



Disability Advisory Committee

Meeting Notes *Action Items*

May 19, 2020
1:00-2:00 P.M

Location | Housing and Community Development
2020 West El Camino Ave, Sacramento, CA 95833
Conference Room: TEAMS
Conference Call: 916-535-0998 Participant Code 356598225
Sponsor: Nicole Placencia

Team Members in Attendance: Melinda Coy, Daniel Humphreys, Sergio Garcia, Martina Cruz-Rivas, Suzanne Hemphill, Anthony Scott, Esmie Martin.

Absent Member: Amanda Ohman

Guests: N/A

Time	Topic	Notes/Action
1:00 – 1:05	Welcome / Introductions Melinda Coy	Welcome and Introduced New member Mauro Lara
1:05 – 1:10	Review & Approve March 17, 2020 Meeting Minutes	Sergio motioned to approve minutes; Suzanne seconded. Melinda took a vote; the minutes were approved.
1:10 – 1:25	Open Nomination and Vote on the following positions: Chair, Secretary and SDAC Representative	Melinda advised committee that June would be her last time to be Chair/member of DAC. Received interest on Chair position from Mauro Lara (new member), Esmie Martin as Temporary (May/June); Sergio Garcia as SDAC Representative.

Time	Topic	Notes/Action
		<p>Action: Mauro Lara, Esmie and Sergio assumed new Officer Roles</p> <p>Mauro will develop Agenda for June meeting; Esmie will take notes for May/June meeting, and will rotate Secretary role.</p>
1:25-1:50	Discuss RA Policy and Process and Flyer	<p>Discussed creating a FAQ brochure/flyer, but also discussed a DAC Plan with short team, and long-term goals that could include a FAQ and scheduling a speaker series, perhaps guest speaker per quarter.</p> <p>Action: Suzanne/Martina submit FAQ questions Mauro to prepare Draft Action Plan</p>
1:50 – 1:55	Public Comment	No public comment
2:00	Adjourn – Next Meeting June 23, 2020	Action: Mauro to prepare Agenda based on today’s meeting discussions.