



# Disability Advisory Committee

## Meeting Notes

### Action Items

**Date:** Tuesday, January 17, 2023

**Time:** 1:00 P.M – 2:00 P.M.

**Location:** Microsoft Teams

**Team Members in Attendance:** Suzanne Hemphill, Jenny Geminder, Juan Anzada, Christopher Diven, Lisa Lane

**Absent Members:** Leeann Maxwell, Pamela Hoyt, April Partington

Time	Topic	Notes/Action
1:00 – 1:05	Welcome / Introductions Suzanne Hemphill	
1:05 – 1:10	Review & Approve November 2022 Meeting Minutes	Motion to approve by Lisa Lane. Second by Juan Anzada. Approved by committee. No Abstaining. No no votes. Minor edits suggested.
1:10 – 1:30	Recruiting new DAC members	Suggestions for recruiting more members: <ul style="list-style-type: none"><li>• Invite a friend session, and working with other resource groups to promote DAC.</li><li>• Work with Cultural and LGBTQ+ committees to create a short (5 min) presentation to present in divisional meetings.</li><li>• Add a slide promoting all three resource groups to the end of each Can We Chat session.</li><li>• Continue to use Inside HCD to promote awareness of DAC.</li></ul> Email from director to promote resource groups was declined.

<b>Time</b>	<b>Topic</b>	<b>Notes/Action</b>
<b>1:30 – 1:50</b>	Committee Research and Action Plan	The committee discussed research to see how other agencies handle their DACs. The DEI Newsletter was discussed. Once the new DEI Manager starts work the DAC will touch bases with him to determine how DAC will participate. The 2023 Action Plan was discussed. Our small group to focus on NDEAM and modify the plan once we research other agency committee activity. Committee decided not to vote on reverting to meet every month as this change was just made.
<b>1:50-1:55</b>	Public Comments	No public comments.
<b>2:00</b>	Adjourn – Next Meeting	Next meeting is March 14, 2023 at 1:00pm