

COVER MEMO

Davis-Bacon
Semi-Annual Labor Standards Enforcement Report
Reporting Period: October 1, 2021 – March 31, 2022
& 5.7 Reports (if applicable)

Date: _____

To: Dawn Magnusson, Reporting Team – Dawn.magnusson@hcd.ca.gov

Please email labor standard reporting to the inbox of the program you are reporting on
CDBG.Reports@hcd.ca.gov
Home@hcd.ca.gov

For CDBG-DR reporting email Alice.Brodkin@hcd.ca.gov

For NDR reporting email CDBG.Reports@hcd.ca.gov

From: _____, Labor Standards Compliance Officer/Coordinator

Phone: _____ Email: _____

State Recipient/HOME/CDBG Non-entitlement Jurisdiction: _____

Representative: _____

Contact Person (if not Labor Compliance Officer/Coordinator): _____

Phone: _____ Email: _____

If any of the below conditions are met, filing a semi-annual labor Standards Enforcement Report and/or 5.7 Report is NOT required:

- During (or prior to) the Reporting Period no Davis-Bacon construction contracts were executed
-During the Reporting Period no Davis-Bacon construction contracts were:
Under construction OR Completed (notice of completion and/or owner acceptance)

If filing a semi-annual Labor Standards Enforcement Report and/or 5.7 Report with HCD IS NOT REQUIRED then stop here.

Semi-Annual Labor Standards Enforcement Report

Project Name: _____

Standard Agreement Number: _____

Project Lock-in Date: _____

(N/A) Prime Construction Contract was executed on: _____

(N/A) Started Construction on: _____

(N/A) Construction completed on : _____

5.7 Enforcement Report

Between October 1, 2021 and March 31, 2022:

- 1) Were there underpayments by the prime contractor and/or subcontractor(s) totaling \$1,000 or more to his/her entire workforce (it needn't total \$1,000 for an individual employee) Yes No; and/or
2) Was there reason to believe that any Davis-Bacon violations – not necessarily monetary – were aggravated or willful; Yes No; and/or
3) Did the prime contractor and/or any subcontractors(s) exhibit a flagrant disregard of Davis-Bacon requirements Yes No

If Yes to 1,2, or 3: Is the 5.7 Report being submitted with the Semi-Annual Labor Standards Enforcement Report? Yes No* [Mailed Faxed Adobe PDF emailed]

*Please briefly explain: Still under investigation Other: _____

A SEPARATE COVER MEMO, SEMI-ANNUAL REPORT AND 5.7 REPORT MUST BE SUBMITTED FOR EACH ACTIVE DAVIS-BACON PROJECT