

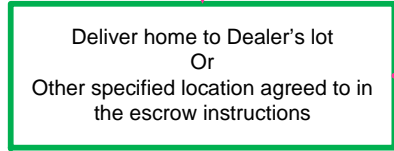
MANUFACTURED HOMES INSTALLED ON A FOUNDATION SYSTEM AS AN IMPROVEMENT TO REAL PROPERTY (HEALTH AND SAFETY CODE SECTION 18551(a)) FLOWCHART

Manufacturer's Responsibilities



DISTRIBUTION OF MCO
Pink Copy (Original) = Inventory Creditor. If none, to Dealer.
White copy = HCD
Yellow copy = Transporter
Goldenrod = Manufacturer

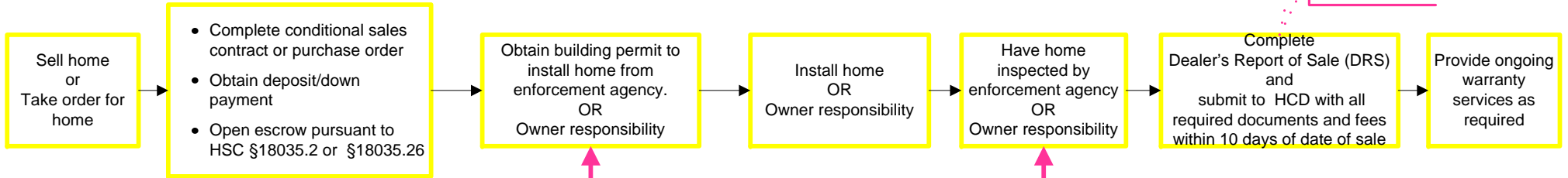
Transporter's Responsibilities



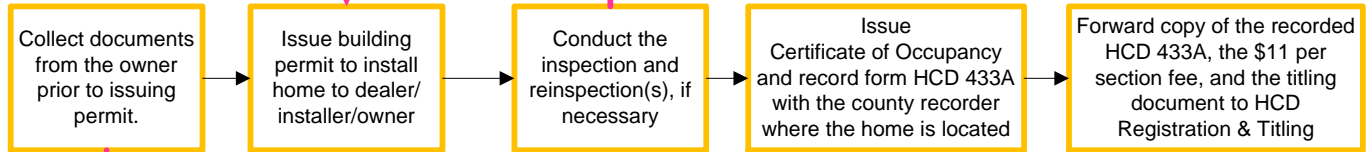
Dealer's Responsibilities (Home not subject to Registration with HCD no titling documents issued)

Owner installed units need to submit DRS prior to the home's installation.

Date of Sale is the date escrow closes or the home is delivered.



Local Enforcement Agency Responsibilities



- **Written Evidence:**
 - The registered owner owns, is purchasing, or has a transferable lease for the real property where the home is to be installed;
 - The registered owner owns the home free of any liens or encumbrances or that any lien holders agree to the attachment of the home on the real property. (As evidenced by the submittal of the MCO to the enforcement agency for new homes or for used home that any title or registration card for the home be surrendered to the enforcement agency.
- Plans and specifications required by HCD regulations or an approved alternate for the homes foundation system.
- The manufacturer's installation instructions, or plans and specifications signed by a California licensed architect or engineer covering the installation of the home when the manufacturer's installation instructions cannot be provided
- Applicable permit fees.
- An \$11 per section fee payable to HCD.

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