

ATTACHMENT 2

Cover page sheet

1. Applicant and Implementing Organization:

Applicant: San Bernardino County

Implementing Organization: Community Revitalization Group

Specific unit or office within the implementing organization:

Office of Homeless Services

Imp. Org's Address 215 N. D Street, Suite 301

City: San Bernardino County: San Bernardino ZIP Code: 92415-0044

Imp. Org's Tax ID Number 95-6002748

2. Project Director:

Name: Tom Hernandez

Title: Chief of Homeless Services

Telephone: (909) 501-0610

Email: Tom.Hernandez@hss.sbcounty.gov

3. Grant Administrator:

Name: Nicholas Miller

Title: Administrative Supervisor

Telephone: (909) 501-0612

Email: Nicholas.Miller@hss.sbcounty.gov

4. Contact person for application, if different than Project Director:

Name _____

Title _____

Telephone _____

Email _____

The applicant certifies that, to the best of his or her knowledge and belief, the data in this application are true and correct.

Name of Authorized Official

Print CaSonya Thomas

Signature  _____ Date _____

Part 1: Implementation Unit Structure and Capacity

The Office of Homeless Services (OHS) will be implementing the Encampment Resolution Funding (ERF) Program grant on behalf of San Bernardino County and its multidisciplinary partners. OHS was created in 2007 by the Board of Supervisors to assume the responsibilities of the U.S. Department of Housing and Urban Development, Continuum of Care (CoC) Homeless Assistance Grant as the lead agency and collaborative applicant on behalf of the CoC, whose geographic area includes the entire region of the county proper. OHS is under the County's Community Revitalization Group and administers the CoC application funding, the Homeless Housing, Assistance and Prevention (HHAP) grant funding, Project Roomkey funding, and the County's sponsored Homekey Projects.

OHS's vision, mission, and goals were created in collaboration with key community stakeholders from throughout the county. In terms of vision, "We envision a county where homelessness is rare, brief, and non-recurring." Our mission is to create a county in which individuals have access to safe, affordable housing, and essential services that support well-being. The current goals of OHS include; 1) Promoting investment in public and private partners to develop diverse types of housing at lower costs to meet the socio-economic needs of San Bernardino County residents, 2) Developing additional units to shelter an additional 500 individuals with eventual placement in permanent supportive housing, provide services to a minimum of 1,800 people per year with homeless prevention activities, increase temporary and shelter capacity by 100 year-round beds to reduce the number of people living outside through partnerships with cities and community/faith-based organizations, and 3) To increase

the expertise of the homeless system of care by providing culturally responsive, trauma-informed trainings to nonprofit, government and regulatory agencies throughout the county.

The following are our core values and guiding principles: 1) Collaboration: We work together to effectively use resources, deliver program models and serve our community in a fiscally responsible and business-like manner, 2) Person-Centered: We partner with people experiencing homelessness with respect, dignity, and positive regard to develop accessible solutions to provide housing opportunities and improve our community, 3) Integrity: We are dedicated to a high degree of accountability, transparency, and continuous improvement, 4) Solution Focused: We are a solution-focused County that is community centered, utilizes sustainable efforts to decrease homelessness and meet identified needs of people in our community, and 5) Equity, Justice, and Inclusiveness: We ensure all people have access to resources they need to prevent or resolve their homelessness.

The CoC's existing efforts have resulted in nearly 21,000 unduplicated individuals being served in 2019 and 2020, with nearly 7,000 of those individuals connected to a permanent housing solution. Through Project Roomkey almost 2,000 unduplicated, unsheltered individuals and families have been referred for COVID-19 isolation assistance with over 800 receiving permanent housing through rapid rehousing, permanent supportive housing, and diversion activities. Many of those served were identified in existing encampment through the Sheriff's Homeless Outreach and Proactive Enforcement (HOPE) Team who monitor encampments throughout the county using the ESRI geographical information system (GIS) mapping software.

Addressing homelessness in San Bernardino County requires a concerted effort, by strengthening and establishing new partnerships, and expanding the capacity of homeless delivery systems and communities to address the growing numbers of unsheltered people throughout the region. Improving the quality of life for the large number of unsheltered residents across the county will require a swift, coordinated response. Since its creation, OHS through the CoC has actively engaged over 200 homeless assistance providers, all 24 of the region's incorporated cities, and public/private agencies as part of its existing collaborative partnerships, collectively called the Homeless Partnership. The local CoC governing board consists of 19 members composed of 2 members of the County Board of Supervisors, 5 City Elected Officials, 1 representative from each of the following groups: San Bernardino Law and Justice Group, Superintendent of San Bernardino County Schools, Director of Community Development and Housing Agency, Director of Human Services, Director of the Department of Behavioral Health, President/CEO of the Housing Authority of San Bernardino County, 5 Elected Homeless Provider Network Representatives, and a Formerly Homeless Representative.

The Partnership provides leadership in creating a comprehensive countywide network of service delivery to homeless individuals, families and those at-risk of becoming homeless. Currently we have over 50 memorandums of understanding with homeless service and healthcare providers for various service provision activities and agreements to promote efforts to reduce homelessness countywide. At this time the CoC has resolved the majority of barriers that it has experienced through its current

partnerships and will continue to promote partnership expansion and solutions to its challenges to enhance the CoC.

In addition, the Community Revitalization Group has recently established within the last 6 months, prior to the 100 day challenge, an encampment working group to address the high number of individuals living in encampments along our two major riverbeds that run through the county, the Santa Ana and Mojave Riverbeds. The working group members are all participating as part of the Rapid Results Institutes' (RRI) 100 Day Challenge. Members include OHS, the Sheriff's HOPE Team, County Code Enforcement, Public Works, County Flood Control, CalTrans, Social Work Action Group (SWAG), Knowledge and Education for Your Success (KEYS), the Housing Authority of the County of San Bernardino (HACSB), and the County's Department of Behavioral Health (DBH). The working group is the main brain trust and leads of these encampment efforts, however, involving a wide breadth of CoC member agencies will be important to the overall long-term efforts of housing placement for individuals and families currently residing in large encampments within the prioritized encampment sites. The identification of our prioritized areas, team sponsors and leads, in conjunction with RRI will assist San Bernardino County in effectively implementing our proposed ERF Program. We anticipate engaging our 100 day challenge on January 4, 2022, with eventual encampment resolution finalized by 2023.

Part 2: Prioritized Encampment Site and Population to be Served

Our group has prioritized the following encampment areas and populations to be served as part of our 100 day challenge. The Challenge Team has identified the following locations to engage the homeless within the larger encampments within the

county, the area includes the Santa Ana Riverbed area from the City of Redlands to where the County adjoins with Riverside County, primarily around the freeway corridor system, and the Mojave Riverbed area starting within the City of Victorville near the 15 freeway corridor.

The Santa Ana River is the largest river running through Southern California. The river flows west commencing in a heavily forested mountain valley and eventually turns south through lowland areas until it reaches Riverside County. The river's length runs nearly 100 miles, commencing in the San Bernardino Mountains and flowing through both Riverside and Orange counties until it drains within the Pacific Ocean. This large river runs through flood control areas, wild lands, agricultural areas, parks, and towns/cities and is a major watershed source for the lower-half of California. The Riverbed serves a variety of purposes such as, valued open space, trail ways, wildlife habitats, agricultural land protection, water quality protection, educational use, and public access.

The Mohave River is an intermittent river that rises from the northern and eastern slopes of the San Bernardino Mountains and instead of flowing west towards the Pacific Ocean, flows in a north easterly fashion for approximately 70 miles until reaching its sink at Soda Lake (a dry lake). For most of the year, the river flows underground, surfacing occasionally, primarily during heavy rains and/or flash flooding. The river travels mostly underground through the cities of Hesperia, Victorville, and Barstow.

Due to the often remoteness of the riverbeds, homeless encampments have become a regular fixture of the riverbed areas along freeway corridors which allow people residing in the encampments to travel to needed areas for supplies and

homeless related services. The riverbeds are currently lined with many tents and makeshift living areas noticeable from the 210, 10, and 15 freeways within the County. The homeless population within these areas numbers in the hundreds and occasionally shift throughout the riverbeds due to rain, flash flooding, or the occasional fire. The terrain within the county shifts from rocky areas near the mountains to sandier areas as it travels to the coast. Most access to the riverbed areas are restricted to sheriff deputies, flood control and code enforcement agencies.

The Santa Ana River is lined with encampment areas starting east of the 210 freeway in the City of Redlands and run southwest through the cities of San Bernardino and Colton until they cross the border with Riverside County. There are a number of encampment areas strewn throughout the 14 mile area with 3 larger encampments lying within the City of Redlands, the City of San Bernardino and unincorporated areas near the county border. According to data collected within the ESRI application, the HOPE Team has continuously identified over 150 individuals living within the 3 identified encampment areas along the Santa Ana riverbed.

The Mojave River is lined with large encampment areas starting northeast along the 15 freeway near the City of Victorville and diminish near the City of Hesperia, with the occasional smaller encampment sites ensuing. Commencing near the freeway and moving southeast is the larger encampment of over 50 individuals strewn within four mile corridor. The Mojave River encampment area is near highway 18 and is strewn along the riverbed to the Mohave Narrows near Spring Valley Lake. Data collected through ESRI has continuously identified more than 50 individuals residing along the encampment area.

The population residing within these encampments is primarily male and White, however, compared to the overall county population, there exists a higher percentage of Black individuals within these encampments. Most living along both riverbeds has minimal to zero regular income, with a small number receiving less than one thousand dollars of income to sustain themselves. It is noted that the majority of people within these camps suffer from various levels of mental illness and/or drug addiction and use. Demographics from these encampments are entered into the ESRI platform along with the GIS data. Through the system, the deputies note name, age, gender, ethnicity, income, veteran status, disabilities, health conditions and other relevant data to assist with referrals for housing/homeless services.

Aside from being the two major riverbed corridors within the County, these encampment areas have been identified as part of safety, health and environmental concerns that pose a risk to the people residing in these target areas. Both are subject to flash flooding during summer storms and winter deluges, with deaths occurring occasionally to individuals residing in these remote locations due to climate (extreme heat and cold), drowning, or fires. In addition, public health is an issue due to environmental waste runoff from local industries (i.e. agriculture) and high exposure to human waste products. Relocation through housing assistance is the best way to minimize exposure, harm and illness associated with living along these corridors.

Part 3: Core Service Delivery and Provision of Housing Options

The proposed services to individuals and families residing within the targeted encampment areas will be based on a collaborative partnership between several agencies, sponsored by OHS. Each encampment site has been identified by the

encampment working group and have identified over 200 individuals residing in the aforementioned sites. ERF Program will be used to supplement the currently funded activities through Project Roomkey, HHAP, Emergency Solutions Grant (ESG) funding, and current outreach activities.

The initial goal of the ERF Program will be based on the developed goal through the 100-Day Challenge, In 100 days, we will work with 150 individuals living in encampments, with 30% becoming stably housed and 60% connected to services on the pathway to housing, and 40% will identify as Black, Indigenous, or a person of color (BIPOC).

The following long-term associated project aims have been developed for intervention implementation:

- Provide management and supportive services to support activities in alignment with a Housing First and trauma-informed care approaches.
- Offer intensive and empathetic outreach and engagement services that support the human experience, dignity and rights of the encampment residents, with a focus on permanent housing, including the provision of focused case management services including on-site case management, individualized and/or group counseling, assistance with the completion of mainstream benefit applications, assistance with finding and maintaining employment, and other necessary mainstream supportive services.
- Develop individualized permanent housing plans with encampment residents to support their transition from the encampment site into a permanent, stable housing situation, with short, medium, and long-term goals.

- Make available immediate interim and permanent housing options to encampment residents who are ready to transition.
- Ensure residents have access to potable water, showers, laundry, toilets, common places (i.e. to eat and meet), wireless communication options, storage, waste collection, transportation, and meals.

The main encampment team will consist of members of the Sheriff's HOPE Team, DBH, SWAG, KEYS, Public Works, Code Enforcement, Flood Control, OHS, the HACSB, and homeless service providers of the CoC.

In order to resolve the housing crises of those living in the targeted encampment sites, the following activities will be sought in order to support resident transition to housing options:

- An agency will be contracted to manage the encampment areas on a 24/7 basis and coordinate ongoing communication with homeless service providers, supplies and materials needed, food, water, toilets, sanitation and safety.
 - This includes monitoring of private spaces where personal belongings are kept and ensuring encampment residents feel safe in the environment.
- All individuals residing in the encampment site location will be entered into the Homeless Management Information System (HMIS) for data reporting and the Coordinated Entry System (CES) for screening for services.
- The encampment team will engage in weekly groups meetings.

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- Daily offering of case management and mental health services, including continued outreach and engagement of residents, counseling services, and housing plan development with access to service providers on site.
- Mental health and/or drug or alcohol use rehabilitation assistance services and counseling.
- Health services to include wellness checks, referrals, vaccinations (COVID-19), sexually transmitted infection screenings, and reproductive health services.
- Encampment clean-up services including, but not limited to landscaping maintenance, habitat restoration, refuse cleanup and disposal, maintenance of sanitary places (i.e. toilets, showers) including eventual removal from site once encampment area location has been resolved. Encouragement will be made to residents within the encampment to proactively engage in encampment maintenance and clean-up.

The following data will be collected as part of the encampment interventions: 1) the number of individuals residing in the encampment, 2) number of mainstream service referrals made, 3) number of successful exits to temporary or permanent housing (shelter, transitional housing, long-term interim housing, rapid rehousing, and permanent supportive housing, and 4) resident income, race, and ethnicity.

The ERF Program plan is anticipated to be operational early 2022 and is anticipated to operate through June 30, 2024.

OHS will contract out to our service partners, with preferences made to the encampment team through a request for quotes (RFQ). The RFQ will be released

shortly after the identification of funding in March 2022. The RFQ will be based upon the proposed services included in this application, and will allow new and existing partners to present their applications for a project to receive ERF. OHS will be administering the RFQ process, and funding decisions, will be determined by a non-conflicted panel as determined by OHS.

Part 4: Coordination of Services and Housing Options

OHS is in a unique position to coordinate the provision of services to encampment residents. As the CoC Lead Agency and the Administrative Entity designated by the State of California, OHS is well-placed to coordinate with the various homeless-related established systems in the county. The local CoC routinely looks at the issues of coordination and integration of existing homelessness platforms by examining experiences within multiple jurisdictions and agencies. OHS has had the opportunity to work with a wide variety of county departments individually to address homelessness, but has never convened a group of law, regulatory agencies and providers to specifically tackle an issue of this magnitude.

Over the last decade the CoC has focused on expanding its inventory of permanent housing through the creation of long-term permanent supportive housing and shorter-term rapid rehousing rental assistance programs primarily using U.S. Department of Housing and Urban Development CoC funds. Since 2008, the CoC has increased these services 10 fold by reviewing programs that work and redistributing resources from programs that are not meeting the demands of clients experiencing homelessness.

The CoC has partnered with other providers to maximize our efforts, such as coordination through the Emergency Food and Shelter Program, ESG, our homeless Runaway Youth Programs, Homekey housing developers and property managers, and partnering with the local Medi-Cal Managed Care Plan, Inland Empire Health Plan (IEHP) to leverage funding for the creation of additional housing vouchers.

Our Interagency Council on Homelessness (ICH), has involved all 24 cities and the County to support multi-jurisdictional development of affordable and homeless specific housing. As such, almost all of the incorporated cities have received homeless planning funds to assist them in strategizing for solutions to their homelessness problems. In addition, the ICH encourages multi-city collaboration in addressing these issues. Various cities have been successful in partnering with other cities to maximize the recent State homeless funding to complement their emergency homeless services, such as HHAP. Such efforts ensure that systems are aligned and agencies are effectively using funding collaboratively.

In addition, County of San Bernardino is participating in the 100-Day Challenge, with the counties of Santa Cruz, Sacramento and Merced, as part of the fourth cohort for the State of California. The 100-Day Challenge is designed to empower and support front-line teams in pursuit of an ambitious 100-Day Goal to address the immediate crisis of experiencing unsheltered homelessness in encampments. One of the main points of the 100-Day Challenge is to engage frontline staff to plan for innovative interventions to engage unsheltered in large encampment areas (50+) that are sustainable, replicable, strengthens systems, and result in significant reductions within the encampments, that may also be applied forwards throughout the region. As part of its goal, the team seeks

to understand our current performance, areas for improvement, including equity, establishing a performance baseline, which can be used by leaders and policy makers to make informed decisions on encampment resolution moving forward in partnership with RRI and the State of California.

As a result of partnering with the Sheriff's Department, Code Enforcement and health agencies, site assessments have already been identified within the ESRI platform. Prior to connecting residents with the Outreach teams, if a health or safety concern is reported a member of the Sheriff's team, code enforcement, and health official will complete a health and safety assessment of the site noting the location description, accessibility to the site, occupant information, health conditions (i.e. garbage, biohazards, disease outbreak), and safety conditions (i.e. fire risk, flood risk, criminal activity). The assessment will note the following health and safety levels: 1) none observed, 2) low level (no imminent action required), 3) moderate level (mitigation may be needed), and 4) high level (immediate action needed to address risk). Mitigation recommendations may involve strategies that require follow-up and additional actions such as referral to other entities outside of the outreach providers (i.e. street medicine, child protective services). Once mitigation has occurred the appropriate staff will contact the encampment outreach team within 24 hours of the report so that engagement and assessment of encampment site individuals and families may be conducted in an environment safe for both the service provider and encampment resident.

Data will be collected two-fold, through the HMIS and through the ESRI platform. HMIS is uniquely able to collect various homeless related services provided as well as

to collect client-level data on the provision of housing, and to measure overall program effectiveness. This data are to be cross-referenced with the ESRI information to ensure individuals in the encampment are receiving services based on historical data and their assessed level of need as noted in both systems. All CES information is already identified in our local HMIS.

Part 5: Ensuring Dignity, Safety, and Wellness

During the initial development of this project, there were no people with lived experience included directly as part of the working group, however SWAG does employ individuals with lived experience as part of their outreach team. It is the intent, once encampment engagement occurs to actively involve encampment residents in the implementation process, providing the engagement team with formative evaluation and feedback to modify services as implementation occurs. Progress will be made available on the Partnership website and encampment residents will be encouraged to review the performance measures and provide suggestions for improvement, if needed.

Safe and easily accessible housing is essential for anyone experiencing a housing crisis to recover from the trauma associated with homelessness and move forward with their lives. OHS realizes access to safe and affordable housing, whether short-term or long-term, subsidized or unsubsidized, private or public, requires a range of approaches to empower individuals experiencing a housing crisis with self-efficacy, housing sustainability, self-determination. This will be accomplished through focus on Housing First principles, trauma-informed care practices, a client-centered approach and access to safe housing.

This ERF proposal will include Housing First measures as noted in the State of California Welfare and Institutions Code § 8255(b). OHS has incorporated the following language in all of its homeless-related contract agreements, “The methodology of providing services will follow the Housing First policy. This is an approach that offers permanent, affordable housing quickly as possible for individuals and families experiencing homelessness, and then provides the supportive services and connections to the community-based supports people need to avoid returning to homelessness.”

OHS as part of its contract will require the following: 1) Access to programs is not contingent on sobriety, minimum income requirements, criminal record, completion of treatment, participation in services, or other unnecessary conditions, 2) Staff will do everything possible not to reject an individual or family on the basis of financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of “housing readiness,” 3) Accommodations for individuals with disabilities, 4) Client-centered approaches, 5) Participation in services or compliance with service plans are not conditions of tenancy but are reviewed with clients and regularly offered as a resource to clients, 6) Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some clients’ lives, 7) Substance use in and of itself, without other lease violations, is not considered a reason for eviction, 8) Clients are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, 9) Every effort will be made to provide a client the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible,

eviction back into homelessness is avoided, 10) Supportive services emphasize engagement and problem-solving over therapeutic goals, and 11) Programs or projects that cannot serve someone, will work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.

On September 14, 2021, the San Bernardino County Board of Supervisors adopted a resolution that takes various actions associated with encampment located in very high fire hazard severity zones to prevent or mitigate the occurrences of fire and the corresponding loss and/or injury to life and/or property. Many people experiencing homelessness take refuge in encampments in remote, mountainous regions identified as very high fire hazard severity zones, increasing the risk of fires starting and causing harm and loss of life and property. People located in encampments in the unincorporated region of San Bernardino County may miss emergency notifications and may experience challenges in safely evacuating a fire area.

In order to prevent or mitigate the occurrences of fire and the corresponding loss and/or injury to life and/or property, the County Board of Supervisors adopted a resolution acknowledging encampments in the high fire zones within the unincorporated areas are prohibited under existing laws. The resolution states a collaborative effort among San Bernardino County Fire Protection District, Sheriff's Department and Community Revitalization Group will notify unsheltered residents and property owners in these high-risk areas of applicable prohibitions and will provide outreach and offer resources of relocation for people experiencing homelessness in a manner that ensures the safety and well-being of people living within the identified encampment sites.

Part 6: Personnel

The following positions within the encampment team agencies will be integral in the provision of services under the ERF, however these positions are not directly tied to the funding request:

Office of Homeless Services (sponsor agency)

- Chief of Homeless Services (.10 FTE) – responsible for the coordination of encampment related services and oversight of grant administration.
- Administrative Supervisor (.05 FTE) – responsible for contractual oversight and disbursement of funding to contractual agencies.
- Program Specialist I (.25 FTE) – responsible for direct team coordination, oversight of data capturing and reporting of services.

Sheriff's Department

- Sheriff Deputy (.15 FTE) – responsible for direct coordination of encampment outreach, access to encampments, provision of safety and site assessments.
- Sheriff Deputy (.15 FTE) – responsible for direct coordination of encampment outreach, access to encampments, provision of safety and site assessments.

Land Use Services Department – Code Enforcement

- Code Enforcement Officer (.25 FTE) – participate in the supervising of community service workers engaged in encampment site resolution activities and clean-up.

Public Works Department – Flood Control

- Operations Superintendent (.15 FTE) – will assign and direct personnel in the engagement of individuals at encampment sites, and monitoring progress of the effort to ensure timely and proper resolution of the site.

Department of Behavioral Health

- Program Manager II – (.05 FTE) – responsible for the DBH mobile engagement and treatment team, assigning tasks, and monitoring of appropriate care.
- Licensed Clinician (.10 FTE) - Provide field-based psychoeducation, mental health services and counseling, and other types of individual and community behavioral health services.
- Peer and Family Advocate (0.10 FTE) - Link consumers to services within the DBH, primary health, and other systems of care, as appropriate.
- Alcohol and Other Drug (AOD) Counselor (.15 FTE) - Evaluate an individual's readiness for treatment, to include assessments, intake, and care plans developed in partnership with consumer.

Housing Authority of the County of San Bernardino

- Emergency Housing Voucher Supervisor (.10 FTE) – will coordinate with encampment team on the availability of housing vouchers, housing navigation services, and additional housing resources available in the county.

Knowledge and Education for Your Success

- Homeless Outreach Specialist (.15 FTE) – Will provide assistance to encampment residents for the development of housing plans with short, medium and long-term goals. Also, will offer care coordination and light case management.

Social Work Action Group

- Outreach Worker (.25 FTE) – Will provide outreach services to encampment residents to include housing referrals and case management.

In addition to these identified staff, who are committed to the 100 Day Challenge, OHS will be requesting \$1,787,998.00 to provide staff available full-time, who will be dedicated 100 percent to this project over the course of two-years. For grant year one, the Sheriff will be provided \$204,000 in funding to support the Community Service and Reentry Division (CSRD) operations addressing homelessness. For grant year two, the Sheriff will be provided \$209,000 in funding to support the Community Service and Reentry Division operations addressing homelessness. CSRD is the Sheriff's Division tasked with addressing homelessness, reentry services and many quality of life issues within our communities. Examples of efforts that could be funded by this grant include, but are not limited to, funding of HOPE and START positions, overtime funding in support of objectives specified in the grant application, housing, treatment and transportation costs, etc.

This will include additional contractual services in part to the current encampment team as well as the CoC members to provide unique services to this group. The majority of the current staff have been trained in cultural competency and trauma-informed care practices. The law enforcement and regulatory agencies understand the policies and practices needed to safeguard the areas in where the encampment are located. Nonprofit partners, as part of this effort, also employ people with lived experience which will be an essential commodity in our efforts to engage the encampment residents.

Part 7: Proposed Budget and Fiscal Planning

The available ERF request was determined based on the size of the project and increasing overall outcomes to nearly 100 percent of positive housing placements and encampment resolution to restore the site to its natural state. OHS has additional financial resources to support the project if the funding award is scaled down, however, this will result in a lowering of performance outcome expectations.

Sources of funding to be used as part of this project include staff and time commitments from the County's Sheriff Department, DBH, Land Use Services Department, OHS, and Public Works (see budget attachment). KEYS and SWAG will engage resources currently funded by the County using ESG coronavirus funding, and Project Roomkey Housing Navigation and Outreach funds. Current homeless related available funding such as HHAP, Roomkey, Homekey, CESH, and ESG will be used through contracted agencies to leverage available resources to encampment residents. All agencies receiving these funds participate as part of the CES process and follow Housing First guidelines.

Funding will be allocated and/or encumbered by OHS no later than December 31, 2022 to ensure that 50% of allocated funds are expended by June 30, 2023, and 100% by June 30, 2024, utilizing budget resources and contract monitoring staff. A management analyst will be assigned to oversee contracts and report progress. Once awards have been announced tentatively in March 2022, OHS will begin the RFQ process and submit the agencies recommended for funding to the County Board of Supervisors for final approval.

Proposed Agency Resources (non-committed) currently for the 100 Day Challenge

Agency Name:

| FUNDING SOURCES | Proposed Agency Expenses 100 Day Challenge |
|---------------------------------|--|
| Office of Homeless Services | \$35,000.00 |
| Sheriff's HOPE Team | \$29,500.00 |
| Code Enforcement | \$15,000.00 |
| Public Works | \$19,500.00 |
| Department of Behavioral Health | \$15,000.00 |
| HACSB | \$2,000.00 |
| KEYS | \$5,000.00 |
| SWAG | \$5,000.00 |
| TOTAL | \$126,000.00 |

ERF Program Grant Application Budget

| TOTAL PROGRAM BUDGET | | | | | | |
|--|-----------------------|--------------------|---------------------|-----------------------|--------------------|---------------------|
| Cost Category | Fiscal Year 2022-2023 | | | Fiscal Year 2023-2024 | | |
| | ERF | Other Sources | Total | ERF | Other Sources | Total |
| | \$ Amount | \$ Amount | | \$ Amount | \$ Amount | |
| Personnel Services | \$204,114.00 | | \$204,114.00 | \$209,217.00 | | \$209,217.00 |
| Contractual Services | \$400,000.00 | | \$400,000.00 | \$400,000.00 | | \$400,000.00 |
| Housing Assistance | \$200,000.00 | | \$200,000.00 | \$200,000.00 | | \$200,000.00 |
| Supplies | \$40,000.00 | \$10,000.00 | \$50,000.00 | \$40,000.00 | \$10,000.00 | \$50,000.00 |
| Admin @ 5% | \$47,206.00 | | \$47,206.00 | \$47,461 | | \$47,461.00 |
| TOTAL | \$891,320.00 | \$10,000.00 | \$901,320.00 | \$896,678.00 | \$10,000.00 | \$906,678.00 |
| Total ERF Request: \$1,787,998.00 | | | | | | |

**ERF PROGRAM
BUDGET NARRATIVE
BUDGET PERIOD: April 1, 2022 – June 30, 2024**

BUDGET SUMMARY OVER 2 YEARS

| | |
|----------------------|-----------------------|
| Personnel Services | \$225,585.00 |
| Fringe Benefits | \$187,746.00 |
| Contractual | \$800,000.00 |
| Housing Assistance | \$400,000.00 |
| Supplies | \$100,000.00 |
| Administrative Costs | \$94,667.00 |
| TOTAL | \$1,807,998.00 |

FUNDING BUDGET

A. Personnel \$225,585.00

Deputy Sheriff – will perform the full range of journey level sworn peace officer duties, including patrol, investigations, and encampment assignments associated with ERF Funding. Additional compensation of \$10,000.00 added for possible overtime.

Annual salary by classification: Per San Bernardino County Memorandum of Understanding (MOU) for fiscal year 22/23 an expected two point five percent (2.5%) added for fiscal year 23/24.

B. Fringe Benefits \$187,746.00

Benefits will include medical and dental premium subsidy, vision, life insurance, vacation leave, sick leave, holiday pay, retirement contribution, deferred compensation, long-term disability, retirement medical trust, tuition reimbursement, uniform allowance, supplemental term life insurance, and phone.

C. Contractual \$800,000.00

Contractual Services: Community and or Faith-Based outreach engagement to include, case management, housing navigations services, connections to mainstream services, coordination with other agencies for the provision of services and income resources to the encampment communities at both the Santa Ana and Mojave Riverbed sites.

Fees to Professional: IT services, Audit services; facility and/or Equipment rental fees; building and/or machinery maintenance fees; security; cleaning services; and transportation services.

D. Housing Assistance \$400,000.00

These funds will be utilized to provide rapid rehousing assistance, rental assistance,

the provision of interim housing through arrangements with motel/hotel owners and landlords for the duration of the ERF Program.

E. Supplies **\$100,000.00**

General office and printing costs, educational materials, ITSD charges, field phones, laptop and computer equipment, hygiene kit supplies, storage supplies, health and medical supplies, PPE, supplemental food and water, vehicles, and facility rent.

F. Administrative Costs **\$94,667.00**

A total request of 5% of administrative indirect costs will be used to provide overhead expenses and contract management of the local office.

TOTAL COSTS =
\$1,807,998.00

KNOWLEDGE & EDUCATION FOR YOUR SUCCESS



December 28, 2021

Homeless Coordinating and Financing Council
Encampment Resolution Funding Program
915 Capitol Mall
Sacramento, CA 95814

Re: Encampment Resolution Funding (ERF) Program Grant Application Submission

Dear Members and Staff of the Homeless Coordinating and Financing Council:

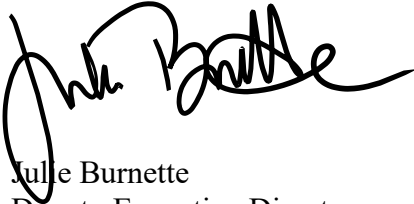
I am writing to express my support for the ERF Program application that is being submitted by the San Bernardino County Office of Homeless Services. This proposal is a collaborative effort between the Sheriff Department, County Public Works, County Code Enforcement, Department of Behavioral Health, Housing Authority of the County of San Bernardino, the Office of Homeless Services, Social Work Action Group, Knowledge and Education for Your Success and a collaborative of regional homeless service providers.

Since its creation in 2007, the Office of Homeless Services has been actively involved in increasing the ability of individuals and families experiencing a housing crisis to sustain positive housing related outcomes. The purpose of the Office of Homeless Services is to align the work of the involved organizations to assist homeless and people with lived experience to be supported, motivated, self-sufficient to maintain a comfortable of wellness through housing-related services.

These proposed encampment efforts are sorely needed in San Bernardino County. As noted by the PITC, on any given day in 2020, there were approximately 3,125 individuals living on the streets. To effectively address homelessness in San Bernardino County, implementation of innovative approaches requires a concerted effort, strengthening and establishing new partnerships, building expanding the capacity of systems and communities, and the ability to guide and manage collective efforts according to a conceptual framework.

As a public leader familiar with these increased demand for homeless-related services, this type of assistance is critical to the long term housing viability of our unsheltered encampment residents. This application represents a clear effort to increase our local capacity in addressing large encampment sites within the county. Therefore, our agency supports the efforts of the Office of Homeless Services and commits to participating in resolution efforts.

Respectfully,

A handwritten signature in black ink, appearing to read "Julie Burnette". The signature is fluid and cursive, with a large initial "J" and "B".

Julie Burnette
Deputy Executive Director



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Respectfully,


Monica Sapien
Executive Director

I. ATTACHMENTS

ATTACHMENT 1

Application Organization and Required Document Checklist

A complete application package must consist of the items identified below. Complete this checklist to confirm the items are included in your application. Place a check mark or "X" next to each item that you are submitting to the State. For your application to be responsive, **all required documents listed below must be returned with bid**. This checklist must also be returned with your bid package.

Name/Description

- | | |
|----------|---|
| <u>√</u> | Required Attachment Check List (Attachment 1) |
| <u>√</u> | Cover Sheet (Attachment 2) signed by authorized representative |
| <u>√</u> | Work Plan (maximum of 20 pages) |
| <u>√</u> | Work Plan Budget |
| <u>√</u> | Proof of insurance coverage |
| <u>√</u> | Two Letters of Support |
| <u>√</u> | Staff resumes or Duty Statements for key personnel or position identified who will provide RFA related duties during the grant period |