

SAMPLE RESOLUTION

RESOLUTION NO. 2020-XX

THE GOVERNING BOARD OF

[Name of Applicant]

HEREBY AUTHORIZES:

Submittal of an application to the California State Department of Housing and Community Development for funding under the Mobilehome Park Rehabilitation and Resident Ownership Program (MPRROP); the execution of a standard agreement, if selected for such funding, and any amendments thereto; and any related documents necessary to participate in the MPRROP Program.

WHEREAS:

- A. The Mobilehome Park Rehabilitation and Resident Ownership Program (MPRROP) is authorized by Health and Safety Code, Chapter 11 of Part 2, Division 31 (§50780 et. seq), and is regulated through California Code of Regulations, Title 25, Division 1, Chapter 7, Subchapter 13 (§8000 et. seq).
- B. The California Department of Housing and Community Development (the "Department") is authorized to allocate the MPRROP funds.
- C. On May 29, 2020, the Department issued a Notice of Funding Availability (NOFA) announcing the availability of funds under MPRROP.
- D. In response to this NOFA, _____ *[insert name of applicant]* a _____ *[insert the legal form of entity, e.g., municipal corporation, subdivision of the State of California, nonprofit corporation]* (the "Applicant") wishes to apply to the Department for and receive an allocation of MPRROP funds.

IT IS NOW THEREFORE RESOLVED THAT:

- 1. In response to this NOFA, the Applicant shall submit an application to the Department to participate in MPRROP and for an allocation of funds not to exceed _____ Dollars (\$ _____) for the following activities and/or programs:

[Briefly describe the proposed activities and/or programs]

to be located in _____ *[activity/program location(s)]*.

2. If the application for funding is approved, the Applicant hereby agrees to use the MPRROP funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department for participation in MPRROP (collectively, the required documents).

3. The applicant authorizes _____ [*position title(s) of person(s) authorized*] or his/her designee(s) to execute, in the name of the applicant, the required documents.

PASSED AND ADOPTED THIS _____ DAY OF _____ 20___, BY THE FOLLOWING VOTE:

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

The undersigned _____ [*title of officer*] of the applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

Signature

Date

1. This is intended to be a sample resolution authorizing submittal of an application to the Department and execution of various required documents. An applicant may use another format if it contains a reference to the year of the NOFA, the dollar amount of the application and all of the authorizations contained in this sample.

2. The person attesting to the signing of the resolution cannot be the same person authorized to execute documents in the name of the applicant.

3. If the resolution allows for a designee, and the designee signs the application on behalf of the authorized signer, a letter signed by the authorized signer identifying the designee must accompany the resolution and must be dated prior to or on the date the application is signed.