

## **SUBMISSION PORTAL OVERVIEW**

**Is the Application a "Test" Submission?**

No, this is my official Submission.

# Part 1: ADMINISTRATIVE INFORMATION

## Application Window

This application is being submitted in the following application window:

Window #1, 12/1/2022 - 2/28/2023

## Eligible Applicant

Select the eligible applicant's jurisdiction type.

City

What is the name of the city or county?

Richmond

## Implementing Organization

Implementing Organization

City of Richmond, Community Development Department

Specific Unit or Office Within the Implementing Organization

Housing Division of the Community Development Department

Implementing Organization's Address

450 Civic Center Plaza

City

Richmond

Zip Code

94804

County

Contra Costa

Implementing Organization's Tax ID

Number

94-600403

## Project Director

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## Grant Administrator

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## **Contact Person for Application**

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## **Authorized Representative**

**Name**

Lina Velasco

**Title**

Director of Community Development

**⚠️ This Application uses character limits ⚠️**

**Reaching these limits is not required. Competitive responses may fall well short of these limits.**

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## **Part 2: PROPOSAL OVERVIEW**

### **People Served**

**Number of people currently residing in prioritized encampment site**

85

**Of people currently residing in prioritized encampment site, how many will be served by this proposal?**

85

**Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?**

115

**Of people projected to be served across the entire grant period, number of people projected to transition into interim shelters**

90

**Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing**

25

**Is the prioritized encampment site part of a larger encampment area?**

Yes

**Approximately how many people are residing in the entire larger encampment area, including the prioritized site?**

125

**Briefly describe the prioritized site in relation to the larger encampment area. (1000 character limit)**

The larger area includes 22 locations where Caltrans has reported encampments at exits, entrances, and underpasses of Interstates 80 and 580. Caltrans has made efforts to abate all of these sites—95 times in the past two years. For this project, we are focussing primarily on the eight sites Caltrans identified as the most challenging—“hot spots” where re-establishment occurs quickly and repeatedly.

I-80 and I-580, together with multi-lane Richmond Parkway in the north and the multi-use Richmond Greenway trail that connects all three, form a Homeless Encampment Corridor where the majority of our unsheltered homeless population is encamped—alone, in groups of two or three, and in larger groups of five or more at some underpasses. Central Avenue is crossed by both freeways within a quarter mile and is the biggest and highest-return target site. The city’s largest vehicle encampments—one already sunsetted and the other the focus of our ERF-1 project—were also located in the Corridor.

## Encampment Information

### **1. Briefly describe the characteristics of the people residing within the prioritized encampment site. The description must include demographics and may include household compositions, disabilities, and projected service and housing needs. (1500 character limit)**

The prioritized encampments typify unsheltered homelessness in Richmond, which disproportionately impacts Black and Indigenous people, undocumented immigrants, people with disabilities, and people with criminal histories. People who identify as Black/African American make up 18% of the city’s population, but 57% of the population experiencing homelessness. People who identify as American Indian/Alaska Native population make up 1% of the general population but 11% of the homeless population. These demographics are culled from many sources, including the County’s 2021 Continuum of Care Annual Report as well as service providers, surveys, assessments, and interviews with encampment residents—including those conducted for our just-completed Homelessness Strategic Plan.

The vast majority (85%) of people experiencing homelessness in Richmond are adults-only households and 67% have a disabling condition, compared to 12% of the city’s general population. Fifty-eight percent of people experiencing homelessness in Richmond are men, and 42% are women; in 2022, less than 10 individuals identified as transgender or gender non-conforming. Fifty six percent of people experiencing homelessness are adults ages 25-54, compared to 44% in the general Richmond population. Children comprise 21.6% of the general population and 8% of the homeless population. Our project design will allow us to adjust services to meet needs by supporting individuals directly, as well as family units, if found.

### **2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000 character limit)**

We are prioritizing several encampments identified by Caltrans as high-return areas for unsheltered people living on the ground, in tents or lean-to structures amid refuse and piles of belongings. Interstates 80 and 580 transect urban Richmond. The multi-purpose Richmond Greenway trail runs between the two freeways and also connects with Richmond Parkway, a 50 mph expressway that forms the border between the city’s poorest neighborhoods and one of the nation’s largest oil refineries. These transit routes—and especially their infrastructure, including overpasses and land patches formed by curving freeway entrances and exits—define our prioritized Homeless Encampment Corridor. Specific sites include underpasses and land patches along I-580 and I-80 at Central Ave, Marina Bay Pkwy, Cutting Blvd, Macdonald Ave, and San Pablo Dam Rd. Also targeted is the 2.66-acre Castro St encampment sitting on a paved brownfield site beneath a concrete overpass and the focus of our ERF-1 grant.

### **3. Why is this particular encampment site being prioritized? (1000 character limit)**

Caltrans identified 22 locations in Richmond on state rights where they conducted 95 abatements in the past two years. Caltrans dubbed eight sites as “hot spots”—areas with especially high return rates and continued presence. These locations are all located in the city’s HEC and typify unsheltered homelessness in Richmond today, in part because we previously focused on resolving our two large vehicle encampments.

In response to community concerns and in partnership with Caltrans, we are prioritizing the eight high-return locations because the population is especially vulnerable, hard to reach, transient, and disconnected from services. People at these HEC sites have shared needs and will benefit from consistent and caring street outreach aimed at building key connections and charting pathways to permanent housing. Also prioritized is the Castro vehicle encampment, the focus of our ERF-1 project, to ensure former residents in housing when that expires do not return to homelessness.

**Attachment: Map**

Richmond Map Hot Spots and Corridor - Updated title.pdf

**4. Is the prioritized site on a state right-of-way?**

Yes - partially

**Attachment: Caltrans Letter of Support**

Richmond - Caltrans Letter of Support.pdf

## **Proposal's Outcomes**

**5. What are the outcomes this proposal seeks to accomplish by the grant close (6/30/2026)? If funded, what are the primary activities you are planning to implement to achieve the proposal's outcomes? (1000 character limit)**

Our goal is to resolve the experience of unsheltered homelessness for 115 people residing in encampments in Richmond. With an emphasis on Housing First, and acknowledging the people we will support have highly varied needs and assets, resolving their experiences will necessarily include a mix of services and strategies, including interim housing as a pathway to permanent housing. Our approach will be cyclic—addressing two target sites at a time, with resolution requiring 3-6 months, depending on site characteristics and individual needs. We aim to have everyone who receives support entered into the Homeless Management Information System (HMIS) and assessed for their Vulnerability Index (VI) as first steps. Housing placements will follow. Our plan is to place 75 people into housing (primarily interim) in Years 1 and 2 with ongoing case management, post-placement care, and transitions to permanent housing in Year 3. (See timeline for detailed milestones.)

**6. How will the applicant measure progress towards the proposal's outcomes? (1000 character limit)**

The key metric of success for this project is the number of unsheltered people who are housed by June 2026. We will track closely the individuals who are served by this proposal through the HMIS system and our own data collection, as we are doing for our ERF-1 population. While permanent housing is the ultimate goal, we have determined from our experience in resolving unsheltered homelessness there are critical steps to stability. We will track those steps for each individual served by this project: 1) entry into HMIS; 2) assessment using the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT)—which can speed up the housing offer process; 3) identifying health issues; 4) making referrals; 5) becoming document ready; 6) accessing and expanding income by determining eligibility and signing up for programs; and 7) connecting to jobs or training. We will provide all required reports to aid ICH in assessing the success of our project and statewide ERF program.

**7. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000 character limit)**

The challenges for success are significant, including a lack of low-income housing in this uber-expensive region and Richmond's size—small, with a large unsheltered population. Our project is focused on comprehensive case management to fill gaps in the current system and build the trust needed for people to opt for services.

The Richmond community is very engaged in resolving homelessness and has supported passing urgency measures (including our 2021 Tiny Houses on Wheels and Scattered Sites Safe Parking ordinances). But that engagement includes not-in-my-backyard opposition at times. We have created collaborative systems (such as our Homeless Task Force) to develop solutions supported by neighbors, nonprofits, business owners, and those with lived experience.

Implementing ERF-1 taught us a big obstacle to achieving timely outcomes are procurement procedures. We have addressed this hindrance by creating an on-call list of service providers already approved to contract with Richmond.

**8. Is this proposal a standalone project or part of a larger initiative?**

Larger initiative

**8. a) How would this larger initiative be categorized?**

Part of a larger initiative

**Please describe. (1000 character limit)**

Richmond has committed to reducing homelessness by 75% by 2024. This proposal is part of a strategy to achieve that goal and is informed by prior projects and lessons learned. As a small city, we face a great resource challenge—city staff members who address homelessness also have many other duties. Even so, we have made a concerted effort to help our unsheltered homeless population—who largely come from Richmond and want to stay here. In 2017, the city established a Homeless Task Force and in 2018, the city declared a shelter crisis and identified homelessness a public health emergency. In 2020, we launched a project to resolve a vehicle encampment with 50 residents on Rydin Road—successfully completed in 2022. In 2022, we received ERF-1 funding to resolve a 108-vehicle encampment on Castro Street. That same year, the city passed ordinances to allow for safe parking and modular home installations and began intensive collaborative work on a Homelessness Strategic Plan, just published.

## **Part 3: IMPLEMENTATION**

### **Core Service Delivery and Housing Strategies**

**9. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000 character limit)**

Our project is designed around a comprehensive, nine-person Rapid Rehousing Team (RRT) comprised of two Case Managers, one Housing Navigator, two Income & Employment Specialists, and two Coordinated Outreach Referral, Engagement (CORE) teams. Each CORE team will include a Lead Outreach Specialist and Clinical Case Manager working as pairs. Over the course of the project, with the expectation that a minimum of 115 people will receive support from this project, the staff-to-served ratio is 1:12. However, in real time, more intensive support will be delivered to smaller populations during periods of three to six months, when the RRT is focused on resolving specific sites.

The RRT will be central to this project's success. Its size and make-up was developed with partner providers, including Contra Costa Health Services, and is informed by our experience resolving encampments. We have learned that success—really changing outcomes for people living on our streets—demands a lot of skilled, committed people power. Our RRT brings together expertise in street outreach, case management, clinical care, housing, and employment. This mobile, wrap-around unit will meet daily to synchronize efforts and, whenever time permits, will extend its support services to people experiencing homelessness at additional sites in the HEC, in coordination with the existing citywide CORE Team.

This high-touch, Housing First approach will ensure rapid, comprehensive responses and enable us to resolve the recurring encampments one by one in a continuous fashion. We anticipate resolving the eight target sites in two years, two at a time, taking up to six months for each. Timing will vary depending on site size and specific population needs. Year 3 will focus on follow-up at the sites and with former residents.

We will monitor the success of the innovative RRT model with an eye on using it in the future. Its size took into account planned outcomes, including 90 people moving to interim housing.

**10. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000 character limit)**

While the centralized approach of Coordinated Entry can help us achieve the project's intended outcomes—resolving encampments and identifying permanent housing pathways for unsheltered individuals—we cannot rely solely on this community-wide assessment tool to match people with housing solutions. To begin, there simply aren't enough resources available in the county and, in particular, there isn't enough housing available. The CE waitlist is long. By supporting our target population to complete vulnerability assessments, we can improve their place in the housing queue. However, the unsheltered population this project will support is transient and hard to reach. For example, someone with a cellphone one day, may not have that phone number a few weeks later. So, even if people are lucky enough to rise to the top of the queue and be offered housing, they may not learn about the opportunity through CE, a system too overwhelmed to make the intensive efforts needed to stay connected.

**11. Please describe the interim shelter and permanent housing opportunities proposed to support this proposal and provide evidence of the applicant's demonstrated ability and commitment to deliver permanent housing for people residing in the prioritized encampment. (2000 character limit)**

We will utilize all available housing options and create new pathways as part of this project (see Tables 1 and 2). Immediate placements will include county shelters Brookside, Concord, and Delta Landing, a 172-unit interim housing facility completed with Homekey funds. RRT case management and advocacy will



increase opportunities to secure these immediate placements as part of fully conceived housing plans.

The CORE Team will help people get housing through the Continuum of Care by completing HMIS and VI assessments. Some clients may rise high enough in the queue to be offered existing permanent housing this way. Our Housing Navigator will have a landlord-facing role, working with property owners, identifying rentals, persuading wary landlords to rent to the formerly unhoused, and developing affordable housing pipelines. Our Income & Employment Specialists will help encampment residents identify income for which they qualify (such as Supplemental Security Income) and connect them to jobs or workforce training, encouraging community re-integration.

The City and County are also involved in creating new permanent housing, including several projects expected to be complete toward the end of the grant period. These include Nevin Plaza (150 units of senior affordable housing), Metrowalk (150 affordable housing units), new construction on 138th St. in Richmond (59 supportive and 76 affordable units), and a county Homekey development in neighboring San Pablo (54 micro housing units).

We have demonstrated success delivering housing. For example, from Castro, a large homeless project supported with ERF-1 funds, eight people have moved into shelters, 14 have moved into shared-living situations and individual apartments (including minors), and 15 people are expected to move into apartments (including two in shared living) by March. We continue to improve our strategies and implementation as we complete projects and those learnings are reflected in this project design.

**12. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500 character limit)**

Our project is designed to be flexible and provide many different pathways (see Table 1). Its design was informed by our recent Homeless Strategic Plan process, which included interviews with 19 people experiencing homelessness and a survey of 48 youths about their experiences of housing and homelessness. People want to be safe and healthy, treated with dignity and respect, and provided means and opportunities toward stability and security. Their feedback shaped this project, as did our Homeless Strategic Task Force (which includes members with lived experience) and Homebase, a non-profit that builds community capacity to end homelessness.

The care teams we've previously assembled to resolve encampments have very close relationships with the people being supported. Contractors and city staff know them by name, talk to them daily, and are invested in their success. Their preferences, needs, complaints, frustrations, and appreciation all served to mold the design of this project, which acknowledges that not everyone will go to a shelter, many people will not opt for services or interim housing the first time they are approached, and, when people do move into permanent housing, they may need furniture or a security deposit. As a city, we become more knowledgeable about how to do this work every year and that learning is reflected here—in the RRT composition and size and its emphasis on trauma-informed, intensive wrap-around support with months of follow-up case management.

**Table 1: Projected Living Situations Immediately Following the Encampment**

Briefly Describe Each Projected Living Situation Immediately Following the Encampment	Is This Permanent Housing?	Quantify The Capacity (e.g., number of beds/units, frequency of bed/unit availability)	Prioritized or Set-Aside for ERF-2-R?	Is this living situation funded by ERF-2-R and / or Leveraged Funds?	% of Served Persons Projected to Fall Within This Living Situation
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Bay Area Rescue Mission (BARM)	No - 12 months transitional	16 beds for men & 6 beds for women in transitional; 60 beds for men and 38 for women & children in emergency	Prioritized	Leveraged	5
County shelters - Brookside, Concord & Delta Landing	No - Emergency and interim	43 beds @ Brookside; 61 beds @ Concord; 172 @ Delta	Prioritized	Leveraged	12
Greater Richmond Interfaith Program (GRIP) Family Living	No - Interim up to 2 years	65 individuals or 17 families	Prioritized	Leveraged	4
Shared Living	Yes - Both permanent and interim	Unknown	Some Prioritized through rapid rehousing partnerships	ERF-2-R	17
Apartment	Yes - Both permanent and interim	1,200 units in Richmond	Some Prioritized through rapid rehousing partnerships	ERF-2-R	22
AOD Residential Treatment	No - Emergency and interim	170 beds countywide	Neither	Leveraged	4
Temporary hotel/motel stays	No - Emergency and interim	49 beds (Motel 6)	Neither	ERF-2-R	2
Subsidized housing and Section 8 Vouchers	Yes	Unknown; 4,000 affordable units in Richmond	Neither	Leveraged	15
Friends & Family	Yes - Both permanent and interim	Unknown	Neither	Both - incentives given for rent assistance, sublets	12
Unsheltered elsewhere -	No - Continued	Unknown	Neither	Neither	7

people who do Outreach  
 not accept, we  
 will continue  
 to follow-up

## Table 2: Projected Housing and Service Pathways to Permanent Housing

Describe Projected Housing and Service Pathway to Permanent Housing	Quantify the Capacity of the Housing and Service Pathway	Is this Housing and Service Pathway Funded by ERF-2-R and / or Leveraged Funds?
Philip Dorn Respite Center for the Homeless: Depending on health conditions of residents, this may be a housing option for some.	24-beds - the program provides recuperative care to medically fragile homeless adult individuals who are discharged from hospitals and have no permanent residence.	Leveraged
Rehabilitation Programs/Sober Living Environments: Through the CoC, CORE is able to connect unhoused residents to rehabilitation programs in Contra Costa and Alameda Counties	170 beds countywide with some ability to refer unhoused residents to additional detox services in Alameda County.	Leveraged
Transitional Housing: GRIP and BARM provide transitional housing units as part of their program offerings; therefore, we'll work with CORE and BARM to assist residents into available transitional housing units	GRIP has interim housing for 65 individuals or 15-17 families and BARM can accommodate up to 16 men and 6 women with children in their transitional housing facility	Leveraged
Shared Living/Market Unit: Through ERF, service providers will offer rent assistance to encampment residents during grant period to secure housing. RRT members will work to secure income to sustain, or locate affordable units when available.	Richmond has ~3% vacancy rate of its 40,000 housing units, meaning there are ~1,200 units available citywide for rent.	ERF-2-R

Shelters (including BARM): County-run shelters and BARM provide case management to residents and serve as a pathway to housing	Brookside: 43 beds (30 male, 13 female); Concord: 61 beds (16 mixed-gender, 12 female, 24 male, and 9 family/special needs); BARM: 114-bed shelter for women and children.	Leveraged
Delta Landing: County-run Homekey-funded interim housing with wellness center, basic healthcare, and other supports.	172	Leveraged

### Table 3: Strategies to Mitigate Displacement

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
Coordinated Outreach: Two CORE teams will engage daily at the prioritized encampments, offering services	ERF-2-R
Housing Incentives: The City will offer incentives for residents who try shelter options when there is reluctance to go. For example, food gift cards will be given after the first two-week stay, and then monthly thereafter.	ERF-2-R
Delta Landing offers private rooms with private restrooms, health supports, case management, meals, etc. This shelter type more attractive to many unsheltered encampment residents.	Leveraged
Shelter Beds: Shelter beds will always be offered.	Leveraged
Storage of Personal Items: The City will offer to store personal items while someone is in shelter and/or offer incentives for their belongings, (e.g. provide a food gift card for belongings when accepting shelter).	ERF-2-R
Individualized housing options: As part of this project, a housing trust fund will be established to allow the Rapid Rehousing Team to broaden the range of housing options available to encampment residents.	ERF-2-R
Support for people who move to other unsheltered encampments: Project RRT will coordinate with existing City and County CORE street teams to track and follow-up with residents who leave target encampments but remain unhoused.	Leveraged

### Table 4: Strategies to Mitigate Returns to Unsheltered Homelessness

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
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Rent Assistance: A housing trust fund is proposed to provide rent assistance for encampment residents while they are waiting in the CoC housing queue or when they secure permanent affordable housing options. ERF-2-R

Case management: Case Managers will work with encampment residents in developing their housing plans to ensure individual choice and needs as well as post-placement follow-up. ERF-2-R

Income expansion services: Income and Employment Specialists will be engaged with residents to look for strategies to increase residents' income either through available public benefit programs and/or employment opportunities. ERF-2-R

Coordinated Outreach: The project includes revisits to encampments sites post resolution and continued outreach. ERF-2-R

Housing Incentives: The City will offer incentives for residents who try shelter options, when there is reluctance to go or try out. For example, food gift cards will be given after the first 2 week stay and then monthly thereafter. ERF-2-R

Community Connection Development: Trauma-informed services to develop and maintain community supports post-placement (address the loss of community that can come with relocation). ERF-2-R

Workforce Development: Encampment residents will have options to get employment ready. Opportunities will include immediate employment with nonprofits, and workforce development programs such as Richmond WORKS employment and training. ERF-2-R

Health and Wellness: Occupational therapy, health screenings, support for encampment residents with disabilities, addiction treatment. CORE Team includes clinical case managers trained to assess health needs. ERF-2-R

**13. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000 character limit)**

We are anticipating inflow and have planned to serve 30 more people than are in the encampments now—115 people total over the grant period.

We have budgeted for physical, preventive measures—including fencing and boulder placement—and will collaborate with Caltrans to reduce or eliminate the likelihood of people who are homeless returning to the target sites, which are unsafe. Our CORE Outreach team will continue to visit all the sites in our proposal, monitoring for re-establishment.

Homeless encampments are extremely dynamic by nature, but this is particularly true of the eight sites on Caltrans rights of way that we are targeting. These scattered, urban sites situated below underpasses and in land patches bordered by freeway exits and entrances are fluid. The sites are constants, but the populations shift. We recognize that supporting people in these types of locations poses added challenges, but also recognize our obligation to support our unhoused residents where they are now.

**14. Describe how this proposal will support individuals with continued access to and / or the storage of their personal property. (1000 character limit)**

Interim shelters accommodate some personal storage. Additionally, we've budgeted for storage to ensure that a need for storage is not a barrier to accessing housing for anyone being supported by this proposal.

Our project includes purchasing storage containers as a strategy to provide storage in relevant locations for people in the HEC encampments. Given the busy urban settings of our sites, we will need to place these on a case-by-case basis, balancing safety, space, and the needs of residents to access their things. One location may be in the parking lot of Greater Richmond Interfaith Program (GRIP), a shelter and homeless service provider located centrally in the HEC.

Importantly, our care teams are aware of how traumatic it may be for individuals who are unsheltered and homeless to relinquish personal belongings. Outreach team members will work empathetically with individuals to address their belongings—by providing storage or, when appropriate, incentives to discard items.

**15. Describe how this proposal will support individuals with service animals and/or pets. (1000 character limit)**

Most interim housing options in our area allow for pets even without demonstrating a medical reason. The city will also support residents to connect with free vaccination clinics so their pets are able to enter shelters or other housing options. The PAW fund provides free monthly clinics in Berkeley and can also assist with neutering and spaying pets.

The city has a partnership with Contra Costa County Healthcare for the Homeless, which helps residents to demonstrate a medical need for support pets when required.

In our experience, some people in encampments have multiple pets and we do know that some housing locations restrict the number of pets. We will work with residents to mitigate this barrier, including finding alternative housing options for pets. It is less likely to be a challenge with this project, as compared with vehicle encampments.

## **Budget and Resource Plan**

**16. State the total amount of ERF-2-R funds requested.**

\$8,602,587.00

**17. State the estimated dollar value of secured, non-ERF-2-R resources that will help meet this proposal's outcomes.**

\$3,794,637.00

**18. Identify and describe these non-ERF-2-R resources. (1000 character limit)**

Leveraged resources include:

City of Richmond:

-Housing First city program funded by American Rescue Plan Act. Connects people with housing, contract with Richmond Community Foundation, value of \$625,000.

-Time devoted to managing and implementing this project by City employees including, Community Development Director, Crime Prevention Manager, and Housing Manager, value of \$202,537.

-Workforce development—employ people who are unsheltered to provide services at encampments and also get job training, valued at \$1,000,000.

-Together with Caltrans, remove debris and vegetation from sites and install fencing to dissuade people from returning to sites for encampment at a value of \$120,000

Contra Costa County and City:

-Sheltering, street outreach, behavioral health services and prevention activities, provided by County Health Services and CoC at a value of \$1,847,100. Partially funded through Janssen opioid settlement.

**19. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve and the types of services and housing to be provided in the proposal. Include an explanation of how the requested ERF-2-R amount was determined. (1000 character limit)**

Our requested \$8.6 million in grant funding proposes to serve 115 people who are unsheltered and living along freeways, at a cost of about \$75,000 per person. The project is a prudent use of funding to carry out complex and essential work and will leverage an additional \$3.8 million in City and County resources—44% of the total project cost.

Our budget is informed by our ongoing ERF-1 work, our resolution of another large encampment, and our ongoing effort to achieve Functional Zero for homelessness in Richmond, a small city with a high poverty rate in a very expensive region. This work is people-intensive—requiring multiple outreach efforts, especially to people who have been homeless for long periods and multiple times, which is typical at our sites. The RRT's composition reflects the need for consistent case management, follow-up long after people move into housing, and funds to bridge gaps that can make the difference between staying in housing and landing back on the street.

**Attachment: Standardized Budget**

ERF Standardized Budget\_Richmond\_02.23.xlsx

## **Key Entities and Staff**

**20. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-2-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)**

**UNIT**

This project will be implemented by the Housing Division (HD) of the Community Development Department of Richmond. HD's mission is to develop quality neighborhoods citywide by partnering with neighborhood residents and community groups to develop new affordable housing, assist homeless and disabled individuals in obtaining housing, and expand economic and employment opportunities for low- and moderate-income residents.

**ROLES**

This project will be overseen by the city's Community Development Director, Lina Velasco; Crime Prevention Manager, Michelle Milam, and Housing Manager, Jesus Morales. They collaborate closely with each other, personnel in other departments, and service providers. The City's Homeless Task Force and Project Advisory Board will provide input. The Project Manager will oversee the RRT, through daily check-ins and weekly meetings, and will be a daily presence at encampment sites. We will solicit bids from service providers, including existing partners with lived experience, to provide sanitation, housing navigation, and other services.

**EXPERIENCE**

Richmond’s HD has experience managing other complex homelessness projects including our Round 1 ERF project, which is focused on resolving homelessness for 102 individuals at the Castro Vehicle Encampment. To date, 22 people have moved into housing and 15 are on track to move by March 5. In 2022, HD successfully sunsetted the city’s other large vehicle encampment, Rydin.

**Table 5: Key Staff**

<b>Title</b>	<b>Currently Filled Position?</b>	<b>FTE of Staffing for This Proposal</b>	<b>Funded by ERF-2-R and / or Leveraged Funds?</b>	<b>Brief Description of Duties</b>
Community Development Director	Yes	.05 FTE	Leveraged	Project oversight, management.
Crime Prevention Manager	Yes	.10 FTE	Leveraged	Project oversight, liaison among city units and community, convene stakeholder groups.
Housing Manager	Yes	.10 FTE	Leveraged	Supervise Project Manager and Associate Analyst, project guidance and support, submit grant reports, oversee budget.
ERF-2-R Project Manager	No	1.0 FTE	ERF-2-R	Lead project and RRT. Daily presence at sites.
ERF-2-R Associate Analyst	No	.8 FTE	ERF-2-R	Support Project Manager with implementation, project administration.
CORE Team - 4	No	4.0 FTE	ERF-2-R	Street outreach, HMIS enrollment, VI-SPDAT completion. CoC connection, clinical case management, post-placement follow-up.
Housing Navigator	No	1.0 FTE	ERF-2-R	Work with property owners and landlords to develop housing options.
Income and Employment Specialists - 2	No	2.0 FTE	ERF-2-R	Identify available income sources. Connect encampment residents with jobs or job training.
Case Managers - 2	No	2.0 FTE	ERF-2-R	Get encampment residents document ready, create housing plans, provide post-placement case management.

**21. First, describe key partners that will collectively pursue the proposal's outcomes. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have**



**managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)**

The County's Health, Housing, and Homeless Services Division (H3), which administers the CoC, is a key partner and will provide the project's dedicated CORE Team. The City will hire a project manager and analyst to lead project implementation and contract with service providers for housing navigation, case management, and income and employment support. The CoC, Caltrans, Bay Area Rescue Mission (BARM), Greater Richmond Interfaith Program (GRIP), Glo's Independent Living, and SOS! Richmond are some of our partners.

CORE Team members will provide HMIS entry; VI-SPDAT assessment; onsite case management; health care referrals; shelter placement; and mental health, alcohol, and other drug treatment referrals and placements. The CoC system will be a source for placements into sober living environments, alcohol and drug services, and interim housing. Caltrans will support efforts to resolve the encampments and site clean-ups. GRIP and BARM will offer both emergency shelter and long-term interim housing. Glo's Independent Living will provide transitional housing for vulnerable populations including at-risk youth, people with mental illness, LGBT, and aging seniors. SOS! Richmond will employ people with lived experience to supply portable hand-washing stations, showers, and waste removal.

Richmond has previously administered several complex resolution projects (including our ERF-1 project) together with these partners and others who may be contracted for this proposal.

**22. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000 character limit)**

We worked directly with H3 staff to develop the scope for this proposal—especially the composition of the RRT, which includes four county CORE Team members.

We have a long history of collaborating with the CoC, having contracted with H3 since 2019 for the citywide CORE streets team we share with the city of San Pablo in a formal agreement. We also currently partner with the County for our ERF-1 and have trained additional subcontractors to enter HMIS information to expand the capacity of the county CoC. The interdependent design of this proposal is built upon our many years of collaborating to address homelessness, including a \$360,000 Homelessness Assistance Program grant awarded by the County to Richmond to help resolve the former Rydin vehicle encampment.

Collaboration will continue throughout the grant implementation period and will include bimonthly meetings attended by representatives from AC Transit, BART, Caltrans, San Pablo, Richmond, and the CoC to discuss homelessness.

**Optional Upload: Evidence of Cross-Jurisdictional Collaboration**

Richmond ERF-2-R LOS.pdf

**23. Identify any entities that have a right to and/or control of the property upon which the encampment site resides and discuss whether each of these entities committed allowing the implementation of this proposal. If they have not committed, please explain how you have or plan to engage with this entity to implement your proposal. Additionally, describe how you collaborated with Caltrans on your program design, implementation plans, and timeline. (1000 character limit)**

The eight target sites are located on state rights of way and we have developed this project in collaboration with Caltrans. As RRT capacity permits, we will also work to resolve other encampments in the HEC identified to us by Caltrans.

We are also planning to provide support that may be needed to Castro site residents, or former site residents, to prevent their return to homelessness. That site is the focus of our ERF-1 grant and is located on Richmond city property.

## Centering People

**24. How were persons with lived experience meaningfully incorporated into the planning and proposed implementation of this proposal? Please identify whether any perspectives were incorporated from persons that are currently unsheltered and / or formerly or currently residing within the prioritized encampment. (1000 character limit)**

This proposal is informed by 30 interviews and focus groups with people currently living in two tent encampments, one vehicle encampment, and an emergency shelter. Nineteen people currently or formerly living in encampments participated in interviews, with questions focused on contributors to homelessness, available services, and ideas for improvement. Seven people living in a shelter participated in two focus groups. In recognition of the disproportionate impact of homelessness on communities of color, participants were also asked about their experiences of discrimination in accessing housing and services.

Additionally, an online survey was completed by 48 youth ages 13-22 whose communities are impacted by homelessness, including 14 youth with lived experience of homelessness. All of this feedback led us to focus on intensive street outreach by a team of specialists addressing clinical needs, housing placement, income, and employment while providing ongoing case management.

**25. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000 character limit)**

Our project values flexibility, individualized supports, client choice, and autonomy. The bedrock of our proposal is providing supportive services and rapid re-housing. It recognizes that housing is a necessary precursor to resolving unsheltered homelessness, but that housing alone is not a solution. Our RRT is designed to deliver case management and housing options in a coordinated manner without imposing barriers or conditions, such as requiring sobriety or completion of behavioral health treatment to access services. The emphasis will be on engagement and collaborative problem solving. Our Housing Navigator and Income & Employment Specialists will work to reduce barriers—such as refusals by landlords to rent to people who have experienced homelessness or who rely on income assistance programs.

We will not prescribe a one-size-fits all pathway. A Project Advisory Board will include people with lived experience to provide input on project implementation and continuous improvement.

**26. Briefly describe how this proposal will center an individual's choice and provide trauma informed services and supports. (1000 character limit)**

All RRT members will receive professional training in trauma-informed care at the start of the project and work with each encampment resident to develop individualized housing plans. All services will be provided with an equity lens, and a recognition that people who are unsheltered and homeless have often experienced trauma and that this experience will affect the way they respond to outreach.

Our plan includes a lot of time for our care team to build trust with encampment residents and gives agency to site residents. We will offer low and no barrier housing options and provide services to people where they are living now. The plan also includes options for storing personal belongings. The project design is built on our prior experiences working with encampment residents who have displayed hoarding behaviors. Our care team will train specifically in strategies to help site residents move toward safe and stable living options in ways that don't increase their exposure to trauma.

**27. Describe how this proposal will operationalize harm reduction and provide services that improve a person's health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000 character limit)**

While affordable and supportive housing are central to ending homelessness, the reality remains that individuals currently experiencing unsheltered homelessness need programs and services that address their immediate needs. These crisis response strategies involve supporting people where they currently live—in unstable and unsafe encampments—helping with their essential needs, and mitigating the

vulnerabilities of living unsafely outdoors, which, when prolonged, puts people at an 80% increased chance of death, according to a 2022 study by UC San Francisco researchers.

Our RRT model is designed to promote self determination and individual choice. Whenever possible, RRT's referrals for alcohol and drug dependency treatment and detox will be to facilities that utilize harm-reduction approaches. The City will use opioid settlement funds to increase those options. We will provide toilets, showers, and sanitation as part of our early, trauma-informed outreach, improving dignity and safety.

**28. For encamped locations that are objectively dangerous, describe how the proposal will seek to prevent harm for people experiencing unsheltered homelessness in these locations. (1000 character limit)**

The Caltrans hot spots we are targeting are unsafe. The people living on Central Ave., a busy street and the first site we will target, are located along I-580 at off-ramps and beneath an I-80 overpass, tucked under the concrete on both sides of Central, and surrounded by four freeway entrances and exits.

To balance the need for safety with the need to build trust and provide people with immediate access to services and resources wherever they are—including unsafe locations not meant for human habitation—we will make decisions on a site-by-site basis. Where the current location of an encampment is objectively dangerous, we will take steps to encourage its relocation nearby, and provide services such as toilets, showers, and food as incentives.

We know there is a fear among some in encampments to report crimes. Our outreach, based on a community steward model, along with the strong relationships built by housing navigators, will help encourage reporting.

**29. Identify what controls are or will be in place to ensure that all ERF-2-R funded parties will not penalize homelessness. The term “penalize homelessness” means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons’ engagement in necessary human activities, including sleeping, resting, and eating. (1000 character limit)**

The City of Richmond’s camping ordinance protects the rights of people experiencing unsheltered homelessness and restricts government employees or units from performing any site abatement without offering services that are available. In alignment with the U.S. Court of Appeals for the Ninth Circuit and its landmark 2018 ruling on Martin versus Boise, Richmond updated its own code and follows the intent of that decision and prohibits punishment for sleeping, eating, or resting outside. To ensure that people who are unsheltered and homeless are offered services before any abatement occurs, the city funds street outreach teams who ensure available options are provided before any abatement activities occur.

Our goal is to get everyone into safe, stable situations. This project will provide us with the resources—including time for frequent and repeated engagement—to be more successful in encouraging people to opt for interim housing options and to create more pathways to housing.

**30. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curbside waste removal and access to clean and available bathrooms. (1000 character limit)**

We expect to provide trash pick up, toilets, drinking water, and other sanitation services to the sites. Because these are scattered and located at freeway exits, entrances, and underpasses, we will need to assess each location on a case-by-case basis to determine how these services can be provided and exactly where. In some cases, we may need to provide these services in nearby locations, out of practicality and for safety reasons. We have budgeted for portable toilets, meals, clean up, showers, and other services to increase the safety and conditions at the encampments while we are providing case management and housing opportunities to the people residing in them. We have provided these same

services at other encampments we have resolved. We will contract with non-profit service providers who employ people with lived experience of homelessness to provide these services, as we have done at other projects.

## Accelerated Timeline

### 31. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000 character limit)

The city’s existing CORE team works to connect people experiencing unsheltered homelessness in Richmond to services available through the CoC before Caltrans abates a site. No abatement ever occurs without outreach and offers of services first. But that team of just two people is only funded to work three days a week throughout the city. Without more resources and capacity, they aren’t able to provide the intensive, wrap-around case management needed to turn around lives. The City does contract with various providers, including Safe Organized Spaces (SOS) Richmond, which employs people with current or prior lived experience of homelessness to provide sanitation, shower, food, and other services to encampments.

### 32. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000 character limit)

We will immediately begin onboarding our Rapid Rehousing Team. Because of our prior work at the Castro site with ERF-1 funds, we have already developed strong relationships with landlords and property owners. Once hired, our new Housing Navigator will be able to strengthen those connections, assess capacity, and identify opportunities quickly, while also forging new pathways to create housing options.

Our existing, citywide CORE street team members will begin visiting the sites to inform encampment residents about upcoming activities and to provide the new, project-dedicated care team with information about the people and conditions at the sites. In partnership with Caltrans, we will begin to offer services, identify population sizes, and build early trust.

## Table 6: Projected Milestones

Outreach to the people residing in the prioritized encampment site began / will begin in month ____.	This proposal will reach full operating capacity in month ____.	The first planned exit of a person or household from the prioritized encampment will occur in month ____.	The last planned exit of a person or household from the prioritized encampment will occur in month ____.
June 2023	3	5	24

### Attachment: Standardized Timeline

ERF-2-R Project Timeline \_Richmond\_02.23.xlsx

Applicants must use the [ERF-2-R Timeline Template](#) available on box.com

# **CERTIFICATION**

Before certifying, applicants are strongly encouraged to review the NOFA.

*I certify that all information included in this Application is true and accurate to the best of my knowledge.*

**Name**

Lina Velasco

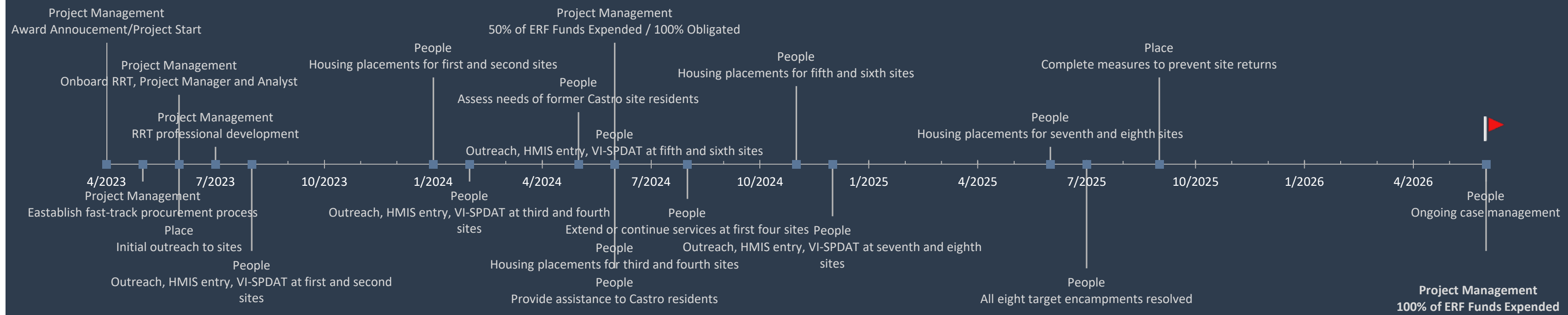
**Title**

Director of Community Development, City of  
Richmond

**Email**

Lina\_Velasco@ci.richmond.ca.us

# ERF-2-R Project Timel Richmond



## Project Milestones

Date	Milestone	Category	Vertical Position	Additional Detail for Milestone
4/30/2023	Award Announcement/Project Start	Project Management	70	
5/30/2023	Establish fast-track procurement process	Project Management	-10	Facilitate hiring project staff, including contractors.
6/30/2023	Onboard RRT, Project Manager and Analyst	Project Management	40	Execute contracts.
6/30/2023	Initial outreach to sites	Place	-30	Assess and address target sites for safety and sanitation needs. Ongoing deployment as needed.
7/31/2023	RRT professional development	Project Management	10	RRT team all trains together - trauma-informed, BIPOC, cultural humility.
8/31/2023	Outreach, HMIS entry, VI-SPDAT at first and second sites	People	-50	
1/31/2024	Housing placements for first and second sites	People	50	28 people housed
2/28/2024	Outreach, HMIS entry, VI-SPDAT at third and fourth sites	People	-10	
5/31/2024	Assess needs of former Castro site residents	People	30	We expect some former residents of ERF-1 Castro site in housing situations may need support from Housing
6/30/2024	Housing placements for third and fourth sites	People	-40	Additional 29 people housed
6/30/2024	Outreach, HMIS entry, VI-SPDAT at fifth and sixth sites	People	0	
6/30/2024	Provide assistance to Castro residents	People	-60	Shallow subsidies from ERF-2-R Housing Fund
6/30/2024	50% of ERF Funds Expended / 100% Obligated	Project Management	70	Statutory Deadline for 50% of ERF funds to be spent and 100% Obligated
8/31/2024	Extend or continue services at first four sites	People	-20	Depend on needs; determined through ongoing monitoring
11/30/2024	Housing placements for fifth and sixth sites	People	45	Additional 29 people housed
12/31/2024	Outreach, HMIS entry, VI-SPDAT at seventh and eighth sites	People	-30	
6/30/2025	Housing placements for seventh and eighth sites	People	10	Additional 29 people housed
7/31/2025	All eight target encampments resolved	People	-60	
9/30/2025	Complete measures to prevent site returns	Place	50	Install fencing, boulders, etc.
6/30/2026	Ongoing case management	People	-10	Post-housing placement follow-up through Year 3
6/30/2026	100% of ERF Funds Expended	Project Management	-50	Statutory Deadline for 100% of ERF funds to be spent

### PROJECT TIMELINE TIPS

1. Fill in the light blue cells to customize this template with your project's specific milestones.
2. Insert entire rows to the Project Milestones table to add additional milestones.
3. Column B should be a date
3. Column C should be the milestone name- however your team refers to it.
4. Column D provides a dropdown menu with options to help categorize milestones into broad groups. To add an option, go to sheet 1 and add the option in one of the green calls at the bottom of the list.
5. Column E Indicates the *Vertical Position* of milestone markers in the Project Milestones table at the top of the sheet. Changing this number allows you to change the vertical position of the milestone relative to the horizontal axis. Use positive numbers to position them above the axis and negative numbers to position them below.
6. Column F is a space to provide additional context, detail, or description for a specific milestone.



		ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL	ERF-2-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION	
Guidance and Intended Use	This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will remain in force.	Use dropdowns. See NOFA, III. A.	Enables Cal ICH to immediately understand the line item.	Enables Cal ICH to associate the line item with specific entities or parts of a proposal.	Only ERF-2-R Funds	Non ERF-2-R Funds That WILL be Used to Support this Proposal	Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.	
<b>PERSONNEL COSTS</b>					<b>SALARY</b>	<b>FTE</b>	<b>MONTHS</b>	
	Services Coordination	Community Development Director	Richmond	\$192,000	0.05	36	\$28,800	Provide guidance and support on project implementation, assist in the hiring of project manager and associate analyst, review reports and contracts. Richmond Housing Administration Fund.
	Services Coordination	Crime Prevention Manager	Richmond Police Department	\$9,089	0.10	36	\$32,720	Project oversight, convene stakeholder groups including Lived Experience Advisory Board, coordinate services with other City units, staff the Homeless Task Force. Richmond General Fund.
	Services Coordination	Housing Manager	Richmond	\$170,000	0.10	36	\$51,000	Assist in the oversight of the Project Manager and Associate Analyst implementing project, provide guidance and support in the project implementation, lead in the hiring of project manager, associate analyst, and contractors, review agenda reports, and grant reports. Richmond Housing Administration Fund.
	Services Coordination	ERF-2-R Project Manager	Richmond	\$120,000	1.00	36	\$360,000	Daily presence at target encampment sites. Lead project care team (including CORE case manager, housing navigators, and street outreach providers). Manage partner subcontracts. Key liaison between project and the city, task force, and community.
	Services Coordination	ERF-2-R Associate Analyst	Richmond	\$92,000	0.80	36	\$220,800	Project implementation assistance. Supports project manager with procurement, contract preparation, agenda creation, reports to city staff, invoicing, housing agreements, back-up paperwork.
	Services Coordination	Fringe Benefits @ 80%	Richmond				\$464,640	\$90,016 Sick leave, vacation, health insurance including vision and dental, pension, and professional development
<b>Subtotal - Personnel Costs</b>					<b>\$ 1,045,440.00</b>	<b>\$ 202,536.00</b>		
<b>NON-PERSONNEL COSTS</b>					<b>UNIT</b>	<b>RATE</b>	<b>TIME</b>	
	Street Outreach	Project CORE Team - Outreach/Case Management	Contra Costa Health Services	604000	1	30	\$1,510,000	Two Lead Outreach Specialists and two Clinical Case Managers (social workers) at \$604,000/year for 30 months. Outreach, case management, HMIS enrollment, referrals, connecting people to Continuum of Care. Post-placement follow-up. Contract includes oversight/administration and 30% fringe.
	Rapid Rehousing	Housing Navigator	Contracted Service Provider	60000	1	27	\$135,000	Landlord liaison role - outward facing. Works with property owners to place residents in housing and develop new pipelines of affordable housing. Includes 33% fringe.
	Rapid Rehousing	Case Manager	Contracted Service Provider	85000	2	36	\$510,000	Case management including supporting encampment residents to get document ready for housing option, creating housing plans, and post-placement case management.
	Rapid Rehousing	Income and Employment Specialist	Contracted Service Provider	80000	2	27	\$360,000	Help encampment residents identify sources of income for which they may qualify (such as Supplemental Security Income) and to connect people with job training or other forms of workforce development to generate steady income and encourage re-integration into the community.
	Services Coordination	Project Advisory Board Participation Incentives	Richmond	100	5	3	\$1,500	Stipends for people with lived experience of homeless (including target encampment residents) who serve on the Lived Experience Advisory Board. Quarterly two-hour meetings.
	Rapid Rehousing	Housing Trust Fund for Encampment Residents	Contracted Service Provider	12000	95	3	\$3,420,000	Fund to pay for interim and needed temporary infusions to support people getting into permanent housing situations (shallow subsidies—including money for furniture, utilities, deposit); allocated to residents based on individual needs, especially to prevent returns to homelessness for people in the prioritized encampments. Hotel vouchers to provide bridge housing. Pay for detox beds because county lacks resources for those placements.
	Street Outreach	Portable toilets	Contracted Service Provider	25000	1	1	\$25,000	0 ADA and with hand washing. \$15K, \$10K, in Years 1 and 2. Number will vary depending on sites being served.
	Systems Support	Storage - personal items	Contracted Service Provider	3	10,000	1	\$30,000	0 Estimating 30 people will require storage. Incentive to go into shelter. Purchase three containers at \$10K each. City will use containers in future for storage of personal items for unsheltered people at other encampments.
	Rapid Rehousing	Flex Fund	Contracted Service Provider	300000	1	1	\$300,000	0 Flex funds for encampment residents and ex-residents for removing barriers to housing/stability. Includes costs to reclaim documents, such as drivers' licenses and birth certificates. Furniture for people when they get housing (through nonprofit).
	Systems Support	Incentives for encampment residents	Richmond	250000	1	1	\$250,000	0 Incentives (primarily food gift cards) for encampment residents to take steps known to lead to stability and permanent housing. Includes one-time \$200 incentives for 115 people and additional funds for incentives to remain at county shelters long enough to receive case management. Provides meal cards for people at shelters that don't serve three meals/day.
	Systems Support	Meals for encampment residents	Contra Costa Health Services	10000	1	2	\$20,000	0 Food for encampment residents, especially during meetings including care team visits to discuss housing options, services, and to register encampment residents in HMIS. \$10K/year for two years
	Prevention and Diversion	Clean-up supplies	Richmond	3000	1	1	\$3,000	0 Sanitation and safety.
	Prevention and Diversion	Dumping fees and dumpster rentals	Richmond	25000	1	1	\$25,000	0 Sanitation and safety.
	Prevention and Diversion	Fencing and boulders	Richmond/Caltrans	50000	1	1	\$50,000	0 Prevent re-establishment of encampment sites.
	Services Coordination	Professional training for RRT	Contracted Service Provider	8000	1	1	\$8,000	0 BIPOC and trauma-informed training for care team. Unify care team in approach and share learning.
	Systems Support	Workforce Development/Encampment services	Richmond/Contracted Service Provider	250000	2	1	\$500,000	1,000,000 Showers, toilets, water, etc. Contract with nonprofit provider that employs people who are currently unsheltered and homeless, or have prior lived experience, to provide services to encampments, including showers. Individuals are typically employed for 10 hours/week and earn \$16.50-\$25/hour. Contract services paid for by City. City will match 2X employing unsheltered to provide services at encampments. City match will also include paid, living-wage work training programs for unhoused people ages 14-24 through Richmond YouthWORKS program. Richmond General Fund
	Interim Sheltering	Shelter beds	Continuum of Care	97	25	180	\$0	\$436,500 25 people in shelters for 180 days each, at a cost of \$97/night. Contra Costa County funds these beds. CoC funded.
	Interim Sheltering	County behavioral health beds	Contra Costa Health Services	190	6	90	\$0	\$102,600 170 beds total - small subset for detox. \$190/ bed; three-month stays. Paid for by Contra Costa Health Services Dept.
	Street Outreach	Citywide CORE Team	Contra Costa Health Services	180000	1	36	\$0	\$540,000 Support for people leaving target sites to other unhoused situations. Two-person team - works three days/week citywide in Richmond. Paid by city. Will coordinate with project CORE Team - and will be able to focus on other locations. When Project CORE Team has availability, they will coordinate with city team on where else to do outreach. Contract includes oversight/administration and 30% fringe. Richmond General Fund.
	Street Outreach	West County CORE Team	Contra Costa Health Services	180000	1	36	\$0	\$540,000 Support for people leaving target sites to other unhoused situations Two-person team - works throughout West County. Provides onsite case management, housing navigation, health care referrals, shelter placement, assessments, mental health, alcohol, and other drug treatment referrals and placements for the County's unhoused population. Will coordinate with Project CORE Team to maximize efforts. CoC Funded.
	Systems Support	AOD services, outreach, prevention activities	Contra Costa Health Services	76000	1	3	\$0	\$228,000 Funded through a settlement with opioid manufacturers - Janssen Settlement Agreement. Support behavioral health intervention services for encampment residents.
	Prevention and Diversion	Debris removal and vegetation trimming	Caltrans	120000	1	1	\$0	120,000 \$15,000 per site - estimate 100 hours each. Done by City of Richmond Public Works and/or Caltrans. Steps to reduce the sites from returning to encampments. Richmond General Fund.
	Rapid Rehousing	Richmond's Housing First program	Richmond	625000	1	1	\$0	625,000 Funded with ARPA (American Rescue Plan Act). City-funded program. Contract with the Richmond Community Foundation. Connects people who are unsheltered with stable housing. Includes needs assessments, housing transition, planning, housing identification, rent and move-in assistance, service referrals, and care managements. City provided \$425,000 and RCF will fund raise an additional \$200,000 for the program.
<b>Subtotal - Non-Personnel Costs</b>					<b>\$7,147,500</b>	<b>\$3,592,100</b>		
<b>ADMINISTRATIVE COSTS</b>								
ADMINISTRATIVE COSTS	Administrative Costs	Indirect Costs at 5% of Total Direct Costs					409,647.00	-
<b>Subtotal - Administrative Costs</b>					<b>\$ 409,647.00</b>	<b>\$ -</b>		
<b>TOTAL BUDGET</b>					<b>\$ 8,602,587.00</b>	<b>\$ 3,794,636.00</b>		

## California Department of Transportation

OFFICE OF THE DIRECTOR  
P.O. BOX 942873, MS-49 | SACRAMENTO, CA 94273-0001  
(916) 654-6130 | FAX (916) 653-5776 TTY 711  
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February 24, 2023

Attn: Jeannie McKendry, Grants Development Section Chief  
California Interagency Council on Homelessness  
801 Capitol Mall, Suite 601  
Sacramento, CA 95814  
[calich@bcsh.ca.gov](mailto:calich@bcsh.ca.gov)

**RE: Letter of Commitment for the City of Richmond's application for funding for the Encampment Resolution Funding Program**

Dear Chief Jeannie McKendry:

On behalf of the California Department of Transportation (Caltrans) I want to express our support and partnership for the City of Richmond's application to the Encampment Resolution Funding Program. We are supportive of the City's decision to focus this effort on serving people located on state right of way along Interstate 580 and Interstate 80. This proposal seeks to immediately decrease the number of individuals living unsheltered in the City of Richmond.

The freeways that transect the City of Richmond have become hot spots for encampments that continue to re-encamp after outreach and encampment abatement. The ERF funds will be used for targeted outreach and engagement to transition to emergency interim housing programs and permanent housing through rental subsidies and supportive services.

Caltrans is committed to only take action on encampment sites in the proposal in collaboration with and with at least two weeks-notice to the ERF grantee (unless critical circumstances exist when an encampment poses an imminent threat to life, health, safety, or infrastructure and must be immediately addressed).



Ms. Jeanie McKendry  
Grants Development Section Chief  
February 22, 2023  
Page 2

We are committed to continuing our partnership with the City to serve the unhoused community members living in the City of Richmond along Interstate 580 and Interstate 80. I fully support the City of Richmond's application for the State of California Encampment Resolution Funding Grant. These state resources will be instrumental to serving unsheltered people along the freeways in the City of Richmond.

Thank you,

*Leah Budu*

Leah Budu  
District Director, Maintenance

Cc: Michelle Milam, Richmond Police Department, [MMilam@richmondpd.net](mailto:MMilam@richmondpd.net); Monica Gyulai, Senior Associate, Hatchuel Tabernik & Associates, [mgyulai@htaconsulting.com](mailto:mgyulai@htaconsulting.com)

ANNA M. ROTH, RN, MS, MPH  
HEALTH SERVICES DIRECTOR

CHRISTY SAXTON, MS  
DIRECTOR OF HEALTH, HOUSING & HOMELESS SERVICES



CONTRA COSTA  
HEALTH, HOUSING &  
HOMELESS SERVICES

2400 Bisso Lane, Suite D 2<sup>nd</sup> Floor  
Concord, California 94520

Ph 925-608-6700  
Fax 925-608-6741

February 27, 2023

Lina Velasco  
Director of Community Development  
City of Richmond  
450 Civic Center Plaza  
Richmond, CA 94804

Dear Ms. Velasco:

I am writing to confirm Contra Costa County's Health, Housing and Homeless (H3) Services Division's support and participation in the City of Richmond's comprehensive Encampment Resolution Funding Program (ERF-2-R) project focused on supporting unhoused people now sheltering on Caltrans rights of way in several locations in the city. This project will provide the consistent outreach and tailored interventions that will lead to permanent housing solutions for people in these dangerous encampments.

H3 provides a continuum of homeless services throughout Contra Costa which includes the Coordinated Outreach Referral and Engagement (CORE) program, a robust street outreach program, interim shelters for transitional age youth (TAY) and adults transitional housing, and permanent supportive housing. We view housing as healthcare and understand that without safe and affordable housing, it's challenging at best for those who are unhoused to reach stability. We utilize the housing first model and believe that housing is a human right and people should not have to satisfy pre conditions to be housed. By espousing a low barrier method to service delivery, we strive to ensure that we can prioritize our limited shelter and housing supply to those that need it most.

We worked in collaboration with the city of Richmond to design the composition of the Rapid Rehousing Team described in the city's ERF-2-R proposal based on our extensive experience working with people experiencing unsheltered homelessness—especially in the kinds of scattered, urban settings addressed in the proposal—and our knowledge of the demographics and needs of the homeless population in Richmond. We strongly support the purpose and design of the project and will work in partnership with the city to address the needs of the unsheltered homeless individuals and families residing on Caltrans properties and move them toward stable, permanent housing, through intensive, effective, scalable, and replicable strategies.

As part of Richmond's proposed encampment resolution project, H3 will:

- Assist Richmond in ensuring the wellness and safety of people experiencing homelessness, including their immediate physical and mental wellness and safety needs.
- Support Richmond in helping people transition out of encampments and onto pathways toward safe and stable housing.



- Conduct trauma-informed street outreach that identifies and engages people living in unsheltered locations to provide care coordination to support linkages to housing, benefits, and health services in the community.
- Provide direct crisis counseling and problem identification as needed.
- Support Richmond in developing its innovative Scattered Sites model
- Collaborate with Coordinated Entry programs and other County services.
- Provide access to safe and stable housing, using the Housing First approach.
- Assist with document readiness including to people preparing for Contra Costa County's permanent supportive housing (PSH) and rapid rehousing (RRH) programs.
- We intend to work in partnership with Richmond on the ERF project throughout the grant period to implement effective, scalable, and replicable strategies that can be used to effectively address unsheltered homelessness and encampments statewide.

Sincerely,



Christy Saxton  
Director of Health, Housing & Homeless Services





February 27, 2023

Lina Velasco  
Community Development Director  
City of Richmond  
450 Civic Center Plaza  
Richmond, CA 94804

Dear Ms. Velasco:

I am writing to affirm Glo's Independent Living support for the City of Richmond's comprehensive Encampment Resolution Funding Program (ERF-2-R) project focused on supporting unhoused people now sheltering on Caltrans rights of way in several locations in the city. This project will provide the consistent outreach and tailored interventions that will lead to permanent housing solutions for people in these dangerous encampments.

Glo's independent living is an affordable transitional housing organization that has been dedicated to support the vulnerable population in the Bay Area with a primary focus for the West County residents. Ages ranging from 18-91. We have created a low barrier housing umbrella for anyone in support of needs of living from all walks of life. Not only do we provide housing but we also provide intensive supportive services that will increase their opportunities to transition into self sufficiency and independence. We have been working with the City of Richmond's Housing & Community Development division for many years to promote positive outcomes for unhoused individuals.

We strongly support the purpose and design of Richmond's proposed ERF project, and we are open to working in partnership with the city to address the needs of the unsheltered homeless individuals and families residing on Caltrans properties and move them toward stable, permanent housing, through effective, scalable, and replicable strategies. Services we will provide to advance these goals include:

Assist Richmond in ensuring the wellness and safety of people experiencing homelessness, including their immediate physical and mental wellness and safety needs.

- Provide encampment support, including showers, meals, vehicle repair, and trash abatement to reduce risk of fire and improve quality of life.
- Provide trauma-informed behavioral health care to unhoused individuals.
- Help resolve critical encampment concerns.
- Provide housing navigation support.
- Help people transition out of encampments and onto pathways toward safe and stable housing.
- Provide access to safe and stable housing, using Housing First approaches.
- Support Richmond in developing its innovative Scattered Sites safe parking model.
- Convene community meetings that bring homeless individuals and neighborhood stakeholders together to address concerns.
-

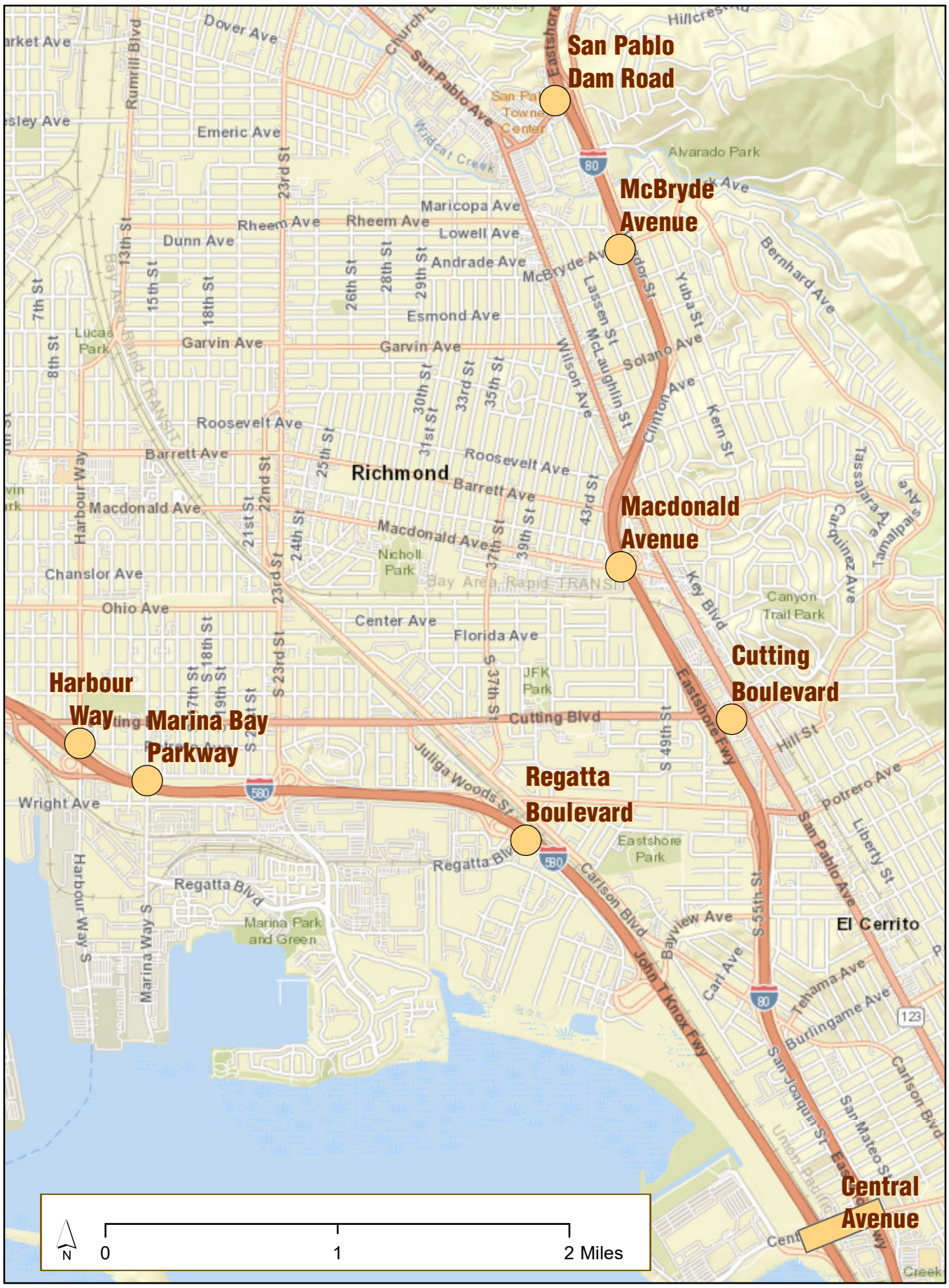


- Provide employment counseling, including to people preparing for Contra Costa County's rapid rehousing program.
- Provide financial literacy support for people who are unsheltered and homeless, individually or via small group workshops.
- Support Richmond's efforts to increase safety and restore encampment sites to their original state and intended purpose.

Sincerely,  
Tiffany Powell  
Glo's Independent Living LLC  
[www.gloindependentliving.com](http://www.gloindependentliving.com)  
<https://g.co/kgs/3ENYBU>



# City of Richmond ERF-2 Encampment Map (Caltrans Hotspots)





# Richmond Homeless Encampment Corridor

