APPENDIX D

2018 SAMPLE RESOLUTION OF THE GOVERNING BODY

Applicants are required to use this resolution in content and form, pursuant to Health and Safety Code 50406(c).

RESOLUTION NO.__

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2018 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council/County Board of Supervisors of the City/County of __________ as follows:

SECTION 1:

The City Council/County Board of Supervisors has reviewed and hereby approves an application for in the amount of $___________ for the following CDBG activities, pursuant to the October 2018 CDBG NOFA:

List activities and amounts

Examples: (activity totals should include activity delivery dollars)
  General Administration (GA) $ XXXXXX
  Housing Rehabilitation Program- Single Unit Residential $ XXXXXX
  Public Improvement Project - Water Line Replacement $ XXXXXX

Note: Similar to the above, any Colonia or Native American Set-Aside activities must be included separately in the resolution.

SECTION 2:

The City/County acknowledges compliance with state and federal public participation requirements in the development of this application.

SECTION 3 (required for planning grants only):

The City/County hereby approves the use of $ XXX in local funding sources (identify the funding source), to be used as the City’s/County’s CDBG cash match for the Planning and Technical Assistance activity in this application.

SECTION 4 (required for supplemental activity only):
The City/County hereby approves the use of Program Income for the following one supplemental activity, to be expended during the expenditure period of the grant:

Supplemental activity CDBG eligible activity

Note: Enterprise Fund combination, or Housing Program combination, or two Public Service activities are defined as one activity), excludes ED OTC and planning activities

SECTION 5 (required only if applicant is requesting a waiver of the 50 percent Expenditure Rule).

The City/County hereby acknowledges it shall submit an application for one eligible CDBG activity, requesting a Waiver of the 50 percent Expenditure Rule.

The City/County further acknowledges that failure to comply with the waiver requirements may cause the disencumbrance of funds for the project approved and repayment of CDBG funds.

Note: The waiver request must comply with the Department’s waiver requirements as defined in Appendix N – Request for Waiver 2018 CDBG NOFA.

SECTION 6:

The City/County hereby authorizes and directs the (title of designated official) _____________________, or designee*, to sign this application and act on the City's/County's behalf in all matters pertaining to this application.

SECTION 7:

If the application is approved, the (title of designated official) _____________________, or designee*, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 8:

If the application is approved, the (title of designated official) _____________________, or designee, is authorized to sign Funds Requests and other required reporting forms.

* Important Note: If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with this Resolution, otherwise this Resolution will be deemed deficient and rejected.

PASSED AND ADOPTED at a regular meeting of the City Council/County Board of Supervisors of the City/County of _____________ held on ____________ by the following vote:

AYES:  NOES:
ABSENT:

Name and Title
City Council/Board of Supervisors

STATE OF CALIFORNIA
City/County of _________________

I, __________________, City/County Clerk of the City/County of _________________,
State of California, hereby certify the above and foregoing to be a full, true and correct
copy of a resolution adopted by said City Council/Board of Supervisors on this ___ day of
______, 20____.

Name, City/County Clerk of the City/County of
_______________, State of California

By: __________________________
    Name, Title