(SAMPLE) GOVERNING BOARD RESOLUTION RESOLUTION NO.

THE GOVERNING BOARD OF

*[Name of Applicant]*

HEREBY AUTHORIZES: Submittal of an application to the California State Department of Housing and Community Development for funding under the Permanent Local Housing Allocation Program, Non-Entitlement Local Government Competitive Component; and if selected, the execution of a standard agreement, any amendments thereto, and of any related documents necessary to participate in the Permanent Local Housing Allocation Program, Competitive Non-Entitlement Local Government.

WHEREAS:

1. The California Department of Housing and Community Development (the “Department”) is authorized to allocate Permanent Local Housing Allocation Program (PLHA) funds made available. PLHA funds are to be used for the purposes set forth in the PLHA Guidelines and Universal Multifamily Regulations (UMR).
2. On August 31, 2020 and as amended on November 6, 2020, the Department issued a 2020 Competitive Notice of Funding Availability announcing the availability of funds under the PLHA program (the “NOFA”).
3. In response to the 2020 PLHA Competitive NOFA, *[insert name of applicant]* a *[insert the legal form of entity, e.g., municipal corporation, subdivision of the State of California, nonprofit corporation]* (the “Applicant”), wishes to apply to the Department for, and receive an allocation of, PLHA funds.

# IT IS NOW THEREFORE RESOLVED THAT:

1. In response to the 2020 PLHA Competitive NOFA, the Applicant shall submit an application to the Department to participate in the PLHA program and for an allocation of funds not to exceed Dollars

($ ) for the following activities and/or programs:

*[Briefly describe the proposed activities and/or programs]*

to be located in

*[activity/program location(s)].*

1. If the application for funding is approved, then the Applicant hereby agrees to use the PLHA funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or

instruments necessary or required by the Department or HUD for participation in the PLHA program (collectively, the required documents).

1. The applicant authorizes *[position title(s) of person(s) authorized],* or his/her designee(s) in the event that sufficient evidence of designation is provided to the Department, to execute, in the name of the applicant, the required documents.

# PASSED AND ADOPTED THIS DAY OF 20 , BY THE FOLLOWING VOTE:

**AYES:**

# NAYS:

**ABSTAIN:**

# ABSENT:

APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Signature of Approving Officer***

***[Insert printed name and title of Approving Officer]***

*INSTRUCTION*: The attesting officer cannot be the person identified in the resolution as the authorized signor

CERTIFICATE AND SIGNATURE OF THE ATTESTING OFFICER

The undersigned *[title of officer]* of the applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

ATTEST: DATE:

Signature of Attesting Officer

***[Insert printed name and title of Attesting Officer]***