

Attachment A

SAMPLE RESOLUTION

RESOLUTION NO. 2019-XX

THE GOVERNING BOARD OF

[Name of Applicant]

HEREBY AUTHORIZES: Submittal of an application to the California State Department of Housing and Community Development for funding under the Housing for a Healthy California (HHC) Article I Program; and if selected, the execution of a standard agreement, any amendments thereto, and other related documents necessary to participate in the HHC Article I Program.

WHEREAS:

A. The California Department of Housing and Community Development (the "Department") is authorized to allocate National Housing Trust Fund ("NHTF") funds made available from the U.S. Department of Housing and Urban Development ("HUD") to developers for permanent Supportive housing for individuals who are Chronically homeless, or Homeless and a High-cost health user, authorized by Part 14.2 (commencing with Section 53590) of Division 31 of the Health and Safety Code. NHTF funds are to be used for the purposes set forth in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, Part 93, the state NHTF Allocation Plan, and the HHC Article I Guidelines.

B. On May 13, 2019, the Department issued a Notice of Funding Availability announcing the availability of funds under the HHC Article I NOFA (the "NOFA").

C. In response to this NOFA, _____ *[insert name of applicant]* a _____ *[insert the legal form of entity, e.g., municipal corporation, subdivision of the State of California, nonprofit corporation]* (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, NHTF funds.

IT IS NOW THEREFORE RESOLVED THAT:

1. In response to this NOFA, the Applicant shall submit an application to the Department to participate in the HHC Article I Program and for an allocation of funds not to exceed _____ Dollars (\$ _____) for the following activities and/or programs:

[Briefly describe the proposed activities and/or programs]

to be located in _____ [*activity/program location(s)*].

2. If the application for funding is approved, then the Applicant hereby agrees to use the NHTF funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HHC Article I Program (collectively, the required documents).

3. The applicant authorizes _____ [*position title(s) of person(s) authorized*] or his/her designee(s) to execute, in the name of the applicant, the required documents.

PASSED AND ADOPTED THIS _____ DAY OF _____ 20__, BY THE FOLLOWING VOTE:

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

The undersigned _____ [*title of officer*] of the applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

Signature

Date

1. This is intended to be a sample resolution authorizing submittal of an application to the Department and execution of various required documents. An applicant may use another format if it contains a reference to the year of the NOFA, the dollar amount of the application and all of the authorizations contained in this sample.

2. The person attesting to the signing of the resolution cannot be the same person authorized to execute documents in the name of the applicant.

3. If the resolution allows for a designee, and the designee signs the application on behalf of the authorized signer, a letter signed by the authorized signer identifying the designee must accompany the resolution and dated prior to or on the date the application is signed.