

## APPENDIX D-3

*Instructions: Please review this sample resolution provided and insert the appropriate information requested within each bracket. Certain brackets may prompt a choice selection; language that is not applicable may be deleted. Please be advised that this document is a sample form; Tribal/TDHE applicants may edit accordingly to comply with Tribal law. This top header with instructions and additional notes may be deleted prior to submission.*

*Additional Notes: All information provided will be verified using the entity's bylaws, or appropriate governing documents. If the governing documents of the organization are not reflective of the current board makeup, the Applicant/Requestor must notify HCD in writing of the discrepancy and provide an explanation. Please note that while the NOFA for Tribal and other 2018 disaster impacted communities are the same, this resolution is applicable to Tribal Entities.*

*The Authorizing Resolution shall be submitted with the Application. The Department will not review any NOFA Application until the Department receives a fully executed Authorizing Resolution unless otherwise noted.*

### AUTHORIZING RESOLUTION

#### **Authorizing Resolution in Connection with the Award of Funding Under the 2018 Community Development Block Grant -Disaster Recovery (CDBG-DR) Workforce Development Program.**

\_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_  
("Applicant") hereby consents to, adopts  
and ratifies the following resolution:

WHEREAS The \_\_\_\_\_  
is a \_\_\_\_\_ ; and

WHEREAS The \_\_\_\_\_ is eligible for all rights,  
privileges, and benefits afforded to the eligible entities listed in the paragraph above,  
and the \_\_\_\_\_ ,  
and

WHEREAS The representative governing body of the \_\_\_\_\_, and

WHEREAS The representative governing body of the \_\_\_\_\_ has determined there is an immediate need for providing Tribally owned and/or operated affordable housing to its Tribal Membership, and

WHEREAS The California Department of Housing and Community Development (the "Department") is authorized to allocate approximately \$40,695,960 of 2018 CDBG-DR funds to be made available for the purposes set forth in the Workforce Development Policies and Procedures; and the Department issued a 2018 Workforce Development Program Notice of Funding Availability (NOFA), to be issued Spring 2023, announcing the availability of funds available to the 2018 disaster impacted areas and Tribes, per federal disaster declarations DR-4407 and DR-4382.

WHEREAS The \_\_\_\_\_ is an Eligible Partner under the 2018 Workforce Development Program pursuant to the 2018 Workforce Procedures, and the 2018 Workforce Development NOFA, and is requesting a grant award in an amount not to exceed \_\_\_\_\_ under the above-described NOFA from the Department of Housing and Community Development Department (Department), and

WHEREAS The \_\_\_\_\_ is an Eligible Partner under the 2018 Workforce Development Program, and if the Request for Funds is approved by the Department such approval is subject to the 2018 Workforce Development terms and conditions of Eligibility, Policies and Procedures, NOFAs, Program requirements, and the 2018 Workforce Development Program Standard Agreement ("Standard Agreement") by and between the Department and 2018 Workforce Development Program Grant Recipients;

NOW THEREFORE BE IT RESOLVED THAT: The representative governing body of the \_\_\_\_\_ hereby authorizes and directs such actions as are necessary and appropriate by representatives of the \_\_\_\_\_ to receive on behalf of the \_\_\_\_\_ an amount not to exceed \_\_\_\_\_ as calculated consistent with requirements of the NOFA.

BE IT FURTHER RESOLVED THAT: The \_\_\_\_\_ shall be subjected to the terms and conditions as specified in the Standard Agreement; that funds are to be used for eligible activities to be identified in Exhibit A of the Standard Agreement; the application in full will be incorporated as part of the Standard Agreement; that any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement; and that the Tribal Entity hereby agrees to use the funds for eligible activities in the manner presented in the application as approved by the Department and in accordance with the NOFA, Program Policies and Procedures, and application package.

BE IT FINALLY RESOLVED THAT: The \_\_\_\_\_ is authorized and directed, on behalf of the \_\_\_\_\_, subject to such further government approvals as may be required by Tribal Law after legal review, to do all of the following: 1) execute the Request for Funds and any amendments thereto, 2) execute the State of California Standard Agreements, and any and all other documents required or deemed necessary or appropriate to evidence and secure the 2018 Workforce Development Program, allocation, and 3) fulfill all obligations required by or related to, the 2018 Workforce Development Program and all amendments the Department deems necessary in accordance with the 2018 Workforce Development Program, on behalf of the \_\_\_\_\_.

BE IT FURTHER AND FINALLY RESOLVED THAT: The \_\_\_\_\_, when approved by the Department to receive allocation of 2018 Workforce Development Program funds in the authorized amount of \_\_\_\_\_ pursuant to the above referenced Request for Funds, the \_\_\_\_\_ represents and certifies that it will use all such funds only for eligible activities as set forth in the NOFA, as approved by the Department and in accordance with all 2018 Workforce Development Program requirements, policies and procedures, all applicable state and federal statutes, rules, regulations, and the Standard Agreement executed by and between the Applicant \_\_\_\_\_ and the Department.

#### CERTIFICATION

This is to certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted in accordance with Tribal law at a duly called meeting of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by a vote of \_\_\_\_\_ for, \_\_\_\_\_ against, and \_\_\_\_\_ abstaining.

Tribal Chairperson

Tribal Secretary