

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF CODES AND STANDARDS**

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INFORMATION BULLETIN 2020-08 (MH, MP/SOP)

TO: City and County Building Officials
Manufactured Housing Contractors
Interested Parties
Division Staff

FROM: Richard Weinert, Deputy Director
Division of Codes and Standards

SUBJECT: **General Manufactured Housing Contractor—Licensing and Permits**

This Information Bulletin clarifies: 1) the Contractors State License Board (CSLB) licensing requirements for work performed on manufactured homes¹, mobilehomes², and multifamily manufactured homes³ (collectively referred to as MH-unit(s)); and 2) the agency or agencies authorized to issue permits for the installation, alteration, and reconstruction of MH-units and the individuals or businesses that must obtain such permits.

Regulations promulgated by the CSLB provide that a contractor that installs, alters, repairs, or prepares for moving any type of MH-unit, including the accessory building and structures, and the foundations, shall possess a valid CSLB-issued General Manufactured Housing Contractor (C-47)⁴ license. Likewise, a contractor that does not possess a valid C-47 license is prohibited from conducting such contract work on MH-units.⁵

The California Department of Housing and Community Development (HCD), HCD-approved local enforcement agencies⁶, and any city and/or county, within the political limits of their jurisdiction, are the only agencies authorized to issue installation permits for MH-units⁷. Moreover, an installation permit for a MH-unit must be obtained by the C-47 engaged to install the MH-unit or the owner of the MH-unit who proposes to perform the installation.⁸

HCD is the only agency that is authorized to issue re-construction or alteration permits for MH-units in California, with such permits issued to contractors, owner-builders⁹, or their agents.¹⁰

Licensed contractors with questions regarding the licensing requirements mentioned herein should contact the CSLB at (800) 321-CSLB (2752). For all other questions, contact HCD at (800) 952-8356.

¹ See Health and Safety Code Section 18007.

² See Health and Safety Code Section 18008.

³ See Health and Safety Code Section 18008.7.

⁴ See California Code of Regulations, Title 16, Section 832.47.

⁵ See California Code of Regulations, Title 16, Section 830.

⁶ See Health and Safety Code Section 18207.

⁷ See Health and Safety Code Section 18613; Also see California Code of Regulations, Title 25, Section 1020.

⁸ See Health and Safety Code Section 18613(b); Also see California Code of Regulations, Title 16, Section 832.47

⁹ See Business and Professions Code Section 7044.

¹⁰ See Health and Safety Code Section 18029; Also see California Code of Regulations, Title 25, Section 4040.