



# Disability Advisory Committee

## Meeting Notes

### Action Items

**Date:** Tuesday, March 12, 2024

**Time:** 1:00 P.M – 1:30 P.M.

**Location:** Microsoft Teams

**Team Members in Attendance:** Suzanne Hemphill, Leeann Maxwell, Jenny Geminder, Kelly Albrecht, April Partington

**Absent:** Pamela Hoyt, Juan Anzada

| Time        | Topic  | Notes/Action   |
|-------------|--|--|
| 1:00 – 1:10 | Welcome / Introductions<br>Jenny Geminder  |  |
| 1:10 – 1:15 | Review & Approve<br>January 2024 Meeting<br>Minutes  | Motion to approve by Leeann Maxwell. Second by Jenny Geminder. Approved by committee. No Abstaining. No no votes.  |
| 1:15 – 1:25 | DAC Charter,<br>Reasonable<br>Accommodation,<br>Recruitment and<br>Committee Participation | The Reasonable Accommodation (RA) presentation did not take place and was pushed to the May meeting. Committee discussed the DAC Charter revision, ideas to measure committee participation at HCD, career fairs and checking in with Kasha in HR in order to get RA information to publish in the supervisor and DEI newsletters. |
| 1:25-1:30   | Public Comments  | No public comments.  |
| 1:30        | Adjourn  | Next Meeting May 14, 2024  |