

CDBG Office Hours

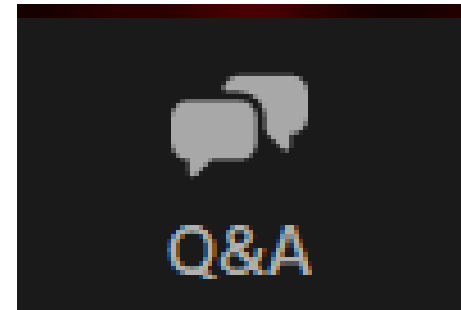
Team HCD CDBG





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





Mandatory Financial Report Training(s) for CDBG-CV Grantees

To support CDBG-CV Grantees in compiling complete and efficient Financial Reports, HCD has prepared an updated coversheet, expenditure log, and cost eligibility checklist. Each training will cover:

- How to use the updated forms
- How to submit Financial Reports comprised of the coversheet, expenditure log and supporting documentation
- Strategies to demonstrate cost eligibility to ensure efficient processing of reimbursement requests



Mandatory Financial Report Training(s) for CDBG-CV Grantees – Dates and registration

The trainings are organized by activity-type. Please register for the appropriate training session(s) based on the type of CDBG-CV award you are administering using the links below:

Webinar	Date and Time
<u>Public Service Financial Report Training: Eventbrite Registration</u>	October 12, 2021 1:30- 3:300 PM PDT
<u>Economic Development Financial Reporting Training: Eventbrite Registration</u>	October 14, 2021 2:00 - 3:30 PM PDT
<u>Public Facilities and Housing Financial Reporting Training: Eventbrite Registration</u>	October 15, 2021 10:00 - 11:30 AM PDT



Reminder: Training Resource Now Available

- HUD CDBG-CV Rural Economic Development Quick Guide, has info on:
 - Program Design
 - Best Practices
 - Duplication of Benefits
- [CDBG-CV Rural Economic Development Quick Guide - HUD Exchange](#)



Upcoming HUD Training

HUD is offering CDBG-CV best practices training

CDBG-CV Best Practices Webinar Series - HUD Exchange

Webinar	Date and Time	Registration
<u>Economic Development and Assistance to Businesses</u>	October 13, 2021 2:00 - 3:30 PM EDT	<u>Register Now</u>
<u>Public Services</u>	October 14, 2021 2:00 - 3:30 PM EDT	<u>Register Now</u>
<u>Public Facilities and Building Improvements</u>	October 26, 2021 2:00 - 3:30 PM EDT	<u>Register Now</u>
<u>Interim and Affordable Housing</u>	October 27, 2021 2:00 - 3:30 PM EDT	<u>Register Now</u>



CDBG Program Updates

- **2020 CDBG NOFA**

- ❖ 109 Approved
- ❖ 105 Standard Agreements finalized
- ❖ 3 Pending Acceptance or returned for changes
- ❖ 1 Internal Routing

2021 CDBG NOFA

- 65- applications submitted
 - ❖ **15 – Non-Housing**
 - ❖ **21 - Housing**
 - ❖ **20 - Planning**
 - ❖ **9- ED application**

Reminder:

- **MANDATORY USE OF HCD RESOLUTION TEMPLATE. The Word Version is available**



CDBG CV1

- CDBG-CV1
 - ❖ 82 Approved
 - ❖ 82 Standard Agreements finalized
 - ❖ 0 Pending Acceptance or returned for changes



CDBG CV2 – CV3

- CDBG-CV2 and 3
 - 164 Submitted Applications:
 - 17 Rescinded/withdrawn
 - 22 Returned for Changes
 - 8 Being Re-Reviewed following changes
 - 13 routing
 - 64 pending acceptance/final approval
 - 40 executed contracts

Questions and Answers



Recap of Prior Questions and Answers





OTC Funding List

Question:

Can you provide a funding update on the OTC program? What was the last project on the list that was funded?

Answer:

HCD will provide this information once it is available.



Upcoming Training

Question:

- Will there be a similar training to the HUD CDBG-CV best practices that is hosted by HCD?
- If so should local grantees and subrecipients attend?

Answer:

- Yes HCD is planning to provide this type of training and it is likely HCD would request that local grantees and subrecipients attend.
- HUD training available on the HUD Exchange now is also useful but may be more general than the training HCD will host. These are available now.



Upcoming Training (Continued)

Question:

- Will the webinars for CDBG-CV best practices, specifically on Public Services be recorded and available after the training?

Answer:

- Yes, HUD posts training videos shortly after the training sessions.



Grants Management Manual

Question:

- Are there any updates on the full GMM?

Answer:

- HCD will issue further chapters soon, so they should be posted in the near future.



2021 CDBG Program

Question:

- Are there any areas that were undersubscribed in the 2021 CDBG program and when could we expect to hear an update on this program?

Answer:

- Best thing to do is communicate with your HCD Representative and be responsive to any requests for further information.



ED Eligible Businesses

Question:

- Can a city make a loan to an Economic Development business whose owner is not a US Citizen?

Answer:

- There are no specific HUD requirements related to citizenship to receive assistance from CDBG, so provided the owner meets all other requirements of the program, there are no additional requirements regarding citizenship or legal status.



OTC List

Question:

- Will HCD fund down the list of 2021 OTC projects rather than opening a 2022 call for projects?

Answer:

- HCD to follow up regarding this process.



HEROS system

Question:

- Will non-entitlements be using HEROS going forward?
- It was featured in the HUD environmental review training recently.

Answer:

- No, HEROS will not be used by the State of California. It is just for local entitlement jurisdictions.



ECivis Functions

Question:

- In the reporting sections of eCivis the save button is not working, is there an alternate way to save information so that the user can return to it at a later date before submitting?

Answer:

- This is in the HCD queue for eCivis support – that functionality has been added. Please advise HCD if this is a continued issue.



AGI Calculator

Question:

- Please provide the HUD Exchange Income Calculator link. Does this explain how to calculate AGI?

Answer:

- [CPD Income Calculator and Income Limits: HUD Exchange](#)
- AGI is the definition by the IRS, the income calculator (and associated guidebook) is a simple way to calculate household income and document it.



CDBG-CV Allocation Timeline

Question:

- What happens if CDBG-CV funds are not used and are then disencumbered? Can HCD reprogram them?

Answer:

- HCD must expend 80% of CV1, 2, and 3 by June 2023, so support for grantees will ramp up soon to meet this.
- HCD does not have plans now for disencumbering and reprogramming these funds.
- If grantees have concerns about whether they will be able to spend their funds, they should reach out to their HCD representative soon.



Income determination for microenterprise

Question:

- Is income for microenterprise business owners based on the household (all members) or just the family?

Answer:

- For microenterprises funded through CDBG-CV, income determination is based on the family.
- This will be clarified in Appendix H.



2022 CDBG NOFA

Question:

- When will the 2022 CDBG NOFA be released?
- Is there an approximate due date for applications?

Answer:

- The NOFA will be released in January 2022
- The due date for applications will likely be similar to prior CDBG NOFAs but HCD will further verify this.



Single employee businesses

Question:

- Is a property real estate management office eligible for CV business assistance if the only employee is the business owner and all other employees are contractors?
- Is a salon eligible if the owner is the only employee?

Answer:

- Both examples are businesses with a single employee, the owner will need to document how they need assistance and show a coronavirus nexus, but the hiring of contractors does not make the businesses ineligible.



Reporting deadlines

Question:

- Reporting deadlines (15 days after reporting quarter) are impossible to meet at the end of the fiscal year due to incurring expenses up to 8/31/21 and due to grantees managing subrecipients.

Answer:

- HCD will look into this.



Appendix H

Question:

- Can you describe Appendix H briefly?

Answer:

- Appendix H was originally included as an appendix to the NOFA, the current version is Version 2.
- Provides an overview of economic development programs.
- Grantees still must provide their program parameters in their own guidelines.
- There will be additional guidance in the GMM Economic Development sections.



Eligibility for CDBG Program

Question:

- My county entity (non-profit) was denied our CDBG application, can I reapply?

Answer:

- Non-profits must apply through the county or the entitlement community they are in.
- You can consider coordinating with your county or city to apply to Homekey, the HOME program, the National Housing Trust Fund Program.