



# Disability Advisory Committee

## Meeting Notes Action Items

**Date:** Tuesday, February 15, 2022

**Time:** 1:00 P.M – 2:00 P.M.

**Location:** Microsoft Teams

**Team Members in Attendance:** Suzanne Hemphill, Roger Jones, Lisa Lane, Leeann Maxwell, Molly Owens, Jenny Geminder, Anthony Scott

**Absent Members:** Pamela Hoyt

Guests: Trisha Wells, April Partington

Time	Topic	Notes/Action
1:00 – 1:05	Welcome / Introductions Suzanne Hemphill	
1:05 – 1:15	Review & Approve January 2022 Meeting Minutes	Change needed to member Anthony's last name. Motion to approve by Leanne Maxwell. Second by Anthony Scott. Approved by committee. No Abstaining. No no votes.
1:15 – 1:25	Review and Update Action Plan	The committee discussed the disability survey line in the action plan. The committee must be surveyed each year to see if they hit the target of 2/3 disabled members. We are at 60%, which is close and should document our attempts to recruit more disabled members per the statute.
1:25 – 1:35	Membership	Discussion of how to recruit new members. Roger will revamp email to all employees, and we need to post on InsideHCD. April will be sure to mention joining in her new orientation time. We discussed adding visitors to the meetings.

<b>Time</b>	<b>Topic</b>	<b>Notes/Action</b>
<b>1:35-1:40</b>	Public Comments	No public comments.
<b>1:45</b>	Adjourn – Next Meeting	Next meeting is March 15, 2022 at 1:00pm