

# Community Development Block Grant Office Hours

HCD's CDBG Team

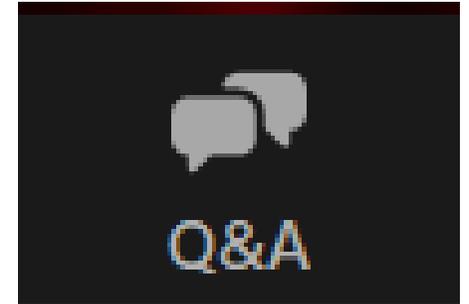
Wednesday, April 03, 2024





# How to ask a question

- Webinar questions:
  - Click “Q & A” chat bubble to submit a question to the team
  - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
  - The team will read questions out loud throughout the presentation and will provide answers if possible
  - All questions will be saved and recorded as part of the public record





# Request for Project Photos

- CDBG 50<sup>th</sup> Anniversary
- Please send pictures of completed projects to [Michael.Phillips@hcd.ca.gov](mailto:Michael.Phillips@hcd.ca.gov) and CC: the [CDBG@hcd.ca.gov](mailto:CDBG@hcd.ca.gov) inbox
- If you would like to share more on your project during an upcoming office hours session, please contact [Michael.Phillips@hcd.ca.gov](mailto:Michael.Phillips@hcd.ca.gov)



## Next OH (April 17): Presentation by RCAC

- Rural Communities Assistance Corporation will present at Office Hours next week on their
  - Technical Assistance Programs
  - Loan Fund
- We hope that by providing information about technical assistance and financing opportunities we can leverage what our Grantees are able to do in their community beyond what the CDBG Program can do!



# CDBG Program Updates

## **2023 CDBG NOFA**

- Application closed December 29, 2023, for the Over-the-counter (OTC) waitlisted projects
- We received 7 applications
- We conditionally awarded 6 applications

## **2023 CDBG NOFA Amendment #1**

- Application closed March 15, 2024, for new projects when funds were exhausted
- We received 12 applications
- Staff notified applicants of status on March 21, 2024



# 2023-2024 Annual Action Plan/NOFA Substantial Amendment

- The NOFA release date will move from June 2023 to September 2023.
- The CDBG Competitive Process for 2023 will be removed.
- Modification of CDBG Over-The-Counter (OTC) Distribution
  - \$19 million will be made available *only* for 2019-2020 Waitlisted OTC projects in September 2023
  - \$19 million will be made available *only* for new Community Development, Economic Development, and Housing projects through a NOFA amendment in January 2024.
  - Housing programs and Economic Development programs will be eliminated as eligible application types for 2023 only



# 2023-2024 Annual Action Plan/NOFA Substantial Amendment

These change were proposed for three major reasons:

- ▶ To prioritize waitlisted 2019-2020 OTC projects for funding under the Fiscal Year 2023-2024 AAP, allowing the retirement of the waitlist.
- ▶ To prioritize the backlog of shovel ready projects after limiting their eligibility in 2021 and 2022.
- ▶ To allow HCD to focus on release of a full 2024 NOFA with new equity centered scoring criteria and a streamlined application and contracting process prior to or early in the 2024 program year with all MOD types eligible.



# 2023-2024 Annual Action Plan/NOFA Substantial Amendment

- Public Review of the Amendment is available until May 4, 2024
  - <https://www.hcd.ca.gov/sites/default/files/docs/policy-and-research/fy23-24-aap-cdbg-nhtf-substantial-amendment.pdf>
- Public Hearing is April 11, 2024, 2:00 – 3:00 p.m.
  - <https://hcd-ca.gov.zoom.us/meeting/register/tZEkcuc6qrTMjE9G7JtXIfgnqy8m6i1AYBWpK>



## Public Notices

- Must identify a means for written comments and complaints to be submitted to the local government
- Must include name, telephone, and email address for person whom residents are advised to contact for disability or limited English proficiency accommodations
- Must be posted/published 10 days prior to the date of the public meeting (not including the first date of posting/publishing and the public meeting)
- See [Chapter 4](#) of the GMM for additional requirements



# Housing Element Compliance

- As per HSC §50829, the Applicant must submit a draft or adopted housing element to the Department in accordance with the requirements listed in Government Code (GC) §65580, et seq., and GC §65585 (see Appendix B) prior to an award being granted. Per CDBG Guidelines, Section 202(d)(1), by the time of award funding, the applicant must have complied with all the Housing Element requirements listed in HSC §50829 and §50830.
  - An applicant cannot apply for CDBG funds if it has not submitted a draft HE to HCD and is not actively working to complete the HE process in a timely manner
  - An applicant cannot enter into a standard agreement with HCD until it's in compliance with *all* HE requirements



## Section 3

- HUD has published new [Section 3 resources and Tools](#)
  - Brochure for Workers and Businesses (available in English and Spanish)
  - Job Aid for Contractors and Subcontractors – Housing and Community Development Financial Assistance
  - Resident Outreach and Referral Strategy
  - Resident Outreach and Business Development Strategy



# Final Reminder: CDBG-CV Unclaimed Funds



- CDBG-CV unclaimed funds are now available for **Existing CDBG-CV Grantees** that have **construction** projects that experienced unanticipated cost increases.
- A memorandum was sent out on November 15 with details about qualifications, priorities, and instructions for making an additional funding request. Email sent previously **extending the request date to April 15, 2024**.
- **While the de facto limit is 125% of the original award, consideration will be given for requests that are more than that so please request what you need and document need and cost reasonableness.**
- **NEW!** We are revising the directions in the memo regarding submissions. If you have not submitted your request for unclaimed funds already, please send your completed package to [CDBGCVGroup@hcd.ca.gov](mailto:CDBGCVGroup@hcd.ca.gov). Do not start an amendment in eCivis. We will work with you via e-mail and submit a grantor-initiated amendment.
- Contact the [CDBGCVGroup@hcd.ca.gov](mailto:CDBGCVGroup@hcd.ca.gov) inbox if you have any questions.



# Important Message for CDBG-CV Grantees

- ICF has been providing grant administration and technical assistance for all CDBG-CV Standard Agreements. This work is paused until further notice. HCD CDBG staff will continue to process funding augmentation requests and financial reports, however regular recurring meetings between CDBG-CV Grant Administrators and CDBG-CV Grantees, CDBG-CV contract monitoring, and CDBG-CV closeouts are suspended until further notice.
- **For submitting Financial Reports:** continue to submit requests via eCivis Grants Management System. For questions, please email [CDBGCVGroup@hcd.ca.gov](mailto:CDBGCVGroup@hcd.ca.gov). HCD CDBG staff will monitor this inbox regularly to respond to your questions.
- **For submitting requests for funding augmentation pursuant to the published memo found at [CDBG-CV Allocation of Remaining Funding - Memo \(eCivis\)](#):** Please email [CDBGCVGroup@hcd.ca.gov](mailto:CDBGCVGroup@hcd.ca.gov) with questions or your submission by April 15, 2024. HCD will monitor this inbox regularly to process requests.
- **For other CDBG-CV related inquiries or support:** Please email [CDBGCVGroup@hcd.ca.gov](mailto:CDBGCVGroup@hcd.ca.gov) and the HCD CDBG Team will respond.

# Questions and Answers: Recap from Prior Office Hours





# 2024 Application

## Question

For the 2024 application will a team member be able to create and save the application for the jurisdiction to review and submit?

## Answer

For the 2024 applications, the applicant will be tied to the account that created the original application. Unfortunately, you won't be able to transfer the application to another team member for review and submission.

**From: Office Hours 3/20/24**



# 2024 Funding Amount

## Question

For the July 2024 NOFA - do you have an estimated amount that will be available?

## Answer

We don't have an exact amount at this time, but we are approximating around \$30 million again.

**From: Office Hours 3/20/24**



# 2024 NOFA Release

## **Question**

Will you be releasing the 2024 NOFA at the beginning of July or end of July 2024?

## **Answer**

We anticipate it will likely be towards the end of July.

**From: Office Hours 3/20/24**



# 2023 Standard Agreements

## Question

When do you anticipate having standard agreements out for 2023 awards?

## Answer

We are hoping to have these out soon. We are processing them as quickly as we can. We are hoping to have all the standard agreements out before the 2024 NOFA.

**From: Office Hours 3/20/24**



# 2024 Funding Amount Follow-up

## **Question**

Are we ok to use that (~\$30m 2024 CDBG funds) in our community outreach efforts and have it accepted in your review if it less or more than you announce in the NOFA?

## **Answer**

We would advise using approximately \$30m. If it's a little bit higher or lower, it will be sufficient for us.

**From: Office Hours 3/20/24**



# Stakeholder Feedback

## Question

Will you be conducting a "what works/what doesn't work" as part of your outreach with grantees - in your new process to gather information for your new process development?

## Answer

We do plan to reach out for feedback on any changes or updates to the process. We are always trying to improve the application process.

**From: Office Hours 3/20/24**

Questions and Answers:  
Please submit your question(s) via Zoom  
Q+A

