



**APPLICATION FOR COURSE PROVIDER APPROVAL  
 (PART B)**

**SECTION 1 – PERSONAL INFORMATION** (Type or Print)

NAME: \_\_\_\_\_ TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_  
Last First Middle

RESIDENCE ADDRESS: \_\_\_\_\_  
Number and Street City State ZIP Code

MAILING ADDRESS: \_\_\_\_\_  
 (If different) Number and Street or P. O. Box City State ZIP Code

PHYSICAL DESCRIPTION: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Sex Hair Color Eye Color Height Weight Birth Date

E-MAIL ADDRESS (if applicable): \_\_\_\_\_

**SECTION 2 – PERSONAL HISTORY** (Type or Print)

1. Have you previously been or are you now licensed as a MH-Unit or commercial modular salesperson, distributor, dealer or manufacturer? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ State \_\_\_\_\_  
 License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ State \_\_\_\_\_  
 License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ State \_\_\_\_\_
2. Do you now hold a valid California Driver's License? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, provide license number. \_\_\_\_\_
3. Have you ever been known by or used any name other than the name appearing on this application? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, provide all names. \_\_\_\_\_
4. Have you had an occupational license refused, revoked, suspended or subject to other disciplinary action? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, disclose your name used (if different than shown in Section 1), the business name, the name of the issuing department, type of license and license number. \_\_\_\_\_
5. Have you ever been an Owner, a Partner, a Member of an LLC, Officer, Director or Controlling Stockholder in a corporation that had a criminal judgment rendered against it? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, on a separate sheet, disclose for each case your name used (if different than shown in Section 1), the business name, the name of the court, the amount and date of any criminal penalty and whether the judgment or penalty has been paid.
6. Excluding traffic offenses, have you ever been convicted, fined or placed on probation or parole for any crime or offense, either felony or misdemeanor? YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, list each separate offense below. State if you were pardoned or if the offense was expunged from the record of the court. If you are currently on probation or parole, show the name and address of your probation or parole officer.

**NOTE:** A background investigation will be made, and failure to disclose ALL convictions, fines, probations or paroles including those out-of-state or expunged, may result in a refusal to approve your application.

DATE OF CONVICTION	NATURE OF OFFENSE	COURT OF JURISDICTION (FULL NAME AND ADDRESS)	DISPOSITION OF OFFENSE (DESCRIBE SENTENCE)			
			Amount Fined	Term of Probation/Parole	Jail or Prison Term	Date Released

CHECK IF ADDITIONAL PAGE(S) IS/ARE ATTACHED TO PROVIDE THE REQUESTED INFORMATION

**SECTION 3 – CERTIFICATION BY APPLICANT**

I, \_\_\_\_\_, certify under penalty of perjury under the laws of the State of California  
Type or Print First and Last Name  
 that the answers and information contained herein are true and correct to the best of my knowledge and belief. I certify and acknowledge that I am not authorized to act in the capacity of a course provider until I receive written approval from the California Department of Housing and Community Development.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

EXECUTED IN THE COUNTY OF \_\_\_\_\_ STATE OF \_\_\_\_\_