

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino, Suite 500  
P. O. Box 952053  
Sacramento, CA 95833  
(916) 263-7411 / FAX (916) 263-7453  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



October 26, 2015

**MEMORANDUM FOR:** Housing-Related Park Program Stakeholders  
Interested Parties

**FROM:**   
Lisa Bates, Deputy Director  
Division of Housing Policy Development

**SUBJECT: NOTICE OF FUNDING AVAILABILITY  
HOUSING-RELATED PARKS PROGRAM**

The Department of Housing and Community Development (Department) is pleased to announce the release of a Notice of Funding Availability (NOFA) for the 2015 funding round of the Housing-Related Parks (HRP) Program. The HRP Program is an innovative Program designed to reward local governments that approve housing for lower-income households and are in compliance with State housing element law with grant funds to create or rehabilitate parks and/or recreational facilities. **Approximately \$30 million is available for the 2015 funding round.**

The 2015 NOFA will award Program funds to eligible jurisdictions on a per-bedroom basis for each residential unit affordable to very low- and low-income households permitted during the Designated Program Year (DPY) as defined below. In addition, units substantially rehabilitated, converted from market-rate to affordable (multifamily rental units only), and preserved with certificates of occupancy issued during the DPY are also eligible to receive funding provided they meet the requirements of paragraph (2) of subdivision (c) of Section 65583.1 of the Government Code. Base and bonus fund award amounts per bedroom are set forth in the Program Guidelines, Sections 105 and 106. For detailed information, please see the [Program Guidelines](#).

The DPY 2015 NOFA includes all eligible units affordable to lower-income households permitted, substantially rehabilitated, converted and/or preserved during the designated time period of **January 1, 2010 to December 31, 2015**. Applicants that submitted an application for any prior funding round may apply for additional funding for DPY 2015 if there were additional eligible units that would have qualified but were not included in the previous funding round applications. Applicants, however, are not eligible to receive funding for the same units in more than one round of funding.

## HRP Program NOFA - 2015 FUNDING ROUND

### Page 2

Please note, the deadline for meeting Program threshold requirements as set forth in Section 102 of the Program Guidelines has been extended as detailed below. Please note, if applying for funds based on eligible units for multiple calendar years, required Annual Progress Reports must be submitted to the Department no later than the application due date, February 4, 2016, as established in this NOFA.

Documentation of Eligible Units	Housing Element Compliance	Annual Progress Report
Building permit/occupancy documentation must fall within the following date range detailed below	Housing element which has been adopted by the jurisdiction's governing body and <u>determined to be in substantial compliance with State housing element law</u> pursuant to Government Code Section 65585	Annual Progress Report submitted by application due date for the corresponding calendar year(s) detailed below
CY 2010	Housing element compliance as of December 31, 2015 <sup>1</sup>	CY 2009
CY 2011		CY 2010
CY 2012		CY 2011
CY 2013		CY 2012
CY 2014		CY 2013
CY 2015		CY 2014

<sup>1</sup> Housing element compliance will be for either the 4th or 5th cycle depending on the jurisdiction's 5<sup>th</sup> cycle housing element due date. To verify which planning period your jurisdiction is currently in, please see the 5th cycle housing element update schedule on the Department's website at <http://www.hcd.ca.gov/hpd/hrc/plan/he/housing-element-update-schedule.pdf>.

To verify housing element compliance and Annual Progress Report submittal status, please refer to the Department's website at <http://www.hcd.ca.gov/hpd/hrpp/>.

Applications must be submitted using the application materials provided on the Department's website at <http://www.hcd.ca.gov/hpd/hrpp/>.

**\*\* Final Application Filing Date \*\***  
**February 4, 2016 (Thursday) by 5:00 p.m.**

All applicants must submit one original hard copy application with all required attachments and one electronic copy of the application forms (in Excel format). Applications transmitted by e-mail or by facsimile will not be accepted. Applications must be received by the Department by 5:00 p.m. on the application due date. Post marked applications will not be accepted.

The HRP Program's guidelines, application forms, workshop/webinar details, and related program information will be posted on the Department's website at: <http://www.hcd.ca.gov/hpd/hrpp/>.

## HRP Program NOFA - 2015 FUNDING ROUND

### Page 3

If you are interested in receiving updated HRP Program information, including notice of the application release, please register for the HRP Program listserv on the Department's webpage at <http://www.hcd.ca.gov/hcd-subscribe.html>.

If you have any questions, please contact your HRP Program Representative (see below). The Department looks forward to working with you on this program.

<b>Region</b>	<b>Representative</b>	<b>Contact Information</b>
Northern California/Bay Area	Fidel Herrera	916.263.7441 <a href="mailto:fidel.herrera@hcd.ca.gov">fidel.herrera@hcd.ca.gov</a>
Sacramento/Central Valley/ Central Coast/Eastern Sierra	James Johnson	916.263.7426 <a href="mailto:james.johnson@hcd.ca.gov">james.johnson@hcd.ca.gov</a>
Southern California	Hilda Sousa	916.263.1784 <a href="mailto:hilda.sousa@hcd.ca.gov">hilda.sousa@hcd.ca.gov</a>
<b>Program Manager</b>		
Jennifer Seeger 916.263-7421 / <a href="mailto:Jennifer.seeger@hcd.ca.gov">Jennifer.seeger@hcd.ca.gov</a>		