# SAMPLE CERTIFICATION OF INSPECTION AND

**CONSTRUCTION CONTRACT PAYMENT REQUEST**

**INTERIM INSPECTION #**

**FINAL INSPECTION**

CASE #:

OWNER:

ADDRESS:

CONTRACTOR:

This is to acknowledge completion of % of the construction work in accordance with the contract dated .

Please proceed with payment to the contractor as follows:

ORIGINAL CONTRACT AMOUNT $

CHANGE ORDERS: #1 (+/-) $

#2 (+/-) $

TOTAL CONTRACT AMOUNT $

LESS AMOUNT OF PREVIOUS PAYMENTS $

CONTRACT BALANCE AVAILABLE $

**TOTAL REQUESTED THIS PAYMENT $**

REMAINING CONTRACT BALANCE AVAILABLE $

I certify that the above payment is correct and that said payment is justified by the work, which has been completed.

# CONTRACTOR DATE

I have examined the above request for payment and find that it is fair and reasonable payment for the work performed on my property and approve said payment.

# PROPERTY OWNER DATE

I have inspected the rehabilitation work on the above-named contract and found the work to be satisfactory and in full compliance with the Rehab Specifications and the Work Write-Up. I certify that the Contractor has delivered all necessary documents and papers. I authorize payment.

# REHABILITATION INSPECTOR DATE

**GRANTEE REPRESENTATIVE DATE**

**NOTE: *The check for payment to the contractor cannot be issued prior to date of each approved inspection.***