

CDBG Office Hours

Team HCD CDBG

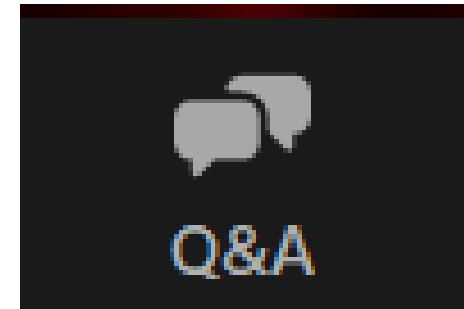
Wednesday, December 15, 2021





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





Upcoming Office Hours Cancellations

- Wednesday December 22, 2021. There will be CDBG Economic Development funds for Broadband training from 10-11:30.
 - [Link to CDBG Economic Development for Broadband Training Registration.](#)
- Wednesday December 29th, 2021. Due to the holidays, we will be cancelling office hours on this day.
- Wednesday January 19, 2021. There is the first 2022 NOFA workshop that day from 10:00 am to 12:00 pm.
- Office Hours will resume on Wednesday January 5, 2022 at 10:00 a.m. Please be sure to register for the 2022 CDBG Office Hours!

If you have any questions in the meantime, please reach out to the CDBG Program Inbox at CDBG@hcd.ca.gov



Reminder: Register for 2022 Office Hours!

- With the 2021 calendar year coming to a close, you will need to register for the 2022 calendar year CDBG Office Hours
- You only need to register one time for 2022. The link to access the webinar will remain static.
- The link to register is:
[2022 CDBG and CDBG-CV Office Hours - Zoom Registration](#)
- The link can also be found on our CDBG website:

Community Development Block Program (CDBG)

Contact

Application, General Program, and Standard
Agreements Questions
CDBGNOFA@hcd.ca.gov



New! Register for 2022 CDBG and CDBG-CV
Weekly Office Hours

Program Details

- [Purpose](#)
- [Assistance Type](#)
- [Eligible Applicants and Activities](#)
- [Advisory Committee](#)
- [CDBG Programs](#)
- [CDBG Program Redesign](#)
- [Guidelines and Regulations](#)
- [Get Funding](#) — Current Notice of Funding Availability (NOFA)
- [Awards](#)



Financial Reporting Memo: Available Now

Detailed instructions for how to prepare a thorough Financial Report are available as a PDF document titled ***Financial Reporting CDBG Management Memo #21-01***

Instructions for how to prepare an Financial Report can be found here:

[HCD CDBG Website - Management Memos Section](#)

CDBG-CV Grantees Only: Your GA has emailed a copy of the new Financial Report Coversheet and Expenditures Log for EACH of your contracts to the contact listed on your Standard Agreement. If you did not receive this document, please reach out to your GA to receive a copy.

CDBG Grantees: Submittal of a Financial Report Coversheet and Expenditures Log will become mandatory next year after rollout of the 2022 NOFA. For now, use of this coversheet is optional. A blank copy is found here: [Download Link for Blank Financial Report Coversheet](#)



Activity Reporting Memo: Available Now

Detailed instructions for how to prepare a thorough Activity Report are now available as a PDF document titled ***Activity Reporting CDBG Management Memo #21-01***

Instructions for how to prepare an Activity Report can be found here:

[HCD CDBG Website - Management Memos Section](#)



CDBG Program Updates

- **2020 CDBG NOFA**

- ❖ All awards are finalized.

2021 CDBG NOFA

- 64- applications submitted and reviewed for threshold
 - ❖ DQ letters will be EMAILED out by Monday of next week.
 - ❖ Final scoring of applications will be completed once the threshold appeal period has ended. That has been extended from 5 to 10 days from date of notification. 2021 NOFA amendment #2 will address that, should be posted soon.

2022 CDBG NOFA

- Finalizing NOFA. All upcoming workshops have been scheduled and you can register for all on Eventbrite.
- Eblast will go out later with the dates and links.
- Google "HCD Eventbrite"



Upcoming HCD Trainings

- 12/22/21 Using CDBG ED funds for Broadband
- 1/6/22 Single Audits- What are they and why do they matter?
- 1/11/22 DUNS Number & Debarment Workshop
- 1/13/22 Resolution Training
- 1/19/22 2022 NOFA Workshop (Session 1 10-12)
- 1/25/22 NEPA level of review workshop
- 1/27/22 2022 NOFA Workshop (Session 2 2-4 pm)
- 2/3/22 National Objectives & Matrix Codes



Upcoming Training Continued

- 2/8/22 How to write an effective narrative
- 2/10/22 2022 Application Technical Assistance Session
- 2/24/22 eCivis Budget Training
- (Date TBD) Racial Equity Training



CDBG-CV

- CDBG-CV1
 - ❖ 82 Approved and Executed
- CDBG-CV2 and 3
 - 166 Submitted Applications:
 - 21 Rescinded
 - 2 Awaiting Corrections
 - 19 Routing
 - 14 Pending Signatures
 - **111** Approved

Questions and Answers: Recap from Prior Office Hours





New Financial Report Coversheet

Question:

Do you need to use the new financial form for 2018 grants?

Answer:

Currently it is not mandatory, however it will be mandatory following the 2022 NOFA. If you have any questions, issues, or feedback, please contact your Grant Administrator so that we can take it into consideration as the form is currently being piloted for CDBG-CV grantees.



2021 NOFA Threshold Issues

Question:

Can you give feedback on what kind of issues people had on threshold for 2021?

Answer:

Threshold items we saw the most were not using the correct resolution, not putting attest language in the resolution, not doing a correct debarment check, not uploading the single audit, uploading audits with findings yet stating there were no findings, not completing the budget in eCivis, not defining matrix codes correctly, state objectives were not being met, and uploading documents that were not relevant.



2022 NOFA Submittal Dates

Question:

Do you have an application submittal date set yet?

Answer:

The dates are not finalized yet but we are projecting opening up applications by March 1 and deadlines of May 2 for Community Development and June 1 for Economic Development.



Point of Contact

Question:

It would be very helpful if HCD sent management memos, reporting forms, etc. to the staff contact, not the authorized signature person. For example the county executive is not the person that needs the new reporting forms - staff does.

Answer:

Thank you for the feedback. If the person listed in eCivis is not the preferred point of contact, please reach out to your Grant Administrator or HCD Representative with the correct contact information so that our information on file can be updated.



Advance Payments for Business Loans

Question:

Is there no way to use a lump sum drawdown for an enterprise fund or micro program?

Answer:

That is part of what we are exploring. Our apologies for the length of time it is taking to finalize whether or not advances can be made for CDBG-CV grantees. However, the prohibition is statutory. We are looking at options internally and have elevated this to a high priority for the CDBG-CV team.



Social and Racial Equity Training

Question:

Are there any plans for a training on addressing social and racial equity expectations? Section 5 on CV 2 & 3 had several questions related to this topic.

Answer:

Yes, we have not set a date for this training yet, but there will be training on this topic. There will be training in January or February and ongoing in the year to come.



2022 NOFA Public Services

Question:

Are public service activities going to be eligible in the 2022 NOFA?

Answer:

Yes!



2021 CDBG Applications

Question:

I may have missed this, but have you folks sent out notices to jurisdictions regarding the 2021 CDBG applications?

Answer:

Those who did not meet threshold will know by the end of this week.

Questions and Answers

