are not met, the Grantee will be subject to termination of this Agreement and disencumbrance of the funds awarded. Grantee's audit completion plan is subject to prior review and approval by the Department.
- B. Grantee agrees that the Department or its designee will have the right to review, obtain, and copy all records pertaining to performance of this Agreement. The Grantee agrees to provide the Department or its designee with any relevant information requested and shall permit the Department or its designee access to its premises, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with California Public Contract Code (PCC) Section 10115 et seq., Government Code (GC) Section 8546.7 and 2 CCR 1896.60 et seq. Grantee further agrees to maintain such records for a minimum period of five (5) years after the Department notifies Grantee that the HUD/HCD CDBG-NDR grant contract has been closed. Grantee shall comply with the caveats and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in PCC 10115.10.
- C. An expenditure which is not authorized by this Agreement or which cannot be adequately documented shall be disallowed. If this determination is made after reimbursement was made to Grantee, then expenditure must be reimbursed to the Department or its designee by the Grantee. Expenditures for grant activity(ies) not described in Exhibit A shall be deemed authorized if the performance of such grant activity(ies) is approved in writing by the Department prior to the commencement of such grant activity(ies).
- D. Absent fraud or mistake on the part of the Department, the determination by the Department of the allowability of any expenditure shall be final.
- E. For the purposes of annual audits under OMB Uniform Guidance, Grantee shall use the

**EXHIBIT D**

Federal Catalog number 14.272 for the Community Development Block Grant National Disaster Resilience (CDBG-NDR) Program.

- F. Pursuant to OMB Uniform Guidance 2 CFR 200, the Grantee shall perform an annual audit at the close of each fiscal year in which this Agreement is in effect. Audit costs for this Agreement are a general administration expense and are subject to the general administration expenditure limits associated with this Agreement. The costs of the CDBG-NDR-related portion of the audit may be charged to the program in accordance with Public Law 98-502, Uniform Guidance, and Section 7122 of Title 25 CCR.
- G. Notwithstanding the foregoing, the Department will not reimburse the Grantee for any audit cost incurred after the expenditure deadline of this Agreement, see Exhibit A Section [2740](#).
- 1) The audit shall be performed by a qualified State, department, local or independent auditor. The agreement/contract for audit shall include a clause which permits access by the Department to the independent auditor's working papers.
  - 2) If there are audit findings, the Grantee must submit a detailed response to the Department for each audit finding. The Department will review the response and, if it agrees with the response, the audit process ends and the Department will notify the Grantee in writing. If the Department is not in agreement, the Grantee will be contacted in writing and informed what corrective actions must be taken. This action may include the repayment of disallowed costs or other remediation.
  - 3) The Department shall not approve reimbursement for any expenditures for the audit, prior to receiving an acceptable audit report.
  - 4) If so directed by the Department upon termination of this Agreement, the Grantee shall cause all records, accounts, documentation and all other materials relevant to the grant activities to be delivered to the Department as depository.

**31. Signs**

If the Grantee places signs stating that the activity is funded with private or public dollars and the Department is also providing financing, it shall indicate in a typeface and size commensurate with the Department's funding portion of the project that the Department is a source of financing through the CDBG-NDR Program.

**32. Citizen Participation**

The Grantee is subject to the requirements concerning citizen participation contained in Federal Regulations at 24 CFR, Part 570.486, Local Government Requirements, Part 91.105 and 91.115. Grantee must follow a detailed citizen participation plan that satisfies 24 CFR, Part 70.486.

**33. Flood Disaster Protection**

**EXHIBIT D**

- A. This Agreement is subject to the requirements of the Flood Disaster Protection Act (FDPA) of 1973 (Public Law 93-234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under FDPA, Section 3(a) of said act, for use in an area identified by the Secretary of HUD as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the national flood insurance program pursuant to FDPA, Section 102(d) of said act.
- B. The use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities then participating in the national flood insurance program shall be subject to the mandatory purchase of flood insurance requirements of FDPA, Section 102(a) of said act.
- C. Any contract or agreement for the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain certain provisions. These provisions will apply if such land is located in an area identified by the Secretary of HUD as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 et seq.
- D. These provisions shall obligate the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under FDPA, Section 102(s) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

**34. Procurement**

The Grantee shall comply with the procurement provisions, administrative requirements for Grants and Cooperative Agreement to State, Local and Federally Recognized Indian tribal governments and 2 CFR 200318 through 200.326, per the Department's certification of use of these procurement standards.

In accordance with Federal Register Notice FR-5936-N-01, a Data Universal Numbering System ("DUNS") number must be collected and reported in the Disaster Recovery Grants Reporting (DRGR) system. All recipients of NDR funds must have a DUNS number and be documented as not on federal debarred list before executing any NDR agreement.

**35. Program Income**

Pursuant to Federal Register Notice FR-5936-N-01 Section 3, V. A. 17 - HUD has waived applicable Program Income rules at 42 U.S.C 5304(j), 24 CFR 570.500(a) and (b), 570.504, and 570.489(e) to the extent necessary to provide additional flexibility for the use of CDBG-NDR Program Income. The alternative requirements provide guidance regarding the use of Program Income received before and after grant closeout and address revolving loan funds. Some of the CDBG-NDR program income (CDBG-NDR PI) rules vary slightly from standard CDBG requirements.

**EXHIBIT D**

For purposes of the NDR project, the Grantee will not be receiving any CDBG-NDR PI generated from projects or activities during the term of this Agreement. Upon the closeout of the entire CDBG-NDR grant, the Grantee must certify all Program Income, if any, received from completed project activities. These funds must be promptly returned to the Department. Any CDBG-NDR PI funding generated from project activities under this Agreement after project completion/grant close out, shall be returned to the Department. The Department and its technical assistance contractor will provide guidance as needed to ensure that the expenditure of all program income is within the regulations noted above.

**36. Obligations of Grantee with Respect to Certain Third Party Relationships**

The Grantee shall remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the Scope of Work with respect to which assistance is being provided under this Agreement to the Grantee. The Grantee shall comply with all lawful requirements of the Department necessary to ensure that the Scope of Work, with respect to which assistance is being provided under this Agreement to the Grantee, is carried out in accordance with the Department's Assurance and Certifications, including those with respect to the assumption of environmental responsibilities of the Department under Section 104(g) of the Housing and Community Development Act of 1974 [42 U.S.C. 5304(g)] and Certifications in Exhibit F of this Agreement.

**37. Energy Policy and Conservation Act**

This Agreement is subject to mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

**38. State Department of General Services Contracting Manual Requirements (Section 3.11, Federally Funded Contracts (Rev. 3/03)):**

- A. All contracts, except for State construction projects that are funded in whole or in part by the Federal government, must contain a 30-day cancellation clause and the following provisions:
- 1) It is mutually understood between the parties that this contract may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.
  - 2) This contract is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the purpose of this Program. In addition, this contract is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this contract in any manner.
  - 3) The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this contract shall be amended to reflect any reduction in funds.

**EXHIBIT D**

- 4) The Department has the option to invalidate the contract under the 30-day cancellation clause or to amend the contract to reflect any reduction in funds.
- B. Exemptions from provisions A.1 through A.4 above may be granted by the Department of Finance provided that the director of the State agency can certify in writing that Federal funds are available for the term of the contract.
- C. Government Code ("GC") § 8546.4(e) provides that State agencies receiving Federal funds shall be primarily responsible for arranging for Federally required financial and compliance audits, and shall immediately notify the Director of Finance, the State Auditor, and the State Controller when they are required to obtain Federally required financial and compliance audits.

**39. Required Expenditure Dates**

In accordance with P.L. 113-2, all CDBG-NDR funds must be expended within two years of the date HUD obligates funds to the grantee (funds are obligated to a grantee upon HUD's signing of the grantee's CDBG-NDR grant agreement), unless a waiver is requested and granted by HUD. For purposes of this Agreement, on July 18, 2016, HUD granted the Department a waiver of this requirement and establishing a new expenditure date of September 30, 2023. Subsequently, through the Consolidated Appropriations Act, 2021, enacted on December 27, 2020, Congress allowed HUD to extend the expenditure deadline to September 30, 2023. **Then, through the 2022 Omnibus Spending Bill, Congress has allowed all fund allocated under Public Law 113-2 to be available until expended.** Any funds not expended by the federal expenditure date will be cancelled and recaptured by the Treasury, and thereafter will not be available for obligation or expenditure for any purpose. Grantee cannot request an extension of the federal expenditure date.

**40. Grant Reduction**

If, after HCD is awarded funds and enters into a grant agreement with HUD, HCD then or subsequently proposes to make a substantial amendment to any of the CDBG-NDR project activities, then HUD and HCD reserve the right to amend the award and change the budget amounts under this Agreement.

**41. Withdrawal of Grant Amounts**

If Grantee does not proceed within a reasonable timeframe, HUD and HCD reserve the right to withdraw any funds HCD has not obligated under the award. If funds are withdrawn prior to September 30, 2017, HUD shall redistribute any withdrawn amounts to one or more other jurisdictions eligible for CDBG-NDR funding.

**42. Financial Controls**

The NDRC NOFA requires that any party involved in the CDBG-NDR projects, whether directly or indirectly, must agree to provide any information HCD requires in order to maintain proficient financial controls; on a project costing over \$100 million, the magnitude of such controls will be wide and

**EXHIBIT D**

varying. As stated in Section 52 herein, HCD has developed a Grant Administration Manual (“GAM”) for CDBG-NDR funding and by executing this Agreement, Grantee commits to using the manual as guidance in completing fiscal reports and maintaining accounting records.

**43. Administrative and National Policy Requirements**

Certain Administrative and National Policy Requirements apply to all HUD funding, including CDBG-NDR funding. See NDRC NOFA, Exhibit E, for a list of these requirements. Any party involved in a CDBG-NDR project, whether directly or indirectly, must agree to provide any information HCD requires in order to meet the aforementioned Administrative and National Policy requirements.

**44. Reporting**

HUD requires grantees under the NDRC NOFA to report the sources and uses of all amounts expended on NDR activities and projects, including match funds from other sources. Grantee shall also report other information for HUD’s annual report to Congress or other purposes as determined by HUD. All recipients of CDBG-NDR funding for project implementation, whether directly or indirectly, shall report amounts shown in project sources and uses forms and all amounts expended on eligible activities under this Agreement. Parties shall provide information as requested by HCD for purposes of reporting to federal, state and local entities including but not limited to CDBG-NDR quarterly report to HUD, and HUD’s annual report to Congress or other purposes as determined by HUD and HCD.

Appendix A of the NDRC NOFA contains the requirements applicable to Community Development Block Grant (CDBG) funds made available by the Disaster Relief Appropriations Act, 2013 (PL113-2, approved January 29, 2013) Appropriations Act and awarded under the National Disaster Resilience Competition as CDBG-NDR grants. Appendix A to the NDRC NOFA was subsequently incorporated into Federal Register Notice FR-5936-N-01.

**45. Use of Funds**

- A. The Appropriations Act made funds available for necessary expenses related to disaster relief, long-term recovery, restoration of infrastructure and housing, and economic revitalization in the most impacted and distressed areas resulting from a major disaster declared pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1974 (42 U.S.C. 5121 et seq.) (Stafford Act), due to Hurricane Sandy and other eligible events in calendar years 2011, 2012, and 2013. The Appropriations Act requires funds to be used only for these specific disaster-related purposes.
- B. All recipients of CDBG-NDR grants are subject to: (1) the requirements of the Appropriations Act; (2) the Fiscal Year (FY) 2014 Notice of Funding Availability for National Disaster Resilience Competition (NDRC NOFA), including all appendices and incorporated portions of the FY 2014 General Section (as amended); and (3) applicable regulations governing the CDBG program at 24 CFR Part 570, unless modified by waivers and alternative requirements published by HUD in this NOFA or other applicable Federal Register Notice.

**46. Performance Measures and Related Remedies**

**EXHIBIT D**

Performance Measures and Penalties provisions are set forth in Exhibit B Section 78.

**47. Disputes**

Except as otherwise provided in this Agreement, any dispute arising under or relating to the performance of this Agreement, which is not disposed of, by mutual agreement of the parties shall be decided by a two-tier process. First, the Grantee will present their dispute documentation to the CDBG-NDR Project Manager for review and resolution. If the dispute cannot be resolved by the Project Manager, then it will be presented to the Deputy Director of HCD's Housing Policy Division. The decision of the Deputy Director shall be final, conclusive and binding.

**48. Award Date**

Given the uniqueness of this NDRC competitive award, HCD is treating the HUD award date as the date of the award for Grantee. As noted in item 39 above, the Consolidated Appropriations Act, 2021, enacted on December 27, 2020, Congress allowed HUD to extend the expenditure deadline to September 30, 2023. **Then, through the 2022 Omnibus Spending Bill, Congress has allowed all fund allocated under Public Law 113-2 to be available until expended.** It is important to note that only the remaining balance of the grant as of the end of the initial 24-month expenditure period will be extended.

**49. Suspension or Termination****A. Suspension of Work**

The Director of HCD, the Acting Director, or any designee of either, by written notice may suspend the work of the Grantee, or any portion thereof, for any period up to ninety (90) days, as the Director, Acting Director, or their designee may deem necessary in their sole and absolute discretion.

**B. Termination at Option of Department**

The Director, Acting Director, or their designee may, in their sole and absolute discretion and upon ten (10) days' written notice to Grantee, terminate this Agreement in whole or in part. Upon receipt of a termination notice, Grantee shall immediately discontinue all services affected unless the notice specifies otherwise.

**C. Termination for Default**

The Director, Acting Director, or their designee may, upon three (3) day written notice to the Grantee, and without any prejudice to its other remedies, terminate this Agreement in whole or in part for cause. Cause shall consist of violations of any terms and/or special conditions of this Agreement and for the HUD agreement, upon the request of HUD, or the withdrawal of, or any limitation on the Department's expenditure authority. Upon receipt of any notice



**EXHIBIT D**

terminating this Agreement in whole or in part, the Grantee shall (1) immediately discontinue all services affected (unless the notice directs otherwise); and (2) deliver to the Department's Contract Manager all data, reports, summaries, and such other information and materials as may have been accumulated by the Grantee in performing under this Agreement, whether completed or in progress. At the sole discretion of the Department, the Department may offer the Grantee an opportunity to cure any breach(es) prior to terminating for a breach. If after notice of termination for failure to fulfill contract obligations, it is determined that the Grantee had not so failed, the termination shall be deemed to have been effected for the convenience of the Department.

**D. Termination at Option Upon Bankruptcy of Grantee**

In the event proceedings in bankruptcy are commenced against the Grantee, or the Grantee is adjudged bankrupt or a receiver is appointed, the Grantee shall notify the Department immediately in writing and Department may terminate this Agreement and all further rights and obligations by giving three (3) days' notice in writing to Grantee in the manner specified herein.

**E. Effects of Suspension and Termination**

Costs incurred by or paid by Grantee relating to obligations incurred by the Grantee during a suspension or after termination of an award are not allowable unless the Department expressly authorizes them in the notice of suspension or termination or subsequently. Other Grantee costs during suspension or after termination which are necessary and not reasonably avoidable are allowed if:

- i. The costs resulting from obligations which were properly incurred by the Grantee before the effective date of suspension or termination, are not in anticipation of suspension or termination; and, in the case of a termination, are non-cancellable; and,
- ii. The costs would be allowable if the award was not suspended or expired normally at the end of the funding period in which the termination takes place. Notwithstanding the previous sentence, any costs incurred after this contract is terminated are not reimbursable.
- iii. Relationship to Debarment and Suspension. The enforcement remedies identified in this Section, including suspension and termination, do not preclude a Grantee from being subject to 2 CFR Part 2424. CDBG funds may not be provided to excluded or disqualified persons, organizations, companies or entities per 24 CFR 570.489(i).

**F. Non-Compliance**

Enforcement for noncompliance may include, but is not limited to, the following remedies if Grantee materially fails to comply with any term of this Agreement, whether stated in a federal statute or regulation, an assurance in a State plan or application, a notice of award, or elsewhere:

**EXHIBIT D**

- i. Temporarily withhold cash payments pending correction of the deficiency by the Grantee.
- ii. Disallow (that is, deny use of funds for) all or part of the cost of the activity or action not in compliance.
- iii. Wholly or partially suspend or terminate this Agreement for the Grantee's activities.
- iv. Exercise any other remedies or any other rights that may be legally available to the Department, including termination of this Agreement.

**G. Cumulative Remedies**

The rights and remedies of the Department provided in this Agreement are cumulative and are in addition to any other rights and remedies provided by law, all of which are hereby reserved.

**H. Completion**

In the event of termination for default, the Department reserves the right to take over and complete the work by contract or other means; Grantee will fully cooperate with the Department and provide all information needed for a smooth transition. In such case, Grantee is liable to Department for any additional costs incurred by the Department to complete the work.

In accordance with federal register notice FR-5936-N-01, a Data Universal Numbering System (DUNS) number must be collected and reported in the Disaster Recovery Grants Reporting (DRGR) system.

**50. Force Majeure**

“Force Majeure” is an unforeseeable event outside of a party’s reasonable control which prevents or delays performance of that party’s obligations under this Agreement. Such event does not include the normal risks a party assume when it enters a contract. A Force Majeure event is a natural disaster such as an earthquake, flood, hurricane, pandemic, an Act of God, act of war, act of public enemies of this state or of the United States, or other similar event.

“Force Majeure” also includes actions or measures taken by any governmental authority, including executive orders, public health orders, or other governmental orders, laws, regulation, or other governmental action taken in response to a “Force Majeure” event, such as a quarantine or other restriction, which prevents or delays the performance of a parties’ obligations under this Agreement.

The party asserting “Force Majeure” must give notice to the other party(s) to this Agreement within ten calendar days of the occurrence of the Force Majeure event, notice to be given in accordance with the notice provisions of this Agreement. Such notice must include a description of the Force

**EXHIBIT D**

Majeure event, how the event has prevented or delayed the party's ability to perform its obligations under this Agreement, a description of the reasonable measures the asserting party proposes to take to resume performance of its obligations under this Agreement, and a date by which the party anticipates it will resume performance of its obligations hereunder.

**51. Federal Register Notice(s)**

The parties agree that in addition to complying with all other terms and conditions set forth in the Standard Agreement and the various Exhibits thereto, to the extent additional requirements or conditions are imposed upon HCD by HUD in any Federal Register Notice ("FRN") relating to the NDRC project, the parties will be required to comply with such additional requirements or conditions, as will their respective recipients of CDBG NDR funding. In connection therewith, the parties acknowledge having reviewed the following three FRNs issued by HUD prior to the date hereof: (i) 81 FRN 109, page 36557 [Docket No. FR-5936-N-01] dated June 7, 2016; (ii) 80 FRN 21, page 5570 [Docket No. FR-5831-N-03] dated February 2, 2015; and (iii) 79 FRN 202, page 62654 [Docket No. FR-5753-N-11] dated October 20, 2014. The parties further acknowledge that additional FRNs relative to the NDRC project will be issued by HUD in the future, and that each party must also comply with any requirements and conditions set forth in such subsequent FRNs.

**52. HCD National Disaster Recovery Resilience (NDR) Grant Administration Manual (GAM)**

The Grantee shall utilize the most current version of the CDBG-NDR GAM in implementing CDBG-NDR activities. Grantee will work with HCD's technical assistance consultant to ensure all activities being undertaken in this Agreement are in compliance with CDBG and CDBG-NDR rules and regulations.

**53. Duplication of Benefit**

Duplication of benefits (DOB) requirements in section 312 of the Stafford Act and in the Appropriations Act applies to the use of CDBG-NDR funds. HCD has developed a process for documenting any DOB for project activities. This process is based on HUD Federal Register notice 76 FR 71060 published on November 16, 2011 and other HUD published guidance. Prior to release of any project activity funding, Grantee must follow HCD process for documentation of DOB. The DOB calculations must be completed and approved in writing by HCD as part of clearing general conditions for each project activity under this Agreement upon clearance of general conditions, project funding will be released.

**54. Non-Discrimination Language from 41 CFR Part 60-1.4(b)**

Grantee shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapters 60).

**55. Policies on Excessive Use of Force**

**EXHIBIT D**

Grantee must have and follow these policies: 1) Prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstration; and, 2) Enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction.

**56. Project Design/Feasibility**

Grantee will demonstrate that the engineering design for each project activity under this Agreement is feasible prior to obligation of funds for construction. This demonstration is satisfied if a registered professional engineer (or other design professional) certifies that the design meets the appropriate code or industry design and construction standards. Grantee will design projects that to the greatest degree possible, use construction methods that are high quality and limit project's environmental impact on the local community.

**57. Use of Web Based Grant Management Software (GMS)**

Grantee staff shall utilize the current web based software for grant payments and reporting. HCD is using eCivis Grants Network GMS for CDBG-NDR grant administration. Grantee shall set up the required account in the eCivis Portal to become an authorized user of Grants Network or GMS. As part of setting up the account, Grantee shall agree to all terms and conditions of the eCivis Grants Network system.

**58. Required Federal Language from 2 CFR Part 200 Appendix II**

Appendix II to CFR Part 200 sets forth mandatory provisions which must be incorporated into non-Federal entity contracts involving federal funds awards. This requirement applies to the subject matter of this Agreement. Accordingly, Appendix II to CFR Part 200 is hereby incorporated into and made part of this Agreement by reference. Grantee acknowledges having reviewed such provisions and agrees to the terms thereof. Grantee further acknowledges that HCD is requiring that all other recipients of CDBG-NDR funding incorporate Appendix II to CFR Part 200 into their agreements.

**59. Procurement of Recovered Materials**

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**60. Rights to Inventions Made Under a Contract or Agreement**

## EXHIBIT D

If a Federal award meets the definition of “funding agreement” under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of recipient or subrecipient must comply with requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements, “ and any implementing regulation issued by the awarding agency.

### 61. **Ethical Standards/Code of Conduct**

Grantee must develop and maintain written standards of conduct as required by 2 CFR 200.318.