



**SECTION 5 – CHANGE OF OWNERSHIP STRUCTURE CERTIFICATION**

If the change of ownership structure includes an actual change of ownership of the approved course provider business, then each new owner, partner, member of an LLC, director or officer of a corporation participating in the direction, control, or operation of the business, must comply with the requirements specified in 25CCR Section 5340 and the applicable fees specified in Section 5360.

**NOTE:** For a partnership attach a copy of the executed partnership agreement; for an LLC attach a copy of the current Articles of Organization filed with the California Secretary of State (SOS); for a corporation attach a copy of the current Articles of Incorporation filed with the SOS.

**I. INDIVIDUAL**

I, \_\_\_\_\_, certify under penalty of perjury under the laws  
Type or Print First and Last Name

of the State of California that I am the sole owner of (name of business) \_\_\_\_\_ and that all answers and information contained within this application, attachments, and items submitted herewith are true and correct. I further certify that all courses will be conducted only as approved and in a manner satisfying all legal requirements.

\_\_\_\_\_  
Signature Date

**II. PARTNERSHIP**

We, \_\_\_\_\_, certify under penalty of perjury  
Type or Print First and Last Name

under the laws of the State of California that we are co-partners in (name of business) \_\_\_\_\_ and that no other person is associated in the ownership of the business and that all answers and information contained within this application, attachments, and items submitted herewith are true and correct. We further certify that all courses will be conducted only as approved and in a manner satisfying all legal requirements.

\_\_\_\_\_  
Signature Date Signature Date

\_\_\_\_\_  
Signature Date Signature Date

**III. LIMITED LIABILITY COMPANY (LLC)**

I/We, \_\_\_\_\_, certify under penalty of perjury  
Type or Print First and Last Name

under the laws of the State of California that I/we am/are the manager(s) in (name of business) \_\_\_\_\_ and have filed Articles of Organization pursuant to California Corporations Code Sections 17050 et. seq., in the State of California and I/we am/are authorized by the California Secretary of State to transact business in California, and that all answers and information contained within this application, attachments, and items submitted herewith are true and correct. I/We further certify that all courses will be conducted only as approved and in a manner satisfying all legal requirements.

\_\_\_\_\_  
Signature Date Signature Date

**IV. CORPORATION**

I, \_\_\_\_\_, certify under penalty of perjury under the laws  
Type or Print First and Last Name

under the State of California that (name of business) \_\_\_\_\_ is incorporated in the State of \_\_\_\_\_ and have filed Article of Incorporation pursuant to California Corporations Code Sections 200 et. seq., in the State of California and therefore is authorized by the California Secretary of State to transact business in California, and that all answers and information contained within this application, attachments, and items submitted herewith are true and correct. I further certify that all courses will be conducted only as approved and in a manner satisfying all legal requirements.

AFFIX CORPORATE SEAL HERE

\_\_\_\_\_  
Signature of Corporate Officer Authorized to Sign for Corporation

\_\_\_\_\_  
Title Date

**SECTION 6 – APPLICANT CERTIFICATION**

I, \_\_\_\_\_, certify under penalty of perjury  
Type or Print First and Last Name and Title

under the laws of the State of California that the information contained herein is true and correct to the best of my knowledge and belief.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

EXECUTED IN THE COUNTY OF \_\_\_\_\_ STATE OF \_\_\_\_\_