

APPENDIX D

**2018 SAMPLE RESOLUTION OF
THE GOVERNING BODY**

Applicants are required to use this resolution in content and form, pursuant to Health and Safety Code 50406(c).

RESOLUTION NO.____

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2018 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council/County Board of Supervisors of the City/County of _____ as follows:

SECTION 1:

The City Council/County Board of Supervisors has reviewed and hereby approves an application for in the amount of \$_____ for the following CDBG activities, pursuant to the October 2018 CDBG NOFA:

List activities and amounts

Examples: (activity totals should include activity delivery dollars)

General Administration (GA)	\$ XXXXXX
Housing Rehabilitation Program- Single Unit Residential	\$ XXXXXX
Public Improvement Project - Water Line Replacement	\$ XXXXXX

Note: *Similar to the above, any Colonia or Native American Set-Aside activities must be included separately in the resolution.*

SECTION 2:

The City/County acknowledges compliance with state and federal public participation requirements in the development of this application.

SECTION 3 (required for planning grants only):

The City/County hereby approves the use of \$ XXX in local funding sources (*identify the funding source*), to be used as the City's/County's CDBG cash match for the Planning and Technical Assistance activity in this application.

SECTION 4 (required for supplemental activity only):

The City/County hereby approves the use of Program Income for the following one supplemental activity, to be expended during the expenditure period of the grant:

Supplemental activity CDBG eligible activity

Note: *Enterprise Fund combination, or Housing Program combination, or two Public Service activities are defined as one activity), excludes ED OTC and planning activities*

SECTION 5 (required only if applicant is requesting a waiver of the 50 percent Expenditure Rule.

The City/County hereby acknowledges it shall submit an application for one eligible CDBG activity, requesting a Waiver of the 50 percent Expenditure Rule.

The City/County further acknowledges that failure to comply with the waiver requirements may cause the disencumbrance of funds for the project approved and repayment of CDBG funds.

Note: The waiver request must comply with the Department’s waiver requirements as defined in *Appendix N – Request for Waiver 2018 CDBG NOFA.*

SECTION 6:

The City/County hereby authorizes and directs the (***title of designated official***) _____, or designee*, to sign this application and act on the City's/County’s behalf in all matters pertaining to this application.

SECTION 7:

If the application is approved, the (***title of designated official***) _____, or designee*, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 8:

If the application is approved, the (***title of designated official***) _____, or designee, is authorized to sign Funds Requests and other required reporting forms.

*** *Important Note:*** *If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with this Resolution, otherwise this Resolution will be deemed deficient and rejected.*

PASSED AND ADOPTED at a regular meeting of the City Council/County Board of Supervisors of the City/County of _____ held on _____ by the following vote:

AYES:

NOES:

ABSENT:

Name and Title
City Council/Board of Supervisors

STATE OF CALIFORNIA

City/County of _____

I, _____, City/County Clerk of the City/County of _____,
State of California, hereby certify the above and foregoing to be a full, true and correct
copy of a resolution adopted by said City Council/Board of Supervisors on this ____ day of
_____, 20____.

Name, City/County Clerk of the City/County of

_____, State of California

By: _____
Name, Title