



Disability Advisory Committee

Meeting Notes *Action Items*

July 21, 2020

Location | Housing and Community Development
2020 West El Camino Ave, Sacramento, CA 95833
Conference Room: TEAMS

Team Members | **Chair:** Mauro Lara **Vice Chair:** Suzanne Hemphill **Secretary:** (Rotation/Tiffany Garner) **SDAC Representative:** Sergio Garcia **General Members:** Esmie Martina, Tiffany Garner, Daniel Humphreys, Anthony Scott, Amanda Ohman

Technical Support: Nicole Placencia, Martina Cruz-Rivas

Absent Members: Theresa Melendez, Martina Cruz-Rivas, and Anthony Scott

Guests: N/A

Time	Topic	Notes/Action
1:00 – 1:05	Welcome/Introductions Mauro Lara	Rollcall, confirmed attendees.
1:05 – 1:10	Review of prior meeting minute notes from June 30, 2020	No changes made to notes, prior meeting notes approved. Amanda made a motion to approve, Suzanne provided a second. Minutes approved from June 30, 2020.

1:10 – 1:30	Review and Discuss Action Plan	<p>For the month of October 2020, discussed Pride Industry and their offer to provide a speaker for Disability Awareness, Tiffany providing a two-hour management training for reasonable accommodation and working through the interactive process, disability survey for all employees.</p> <p>Action: DAC to research additional suggestions for Disability Awareness month. Each member to bring one suggestion at next meeting.</p>
1:30-1:55	Reasonable Accommodation Awareness	<p>Discussed FAQ for Reasonable Accommodation. Action: Audit SharePoint content for Reasonable Accommodation. Committee to bring suggestions to next meeting to update content.</p>
1:55 – 2:00	Public Comment	<p>No public comment.</p>
2:00	Adjourn – Next Meeting	<p>Next meeting August 18, 2020</p>