

## **SUBMISSION PORTAL OVERVIEW**

**Is the Application a "Test" Submission?**

No, this is my official Submission.

## Part 1: ADMINISTRATIVE INFORMATION

### Application Window

This application is being submitted in the following application window:

Window #3, 5/1/2023 - 6/30/2023

### Eligible Applicant

Select the eligible applicant's jurisdiction type.

City

What is the name of the city or county?

City of Garden Grove

### Implementing Organization

Implementing Organization

City of Garden Grove

Specific Unit or Office Within the Implementing Organization

Community and Economic Development Department, Office of Economic Development

Implementing Organization's Address

11222 Acacia Pkwy

City

Garden Grove

Zip Code

92840

County

Orange

Implementing Organization's Tax ID  
Number

95-6005848

### Project Director

Name

Lisa Kim

Title

City Manager

Phone

(714) 741-5121

Email

lisak@ggcity.org

### Grant Administrator

Name

Christy Le

Title

Homeless Liaison Analyst

Phone

Email

(714) 741-5260

christyl@ggcity.org

## **Contact Person for Application**

**Name**

Christy Le

**Title**

Homeless Liaison Analyst

**Phone**

(714) 741-5260

**Email**

christyl@ggcity.org

## **Authorized Representative**

**Name**

Monica Covarrubias

**Title**

Senior Project Manager

**⚠️ This Application uses character limits ⚠️**

**Reaching these limits is not required. Competitive responses may fall well short of these limits.**

---

## **Part 2: PROPOSAL OVERVIEW**

### **People Served**

**Number of people currently residing in prioritized encampment site**

50

**Of people currently residing in prioritized encampment site, how many will be served by this proposal?**

50

**Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?**

300

**Of people projected to be served across the entire grant period, number of people projected to transition into interim shelters**

100

**Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing**

50

**Is the prioritized encampment site part of a larger encampment area?**

Yes

**Approximately how many people are residing in the entire larger encampment area, including the prioritized site?**

200

**Briefly describe the prioritized site in relation to the larger encampment area. (1000 character limit)**

In the City of Garden Grove, there are a total of 8 encampment sites housing approximately 200 unsheltered homeless individuals. Among these sites, Beach Blvd is one of the major locations situated along and underneath the SR-22. This particular site stands out due to its larger size, higher population density, and a rapid influx of transient individuals compared to the other encampment sites in the city.

Stretching across approximately 8 Orange County cities, Beach Blvd experiences a significant volume of emergency service calls and incidents of violent criminal activity. Moreover, being located on high-speed thoroughfares, the encampment site poses serious traffic hazards for the individuals residing there.

## **Encampment Information**

**1. Briefly describe the characteristics of the people residing within the prioritized encampment site. The description must include demographics and may include household compositions, disabilities, and projected service and housing needs. (1500 character limit)**

The unsheltered encampment population on Beach Blvd is diverse, consisting of individual males and females with various demographics, including Caucasian, Asian, Hispanic, African American and Native American individuals, aged between 25 and 52. Many of them have mental and physical disabilities, along with different medical conditions, primarily staph and MRSA infections. Approximately 95% (48 people) of these individuals have dealt with past and present drug reliance, with 70-80% (35-40 people) being chronically homeless, and 50-60% (25-30 people) experiencing mental health concerns.

Living in this environment, individuals are at high risk of exposure to prostitution and drug use, which underscores the urgent need for immediate support services. These services should encompass hygiene and sanitation assistance, mental health support, substance abuse counseling, on-site medical treatment, ongoing counseling, and access to interim shelter.

**2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000 character limit)**

The Beach Blvd encampment site is situated to the West of Beach Blvd, spanning along both the North and South sides of State Route 22 (SR-22), and underneath the SR-22 underpass. Covering an area of approximately 500 yards in length and 70 yards in width, the site contains various types of structures where people reside, including tents, wooden structures, make-shift shelters made from palm tree fronds, tarps, shopping carts, and blankets used by the encampment individuals.

The site is in close proximity to heavy high-speed traffic, as both Beach Blvd and the SR-22 witness a significant volume of vehicles passing by daily. This poses potential hazards to those living in the encampment due to the close proximity to the roadways.

**3. Why is this particular encampment site being prioritized? (1000 character limit)**

Beach Blvd stretches across seven major cities in Orange County, including Garden Grove, where it intersects with the SR-22. Within Garden Grove, this encampment site stands as the largest and has the highest inflow of unsheltered individuals. The site is surrounded by red-tagged motels known for violent crimes, prostitution, and drug dealings that have been ongoing since the 1980s. As the site falls within Caltrans's right-of-way, easy access for the City's law enforcement and street outreach team is restricted, limiting their ability to effectively address the growing incidence of violent crimes that threaten the safety and living conditions of unsheltered individuals.

In addition to these challenges, Beach Blvd and the SR-22 experience heavy high-speed traffic daily, posing hazards to those residing in the encampment.

**Attachment: Map**

Beach S and N - SR-22.pdf

**4. Is the prioritized site on a state right-of-way?**

Yes - entirely

**Attachment: Caltrans Letter of Support**

Caltrans Letter of Support Garden Grove ERF Final Signed - RCH.pdf

## Proposal's Outcomes

### **5. What are the outcomes this proposal seeks to accomplish by the grant close (6/30/2026)? If funded, what are the primary activities you are planning to implement to achieve the proposal's outcomes? (1000 character limit)**

Upon grant closure, all 50 individuals in the encampment will receive supportive services, interim housing, and access to mental health and medical assistance. BeWell OC and the City's SRT will provide essential services and street outreach to approximately 300 unsheltered individuals during the grant period. Out of the 300 assisted, around 100 individuals will be connected to interim housing, resulting in 50 achieving permanent housing through rental assistance or supportive housing. Unsheltered individuals refusing referrals or who are chronically homeless will receive personalized care coordination through OCCoC. Collaboration among housing providers, BeWell OC, OCCoC, CalOptima Street Medicine Program, and SRT will enhance targeted outreach and offer support and housing options to the encampment individuals.

### **6. How will the applicant measure progress towards the proposal's outcomes? (1000 character limit)**

To measure progress, the City will utilize the CES (Coordinated Entry System) and data dashboard provided by BeWell OC and OCCoC. The CES will monitor service referrals and the overall progress towards programmatic goals. On the other hand, BeWell OC and OCCoC will generate real-time data through their monthly data dashboards, which will focus on service calls, response times, and the services offered specifically to the encampment population at the Beach Blvd site.

BeWell OC will concentrate on data related to behavioral, mental health, and substance abuse services. Meanwhile, OCCoC will focus on tracking the success rate of individuals with chronic homelessness who receive personalized, coordinated care, and case management services while transitioning away from the encampment.

### **7. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000 character limit)**

The Beach Blvd encampment site is situated within the Caltrans right-of-way. One significant obstacle that may have impeded the success of the proposal was the City's law enforcement lacking the authority to enter these Caltrans areas to address the influx of homeless individuals and provide assistance or housing to those in need. To overcome this challenge, the City's Police Department has collaborated with Caltrans to launch a new pilot program known as the Caltrans Collaborative Project in Garden Grove. This initiative grants the Street Response Team (SRT) and homeless service providers access to the encampment sites near the SR-22.

By doing so, the SRT and the City's Public Works Department can effectively clean the encampment sites and establish connections with unsheltered individuals, providing them with essential services and housing opportunities.

### **8. Is this proposal a standalone project or part of a larger initiative?**

Larger initiative

#### **8. a) How would this larger initiative be categorized?**

Part of a larger project for encampments in general

Part of a larger initiative

#### **Please describe. (1000 character limit)**

This proposal is a vital component of the City's comprehensive initiative to address homelessness, as it aligns with all five goals outlined in the City's Comprehensive Strategic Plan to Address Homelessness (CSPA), which was adopted by the City Council in September 2021. The proposal encompasses the following key elements:

- Enhanced community engagement efforts on homelessness through expanded street outreach activities

(Goal 1 of CSPAH).

- Expansion of homeless prevention efforts and improved access to affordable and supportive housing

(Goals 2 & 5 of CSPAH).

- Improved data tracking at prioritized encampment sites (Goal 3 of CSPAH).

- Provision of emergency housing solutions (Goal 4 of CSPAH).

Moreover, the Caltrans Collaborative Project is an essential part of a larger initiative aimed at addressing encampments in general. The project seeks to repurpose the space effectively while minimizing the likelihood of future utilization of the encampment site for residential purposes.

## **Part 3: IMPLEMENTATION**

### **Core Service Delivery and Housing Strategies**

**9. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000 character limit)**

The proposed outreach and engagement strategy, case management, and service coordination will be centered around building and nurturing relationships with local stakeholders and leveraging the Coordinated Entry System (CES). The City has a strong network of housing, social service, and homeless service providers who are highly supportive of homeless initiatives and are willing to assist unsheltered individuals transitioning from encampments.

The implementation of the Deterrence Maintenance Agreement (DMA) with Caltrans, tentatively scheduled for July 30, 2023, will enable the Special Resource Team (SRT) to deploy four full-time employees (FTEs) working 20 hours per week for street outreach activities at encampment sites located in Caltrans's right-of-way, including the proposed Beach Blvd encampment site. This will also grant access to the site for the SRT, BeWell OC, and OCCoC coordinators to offer appropriate services.

The BeWell OC Mobile Response Team (BeWell OC) will deploy ten FTEs working split shifts, 18 hours per day, seven days per week. They will spend an average of 45 minutes per call, providing crisis stabilization, mental health, and substance abuse assessments, and offering necessary resources.

Simultaneously, the OCCoC will deploy three FTEs working five days per week, from 7am to 7pm, with flexible scheduling to accommodate evening and weekend availability based on individual preferences.

They will provide individualized care coordination and case management specifically to chronically homeless individuals, with the duration of service tailored to the severity of their needs.

CalOptima Street Medicine Program will provide same-day in-community medical authorizations and treatments to encampment individuals. The Street Medicine Program adopts a mobile triage model, bringing clinical care directly to the unsheltered, equipped with a licensed physician who can provide a high level of care outside of an emergency room setting.

**10. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000 character limit)**

CES is a data-sharing solution that allows BeWell OC and OCCoC to access valuable information about individuals' needs and service history. However, the SRT currently faces restrictions that prevent them from accessing CES due to existing policies that prohibit police access. To overcome this limitation and ensure essential services and housing referrals, effective collaboration between the SRT, BeWell OC, and the OCCoC is crucial. SRT will likely be the first responder to engage with unsheltered individuals at the encampment sites. Meanwhile, BeWell OC utilizes CES to check identity records of approached individuals, helping screen for available shelter beds and facilitating linkages to supportive medical and housing services.

The City's Central Cities Navigation Center (CCNC) will leverage CES to coordinate service delivery for encampment individuals referred to the CCNC and assist in connecting them to various tenant-based rental assistance and permanent supportive housing.

**11. Please describe the interim shelter and permanent housing opportunities proposed to support this proposal and provide evidence of the applicant's demonstrated ability and commitment to deliver permanent housing for people residing in the prioritized encampment. (2000 character limit)**

The City partners with Thomas House Family Shelter, offering 22 units of transitional shelter, and has an agreement to provide transitional housing to Garden Grove's homeless individuals and families. The Central Cities Navigation Center, operated by Volunteers of America of Los Angeles, provides up to 100 beds and is expected to assist approximately 300 unsheltered individuals annually. The City also allocates



funding for tenant-based rental assistance through HOME Investment Partnerships and Emergency Solutions Grant programs, and has dedicated \$1.3 million in HOME-ARP funding for a tenant-based rental assistance program focused on permanently housing individuals from the CCNC. The City prioritizes interim and permanent housing options based on the Housing First approach.

**12. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500 character limit)**

This proposal takes a comprehensive approach to address the unique needs and preferences of individuals residing in the Beach Blvd encampment site. With the implementation of the Deterrence Maintenance Agreement (DMA), SRT will be authorized to enter the encampment site along with BeWell OC and OCCoC coordinators.

The SRT's street outreach efforts will include providing essential hygiene and toiletry items such as soap, deodorant, toilet tissue, and feminine hygiene products, and directing individuals to nearby public restrooms. As trust is established, BeWell OC coordinators will offer mental health and substance abuse resources, while OCCoC can provide personalized care coordination based on SRT's referrals or the interests expressed by encampment individuals.

Recognizing the diverse population of the Beach Blvd encampment, coordinators who can speak Spanish and Vietnamese will be available to ensure culturally adaptive experiences tailored to their specific needs. For in-community medical assistance, the City's CalOptima Street Medicine Program will be readily accessible, providing convenient healthcare services to those in need. Depending on individual preferences, individuals can be referred to the CCNC, a low-barrier interim housing facility that offers wraparound supportive services, further advancing their pathway to permanent housing. Additionally, the CCNC will accommodate individuals who own pets, ensuring that their housing needs are also considered.

**Table 1: Projected Living Situations Immediately Following the Encampment**

<b>Briefly Describe Each Projected Living Situation Immediately Following the Encampment</b>	<b>Is This Permanent Housing?</b>	<b>Quantify The Capacity (e.g., number of beds/units, frequency of bed/unit availability)</b>	<b>Prioritized or Set-Aside for ERF-2-R?</b>	<b>Is this living situation funded by ERF-2-R and / or Leveraged Funds?</b>	<b>% of Served Persons Projected to Fall Within This Living Situation</b>
Encampment individuals and couples will be admitted to the CCNC with low barrier requirements and can stay within the Center up to 120 days. They will be supported with essential and supportive services throughout their	No	CCNC has 79 beds for individual males and females, and 6 beds for up to 3 couples.	Set-Aside	Both	100

stay.

Encampment individuals will be referred to the TBRA program and offered rental assistance and additional supportive services and case management for one year once they exit the CCNC.	Yes	There are approximately 25 households under TBRA.	Set-Aside	Lev	100
PSH units will be offered to the most vulnerable individuals living within the encampment sites, with a disabling condition, that are not able to maintain permanent housing on their own and score low on the VI-SPDAT.	Yes	City currently has 8 units of PSH, and potentially 5-6 additional units.	Set-Aside	Lev	50
Encampment individuals can be assisted by the Thomas House Family Shelter through the CES referral system.	No	There are approximately 22 units of transitional shelters available.	Set-Aside	Lev	100

**Table 2: Projected Housing and Service Pathways to Permanent Housing**

Describe Projected Housing and Service Pathway to Permanent Housing	Quantify the Capacity of the Housing and Service Pathway	Is this Housing and Service Pathway Funded by ERF-2-R and /
---	--	---

		or Leveraged Funds?
BeWell OC is a service pathway to permanent housing that provides in-community assessment and stabilization of homelessness individuals experiencing substance abuse, psychological crisis.	BeWell OC has 10 staff who work split shifts, 18 hours a day, 7 days a week. From October 21-Nov 22, the team provided resources to 67 percent of unhoused/homeless clients, and of that total 50 percent come from encampment sites.	Both
CalOptima Street Medicine Program provides same-day medical assistance and treatment authorizations directly to unsheltered homeless individuals (with consideration of their own terms) at encampment sites.	\$1 million dollar	Lev
SRT provides public safety street outreach to offer homeless individuals supportive services and housing referrals.	SRT consists of 4 officers who visit the City's encampment sites daily.	Both
Thomas House Family Shelter assists with transitional housing through a referral system.	Approximately 22 units of transitional housing units available.	Lev
Encampment individuals will be referred to the TBRA program and offered rental assistance and additional supportive services and case management for one year once they exit the CCNC.	There are approximately 25 households under TBRA.	Lev
PSH units will be offered to the most vulnerable individuals living within the encampment sites, with a disabling condition, that are not able to maintain permanent housing on their own and score low on the VI-SPDAT.	City currently has 8 units of PSH, and potentially 5-6 additional units.	Lev

### Table 3: Strategies to Mitigate Displacement

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
Providing continued, culturally sensitive and adaptive, harm reduction street outreach to build rapport, identify and offer services and resources to encampment individuals.	Both
Providing continued, culturally adaptive, individualized, client-centered care	Both

coordination and interventions that adhere housing first approach.

CES will be utilized to as a data track solution to prevent displacement and ensure thorough and continued supportive services and housing referrals. Both

Low-barrier CCNC is primary interim shelter with wrap-around supportive services for homeless individuals exiting encampments. Both

Prior to exiting the CCNC, encampment individuals will be referred to the City's TBRA Program to ensure there are no lapses in housing. Lev

PSH units will be offered to the most vulnerable individuals living within the encampment sites, with a disabling condition, that are not able to maintain permanent housing on their own and score low on the VI-SPDAT. Lev

## Table 4: Strategies to Mitigate Returns to Unsheltered Homelessness

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
Provide 1-on-1 case management at each level of housing (Shelter, TBRA, and PSH). Create individualized care coordination plans with goals and goal modifications flexible to meet the needs of the chronically homeless population.	Both
CES will be utilized to as a data track solution to prevent displacement and ensure thorough and continued supportive services and housing referrals.	Both
Low-barrier CCNC is primary interim shelter with wrap-around supportive services for homeless individuals exiting encampments.	Both
PSH units will be offered to the most vulnerable individuals living within the encampment sites, with a disabling condition, that are not able to maintain permanent housing on their own and score low on the VI-SPDAT.	Lev

### 13. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000 character limit)

There is an estimated inflow of 1-2 unsheltered homeless individuals to encampment sites Caltrans's right of way per day due to the lack of presence of law enforcement and service providers. Following the City's regional collaboration with Caltrans to execute the DMA authorizing SRT's access to their right-of-way, this proposal proactively decelerates the potential inflow by expanding the SRT's scope to include increasing targeted encampment presence, outreach, and maintenance. The proposal also offers targeted mental health, substance abuse, and behavioral services to encampment individuals through BeWell OC and personalized, comprehensive care coordination and case management for chronic homeless individuals through OCCoC. The City also has housing assistance programs designated to the homeless population through HOME-ARP funds and for individuals exiting encampments through tenant based rental assistance programs.

### 14. Describe how this proposal will support individuals with continued access to and / or the storage of their personal property. (1000 character limit)

The CCNC will provide encampment individuals access to on-site storage and will hold these personal

belongings for at least 90 days after a participant's exit. Belongings will be logged with participants' names, discarded dates, and the staff member's name who updated the log. Individuals can regularly access their storage and personal belongings and not restrict the volume of belongings that excludes essential and disability-related items.

**15. Describe how this proposal will support individuals with service animals and/or pets. (1000 character limit)**

The CCNC allows service and support animals (pets). Kennels will be provided for participants with pets to ensure the safety and security of their and others' pets. Support and service animals will be admitted regardless of what documentation is present at admission and are protected under the California Fair Employment and Housing Act. We will help participants acquire registration, licensing, and vaccination as needed. Suppose the service or support animals become a safety risk or sanitary concern for the shelter. In that case, they will be exited with accommodations and with the option to board the animal temporarily.

## **Budget and Resource Plan**

**16. State the total amount of ERF-2-R funds requested.**

\$1,921,500.00

**17. State the estimated dollar value of secured, non-ERF-2-R resources that will help meet this proposal's outcomes.**

\$12,429,000.00

**18. Identify and describe these non-ERF-2-R resources. (1000 character limit)**

Over the 3-year grant period, we have secured an estimated \$12,479,000 in non-ERF-2-R resources to support our initiatives. This funding breakdown is as follows:

\$330,000 from CDBG entitlement funds will be allocated to support the SRT.

\$500,000 of ESG funds will be dedicated to homeless street outreach, emergency shelter, and rapid rehousing efforts.

\$1,000,000 is provided by the CalOptima Street Medicine Program, enabling us to offer 1-year in-community medical treatments for encampment individuals.

\$75,000 is designated for the City's partnership with Thomas House Family Shelter, supporting homeless referrals.

We have secured \$1,300,000 of HOME-ARP funds and \$750,000 of HOME entitlement funds, which will be utilized for tenant-based rental assistance for the homeless population exiting encampments.

\$624,000 has been granted from the Caltrans DMA, specifically for encampment maintenance.

\$7,900,000 from the low-barrier CCNC 3-year operations funds.

**19. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve and the types of services and housing to be provided in the proposal. Include an explanation of how the requested ERF-2-R amount was determined. (1000 character limit)**

Based on a UCI 2017 study, the average annual cost to serve a homeless individual in Orange County is \$45,000. However, by effectively leveraging existing homeless services and programs, this proposal presents a budget that can assist individuals in transitioning

from encampments to housing at a significantly lower cost, while still prioritizing individual choice and a housing-first approach. With a total requested budget of \$1,921,000 and an estimated 300 individuals served through interim housing, the projected expense per individual served through interim housing is \$19,210. Additionally, considering the estimated 50 individuals served through permanent housing, the expense per individual served through permanent housing is \$38,420.

**Attachment: Standardized Budget**

ERF-2-R, Budget Template\_Garden Grove\_06.23.xlsx

## Key Entities and Staff

**20. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-2-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)**

The City's Community and Economic Development Department (CEDD) is responsible for implementing ERF-2R. CEDD administers contracts and oversees the service scopes and funding for BeWell OC, OCCoC, and SRT. It obtains monthly data dashboards from BeWell OC and service and referral reports from OCCoC regarding the Beach Blvd encampment site. Additionally, CEDD collaborates with the Garden Grove Police Department (GGPD) to obtain field data from SRT about the encampment site. Managing the CCNC's operators' scope and funding is also part of CEDD's responsibilities.

The City's most significant learning experience from its homelessness program is the importance of patience and consistency in building trust with the homeless encampment community. Successful street outreach requires multiple interactions before individuals become receptive to assistance. Regional collaboration is crucial in expanding resources and assistance networks, leading to better service options for the homeless population. Garden Grove has embraced Housing First principles, resulting in the development of various initiatives like Permanent Supportive Housing (PSH) Stuart Apartments, the low-barrier CCNC, and the upcoming Street Medicine Support Center. These facilities offer wraparound supportive services, furthering the pathway to housing for homeless individuals.

### Table 5: Key Staff

Title	Currently Filled Position?	FTE of Staffing for This Proposal	Funded by ERF-2-R and / or Leveraged Funds?	Brief Description of Duties
CalOptima Street Medicine Program - Case Managers	No	6	Lev	Assist medical clinicians with in-community medical assessment and treatment authorizations to homeless encampment individuals, provide case management to homeless patients.
CalOptima Street Medicine Program - Medical Clinicians	No	3	Lev	Provide in-community medical assessment and treatment authorizations to homeless encampment individuals.

CoC - Care Coordinator Supervisor	No	1	ERF	Provide clinical and supervisory oversight on case management, contract and program reporting. Provide staff training and support, planning and scheduling assignments, and community partnership building. Represent the program.
CoC - Care Coordinator	No	2	ERF	Provide outreach, case management, and immediate interventions. Connect clients to long-term supportive services: disability benefits advocacy, holistic care coordination, healthcare access, housing navigation and assistance, employment assistance.
CCNC - Program Staff	No	32	Lev	Provide case management and supportive services to CCNC participants, ensuring they are on track for permanent housing.
CCNC - Administrative Staff	No	1	Lev	Manage CCNC data collection and administrative tasks.
BeWell OC- Mobile Response Director	Yes	0.18	Both	Provide oversight to the entire BeWell OC operations.
BeWell OC - Executive Admin Assistant	Yes	0.18	Both	Provide administrative assistance including scheduling and program management for BeWell OC.
BeWell OC- Team Manager	No	1	Both	Provide oversight to the Garden Grove Mobile Response Team.
BeWell OC - Client Liaison	No	1	Both	Provide case management and supportive service referrals.
BeWell OC - Fleet Supervisor	Yes	0.14	Both	Manage fleet assets and staffing.
BeWell OC - Crisis Intervention Workers	No	7	Both	Provide mobile in-community assessment and stabilization services.

SRT Officer	Yes	4	Both	Provide street outreach and public safety in tandem with BeWell OC Staff
-------------	-----	---	------	--

**21. First, describe key partners that will collectively pursue the proposal's outcomes. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)**

The City's Community and Economic Development Department (CEDD) is the implementing organization administering ERF-2R. CEDD specifically executes contracts and oversees the service scopes and funding of BeWell OC, OCCoC, and SRT. CEDD is responsible for obtaining monthly data dashboards from BeWell OC and service and referral reports from OCCoC about the Beach Blvd encampment site. In tandem, CEDD works with the GGPD to obtain field data from the SRT about the Beach Blvd encampment site. CEDD also manages the operators' scope and funding.

The City's biggest learning experience from implementing the homelessness program is having patience and consistency in building trust with the homeless encampment community. Successful street outreach requires numerous interactions with the encampment individuals before they become receptive to assistance. Regional collaboration is imperative in expanding resources and assistance networks, hence better service options for the homeless population. In recent years, Garden Grove has adopted Housing First principles which led to the development of the City's first Permanent Supportive Housing (PSH) Stuart Apartments, the low-barrier CCNC, and the upcoming Street Medicine Support Center, all with wraparound supportive services to further homeless individuals' pathway to housing.

**22. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000 character limit)**

The CCNC development is jointly funded by Garden Grove, Westminster, Fountain Valley, and the County of Orange. In partnership with the County, Garden Grove designs a service delivery approach that includes individualized care coordination and case management for encampment individuals on Beach Blvd. Additionally, the City collaborates with BeWell OC to offer mental health and substance abuse assistance to those at the Beach Blvd encampment site.

Moreover, Garden Grove coordinates with Caltrans to expand the scope of its SRT, enabling targeted outreach efforts in the Beach Blvd encampment site. Beyond these efforts, the City pioneers the first Street Medicine Program in partnership with CalOptima, providing in-community medical treatment for the homeless population in Orange County. Through these comprehensive partnerships, the proposal aims to address the unique needs of the homeless population in the region and enhance the effectiveness of service delivery.

**Optional Upload: Evidence of Cross-Jurisdictional Collaboration**

ERF letter to GG \_ 2.pdf

Umberg\_LOS\_GGEncampmentGrant.pdf

Caltrans Garden Grove DRAFT DMA R3.pdf

**23. Identify any entities that have a right to and/or control of the property upon which the encampment site resides and discuss whether each of these entities committed allowing the implementation of this proposal. If they have not committed, please explain how you have or plan to engage with this entity to implement your proposal. Additionally, describe how you collaborated with Caltrans on your program design, implementation plans, and timeline. (1000 character limit)**

The Beach Blvd encampment site falls under Caltrans's jurisdiction, which initially prevented SRT from entering. However, Caltrans has agreed to execute a DMA which grants SRT, along with the City's public works department, BeWell OC, and OCCoC, access to encampment sites within Caltrans's jurisdiction for street outreach activities. This includes the specific Beach Blvd encampment site. For your reference, a



letter of support from Caltrans and a draft DMA are attached. This development signifies a positive step towards providing much-needed assistance to the homeless population in the area.

## Centering People

**24. How were persons with lived experience meaningfully incorporated into the planning and proposed implementation of this proposal? Please identify whether any perspectives were incorporated from persons that are currently unsheltered and / or formerly or currently residing within the prioritized encampment. (1000 character limit)**

Field observations and interactions with encampment individuals reveal a lack of culturally adaptive programs for unsheltered individuals. A 67 year old Vietnamese shared, “with my very limited English speaking ability I can’t communicate or complain to the staff. Sometimes, I noticed the staff was watching as I got bullied.” Considering the diverse encampment population on Beach Blvd., this proposal emphasizes a culturally adaptive and human-centered approach throughout the planning and implementation process.

To address the needs of diverse demographics, BeWell OC and OCCoC will provide multilingual speaking coordinators. These coordinators will be available to assist individuals from various cultural backgrounds. Additionally, OCCoC will offer individualized care coordination, tailoring support to the unique needs of each encampment individual, with the aim of reducing and preventing trauma.

**25. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000 character limit)**

Encampment individuals will receive interventions based on a Housing First approach, ensuring easy access to services and housing options without preconditions or the need for multiple engagement attempts. SRT, BeWell OC, MFPI, and CalOptima Street Medicine program staff will provide on-site medical, mental health, and substance abuse assistance according to the individuals' preferences and needs. To address barriers, creative engagement strategies and culturally sensitive peer support will be employed, with Spanish and Vietnamese care coordinators available to assist Hispanic and Asian demographics.

SRT's involvement will be limited to mediation attempts and addressing immediate safety concerns when necessary. Once housed in the CCNC, the focus will shift to workforce development preparation and securing permanent housing, enabling a comprehensive approach to support encampment individuals on their journey towards stability and improved well-being.

**26. Briefly describe how this proposal will center an individual’s choice and provide trauma informed services and supports. (1000 character limit)**

This proposal places a strong emphasis on respecting individual choice and providing trauma-informed services for encampment individuals, ensuring that they are not compelled to accept services. Both the SRT and BeWell OC are integral in ensuring safety and delivering supportive services, which include personalized 1-on-1 case management, mental health and substance abuse support, and on-site medical assistance at the encampment site. This approach aims to minimize potential trauma and create a supportive environment.

To cater to the specific needs of chronically homeless individuals, OCCoC will offer individualized care coordination and case management. Spanish and Vietnamese-speaking care coordinators will be available.

SRT's primary focus will be on mediation and addressing public safety concerns, rather than enforcing services on individuals. These mentioned services will continue and expand upon entry to the CCNC, ensuring a seamless transition for encampment individuals.

**27. Describe how this proposal will operationalize harm reduction and provide services that improve a person’s health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000 character limit)**

This proposal prioritizes harm reduction principles to minimize risks for both encampment individuals and

the surrounding communities. The City has formed partnerships with BeWell OC, CalOptima, and the CoC to offer comprehensive support.

BeWell OC will provide on-site assistance for substance abuse and mental health needs, while CalOptima will deliver in-community medical treatments on the same day as needed. The CoC will offer support for wound care, nutrition, harm reduction, and management of chronic conditions. Care coordinators will actively follow up with encampment individuals, providing transportation and accompaniment to scheduled medical and supportive service appointments when required. These partnerships ensure access to various medical facilities, including the Crisis Stabilization Units, regardless of their insurance or healthcare enrollment status. They will also be offered a variety of housing opportunities that cater to their specific needs.

**28. For encamped locations that are objectively dangerous, describe how the proposal will seek to prevent harm for people experiencing unsheltered homelessness in these locations. (1000 character limit)**

The encampment site on Beach Blvd is highly hazardous due to its location along and under the SR-22. Encampment individuals face constant risks from high-speed traffic, potential fires, and violent encounters. To address these dangers, the proposal focuses on a collaborative effort between the City and Caltrans. It aims to grant authorization for the SRT to operate in these areas and facilitate a gradual transition of encampment individuals to supportive services and housing options that align with their preferences and needs. Meanwhile, the proposal highlights the in-community supportive services through BeWell OC and OCCoC to provide assistance to homeless individuals in the interim period.

**29. Identify what controls are or will be in place to ensure that all ERF-2-R funded parties will not penalize homelessness. The term “penalize homelessness” means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons’ engagement in necessary human activities, including sleeping, resting, and eating. (1000 character limit)**

The City takes a compassionate approach to homelessness and does not impose penalties or enforce anti-camping laws. To address this issue effectively, the Special Response Team (SRT) was established. The SRT comprises officers who have received the proper training to interact sensitively with the homeless population. Working in conjunction with SRT, organizations such as BeWell OC, OCCoC, CalOptima Health, and Caltrans provide referrals and supportive services. These services encompass culturally-adaptive outreach, crisis intervention, sanitation, and hygiene assistance, as well as ongoing housing and supportive services aimed at reducing homelessness. This strategic and collaborative effort involving the City, stakeholders, and SRT fosters a community-based and harm reduction approach that prioritizes Housing First policies.

**30. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curb-side waste removal and access to clean and available bathrooms. (1000 character limit)**

The SRT and BeWell OC are actively providing essential services and support to individuals residing in encampments. The SRT collaborates with the Public Works Department and Caltrans to facilitate monthly encampment and curbside waste clean-up as part of the City's street outreach program. Hygiene and toiletry items, such as towels, soap, deodorant, toilet tissue, feminine hygiene products, disposable razors, toothpaste, and toothbrushes, are also distributed to participants. This proposal aims to further enhance the support by involving the County's Care Coordinators, CalOptima, and existing service providers in the City. They will work together to guide individuals living in encampment areas to accessible public restrooms, ensuring their hygiene needs are met.

## **Accelerated Timeline**

**31. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000 character limit)**

The SRT and BeWell OC actively conduct street outreach targeting encampment individuals on Beach Blvd to provide referrals for mental health resources, substance abuse treatment, and housing support. These outreach efforts extend to transportation to ensure access to vital services. The CalOptima Street Medicine Program provides in-community medical treatments to encampment individuals on their terms. The City’s partnership with Thomas House Family Shelter and tenant-based assistance program offers the City’s homeless population with interim housing alternatives. The goal is to enhance the overall well-being of encampment individuals by establishing trust, addressing immediate needs, and providing pathways to stability.

**32. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000 character limit)**

Prior to receiving funding, the City will proactively support individuals living in encampments through ongoing street outreach efforts conducted by SRT and BeWell OC. This outreach will provide essential resources and service and housing referrals for encampment individuals throughout the City. Building trust is a vital component in fostering a willingness among encampment individuals to accept assistance. Therefore, it is crucial to engage in multiple interactions before receiving funding to enhance the likelihood of these individuals accepting the supportive services once the funds are received.

**Table 6: Projected Milestones**

Outreach to the people residing in the prioritized encampment site began / will begin in month ____.	This proposal will reach full operating capacity in month ____.	The first planned exit of a person or household from the prioritized encampment will occur in month ____.	The last planned exit of a person or household from the prioritized encampment will occur in month ____.
August 2023	March 2024	October 2023	July 2026

**Attachment: Standardized Timeline**

ERF-2-R Project Timeline Template\_12.22-6.23\_Garden Grove\_06.23.xlsx

Applicants must use the [ERF-2-R Timeline Template](#) available on box.com

# **CERTIFICATION**

Before certifying, applicants are strongly encouraged to review the NOFA.

*I certify that all information included in this Application is true and accurate to the best of my knowledge.*

**Name**

Christy Le

**Title**

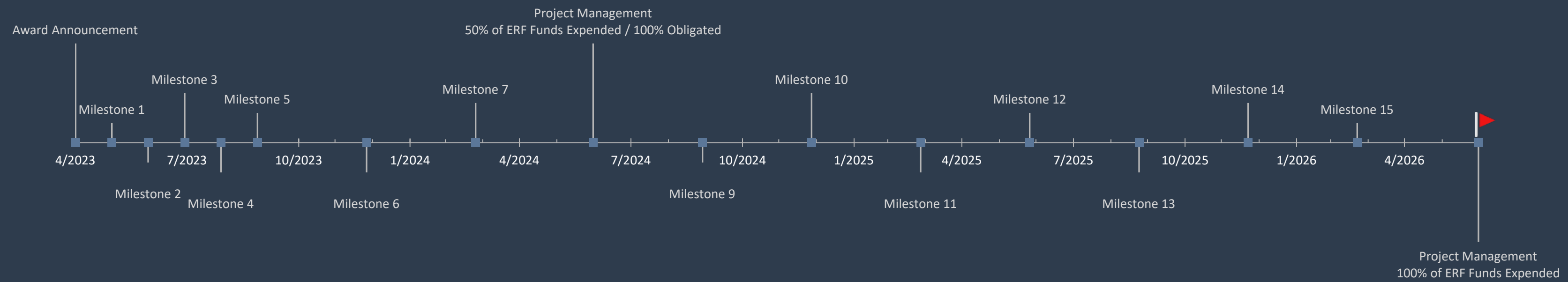
Homeless Liaison Analyst

**Email**

christyl@ggcity.org

# ERF-2-R Project Timeline

# JURISDICTION



## Project Milestones

Date	Milestone	Category	Vertical Position	Additional Detail for Milestone
4/30/2023	Award Announcement		50	
5/30/2023	Milestone 1		10	
6/29/2023	Milestone 2		-10	
7/29/2023	Milestone 3		25	
8/28/2023	Milestone 4		-15	
9/27/2023	Milestone 5		15	
12/26/2023	Milestone 6		-15	
3/25/2024	Milestone 7		20	
6/30/2024	50% of ERF Funds Expended / 100% Obligated	Project Management	50	Statutory Deadline for 50% of ERF funds to be spent and 100% Obligated
9/28/2024	Milestone 9		-10	
12/27/2024	Milestone 10		25	
3/27/2025	Milestone 11		-15	
6/25/2025	Milestone 12		15	
9/23/2025	Milestone 13		-15	
12/22/2025	Milestone 14		20	
3/22/2026	Milestone 15		10	
6/30/2026	100% of ERF Funds Expended	Project Management	-50	Statutory Deadline for 100% of ERF funds to be spent

### PROJECT TIMELINE TIPS

1. Fill in the light blue cells to customize this template with your project's specific milestones.
2. Insert entire rows to the Project Milestones table to add additional milestones.
3. Column B should be a date
3. Column C should be the milestone name- however your team refers to it.
4. Column D provides a dropdown menu with options to help categorize milestones into broad groups. To add an option, go to sheet 1 and add the option in one of the green calls at the bottom of the list.
5. Column E Indicates the *Vertical Position* of milestone markers in the Project Milestones table at the top of the sheet. Changing this number allows you to change the vertical position of the milestone relative to the horizontal axis. Use positive numbers to position them above the axis and negative numbers to position them below.
6. Column F is a space to provide additional context, detail, or description for a specific milestone.

	ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL				ERF-2-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION
Guidance and Intended Use	This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve as your community's official project budget. Any changes to this budget must be authorized through the change request process.	Use dropdowns. See NOFA, III. A.	Enables Cal ICH to immediately understand the line item.	Enables Cal ICH to associate the line item with specific entities or parts of a proposal.			Only ERF-2-R Funds	Non ERF-2-R Funds That WILL be Used to Support this Proposal	Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.
<b>PERSONNEL COSTS</b>				<b>SALARY</b>	<b>FTE</b>	<b>MONTHS</b>			
	Service Coordination	<b>Mobile Response Director</b>	BeWell OC Mobile Response Team	\$ 118,803.00	0.18	35 months			
	Service Coordination	<b>Executive Admin Assistant</b>	BeWell OC Mobile Response Team	\$ 59,029.00	0.18	35 months			
	Service Coordination	<b>Team Manager</b>	BeWell OC Mobile Response Team	\$ 343,200.00	1	35 months	\$ 550,000.00	\$ 1,800,000.00	BeWell Mobile Response Team provides in-community mobile care coordination including crisis stabilization services, mental health services, substance abuse services, transportation and case management alongside with the SRT to assist encampment homeless individuals to housing options.
	Service Coordination	<b>Client Liaison</b>	BeWell OC Mobile Response Team	\$ 205,920.00	1	35 months			
	Service Coordination	<b>Fleet Supervisor</b>	BeWell OC Mobile Response Team	\$ 33,099.00	0.14	35 months			
	Service Coordination	<b>Crisis Intervention Workers</b>	BeWell OC Mobile Response Team	\$ 1,708,373.00	7	35 months			
	Street Outreach	<b>Care Coordinator</b>	Orange County Office of Care Coordination	\$ 130,000.00	2	35 months	\$ 130,000.00		The Care Coordinator Supervisor will oversee the care navigators and liaison with the Office of Care Coordination to ensure outcomes are met.
	Street Outreach	<b>Care Coordinator Supervisor</b>	Orange County Office of Care Coordination	\$ 200,000.00	1	35 months	\$ 200,000.00		The Care Coordinator will be responsible for engaging and connecting individuals to appropriate services and resources.
	Street Outreach	<b>Special Resource Team Operations</b>	City of Garden Grove	-	2	35 months	\$ 450,000.00	\$ 225,000.00	Increasing existing hours of 4 officers to conduct encampment cleanups, refer encampment individuals directly to the Navigation Center, coordinate with BeWellOC to enter encampment individuals into the CES system for further supportive services and housing.
<b>Subtotal - Personnel Costs</b>							<b>\$ 1,330,000.00</b>	<b>\$ -</b>	
<b>NON-PERSONNEL COSTS</b>				<b>UNIT</b>	<b>RATE</b>	<b>TIME</b>			
	Operating Subsidies	<b>Low-Barrier Central Cities Navigation Center (CCNC)</b>	City of Garden Grove	100 beds		34 months	\$ 500,000.00	\$ 2,000,000.00	A year-round low-barrier 85-bed emergency shelter in partnership with Fountain Valley and Westminster Cities to provide interim housing to individuals exiting the encampments, and will allow our service providers to prepare these individuals for permanent housing. CCNC offered rental assistance and additional supportive services and case management for one year once they exit the CCNC.
	Delivery of Permanent Housing	<b>Tenant Base Rental Assistance</b>	City of Garden Grove			36 months	\$ -	\$ 1,300,000.00	
	Street Outreach	<b>CalOptima Street Medicine Program</b>	CalOptima	1 encampment site		12 months	\$ -	\$ 1,000,000.00	medical assistance, treatments and authorizations for homeless individuals at the proposed encampment sites.
<b>Subtotal - Administrative Costs</b>							<b>\$ -</b>	<b>\$ -</b>	
							<b>\$ 91,500.00</b>	<b>\$ -</b>	Administrative cost is calculated not to exceed 5% of the total budget for indirect administrative expenses.
<b>TOTAL BUDGET</b>							<b>\$ 1,921,500.00</b>	<b>\$ -</b>	

## California Department of Transportation

DISTRICT 12

1750 East Fourth Street, Suite 100 | SANTA ANA, CA 92705

(657) 328-6000 | FAX (657) 328-6522 TTY 711

<https://dot.ca.gov/caltrans-near-me/district-12>



June 30, 2023

Ms. Jeannie McKendry  
Grants Develop Section Chief  
California Interagency Council on Homelessness  
801 Capitol Mall, Suite 601  
Sacramento, CA 95814

Subject: City of Garden Grove Encampment Resolution Funding Letter of Support

Dear Ms. McKendry:

The California Department of Transportation (Caltrans) District 12 supports the City of Garden Grove's (City) proposed Encampment Resolution Funding request. The City has been providing outreach, cleanup, and other services with regard to homeless encampments along State Route 22 in partnership with Caltrans. At least a dozen of these encampments recurs on Caltrans right-of-way within the City limits, for which limited local resources are available.

To remedy the situation, the City is developing a new Central Cities Navigation Center—offering meals, hygiene facilities, recovery, housing first programs, and case management. The City is also expanding outreach and supportive services. The funding made available by the Encampment Resolution Funding opportunity will ensure these various elements come to fruition. The City has demonstrated a commitment to the region and has shown their willingness to partner to increase resources offered to those experiencing homelessness.

Caltrans offers the following to support this effort:

- 1) Recommendation in support of funding,
- 2) Make capital funds available to the City to pilot site improvements,
- 3) Ongoing funding through Delegated Maintenance Agreements, and
- 4) Collaborative approach to encampments in Caltrans right-of-way, unless imminent threat to public safety, health, life, or infrastructure warrants immediate response.

Caltrans District 12 is eager to be a part of the City's endeavors to strengthen and expand resources connecting the homeless with a better quality of life and a brighter future.

Sincerely,

A handwritten signature in blue ink that reads 'Bobi C. Hettick'.

Bobi C. Hettick

Deputy District Director

Operations & Maintenance



# County of Orange

---

County Executive Office

June 30, 2023

Lourdes Ramirez, Secretary and Council Co-Chair  
California Interagency Council on Homelessness  
801 Capitol Mall, Suite 601  
Sacramento, CA 95814

**Re: Encampment Resolution Funding Program, Round 2 Letter of Support for City of Garden Grove**

To Ms. Ramirez,

On behalf of the County of Orange, Office of Care Coordination, is writing in support of the City of Garden Grove's (City) application for the Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R). The City is a key partner and stakeholder in the efforts to address and end homelessness in Orange County. The City's proposal to address encampment challenges on Beach Boulevard, Garden Grove outlined in the ERF-2-R application further those efforts with a segment of the population and contribute to solutions that will effectively end their homelessness.

The City's ERF-2-R application demonstrates a comprehensive plan that provides individuals experiencing homelessness in encampments with necessary supportive services through intensive street outreach, workforce development, and mental health and outpatient healthcare assistance. In addition, the City will provide housing opportunities to individuals exiting the encampments through interim housing alternatives and the Central Cities Navigation Center. Lastly, the City has established a regional partnership with CalTrans to authorize the Garden Grove Street Resources Team (SRT) access into encampments that are within CalTrans' right-of-way to conduct safety engagement and offer supportive services to the unsheltered population here.

The Office of Care Coordination will be collaborating with the City in their efforts to address the needs of the individuals experiencing homelessness in the identified encampment sites. The collaboration with the City and County will further regional collaboration between street outreach providers, street medicine programs, and other community-based organization to provide personalized and comprehensive wrap-around services for individuals experiencing chronic homelessness living within the identified encampment site. This is a critical component of the City's efforts to address the encampment site outlined in their ERF-2-R application proposal because it establishes a regional approach that will bring Local, County and State organizations together to work on effective solutions related to homelessness.



The Office of Care Coordination enthusiastically supports the City of Garden Grove's ERF-2-R application. Should you have any questions, please do not hesitate to contact me at (714) 834-2323.

Best,



Doug Becht  
Director of Care Coordination  
Office of Care Coordination  
County Executive Office

CAPITOL OFFICE  
1021 O STREET, SUITE 6530  
SACRAMENTO, CA 95814  
(916) 651-4034

DISTRICT OFFICE  
1000 E. SANTA ANA BLVD., STE. 220B  
SANTA ANA, CA 92701  
(714) 558-3785

WWW.SENATE.CA.GOV/UMBERG  
SENATOR.UMBERG@SENATE.CA.GOV

# California State Senate

SENATOR  
THOMAS J. UMBERG

THIRTY-FOURTH SENATE DISTRICT



STANDING COMMITTEES  
JUDICIARY  
CHAIR  
ELECTIONS AND  
CONSTITUTIONAL AMENDMENTS  
HOUSING  
MILITARY AND  
VETERANS AFFAIRS  
TRANSPORTATION

June 30, 2023

California Interagency Council of Homelessness  
Attn: Lourdes Ramirez, Secretary and Council Co-Chair  
801 Capitol Mall, Suite 601  
Sacramento, CA 95814

To the California Interagency Council on Homelessness,

Homelessness continues to be a pressing concern to Californians. As a State Senator representing the City of Garden Grove, I worry about the City's drastic increase in the homeless population, by 70.55%, since 2019. I applaud the City of Garden Grove for actively seeking opportunities to address homelessness, particularly encampment challenges. I write to express my full support for their Encampment Resolution Funding Program (ERF-2-R) application.

The ERF-2-R aims to address homelessness by resolving encampment challenges and guiding homeless individuals to permanent housing. The City of Garden Grove's ERF-2-R outlines a housing pathway for the unsheltered population through street outreach, patient-specific care coordination, community contained medical assistance, and low-barrier interim housing – the Central Cities Navigation Center. The application also demonstrates a regional and community collaboration between the County of Orange, the California Department of Transportation (Caltrans), local law enforcement, local municipalities, community organization, and service providers.

Therefore, on behalf of the California State Senate, I support the City of Garden Grove's ERF-2-R application. Should you have further questions, please do not hesitate to contact my office at (714) 558-3785 or my staff at [David.Ochoa@sen.ca.gov](mailto:David.Ochoa@sen.ca.gov)

Best regards,

A handwritten signature in black ink that reads "T. Umberg".

Thomas J. Umberg  
California State Senator, District 34

## DELEGATED MAINTENANCE AGREEMENT WITH THE CITY OF GARDEN GROVE

This DELEGATED MAINTENANCE AGREEMENT ("AGREEMENT") is made by and between the State of California, acting by and through the Department of Transportation ("STATE") and the CITY of Garden Grove ("LOCAL AGENCY"); each may be referred to individually as a "PARTY" and jointly as "PARTIES."

### RECITALS

1. This AGREEMENT will identify the specific maintenance functions LOCAL AGENCY will perform in the STATE right of way, including highway and freeway areas situated within LOCAL AGENCY's jurisdictional limits as authorized under Streets and Highways Code Section 130.
2. The PARTIES executed a prior Delegated Maintenance Agreement dated [September 1, 1992](#). This AGREEMENT [does not supersede](#) the prior Delegated Maintenance Agreement(s). The prior Delegated Maintenance Agreement(s) [will](#) remain in full force and effect. This AGREEMENT does not supersede other Freeway Maintenance Agreements executed by the PARTIES, if any.

### OPERATIVE PROVISIONS

1. **Maintenance Services.** LOCAL AGENCY shall perform maintenance operations at the State Route (SR) [22](#), post miles (PM) [R0.66-R9.35 and the SR 39 PM 8.34-8.73](#) and approximate mile lengths (STATE Right of Way) set forth in Exhibit A to keep the facilities in a safe and operational condition. Maintenance Operations include but are not limited to litter, debris, and graffiti removal, repairs, and restoration.
2. **Prior Delegated Maintenance Agreements.** This AGREEMENT [does not supersede](#) the PARTIES' prior Delegated Maintenance Agreement(s) dated [September 1, 1992](#). The prior Delegated Maintenance Agreement(s) [will](#) remain in full force and effect. This AGREEMENT does not supersede other Freeway Maintenance Agreements executed by the PARTIES, if any.
3. **Maintenance Standards.** LOCAL AGENCY shall perform all maintenance in compliance with the standards set forth in Streets and Highways Code Section 27, and in accordance with California and federal laws and

regulations and STATE policies, procedures and specifications in effect and as amended, and applicable municipal ordinances.

4. **Maintenance Areas and Services.** LOCAL AGENCY shall only perform those maintenance services in the STATE right of way locations described in Exhibit A and listed in Exhibit B.
5. **Amendment to Agreement.** Changes to LOCAL AGENCY's maintenance services covered in this AGREEMENT may be made by each PARTY executing amended Exhibits A and B and/or executing additional pages to Exhibits A and B that shall be attached to this AGREEMENT and will supersede the original Exhibits A and B. Otherwise, this AGREEMENT may only be amended by a written agreement executed by both PARTIES. STATE's District Maintenance Agreement Coordinator (DMAC) must obtain prior written approval of any amendments from the District 12 Deputy Director of Maintenance before such amendments may become effective and enforceable under this AGREEMENT.
6. **Party Representatives and Notices.**

LOCAL AGENCY's Project Manager : \_\_\_\_\_  
STATE's DMAC is: Sarah Rodriguez

All notices, document submittals and invoices required under this AGREEMENT shall be deemed to have been fully given when made in writing and received by the PARTIES at their respective addresses as follows:

**LOCAL AGENCY**

Attn: Name of Project Manager: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, Zip: \_\_\_\_\_

**STATE**

Attn: Name of DMAC: Sarah Rodriguez  
Address: 1750 East 4<sup>th</sup> Street  
City, Zip: Santa Ana, CA 92705

## 7. Unsheltered Encampment Removal.

- A. **LOCAL AGENCY** shall remove Persons Experiencing Homelessness (PEH) and any structures, personal property, debris, and/or other items related to the encampment from the Location(s) shown in Exhibit A, subject to applicable State and Federal law.
  - B. Nothing in this Agreement grants or waives the right of California Highway Patrol (CHP) and other law enforcement agencies having jurisdiction over the Locations in shown in Exhibits A and B.
8. **Weed Abatement.** LOCAL AGENCY shall engage in weed abatement operations. LOCAL AGENCY shall control weeds at a level acceptable to STATE. Any weed control performed by chemical weed sprays (herbicides) shall comply with all laws, rules, and regulations established by California Department of Food and Agriculture. All chemical spray operations shall be reported quarterly (form LA17) to STATE via the STATE's Landscape Specialist, Maintenance Support, Caltrans District Office 1750 East Fourth Street, Santa Ana, CA 92705.
  9. **Graffiti Removal.** LOCAL AGENCY's graffiti removal shall be limited to removal of text only in accordance with Streets and Highway Code Section 96. Any graffiti that in any way resembles a mural, artwork, paintings, or other similar elements may not be removed. LOCAL AGENCY shall discuss such possible art with STATE's District 12 Transportation Art Coordinator before conducting any graffiti removal or remediation. STATE shall pay the actual cost of LOCAL AGENCY's graffiti removal as specified in Section 12 of this AGREEMENT.
  10. **Maintenance Service Schedule.** LOCAL AGENCY shall provide STATE's District 12 Area Maintenance Superintendent, Anna Hernandez, at least twenty-four (24) hours prior telephone or email notice before performing any maintenance services under this AGREEMENT. Her email and phone number are: [Anna.hernandez@dot.ca.gov](mailto:Anna.hernandez@dot.ca.gov) (949) 233-7055. LOCAL AGENCY shall provide the DMAC identified in this AGREEMENT with a litter, debris and graffiti removal schedule. Maintenance services shall be provided at a minimum (weekly, biweekly, monthly, daily) \_\_\_\_\_ basis. Maintenance services shall be performed between the hours of 6:00 a.m. and 6:00 p.m. and may be performed on weekends and holidays, if necessary. LOCAL AGENCY must request through the DMAC prior written approval from STATE's District Maintenance Supervisor to perform any maintenance services before 6:00 a.m. or after 6:00 p.m.

11. **Authorized Reimbursement.** The functions and levels of maintenance services delegated to LOCAL AGENCY in the attached Exhibits A and B and amounts appropriated to STATE have been considered in setting authorized total dollar amounts. LOCAL AGENCY may perform additional work if desired, but STATE will not reimburse LOCAL AGENCY for any work in excess of the authorized dollar limits established herein.
12. **Cost Reimbursement.** STATE shall reimburse LOCAL AGENCY for LOCAL AGENCY's actual and necessary costs incurred to perform the maintenance services under this AGREEMENT; provided, however, that STATE's reimbursement shall not exceed the maximum authorized expenditures under this AGREEMENT.
13. **Amendment to Approved Expenditures.** Upon LOCAL AGENCY's written request, the expenditures per route for maintenance services set forth in Exhibits A and B may be increased, decreased, or redistributed between routes pursuant to the PARTIES executing an appropriate amendment in accordance with section 5 above. All such adjustments must be authorized in writing by the District Director or his/her authorized representative.
14. **Term of Expenditures.** Additional expenditures or an adjustment of expenditures once authorized shall apply only for the term of this AGREEMENT and shall not be deemed to permanently modify or change the basic maximum expenditures per route as specified in Exhibits A and B. Any expenditure adjustments shall not affect or alter any other terms of this AGREEMENT.
15. **Billing, Payment and Reporting.**
  - 15.1 **Billing Date.** LOCAL AGENCY shall submit billing invoices to STATE's DMAC each (month/quarter) beginning after the first (month/quarter) LOCAL AGENCY has performed maintenance services under this AGREEMENT. LOCAL AGENCY shall not submit billing invoices for reimbursement of costs less than \$500 more than once each quarter. LOCAL AGENCY shall also submit billing invoices promptly following the close of STATE's fiscal year on each June 30<sup>th</sup>.

15.2 **Billing Submission Format.** Each billing invoice shall include all of the following:

- (a) STATE's AGREEMENT number;
- (b) Date(s) of services;
- (c) Location of services;
- (d) Number of hours and hourly rates;
- (e) Receipts for trash disposal; and
- (f) Receipts for equipment, materials, and supplies.

STATE shall pay LOCAL AGENCY for the maintenance services satisfactorily performed in accordance with the rates and schedules in Exhibits A and B.

16. **Successors.** This AGREEMENT shall be binding upon and inure to the benefit of each of the PARTIES' successors-in-interest, including, but not limited to any public entity to whom any part of the STATE right of way covered under this AGREEMENT may be relinquished and any subsequently incorporated city or other municipality established within the LOCAL AGENCY's jurisdictional limits.
17. **Encroachment Permits.** Before LOCAL AGENCY may enter STATE right of way to perform any maintenance services in the areas covered by this AGREEMENT, STATE's District 12 Encroachment Permit Office must issue an initial encroachment permit at no cost to LOCAL AGENCY. LOCAL AGENCY must obtain additional encroachment permits, if necessary, to enter or perform any work within STATE right of way not covered by this AGREEMENT. STATE will issue these additional encroachment permits at no cost to LOCAL AGENCY. LOCAL AGENCY's contractors and sub-contractors must apply for and be issued separate encroachment permits before they may enter STATE right of way to perform any maintenance or work under this AGREEMENT.
18. **Legal Disposal of Litter Collected.** LOCAL AGENCY shall make its own arrangements for the legal disposal of litter or debris materials to authorized disposal sites. LOCAL AGENCY shall not leave any filled litter bags, litter piles or other groups of litter assembled during its maintenance services along or in STATE Right of Way. Such litter

groupings shall be removed out of STATE Right of Way each day LOCAL AGENCY performs the maintenance services in this AGREEMENT.

19. **Safety and Worker Compliance.** LOCAL AGENCY shall be solely responsible for crew pay, workers compensation and any other benefits required by state and federal law. Subcontractors and crew members are not considered STATE's employees at any time. LOCAL AGENCY shall comply with all applicable State and Federal statutes and regulations governing worker and public safety, including but not limited to compliance with CAL-OSHA regulations and guidelines.

LOCAL AGENCY shall make arrangements through the STATE if traffic controls, flags, signs, or lane closures are necessary to safely perform any maintenance services. STATE's maintenance Supervisor or designee shall determine what protections are required at the worksite pursuant to applicable provisions of the Caltrans Maintenance Manual, including but not limited to Volume 1, Chapter 8, Protection of Workers.

20. **Equipment and Supplies.** LOCAL AGENCY shall provide the necessary equipment, tools, personal protective equipment, materials, supplies and products necessary to perform the maintenance services under this AGREEMENT. STATE shall reimburse LOCAL AGENCY for the reasonable costs of such equipment and supplies not to exceed the authorized expenditures set forth in Exhibits A and B.

21. **Legal Relations and Responsibilities.**

21.1 **No Third-party Beneficiaries.** This AGREEMENT is not intended to create duties, obligations, or rights of third parties beyond the PARTIES to this AGREEMENT. Nor does this AGREEMENT affect a PARTY's legal liability by imposing any standard of care for the maintenance of STATE highways different from the standard of care imposed by law.

21.2 **Indemnification.** Neither STATE nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by LOCAL AGENCY in connection with any work, authority or jurisdiction conferred upon



LOCAL AGENCY under this AGREEMENT. LOCAL AGENCY shall fully defend, indemnify, and save harmless STATE and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by LOCAL AGENCY, its contractors, sub-contractors and/or its agents pursuant to this AGREEMENT.

Neither LOCAL AGENCY nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE, in connection with any work, authority or jurisdiction conferred upon STATE under this Agreement. STATE shall fully defend, indemnify, and save harmless LOCAL AGENCY and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by STATE under this Agreement.

- 21.3 **Work-related Injuries.** If a LOCAL AGENCY-assigned crew member is injured while performing maintenance services under this AGREEMENT, LOCAL AGENCY or its designated subcontractor shall be responsible for ensuring the crew member is given prompt medical care and treatment and, if necessary, transportation to a medical facility. LOCAL AGENCY or its designated subcontractor shall administer any injury and workers compensation claims. LOCAL AGENCY shall notify the DMAC within twenty-four (24) hours when any such incident has occurred.
22. **Prevailing Wages and Labor Compliance.** LOCAL AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for public works or maintenance contracts and subcontracts executed for the LOCAL AGENCY's maintenance services under this AGREEMENT.
23. **Insurance.**<sup>1</sup> LOCAL AGENCY and its contractors and subcontractors shall maintain in force during the term of this AGREEMENT a policy of general liability insurance, including coverage of bodily injury and property damage liability, naming the STATE, its officers, agents and employees as

---

<sup>1</sup> Delete if self-insured

the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. LOCAL AGENCY will provide a certificate of insurance evidencing this insurance in a form satisfactory to STATE.

**Self-Insured.**<sup>2</sup> LOCAL AGENCY is self-insured. LOCAL AGENCY shall deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury and property damage liability, in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess by delivering a Letter Certifying Self-Insurance. The Letter of Self-Insurance must be substantially in the form of Exhibit C and identify the AGREEMENT number, and location as depicted in Exhibits A and B. LOCAL AGENCY shall provide the original Letter Certifying Self-Insurance as a condition to STATE's execution of this AGREEMENT. A copy of the original letter shall be attached to this AGREEMENT as Exhibit C.

**Self-Insured<sup>3</sup> using Contractor.** If the work performed under this AGREEMENT is done by LOCAL AGENCY's contractor(s), LOCAL AGENCY shall require its contractor(s) to maintain in force, during the term of this AGREEMENT, a policy of general liability insurance, including coverage of bodily injury and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. LOCAL AGENCY shall provide a certificate of insurance evidencing this insurance in a form satisfactory to STATE.

24. **Budget Contingency.** STATE's payments to LOCAL AGENCY are contingent upon the Legislature appropriating sufficient funds under the Budget Act and the encumbrance of funding to STATE's District Office.
25. **Termination.** This AGREEMENT may be terminated by the mutual written consent of each PARTY. Either PARTY may terminate this AGREEMENT upon ( 30 ) days' prior written notice to the other PARTY.

---

<sup>2</sup> Delete if not self-insured

<sup>3</sup> Delete if not self-insured; include 2 and 3 if self-insured and LA is subcontracting the work. Need both a self-insurance certification letter and insurance certificate naming State as additional, covered insured.

- 26. **Effective Date (Term) of Agreement.** This AGREEMENT shall become effective on the last of the dates each PARTY's authorized representative has executed this AGREEMENT.
- 27. **Authority.** Each individual executing this AGREEMENT on behalf of each PARTY represents and warrants that he/she is duly authorized to execute this AGREEMENT as authorized under Streets and Highways Code Sections 114 and 130. LOCAL AGENCY represents and certifies that it has, through its regular political process, authorized the execution of this AGREEMENT by appropriate resolution, delegation, or plenary authority as required.
- 28. **Counterparts.** This AGREEMENT may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.
- 29. **Electronic Signatures.** Electronic signatures of the PARTIES, whether digital or encrypted, are intended to authenticate this written AGREEMENT, and shall have the same force and effect as manual signatures for this AGREEMENT.

THE CITY OF

Garden Grove

STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION

Dated: \_\_\_\_\_  
Mayor/Chairman

Dated: \_\_\_\_\_  
Roberta C. Hettick P.E.  
Deputy District Director  
Maintenance &  
Operations

APPROVED:  
Dated: \_\_\_\_\_  
CITY Manager

Dated: \_\_\_\_\_  
CITY Clerk

**EXHIBIT A****DELEGATION OF MAINTENANCE**

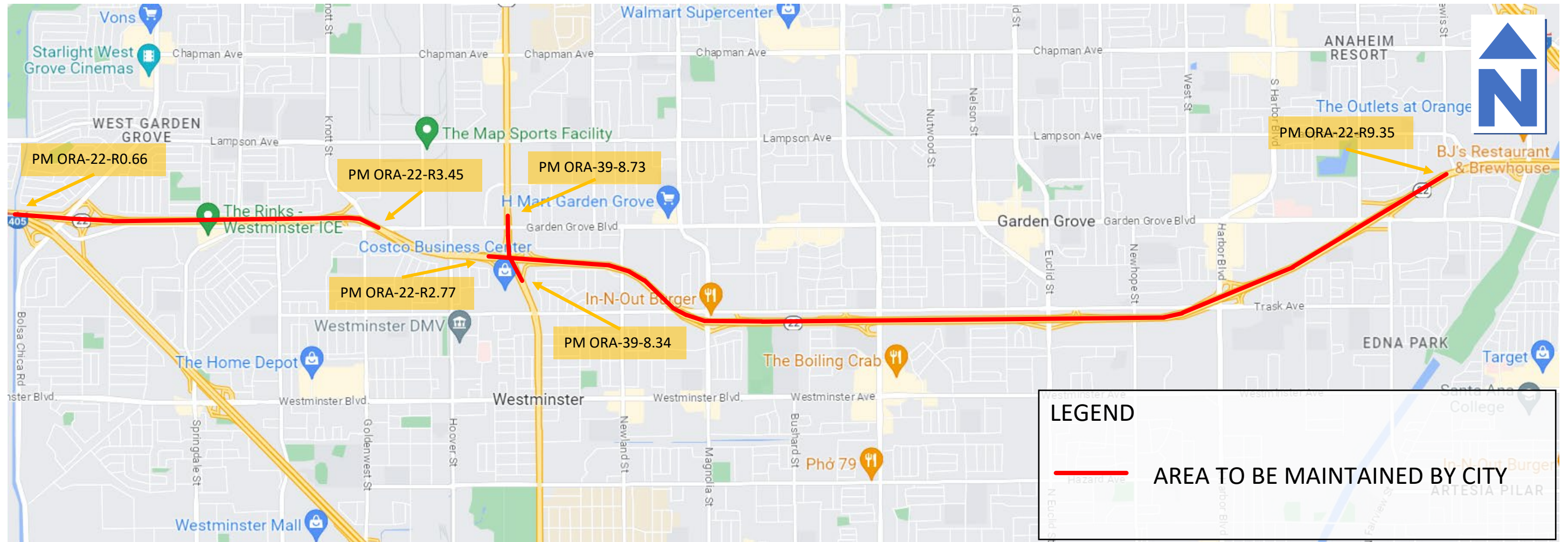
Route No.	Length Miles (Mi)/LF	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
22 39	9.37 Mi 0.39 Mi	Encampment Removals as shown as Area to be Maintained by City in Exhibit B.1	HM-2	\$52,000
22 39	9.37 Mi 0.39 Mi	Debris Removal as shown as Area to be Maintained by City in Exhibit B.1	CleanCA*	\$200,000*
22	1,833 LF	Fence Maintenance as shown as Area to be Maintained by City in Exhibit B.2	HM-2	\$31,000

\*Clean CA funding only available until June 30, 2024, at which time the line item will be rescinded. Clean CA maintenance activities must be invoiced separately.

**TOTAL ANNUAL AUTHORIZED EXPENDITURE:****\$283,000**

# EXHIBIT B.1

## Delegation of Maintenance





# EXHIBIT B.2

Page 1 of 3  
Delegation of Maintenance





# EXHIBIT B.2

Page 2 of 3  
Delegation of Maintenance





# EXHIBIT B.2

Page 2 of 3  
Delegation of Maintenance





