



**APPLICATION FOR PERMIT TO INSTALL MANUFACTURED HOME/MOBILEHOME  
 EARTHQUAKE RESISTANT BRACING SYSTEM**

(SEE REVERSE SIDE OF FORM FOR INSTRUCTIONS AND ADDITIONAL INFORMATION)

**CONTRACTOR/OWNER BUILDER DECLARATIONS**

**1. LICENSED CONTRACTORS DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class \_\_\_\_\_ Lic. No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Contractor \_\_\_\_\_ Date \_\_\_\_\_

**2. OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.5), Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended of offered for sale, Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law.

I am exempt under Sec. \_\_\_\_\_, B. & P.C. for this reason:

Owner \_\_\_\_\_ Date \_\_\_\_\_

**3. WORKERS' COMPENSATION DECLARATION**

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_

Policy Number \_\_\_\_\_

(This section need not be completed if the permit is for one hundred dollars (\$100) or less).

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to workers' compensation laws of California, and agree that if I should become subject to workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Applicant \_\_\_\_\_ Date \_\_\_\_\_

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

**4. CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction-lending agency for the performance of the work for which this permit is issued (Sec.3097, Civ. C.).

Lender's Name \_\_\_\_\_

Lender's Address \_\_\_\_\_

**5. CERTIFICATION**

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant or Agent \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 1 - APPLICANT INFORMATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number (\_\_\_\_\_) \_\_\_\_\_

Check one as appropriate:

CONTRACTOR  REGISTERED OWNER  OTHER

(Other - relationship to installer) \_\_\_\_\_

**SECTION 2 - INSTALLATION SITE INFORMATION**

Registered Owner Name \_\_\_\_\_

Address \_\_\_\_\_

Space / Lot Number \_\_\_\_\_ Contact Telephone (\_\_\_\_\_) \_\_\_\_\_

Park Name \_\_\_\_\_

Site Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_

**SECTION 3 - EARTHQUAKE RESISTANT BRACING SYSTEM INFORMATION**

NEW  REINSTALL Certification No. \_\_\_\_\_

Manufacturer Name \_\_\_\_\_

Brand Name \_\_\_\_\_

Model Number \_\_\_\_\_

**SECTION 4 - APPLICANT SIGNATURE**

I hereby certify under penalty of perjury that the information provided herein is true and correct.

Signature \_\_\_\_\_ (Applicant)

Date \_\_\_\_\_

**NOTE:** This application must be accompanied by a copy of the plans and manufacturer's installation instructions made from the original, bearing the Department's stamp of approval and by the appropriate fees in accordance with the California Code of Regulations, Title 25, Chapter 2.

**DEPARTMENT USE ONLY**

ID. No. \_\_\_\_\_

Closed By \_\_\_\_\_

Date Closed \_\_\_\_\_

**COLLECTION INFORMATION**

Collection # \_\_\_\_\_

Fee Rec'd \_\_\_\_\_

Collection Date \_\_\_\_\_

Assigned to \_\_\_\_\_

Routed By \_\_\_\_\_

Date \_\_\_\_\_

Issued By \_\_\_\_\_

Expires \_\_\_\_\_

## INSTRUCTIONS

Complete the application, including the Contractor/Owner Builder Declarations. Submit the completed application and required fees, as contained in the California Code of Regulations, Title 25, Chapter 2 to the appropriate Area Office listed below.

Northern Area Office  
9342 Tech Center Drive, Suite 550  
Sacramento, CA 95826  
(916) 255-2501

Southern Area Office  
3737 Main St., Suite 400  
Riverside, CA 92501  
(951) 782-4420

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### CONTRACTOR/OWNER BUILDER DECLARATIONS

**CONTRACTOR:** Contractors proposing construction are required by state law to provide the following information:

- Item 1 - Licensed Contractor Declaration: Enter the contractor's license class, license number, date the license expires, the contractor's signature and date.
- Item 3 - Workers' Compensation Declaration: Place a check mark next to the declaration regarding the workers' compensation coverage that applies to the contractor. If the second declaration is marked, the contractor must also provide the carrier's name and policy number. This item must be signed by the contractor and dated.
- Item 4 - Construction Lending Agency: If there is a construction lending agency for the performance of the work for the service being requested, enter the name and address of the lending agency. If there is no lending agency involved, enter the word "none."
- Item 5 - Certification: The certification must be signed and dated by the contractor or agent on behalf of the contractor.

**OWNER BUILDER:** If the work or activity as described on the application, is being completed by the owner, the owner must complete the following items:

- Item 2 - Owner-Builder Declaration: Place a check mark next to the declaration which is applicable. If the third declaration is marked, enter the section number from the Business and Profession Code, which provides the exemption and the reason for the exemption. The owner must also sign and date this section.
- Item 5 - Certification: The certification must be signed and dated by the owner.

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- SECTION 1 -** APPLICANT INFORMATION: Enter the applicant's name, address and telephone number (The Department will contact or correspond with the party that is entered as the applicant.) Check the appropriate box to describe the applicant. If the box "OTHER" is marked, please indicate the relationship to the owner. If the requested services involve an architect or engineer, enter the architect or engineer's name, address, telephone number, and license number.
  - SECTION 2 -** INSTALLATION SITE INFORMATION: Enter the name, address and **contact** telephone number of the manufactured home/mobilehome registered owner where the system is to be installed. Enter the name and address of the mobilehome park.
  - SECTION 3 -** EARTHQUAKE RESISTANT BRACING SYSTEM INFORMATION: Check the appropriate box to indicate if the system is a new installation or a reinstallation. A new installation means a new system that has not previously been installed under a unit. A reinstallation means a system that is being reinstalled for the same purpose as the original installation. Plans for an existing system to be reinstalled will require the plans to be submitted for approval or the previous approval must still be valid. Enter the Standard Plan Approval Number. Enter the name of the system manufacturer. Enter the BRAND NAME and MODEL NUMBER of the system.
  - SECTION 4 -** APPLICANT SIGNATURE: The signature of the applicant is required along with the date the form is signed. This signature is your certification that the information provided on this application is true and correct.