

Emergency Housing and Assistance Program (EHAP)  
Funding Round 15  
Fiscal Year 2007-08

Statewide  
Notice of Funding Availability (NOFA)  
For  
Operating Facility Grants

September 20, 2007



State of California  
Department of Housing and  
Community Development

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

1800 Third Street, Suite 390  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 322-1560  
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September 20, 2007

**NOTICE OF FUNDING AVAILABILITY  
EMERGENCY HOUSING AND ASSISTANCE PROGRAM**

Dear Interested Agencies, Organizations and Designated Local Boards:

I am pleased to announce the fifteenth round of the Emergency Housing and Assistance Program (EHAP 15). An estimated \$3,840,000 will be available for EHAP 15 Operating Facility grants during Fiscal Year 2007-08. Applicants are encouraged to plan for year-round shelter needs and/or cold/hot weather shelter needs. The preliminary allocations to urban and non-urban counties are as follows:

Urban (population equal/more than 200,000):	\$3,072,000
Non-urban (population less than 200,000):	\$768,000

The estimated allocation to each county is identified on pages 18 through 22 of this Statewide Notice of Funding Availability (NOFA), based on the incidence of poverty and unemployment in each county and including any unallocated funding from EHAP 14. EHAP will notify all persons requesting copies of this NOFA of any changes to the final funding level.

EHAP 15 funds will be distributed to eligible applicants through a competitive process. In counties without Designated Local Boards (DLBs), interested applicants should refer to Section III of this Statewide NOFA and the Application package for the Statewide application forms and instructions. Throughout the NOFA and Application package, applicants within non-DLB counties are identified as "Statewide NOFA Applicants" because these applicants apply directly to the Department of Housing and Community Development (Department).

In counties with an EHAP Designated Local Board (see list on pages 20 through 22 of this Statewide NOFA), interested applicants must contact the person or agency listed for the county to obtain the regional NOFA and application.

I look forward to working with you to address the housing needs of California's homeless population through this fifteenth funding round of the EHAP. Please feel free to contact the EHAP program staff at (916) 445-0845 for additional information or assistance at any point in the process.

Sincerely,

Chris Westlake, Deputy Director  
Division of Financial Assistance

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<b>TIMETABLE OF EHAP 15 STATEWIDE APPLICATIONS</b>	
Statewide NOFA issued:	September 20, 2007
Statewide NOFA Applications Due	4:00 p.m., November 15, 2007

## I. PROGRAM DESCRIPTION

### A. **Authority**

Health and Safety Code (H&SC) Sections 50800 through 50806.5, and the Budget Act of 2007 (the "Statute"), establish the Emergency Housing and Assistance Program (EHAP) and specify the eligible uses of funding for this allocation. The EHAP is administered by the Department.

The Department awards EHAP grants to eligible local organizations for activities that provide housing and related services to homeless persons and to persons threatened with the loss of their homes.

EHAP 15 applicants and grantees will operate under the permanent EHAP regulations, which were adopted on July 12, 1995 ("Regulations"). The Regulations are in Title 25 of the California Code of Regulations, Sections 7950 through 7976. Copies of the Regulations and the Statute can be downloaded from the HCD website at [www.hcd.ca.gov/fa/ehap](http://www.hcd.ca.gov/fa/ehap) or are available from the Department by emailing a request to [srhinehart@hcd.ca.gov](mailto:srhinehart@hcd.ca.gov) or by calling 916-445-0845.

### B. **Types of Grants**

The program offers two types of grants: Operating Facility and Capital Development. This NOFA is limited to Operating Facility grants. If the final EHAP 15 appropriation differs from the allocation noted in this Statewide NOFA, the Department will issue an addendum outlining the changes.

Operating Facility grants are made to defray the costs of eligible activities including facility operations and administration, residential rental assistance, and leasing or renting rooms providing temporary shelter. Also eligible are capital development-type activities of \$20,000 or less per site. (See Section 7963 of the Regulations).

Applicants must submit a separate application for each site (unless the project consists of scattered sites). A site is defined in Section 7950 of the Regulations.

Disclosure of Application: Information provided in this application will become a public record available for review by the public pursuant to the Public Records Act. As such, any materials provided will be disclosable to any person making a public records request. As such, we caution you to use discretion in providing us with information that is not specifically requested, including but not limited to, bank account numbers, personal telephone numbers and home addresses. By providing this information to the Department, the applicant is waiving any claim of confidentiality and consents to the disclosure of all submitted material upon request.

C. **Maximum and Minimum Grant Amounts**

In compliance with the Budget Act of 2007, notwithstanding any regulatory provision to the contrary, Operating Facility grants shall not exceed \$100,000 nor be less than \$30,000. Within this maximum of \$100,000, \$20,000 or less may be requested for capital development-type activities such as acquisition, construction or rehabilitation.

**The minimum grant amount is \$30,000 except as follows:**

- For counties with an allocation greater than \$30,000, HCD may reduce one grant application to less than \$30,000 if necessary to fully utilize the county's allocation. **Note: do not submit an application for less than \$30,000 if the county allocation is \$30,000 or greater.**
- For counties with an allocation of \$30,000 or less, applicants must apply for the entire county allocation. HCD may reduce the requested application amount in order to award two grants of less than \$30,000.

In regions where there is a DLB (see Section D below), the DLB may establish a maximum lower and/or a minimum higher than the state's, provided that these limits are identified in the Local Emergency Shelter Strategy (LESS) approved by the Department, and specified in the regional NOFA.

Pursuant to H&SC section 50802.5(d), in no case shall more than \$1,000,000 be granted to any eligible organization within a region in a funding round, even if the organization has filed multiple applications.

D. **Designated Local Board (DLB)**

The Statute provides for the delegation of authority and responsibility for grant selection and monitoring to Designated Local Boards (DLBs). The Department has established a process for this delegation in Sections 7951 through 7953 of the Regulations. The DLBs are responsible for: developing a Local Emergency Shelter Strategy (LESS); issuing a local NOFA; making initial grant selections in conformance with the EHAP Regulations and the approved LESS; and monitoring grantee performance in the region.

In regions with DLBs, applications are made directly to the DLB pursuant to a DLB-issued regional NOFA. DLBs will solicit and evaluate local applications and make award recommendations to the Department for confirmation. DLBs must only recommend awards in the amounts requested in the applications, except where funds are inadequate to fully fund the lowest-ranking applicant. In this circumstance, the DLB shall reduce the award if the project will still be feasible at the lower funding level.

In regions without a DLB, applications are made directly to the Department, subject to the requirements of the Statewide NOFA. Please see pages 20 through 22 for a list of DLBs.

E. **Local Emergency Shelter Strategy (LESS)**  
 For counties with DLBs, the program activities shall be based upon the provisions of the LESS developed by the DLB and approved by the Department pursuant to Sections 7955 and 7956 of the Regulations. If a conflict exists between the approved LESS and the Statute or Regulations, then the Statute or Regulations, respectively, shall prevail.

F. **Eligibility Requirements**  
 Sections 7959 through 7962 of the Regulations provide information on the eligibility requirements for applicants, applications, and uses of funds applicable to all program applicants and grantees. DLBs may impose additional restrictions on the selection of grants in accordance with the Department-approved LESS.

Applicants must have provided client housing (i.e. emergency shelter, transitional housing or vouchers; not just services) continuously for at least the twelve months prior to the publication date of the Statewide NOFA, or, for cold-weather shelter providers, each day throughout the region's prior cold-weather season (See Section 7959(c) of the Regulations).

Applicants must ensure that they apply for EHAP funds only for eligible uses. Eligible and ineligible costs are defined in Sections 7961 and 7962 of the Regulations. Costs including, but not limited to the following examples are ineligible for reimbursement from the EHAP and, if included in an otherwise eligible application, can result in the whole application being found ineligible: recreational equipment, playground equipment, storage sheds or containers, shade structures, food and food services, cooks, food handlers, general relief, health care employees, security guards, maintenance staff, landscaping, vehicle purchase or lease, vehicle maintenance, vehicle insurance, and vehicle fuel or oil, for example. Please review the above Regulations carefully and contact EHAP staff immediately if you have questions about the eligibility of any cost.

G. **Application Process**  
 Potential applicants must determine whether they are in a county that has a DLB for EHAP 15. DLBs will be issuing their own regional NOFAs to solicit applications. The applications are sent to the DLB or the Department, as follows:

<b>Type of Applicant:</b>	<b>Submit Applications to:</b>
No DLB	Department
DLB	DLB

H. **Selection Criteria**

Sections 7967(b) and (c) of the Regulations identify the criteria upon which the Statewide and regional applications, respectively, will be rated. DLBs may add additional criteria to those in 7967(c) if the criteria have been identified in the Department-approved LESS. The selection criteria for Statewide NOFA applications are found in Section III of this NOFA.

I. **Appeals**

Section 7968 of the Regulations identifies the appeal procedures to be used by the Department and the minimum requirements for the appeal procedures to be used by DLBs. Information on appeals of grant selection activities of the Department is located in Section III of this NOFA. DLBs are required to identify their appeal process in the Department-approved LESS.

J. **Awards/Contracts**

In counties with a DLB, the DLB makes the initial grant selections, and forwards these award recommendations to the Department for confirmation. Department staff recommends confirmation to the Director, who formally approves the awards. All grants are made available through a Standard Agreement ("Agreement") between the Department and the Grantee.

In counties without a DLB, where applications are prepared pursuant to the Statewide NOFA, Department staff makes award recommendations to the Director, who formally approves the awards. All grants are made available through an Agreement between the Department and the Grantee.

Approved project activities for an operating facility grant must commence within sixty (60) days of the effective date of the Agreement and must be completed within fourteen (14) months of the effective date of the Agreement. Operating Facility grants are intended to assist with the operation of shelter facilities for the term for which they are awarded.

K. **Voucher Limits**

Pursuant to Regulations Section 7961, in urban counties (population of 200,000 or more) no more than 15 percent of the county allocation may be used for voucher programs (See pages 18 through 22 for county voucher limits). Individual applications requesting more than the maximum listed on these pages will be deemed ineligible and rejected without further consideration. Non-urban counties may use all of their county allocation for vouchers.

## II. EHAP 15 ALLOCATIONS

### A. **Allocation Terms**

Pursuant to Regulations Section 7957(h), the allocation term is two years from the date the Department issues the Statewide NOFA for that allocation. At the end of the two-year allocation term, any county allocation not encumbered shall be returned to the Emergency Housing and Assistance Fund (EHAF) for inclusion in the next Statewide NOFA. For any county without a DLB, when there are no applicants, the unencumbered county balance will revert to the EHAF and be included in the next Statewide NOFA.

Once awards have been made to grantees, the Department will disencumber any funds not spent by the grantees. These disencumbered funds will revert to the EHAF and be included as part of the next Statewide NOFA.

### B. **Availability of Funds**

The county allocations are estimates. The Department will notify affected recipients of this NOFA of any changes in the final funding level.

### C. **County Allocations and Contact Persons**

Pages 18 through 22 lists, by county: 1) the amount of each county's estimated allocation for EHAP 15; and 2) the person and agency to contact for additional information and a local application for applicants in counties with a DLB.

For applicants in counties without DLBs, the Statewide application instructions for EHAP 15 are provided in Section III of this Statewide NOFA.

III. EHAP 15 STATEWIDE NOFA APPLICATION INSTRUCTIONS AND FORMS

The following instructions are for use only by applicants in counties without DLBs (i.e. Statewide NOFA applicants.)

A. Timetable for Applications, Workshop, and Awards

TIMETABLE FOR EHAP 15 STATEWIDE APPLICATIONS		
Statewide NOFA issued:	September 20, 2007	
Statewide Applicant Workshop:	See Page 24 for Location, Date and Time	
Statewide Applications Due:	4:00 p.m., November 15, 2007	
	<b>Non-competitive Counties</b>	<b>Competitive Counties</b>
Estimated Award Notification:	January 14, 2008	March 10, 2008
Agreements Mailed to Grantees:	February 4, 2008	March 31, 2008

B. Application Submission and Deadlines

The Department must receive Applications in response to the Statewide NOFA for EHAP 15 no later than 4:00 p.m., Thursday, November 15, 2007.

Applications that are received by the Department after 4:00 p.m., November 15, 2007 will not be eligible for review regardless of when they were sent. Also, faxed applications will not be accepted. Information received after the deadline will not be considered eligible.

Mail to:

Department of Housing and Community Development  
 Division of Financial Assistance  
 Emergency Housing and Assistance Program (EHAP) (MS 390-4)  
 P.O. Box 952054  
 Sacramento, CA 94252-2054

<b><u>Sent via private delivery service or hand delivered to the Department's physical address:</u></b>	Department of Housing and Community Development, Division of Financial Assistance Emergency Housing and Assistance Program (EHAP) 1800 Third Street, Room 390-4, Sacramento, CA 95811
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C. **Changes this Year**

1. **Designated Local Boards**

There will not be a Designated Local Board (DLB) for San Bernardino County for the EHAP 15 funding round. Agencies applying for the San Bernardino County EHAP 15 county allocation shall apply to the Department in accordance with the Statewide EHAP 15 NOFA.

2. **Evidence of Site Control**

Applicants requesting funds for any EHAP activity except residential rental assistance must provide evidence of site control sufficient to implement the activities to be funded by the EHAP grant for the entire 14-month term of the EHAP contract. Failure to provide adequate documentation of site control may disqualify an application. Evidence of site control must be submitted even if it has been submitted in previous applications, and even if the applicant owns the site. Pre-approval of site control is not required; however, technical assistance is available from the Department if you have questions regarding the adequacy of site control documentation.

Site control is defined as the legal right to occupy and use the site, as evidenced by documents such as:

- A grant deed demonstrating ownership in fee title. In cases where no street address is provided on the grant deed, please provide other evidence that the parcel number listed on the grant deed belongs to the street address for the site provided in the application.
- A lease demonstrating a leasehold interest in the site and its improvements. The lease must be for at least the term of the EHAP grant or any forgivable, deferred interest loan received from the Emergency Housing and Assistance Program Capital Development component (EHAPCD), if applicable.
- A purchase agreement signed by both the buyer and seller indicating site control by the commencement date of the EHAP grant.
- An enforceable option contract to purchase or lease, which extends at least through the anticipated closing date of an EHAP Capital Development (EHAPCD) loan.
- For rotating shelter and voucher programs, site control may include other evidence provided by the applicant granting permission to use the site(s) for the term of the EHAP contract, and must include: the rental rate; the address of the site(s); and be signed and dated by the authorized individual providing

the site, and by the applicant.

**In the case of a lease, the lease (or option to lease) must contain: permission to use the site for the entire 14-month term of the EHAP contract; the monthly lease rate; the address of the site(s); intended use of site; and be signed and dated by both the lessor and lessee.**

3. Confidential Site Locations

All EHAP applications that include a “confidential” shelter site location and/or address must comply with either Option #1 or Option #2 of the Department’s September 20, 2007 Memorandum entitled “Confidential Site Locations” for the application to be deemed eligible (see Attachment “G” of the Statewide Application). If you have questions regarding requirements for confidential site locations, please contact EHAP Staff immediately at 916-445-0845.

D. Statewide Applicant Workshop

To assist Statewide NOFA applicants (ONLY) in preparing their applications, the Department will conduct a NOFA Training Workshop. See Page 24 of this NOFA for the workshop date and location. (Note: if your project is in a county with a DLB, you must contact the DLB for local workshop information).

Application Preparation Strategy - for applicants in non-DLB counties only (Statewide NOFA applicants). If you are located in a DLB county, consult the DLB for their procedures, local NOFA and application forms.

1. Start early to allow plenty of time for local reviews and revisions and to schedule approvals of local resolutions. Please note that the Board resolution must be dated after September 20, 2007 (NOFA Issuance Date) and on or before November 15, 2007 (Application Deadline).
2. Carefully read the Statutes; including the Budget Act of 2007 and the Regulations adopted July 12, 1995. Take particular note of Regulations Sections 7959-7962 regarding eligibility.
3. Determine if your organization is eligible to apply (see Regulations Sections 7959 and 7960). Applications from ineligible organizations are not eligible for funding.
4. Review the entire application to understand the scope of the questions, so you can compile the necessary information for your response.
5. Identify which of your activities are eligible in the EHAP Program (see Sections 7961 and 7962 of the Regulations).

6. Photocopy the application forms so you have extra copies for drafting purposes.
7. Use the "Application Checklist" to keep the forms and documentation in order and ensure that you submit all the items necessary for your application. Incomplete applications will not be rated and ranked. Note that the Department will not contact you to request information to complete your application.
8. Record your calculations for easy verification. We recommend using a calculator with paper tape and attaching the tapes with the identified calculations on the application page(s) containing the calculation(s). An Excel or comparable program spreadsheet is also acceptable.
9. For grant applications that include capital development-type activities of \$20,000 or less, obtain detailed and comprehensive cost estimates from a licensed contractor or architect and/or service/equipment providers, as appropriate. Identify costs by materials, labor, overhead and profit, as applicable. **(Note: These estimates do not guarantee the party a contract; a competitive bidding process will be required).**
10. Review your completed application to ensure it clearly and concisely responds to each question.
11. Review the Board Resolution carefully to ensure: a.) that it includes the required language, titles, vote tally, and signatures; and b.) that it follows the format of the Sample Resolution included in the Application. Resolutions must be on the Applicant's agency letterhead. (See Application for Sample Resolution Instructions/Checklist and Sample Resolution).

**E. Technical Assistance**

If you have questions about the Statewide NOFA application process, please contact the EHAP staff or attend the scheduled workshop (see EHAP staff list on Page 23 of this NOFA). Note: technical assistance will be available for Statewide Applicants until 5 p.m. Tuesday, November 13, 2007.

**F. Statewide Award Selection Criteria**

Statewide applications for EHAP 15 grants will first be evaluated for eligibility (of the applicant, application, and activities) pursuant to sections 7959 through 7962 of the Regulations. The following procedure will be used for applications that include requests for a combination of eligible and ineligible EHAP activities and/or expenses:

1. The ineligible activities and/or expenses will be deleted from the

application and the EHAP grant request reduced to the amount of the remaining eligible activities.

2. After deleting the ineligible activities and expenses for which EHAP funds were requested, if the Department determines the project or program proposed in the application is still feasible, the application will be deemed eligible for rating and ranking. Rating points shall not be deducted from application scores for including ineligible activities.

Eligible applications will then be evaluated pursuant to the three selection criteria set forth in Section 7967(b) of the Regulations and detailed below. In competitive regions, applications will be awarded points in each category up to the maximums listed; a total of 100 points is possible.

a. Applicant Capability - 40 points maximum

The reviewer will evaluate "the applicant's capability of achieving the activities and results proposed in the application" based on the applicant's:

- History of providing housing and services to the homeless
- Organizational structure and staffing
- Financial management and stability
- Demonstrated ability, readiness and plan for accomplishing the proposed activity(ies)

b. Impact and Effectiveness - 30 points maximum

The reviewer will evaluate "the impact and effectiveness of the client housing provided and proposed to be provided by the applicant" based on the applicant's:

- Quality of client housing currently and proposed to be provided (emergency shelter, transitional housing, vouchers, and/or residential rental assistance)
- How the proposed activity(ies) addresses community needs
- Extent of program(s) to prevent homelessness, intervene early in homelessness, and treat the problems associated with homelessness (e.g., job loss, lack of employment skills, substance abuse, domestic violence, illness)
- Demonstration of the effectiveness of its current and

proposed client housing programs to move homeless persons into a self-supporting, permanent housing environment

c. Cost Efficiency - 30 points maximum

The reviewer will evaluate "the cost efficiency of the proposed use of grant funds for providing client housing" based on the:

- Type and amount of client housing provided compared to the project budget
- Demonstrated availability of other financial resources besides EHAP to support achievement of the proposed activity(ies)
- Need for EHAP funds
- Coordination with other organizations and non-duplication of services

G. Agreement Information

After the awards are made (see Timetable on Page 9), grantees can expect to receive the Agreement within approximately 30 days. Grantees should review, sign and return the Agreement as soon as possible. Since only the person designated in your organization's Resolution has the authority to sign the Agreement; review the Resolution for the title of that person and obtain their signature. The Agreement will become effective after review and approval by the State, usually within 15 days after the grantee returns the five signed Agreement copies to the Department.

Once an Agreement is effective, grant funds (including a 50% EHAP funds advance) can be requested by submitting a Request for Disbursement (RFD) form. Note, however, that the Department can only reimburse grantees for costs incurred after the effective date of the Agreement (the "effective date" is the date stamped in the lower right-hand corner of the Agreement cover sheet [STD213]), and after the Department has confirmed that any special conditions have been met.

The application itself is incorporated as part of the Agreement. Please consider this when preparing and certifying the application. Do not submit an application that you think will need to be revised. The project, process, budget and results stated in the application will be those to which the grantee is committed in the Agreement, so accuracy is critical.

H. Appeal Process for Statewide NOFA applicants

Any Statewide applicant may appeal the grant selection activities of the

Department by submitting a written petition to the Department. The complete written petition shall: 1) provide the name, address, and telephone number of the petitioner; 2) clearly describe each activity disputed; 3) clearly explain why the activity is disputed; and, 4) state the remedy the petitioner is seeking.

The petition must be received by the Department within ten (10) days following the date the Department makes the final rating and ranking of eligible applications available to the public (that is, the date on the letter to the applicant regarding the awards). Any petitions received after 4:00 p.m. on the tenth day will not be considered. Awardees shall be notified if an appeal is received within 10 days following the date of the conditional award notification letter.

Petitions will be accepted by any of the following methods: mail, hand-delivery, or fax. Mailed petitions should be sent registered, certified or by overnight delivery.

**Mail petition to:**

Department of Housing and Community Development,  
Division of Financial Assistance,  
Emergency Housing and Assistance Program (EHAP) (MS 390-4)  
P.O. Box 952054  
Sacramento, CA 94252-2054

**Hand-deliver to:**

Department of Housing and Community Development, Division of Financial Assistance,  
EHAP, 1800 Third Street, Room 390, Sacramento, California 95811

**FAX to:**

EHAP Program Manager at (916) 323-6016. All faxed petitions must be immediately followed with the original. Petitions will not be considered complete unless the original is received within seven (7) days of the faxed transmittal.

If a petition is received, all activity related to the conditional awards in the petitioned county will cease pending the Department's determination. The Department will immediately notify all awardees in the petitioned county of the receipt of the petition and provide awardees with the date when the Department's determination will be made. If the Department's determination is in favor of the petitioner and affects any of the other awardees, the Department may need to rescind or reduce the amount of a conditional award to allow a petitioner's grant to be funded in accordance with the Regulations. The Department will notify effected conditional awardees of any reductions which must be made to their conditional grant awards because of a petition determination.

Within twenty-one (21) days of receipt of the petition, the Department shall make a determination based on the information available, and respond in writing to the petition. Each determination shall clearly state the findings upon which the Department's determination is based and identify any corrective action to be taken.

Refer to Section 7968 of the EHAP Regulations when filing an appeal to the Department or the Designated Local Board. The EHAP Regulations can be found on our website at [www.hcd.ca.gov/fa/ehap](http://www.hcd.ca.gov/fa/ehap).

**Counties without Designated Local Boards (DLBs)**

Apply directly to the Department

The allocation column reflects the total dollar amount that your county can apply for. **DO NOT add the voucher column amount to the allocation amount.** The “Voucher Maximum” column is the maximum dollar amount that your county can request for vouchers.

<b>County</b>	<b>Allocation</b>	<b>Voucher Maximum</b>
Alpine	\$10,000	\$10,000
Amador	\$10,000	\$10,000
Butte	\$25,610	\$3,841
Calaveras	\$12,102	\$12,102
Colusa	\$10,000	\$10,000
Del Norte	\$10,718	\$10,718
El Dorado	\$35,783	\$35,783
Fresno	\$122,311	\$18,347
Glenn	\$11,091	\$11,091
Humboldt	\$45,901	\$45,901
Imperial	\$95,232	\$95,232
Inyo	\$10,000	\$10,000
Kern	\$94,885	\$14,233
Lake	\$21,476	\$21,476
Lassen	\$10,066	\$10,066
Madera	\$52,177	\$52,177
Mariposa	\$10,000	\$10,000
Mendocino	\$27,427	\$27,427
Merced	\$32,398	\$4,860
Modoc	\$10,000	\$10,000
Mono	\$10,000	\$10,000

**Counties without Designated Local Boards (DLBs) (Cont'd)**

<b>County</b>	<b>Allocation</b>	<b>Voucher Maximum</b>
Monterey	\$38,694	\$5,804
Napa	\$26,622	\$26,622
Nevada	\$20,717	\$20,717
Placer	\$18,865	\$2,830
Plumas	\$10,000	\$10,000
San Benito	\$13,275	\$13,275
San Bernardino	\$176,564	\$26,485
San Luis Obispo	\$20,962	\$3,144
Santa Barbara	\$35,791	\$5,369
Santa Cruz	\$23,373	\$3,506
Sierra	\$10,000	\$10,000
Siskiyou	\$16,980	\$16,980
Sonoma	\$32,237	\$4,836
Stanislaus	\$58,279	\$8,742
Tehama	\$20,319	\$20,319
Trinity	\$10,000	\$10,000
Tuolumne	\$15,116	\$15,116

**Counties with DLBs**

Apply to the DLB.

<b>County</b>	<b>Proposed DLB (Subject to HCD approval)</b>	<b>Allocation</b>	<b>Voucher Maximum</b>
Alameda	Laura Escobar Alameda County Emergency Food & Shelter Program Local Board 221 Main Street #300 San Francisco, California 94105 (415) 808-4380	\$116,700	\$17,505
Contra Costa	Laura Escobar Alameda County Emergency Food & Shelter Program Local Board 221 Main Street #300 San Francisco, California 94105 (415) 808-4380	\$66,885	\$10,033
Kings	Nanette Villarreal Kings/Tulare Continuum of Care on Homelessness P.O. Box 1742 Visalia, California 93279 (559) 584-1536	\$53,427	\$53,427
Los Angeles	Elizabeth Heger Los Angeles Emergency Food & Shelter Program Local Board 523 West 6 <sup>th</sup> Street, Suite 345 Los Angeles, California 90014 (213) 808-6610	\$1,015,704	\$152,356
Marin	Laura Escobar Marin County Emergency Housing & Assistance Program Local Board 221 Main Street #300 San Francisco, California 94105 (415) 808-4380	\$14,119	\$2,118
Orange	Dawn Lee OC Partnership 139 S. Olive Street Orange, California 92866 (714) 288-4007 x 112	\$210,290	\$31,543

**Counties with DLBs (Cont'd)**

<b>County</b>	<b>Proposed DLB (Subject to HCD approval)</b>	<b>Allocation</b>	<b>Voucher Maximum</b>
Riverside	Edna Garcia The EFSP Local Board for the County of Riverside c/o Riverside County Homeless Programs 4060 County Circle Drive Riverside, California 92503 (951) 358-5617	\$163,551	\$24,533
Sacramento	Melissa Ortiz-Gray Sacramento Regional Emergency Food & Shelter Board c/o Community Services Planning Council 909 12 <sup>th</sup> Street, Suite 200 Sacramento, California 95814 (916) 447-7063 ext 335	\$122,020	\$18,303
San Diego	Sara Lantz United Way of San Diego County 4699 Murphy Canyon Road San Diego, California 92123 (858) 636-4153	\$243,274	\$36,491
San Francisco	Laura Escobar San Francisco County Emergency Food & Shelter Program Local Board 221 Main Street #300 San Francisco, California 94105 (415) 808-4380	\$63,344	\$9,502
San Joaquin	Angie McKinney San Joaquin Emergency Food & Shelter Board (FEMA) P.O. Box 1585 Stockton, California 95201 (209) 469-6980	\$73,582	\$11,037
San Mateo	Laura Escobar San Mateo County Emergency Food & Shelter Program Local Board 221 Main Street #300 San Francisco, California 94105 (415) 808-4380	\$40,083	\$6,012
Santa Clara	Lynn Terzian Santa Clara County Local FEMA Board Office of the County Executive Office of Affordable Housing 1735 North First Street, Ste. 265 San Jose, California 95112 (408) 441-4256	\$113,987	\$17,098

<b>County</b>	<b>Proposed DLB (Subject to HCD approval)</b>	<b>Allocation</b>	<b>Voucher Maximum</b>
Shasta	Richard Kuhns Shasta County Dept. of Housing and Community Action Programs, EFSP Local Board 1450 Court Street, Room 108 Redding, California 96001 (530) 225-5160	\$59,998	\$59,998
Solano	Mrs. P.J. Davis Solano Safety Net Consortium-Community Action Agency Advisory Board P.O. Box 2726 Fairfield, California 94533 (707) 422-8810	\$30,483	\$4,572
Sutter	Sharman Kobayashi Yuba-Sutter Region Joint Designated Local Board 729 D Street Marysville, California 95901 (530) 743-1847	\$33,682	\$33,682
Tulare	Nanette Villarreal Kings/Tulare Continuum of Care on Homelessness P.O. Box 1742 Visalia, California 93279 (559) 584-1536	\$59,241	\$8,886
Ventura	Cathy Brudnicki Ventura County Homeless & Housing Coalition P.O. Box 417 Camarillo, California 93011-0417 (805) 217-7362	\$58,765	\$8,815
Yolo	Melissa Ortiz-Gray Sacramento Regional Emergency Food & Shelter Board c/o Community Services Planning Council 909 12 <sup>th</sup> Street, Suite 200 Sacramento, California 95814 (916) 447-7063 ext 335	\$59,138	\$59,138
Yuba	Sharman Kobayashi Yuba-Sutter Region Joint Designated Local Board 729 D Street Marysville, California 95901 (530) 743-1847	\$26,755	\$26,755

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VISIT THE HCD/EHAP WEBSITE AT:

[www.hcd.ca.gov/fa/ehap](http://www.hcd.ca.gov/fa/ehap)

EHAP 15 Operating Facility Grants  
NOFA Training Workshop – Sacramento

Date: Thursday,  
October 11, 2007  
10:00 a.m. – 1:00 p.m. (no lunch break)

Location: Department of Housing and Community Development  
1800 Third Street  
First Floor, Room 183/185  
Sacramento, CA 95811

Directions:

- From Interstate 5, take the 'Q' Street exit (east)
- Turn right on Third Street
- Go south on Third Street two blocks to 1800 Third Street (corner of Third and 'S' Streets).
- Meter parking is available on Third Street, Second Street, 'R' Street and 'S' Street
- Bring quarters
- Check in with the Security Guard in the first floor lobby; bring picture identification

The Statewide NOFA and Application training workshop is NOT for those applicants in a Designated Local Board (DLB) County. See pages 20 through 22 for listing.

**If you plan to attend the workshop please copy this page immediately, complete the information below and fax it to EHAP at (916) 323-6016. Please respond only if you plan to attend. We need your response by October 4, 2007 in order to accommodate you. Thank you for your prompt reply. Attendance is highly recommended to all statewide applicants.**

TO: EHAP Operations

(Attn: Syndi Rhinehart)

FAX NUMBER: (916) 323-6016

ORGANIZATION NAME:

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TELEPHONE NUMBER: ( ) \_\_\_\_\_

COUNTY: \_\_\_\_\_

NUMBER OF PERSONS ATTENDING: \_\_\_\_\_