

2022 Pet Assistance and Support Program (PAS) FAQs

(1) We operate a day shelter for individuals experiencing homelessness to access services, food, rest, sleep etc. Would this type of facility qualify for funding?

Yes, if the facility meets the definition of an emergency shelter stated in the Notice of Funding Availability (NOFA), the facility is qualified for funding.

(2) Could PAS funds be utilized towards pets of individuals living in Permanent Housing?

No. The NOFA intends to assist emergency shelters which provides a temporary shelter for those experiencing homelessness and which does not require participants to sign leases or occupancy agreements.

(3) The shelter is in operation as required by the NOFA, in October 2021. Is that a long enough timeframe to submit an application?

Yes, the minimum requirement is that the shelter needs to be constructed and in operation at the time of submission.

(4) Is this grant entirely reimbursable or are there funds that are dispersed at the time of the award to get the applicant started and seed money to get ramped up?

The grant can be dispersed right after the Standard Agreement is executed.

(5) If the non-profit status was approved less than a year, will the applicant still meet the eligibility requirement?

Yes, if the shelter that the applicant is applying funds for is in operation.

(6) Are indirect costs eligible for PAS program?

No, the PAS grants must be used directly towards pets. The eligible staffing costs need to be directly tied to helping the pets that come in.

(7) One of the shelters we apply for is a domestic violence emergency shelter. Due to the nature of the shelter, we keep the physical address confidential, however, the application requests the project address. Is it all right if we use the address for the Outreach Center of our non-profit, which is where the mail for said shelter is sent to?

Yes, please add notes in the application for explanation.

(8) Can a non-profit organization who works to get animals up to date on shots and care so they can enter pet friendly shelter beds with their owners apply for PAS funds? The organization operates a mobile veterinary unit which serves individuals at multiple shelters and travels to where there is a need.

The non-profit organization can partner with shelters to apply for PAS funds.

(9) If we apply in partnership with another organization/non-profit, do we include just the operating budget for the lead applicant or do we need to include the co-applicant into the operating budget calculations?

Applicants are required to submit the operating budget for the shelter, not for the applicant or co-applicant.

(10) The shelter will be in operation in 9-12 months. If the applicant applies, can we hold on to the funds until our shelter is completely established for that length of time.

No, the shelter needs to be in operation at the time of submission.

(11) For the purposes of this application, does the term “Applicant” refer to a specific shelter or the legal entity applying?

The term “Applicant” refers to the legal entity applying. The applicant needs to apply on behalf of a shelter(s) that is constructed and in operation.

(12) We operate multiple shelters under our legal name (“PATH”) and would like to know if we would be limited to submitting a single application, or if we may submit separate applications for each of our shelters.

It is both. An applicant can submit multiple sites on one application without exceeding the totality of the maximum grant amount of \$600,000; whereas, submitting an application separately a single site can receive up to the maximum grant amount of \$600,000.

(13) What is the definition of a pet? What other types of animals can people bring with them into shelters that is eligible for PAS funds?

For purposes of this NOFA, “common household pet” or “pet” means a domesticated animal, such as a dog or cat, that is commonly kept in the home for pleasure rather than for commercial purposes. The applicant can contact HCD regarding other types of animals which may be eligible for PAS funds on a case-by-case scenario.

(14) It will take about a month for the applicant to get on the calendar of the County Board of Supervisors to adopt a resolution, which will pass the deadline of application submission. What would be satisfactory to the reviewers? Should we provide the resolution from the governing board of a partner?

HCD will only accept the fully adopted resolution from the County. The applicant will not receive ten points without a resolution at the time of application. In a situation like this, HCD encourages the applicant to submit a complete application with other required documents which will still score the application high enough to be awarded.

(15) Is basic grooming eligible for PAS funds, such as ear cleaning and flea baths?

Yes, if the purpose of grooming is to ensure the environmental sanitation.

(16) If the signature is coming from the Chief Executive Officer, then the letter of designation will not be required, correct?

Yes. If the resolution appointed a person authorized to sign, then the letter of designation will not be needed.