

APPENDIX Q

SAMPLE LIST OF ELIGIBLE PTA ACTIVITIES

ECONOMIC DEVELOPMENT

A. Possible PTA Activity Titles:

- CDBG Over the Counter Application Preparation
- Business Incubator Project Development
- Business Site Development (bare land or rehabilitation of existing facility)
- Business Expansion Plan for Existing Business (new site development or increase existing facility)
- Enterprise Zone Funding Application Preparation Project
- Regional or Local Economic Development Plan
- CDBG Enterprise Fund Application Preparation
- Existing Telecommunications Infrastructure Analysis
- Business Infrastructure Needs Assessment
- Business Retention Assessment and Strategy
- Retail Sales Development Plan
- Service Sector Jobs Development Plan
- Military Base Conversion Assessment and Development Plan
- Co-Op Website Development Plan
- Downtown Economic Development Revitalization Strategy
- Economic and Market Analysis Study
- Transportation Constraints/Opportunities Study for Business Development
- Airport Management Plan
- Industrial Park Development Study
- Industrial Land and Business Inventory System Study
- Rail Corridor Study
- Target Industry Study
- Tourism Marketing Strategy
- Geographic Information System (GIS) Base Maps *

- Geospatial Data Compilation and Implementation Strategy*
- Downtown Economic Revitalization Plan*

COMMUNITY DEVELOPMENT

A. Possible Housing Study Titles:

- Development of 15 unit new construction rental housing project (limited CDBG activities)
- Development of 30 unit new construction homeownership project (limited CDBG activities)
- Development of off-site infrastructure in support of 15 unit new construction rental housing project
- Development of off-site infrastructure in support of 30 unit new construction project
- Rehabilitation project for an existing 20 unit affordable rental housing
- Rehabilitation project of on-site infrastructure for an existing 40 unit mobile home park
- Development of a 30 unit affordable mobile home park
- Preservation of existing affordable mobile home park project
- Preservation of an existing affordable rental housing project
- Conversion of an existing market rate rental housing project into a Low-Mod project
- Conversion of an existing facility into 11 units of senior rental housing development
- Community Land Trust, Development of a Working Model
- Exterior Housing Conditions Survey
- Farm Worker Housing Needs Assessment
- Home Buyer Assistance, Developing a Program
- Housing Element Update*
- Housing Program Grant Application Preparation
- Income Survey
- Mobile Home Park Inventory Study

- Multi-Family Rehabilitation, Developing Program
- Program NEPA Environmental Review Record (ERR) Preparation
- Planning to Further Fair Housing

B. Possible Community Facility Study Titles:

- Development of a new Head Start day care facility for 30 children
- Development of a new 5,000 sq. ft. senior center or health care facility or food distribution center, etc.
- Rehabilitation of a 10,000 sq. ft. facility for teen after school program
- Rehabilitation of existing facility for transitional housing or job training center or other public service(s)
- Rehabilitation of existing police or fire station
- Conversion of existing facility into a police station or fire station
- Construction of new police substation or fire station
- Rehabilitation of public building to comply with ADA
- Replacement of existing playground equipment in an existing park
- Installation of new skateboard park in an existing park
- Development of a new park

C. Possible Public Works Study Titles:

- Installment of a New Storm Water Drainage Improvements in _____ area of the Jurisdiction
- Replacement of Water Lines in _____ area of the Jurisdiction
- Replacement of Sewer Lines In _____ area of the Jurisdiction
- Rehabilitation/Expansion of a Water Collection or Treatment or Storage facility
- Rehabilitation/Expansion of a Sewer Treatment facility
- Rehabilitation of Streets in _____ area of the Jurisdiction
- Replacement of Curb and Gutter and Sidewalk in _____ area of the Jurisdiction
- Development of ADA Curb Cuts throughout Jurisdiction
- Installation of new sidewalks in _____ area of the Jurisdiction

- Street Scrape Improvements of Lighting and Benches in ____ area of Jurisdiction
- Establishment of an Assessment District to Install Water Treatment and Distribution System
- Establishment of an Assessment District to Install Sewer Treatment and Collection System
- Development of Public Parking Facility for Business District
- Water System Well Testing and Test Well Drilling*
- Development of Sewer System Operations and Maintenance Plan*
- Development of Water System Operations and Maintenance Plan*
- Feasibility Analysis of Developing Private Water System*
- Feasibility Analysis of Relocation of Floodplain*
- Hydro-Geologic Study*
- Master Drainage Plan*
- Master Sewer Plan*
- Master Water Plan*
- Master Plan for Street Improvements, Curb/Gutter and Sidewalk*
- Private Septic System Survey*
- Private Well Water Testing Survey*
- Jurisdiction Wide Sewer Line Infiltration Study with Analysis of Repairs Needed*
- Jurisdiction Wide Sewer Line Video Taping*
- Wastewater Treatment Upgrade Analysis with No Intention of Making any Upgrades in the near future

D. Possible Public Service Study Titles:

- Adult Literacy Training
- Child Care**
- Public Service Application Preparation
- Domestic Violence Shelter Needs Assessment / Program Development
- Food Bank or Free Meals**
- Health Care Clinic Needs Assessment**
- Homeless Shelter Services

- Individual Development Account (IDA) Program Development
- Job Training**
- Migrant Farm Worker Services
- Teen Services Development
- Senior Services Development
- Services for Disabled Persons
- Conduct Section 504 Self Evaluation
- Public Utility Assistance for Needy Families
- Rental Deposit Program / Transitional Housing Program Development

E. Possible Planning Study Titles:

- Geographic Information System (GIS) Base Maps*
- Geospatial Data Compilation and Implementation*
- Neighborhood Revitalization Plan*

Note: Those activities listed without the asterisk are restricted to the Low-Mod families or individuals or the activity services a Limited Clientele who has a presumed 51 percent benefit per HUD definition.

***Note:** These Activities can only be conducted when census or income survey information is provided that documents the whole community is at least 51 percent Low-Mod. If the Low-Mod benefit is unclear, an income survey is to be conducted initially to document Low-Mod benefit for the activity to be funded. However, if the survey does not show 51 percent benefit, the study may not be completed.

****Note:** These Activities must be income restricted or have census or income survey information provided that documents the whole community served is at least 51 percent Low-Mod.

Please contact the HCD Representative for your jurisdiction if you have an activity that has questionable Low-Mod benefit.