New Housing Element Annual Progress Report Form

California Department of Housing and Community Development Housing Policy Development

January 29, 2019





Agenda

- Overview
- APR Benefits
- Major Changes to APRs
- Overview of Tables
- Tools to Assist with APR Forms
- How to Submit APRS
- Online Data System Preview
- Prior APRs for 2017 and Prior Years
- Reminders



Overview

Each jurisdiction (city council or board of supervisors) must prepare an annual progress report (**APR**) on the jurisdiction's status and progress in implementing its housing element (Government Code Section 65400)

SB 35 and AB 879 amended Government Code Section 65400 to include additional requirements for the APR.

HCD revised the form and instructions to include these new requirements.

- Chapter 366, Statutes of 2017 (SB 35, Weiner)
- Chapter 374, Statutes of 2017 (AB 879, Grayson)



APR Benefits

- Several funding programs require up-to-date submission of APRs, including SB2 Building Homes and Jobs Act funds.
- APRs are a vehicle for reporting progress in meeting Regional Housing Need Allocation (RHNA) to the public and decision makers.
- APRs are required by state law and can help jurisdictions in meeting its requirement.



Major Changes to APRs

Old APR form

- 2017 and Prior Years
 - Focuses reporting on building permits issued



New APR form

- 2018 and Beyond
 - Includes additional information based on new requirements

Building permits will continue to be counted as progress towards RHNA



Overview of Tables

- Table A Housing Development Applications Submitted
- Table A2 Annual Building Activity Report Summary New Construction, Entitled, Permits and Completed Units
- Table B Regional Housing Needs Allocation Progress Permitted Units Issued By Affordability
- Table C Sites Identified or Rezoned to Accommodate Shortfall Housing Need
- Table D Program Implementation Status
- Table E Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites
- Table F Commercial Development Bonus Approved

All tables will report on activity that happen in the 2018 Calendar year



Overview of Table A

- Table A Housing Development Applications Submitted
 - Includes data on housing units and developments for which an application was submitted (and deemed complete)

						L	L		T		L					L			
									Table A										
							Housin	g Develop	oment App	olication	s Submitte	ed							
Project Identifier							Date Application Submitted									Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Notes
1				2	3	4	5 6					7	8	9	10				
Prior APN		Street Address	Project Name ⁻	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted	Income Deed	Yery Low- Income Non Deed Restricted	Low- Income Deed Restricte d	Income	Moderate- Income Deed Restricte d	Income Non Deed	Above Moderat e- Income	Total <u>PROPOSED</u> Units by Project	Total <u>APPROVED</u> Units by project	ED Units by	Vas APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Notes ·
Summary Row: Start Data Entry Below																			
																-			



Overview of Table A2

- Table A2 Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units
 - Includes data on net new housing units and developments that have received any one of the following:
 - An entitlement
 - A building permit or a
 - Certificate of occupancy or other form of readiness



Overview of Tables B & C

- Table B Regional Housing Needs Allocation Progress – Permitted Units Issued By Affordability
 - Provides a summary of prior permitting activity in the current planning cycle, including permitting activity for the calendar year being reported.
- Table C Sites Identified or Rezoned to Accommodate Shortfall Housing Need
 - Jurisdiction identified an unaccommodated need of sites from the previous planning period, has shortfall of sites as identified in the housing element; or is identifying additional sites required by no net loss law



Overview of Tables D & E

- Table D Program Implementation Status
 - Report the status/progress of housing element programs
- Table E Commercial Development Bonus Approved
 - Jurisdiction approved any commercial development bonuses



Overview of Tables F & Summary

- Table F Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites
 - Report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved
- Summary Tables
 - Tables for projects approved using streamlined ministerial approval process (SB 35 Streamlining)



Tools to Assist with APR Form

- Affordability calculator tool
- Tool to assist sites identified or rezoned to accommodate shortfall housing need (Table C)

Let us know if you have input on additional tools that HCD can create



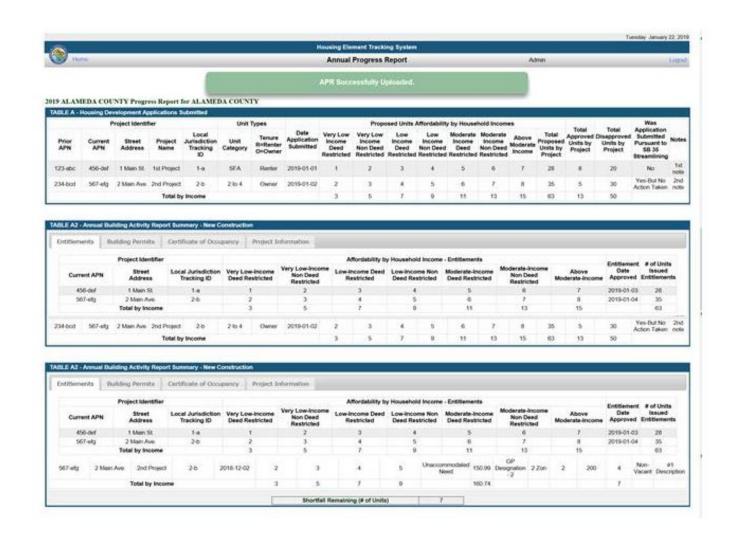
How to Submit APRs

- Online Annual Progress Reporting System currently not available to submit 2018 APRs
- Once available jurisdictions will be able to upload form
- Until online data system is available 2018 APRs should be emailed to <u>APR@hcd.ca.gov</u>
 - Send the electronic version as an Excel workbook attachment. Do not send a scanned copy of the tables.
- No longer accepting APRs by mail.





Online Data System Preview





Online Data System Preview

Program Desc	ription		Housing Programs Progress Report - Government Code Section 65583												
Name of Housing Elem	ent Program #		Otjective			Timetrane in H.E.	Stelus	of Program	implem	entation:					
Program			for Objectives			26 miligraphics record		Underway - 1/14/19							
Proper	40		2nd Objective?			The biologic pand Surgeouth				Delayed	1/16/19				
567-etg 2 Main Avis	2nd Project 2-6	2018-12-02	2 3		5	Unaccommodated 150.99 Des	GP griation :	Zon	2	200	4	Non-	at Descriptio		
To	tal by Income		3 5	1	9	100.74	-2				7	Yacare	CHROTERO		
			Shortfa	ill Remaining (# of Unit	no)	1 7 1									
BLE D - Program Implemental	Son Status												13		
Program Desc	ripton		Housing Programs Programs Report - Government Code Section 65583												
Name of Housing Elem		•		Timeframe in H.E.		 Status of Program Implementation 									
Program			Tel Objective? 2nd Objective?			26 millionismolar prom To solicity and beyond	Unitmosy 19976 Datayor 19979								
SLE F - Annual Building Activ	rity Report Summary - Unit	s Rehabilitated, Pre	served and Acquired	pursuant to GC Sectio	in 65583.1	KNU.							1		
44147474		the second second second second second second	Household Incomes			L L									
Activity Type	Extremely Low-income	Very Low- Income	Low-Income	TOTAL UNITS		Description of Activity									
	0	0	0	0		NA.									
	0	0	0	0		nul .									
rebitation Activity servation of Units At-Risk	.0	0	0	0		pul									
	0		0	0											



Prior APRs for 2017 and Prior Years

Jurisdictions have two options to submit APRs for 2017 or prior years

- Online Annual Progress Reporting System is available to submit APRs for 2017 and prior years
- 2. Email submit excel workbook to APR@hcd.ca.gov

Jurisdictions should continue to use prior form for any APRs for 2017 or prior years.



Reminders

APRs are due **April 1**st

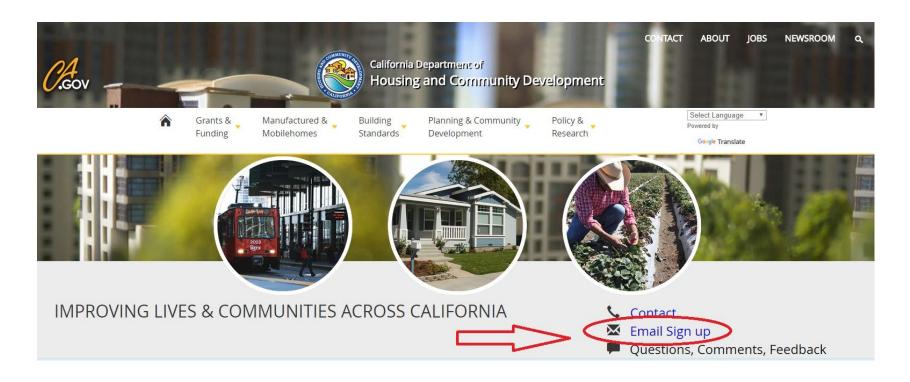
Questions or comments can be submitted to <u>APR@hcd.ca.gov</u>

More information about APRs is on our website at:

http://www.hcd.ca.gov/communitydevelopment/housing-element/index.shtml



Sign up for HCD announcements at www.hcd.ca.gov





Stay in the know . . .

Follow HCD on social media



Like us on Facebook: /CaliforniaHCD



Follow us on Twitter: @California_HCD



Follow us on LinkedIn: /company/californiahcd