



California Interagency Council on Homelessness

ERF-3-R, Application

Part 1 (A): ADMINISTRATIVE INFORMATION

Application Window

- Window #1, 11/3/2023 - 1/31/2024
 Window #2, 2/1/2024 - 4/30/2024
 Window #3, 5/1/2024 - 6/30/2024

*Applications received after 5:00 p.m. on the last day of the application window will be reviewed and evaluated during the following application window. **Note, applications submitted after 5:00 p.m. on 6/30/2024 will not be reviewed.***

Eligible Applicant

Select the eligible applicant's jurisdiction type.

- CoC City County

What is the name of the city or county?

City of Chico

Part 1 (B) Contracting Information

Complete all elements of the below section. This information is required for contracting should this application be chosen for award.

Contractor Information

Contractor Name (the legal entity entering into contract with the State)

City of Chico

What is the Federal Employer Identification Number (FEIN # or tax id number) for the contractor?

94-6000308

Tax ID Form

Governmental entities will need to submit a GovTIN Tax Form, and Non-governmental entities will need to submit a STD 204 Tax Form. Links to each are below:

GovTIN: [Taxpayer ID Form \(ca.gov\)](#)

STD 204: [STD 204 - Payee Data Record \(ca.gov\)](#)

Who is the best contact person for this contract?

Primary Contact

City of Chico Deputy City Manager	Jennifer	Macarthy
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First

Last

Title

This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)

Email

jennifer.macarthy@chicoca.gov	Phone
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Phone

(530) 896-7204

This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)

Secondary Contact

County of Butte Housing and Homeless Administrator	Briana	Harvey-Butterfield
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First

Last

Title

Email

bhbutterfield@buttecounty.net	Phone
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Phone

(530) 552-6202

This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)

Contact Person for Reporting

City of Chico Deputy City Manager	Jennifer	Macarthy
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First

Last

Title

Email

jennifer.macarthy@chicoca.gov	Phone
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Phone

This contact will ONLY receive grant reporting correspondence (inclusive of guidance, report releases/reminders, report follow-ups).

(530) 896-7204

Authorized Representative

City of Chico City Manager Title	Mark First	Sorensen Last
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Email

Mark.Sorensen@chicoca.gov

Phone

(530) 896-7200

The Authorized Representative has authority to contract on behalf of the eligible applicant

If this application is funded, what address should the check be mailed to?

Address

411 Main Street

Address Line 1

Address Line 2

Chico	California	95928
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City

State

Zip Code

Attention to (if applicable):

Barbara Martin

⚠️ This Application uses character limits ⚠️

Reaching these limits is not required, however competitive responses will address all parts of each question asked.

Part 2: PROPOSAL OVERVIEW

Guidance:

In completing this application, applicants must identify the specific encampment that will be prioritized for resolution.

If an applicant proposes to prioritize a large, noncontiguous, or multiple site(s), the encampments may only be addressed through a single application if: (a) the justification for prioritizing the encampments is the same, **and** (b) the demographics and service needs of the residents of the encampments is sufficiently the same that, (c) the same set of services, and service providers, including outreach, interim and permanent housing programs, will be used to resolve the identified people's experience of homelessness in encampments.

Applicant must prepare a separate application for each encampment that does not meet the requirements of (a) – (c).

Proposal Summary

Summarize the proposed Encampment Resolution Fund (ERF) project, including an overview of all key components and/or phases of the project that will be funded in whole or in part with ERF-3-R resources. (1500-character limit)

In a collaborative effort with the County of Butte (County), the City of Chico (City) seeks to reach 62 individuals currently experiencing unsheltered homelessness in Northern Butte County encampments and connect them to interim shelter and permanent housing through:

- 1) Street Outreach: Trauma-informed City and County personnel, supported by ERF and leveraged funds, will visit prioritized Northern Butte County encampments and directly engage with 62 individuals to provide information on accessing supportive services, interim housing, and permanent housing.
- 2) Delivery of Interim Housing: The City will provide interim shelter, case management, and supportive services through its non-congregate shelter to 30 individuals, with ERF funding costs associated with providing this shelter. Follow-up housing assistance will be provided to these individuals by the County, with ERF funds.
- 3) Delivery of Permanent Housing: Permanent housing will be provided to 32 individuals either through a) Pacific West Communities' newest permanent supportive housing community in Chico (22 units) or b) ERF funded rental assistance for 10 units of alternate permanent housing. ERF will fund moving costs to support this transition.

This multi-faceted approach, endorsed by the Butte Countywide Homeless Continuum of Care (Butte CoC), offers a coordinated data-informed, non-punitive, low-barrier, person-centered, Housing First, approach that meaningfully addresses homelessness in the City and County.

People Served

Number of people currently residing in prioritized encampment site

57

#

Potential inflow of people into the prioritized encampment site during the grant term.

67 (total)

Of people currently residing in prioritized encampment site, how many will be served by this proposal?

57

#

Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?

62

#

Of people projected to be served across the entire grant period, number of people projected to transition into interim housing.

30

#

Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing

62

#

This should include both people who transition directly into permanent housing and people who may first transition into interim housing.

Is the prioritized encampment site part of a larger encampment area?

Yes No

Approximately how many people are residing in the entire larger encampment area, including the prioritized site?

57

#

Briefly describe the prioritized site in relation to the larger encampment area. (1000-character limit)

This project will target seven small, non-contiguous encampments in Northern Butte County, all highly similar in size, demographics and projected service and housing needs. Relative to the larger encampment area, the prioritized sites represent individuals who have not yet been reached or assessed for City and County services (as other larger encampment sites have). All prioritized sites are adjacent to major arterial roadways, heightening concerns for safety of the residents experiencing unsheltered homelessness, given the high volumes of traffic near their resting locations. Adhering to program guidelines, the prioritized sites are being addressed in a single application as the demographics and service needs of the residents of the encampments is sufficiently the same; the same set of services, and service providers will be used to resolve the identified people's experience of homelessness in encampments; and the justification is the same: to provide much needed support and shelter.

Encampment Information

1. Briefly describe the characteristics of the people residing within the prioritized encampment site, including demographics, household compositions, disabilities, and projected service and housing needs. Include how this information was gathered. (1500-character limit)

Butte CoC 2023 Point in Time (PIT) data provides relevant demographic information that can be extrapolated to the prioritized encampments served by this project. This data, collected by one-on-one outreach, found 752 or 81% of people experiencing homelessness in Chico were single adults with no children. Nearly 80% identified as White. Males comprise the majority (62%) & 84% are ages 35-65+, with 25% seniors over the age of 55. As such, this project's target population will be adult single men 35+, likely those who reported struggles with substance abuse (35%); mental illness (38%); and physical and developmental disabilities (46%).

PIT data reflects an astounding 34% (320 individuals) reported being homeless for more than one year. Of all those surveyed, 92% reported lack of affordable housing or lack of money for rent or a deposit as a barrier to permanent housing access. Offering stabilizing interim shelter and permanent housing through this project's efforts will be transformative for this target population.

If this proposal seeks to serve a particular target population, specify and describe.

2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000-character limit)

This collaborative effort targets seven small, non-contiguous encampments in Northern Butte County. Recognizing the City & County have been incredibly proactive in providing shelter & services to those experiencing homelessness, Northern Butte County has transformed from large centralized encampments to small encampments of 15 or less individuals, with many living in transit between encampment sites. This project focuses on seven of these prioritized sites, all adjacent to major arterial roads: Highway 99; Highway 32; & Cohasset Road. Though none of these encampments are in the state right-of-way they are immediately adjacent, with high volumes of traffic & related noise highly detrimental to the mental & physical health of individuals experiencing homelessness. Each of the seven sites comprises 15 or less individuals in tents or under tarps. On average these makeshift shelters are concentrated in less than 1,000 square feet. Vehicles are only present at one of the prioritized sites.

3. Why is this encampment site being prioritized? Applicant should identify any distinguishing needs and/or vulnerabilities of the people living in this encampment and/or any health, safety, or other concerns that led the applicant to prioritize this site over other encampments. (1000-character limit)

The Northern Butte encampments are being prioritized due to urgent public health & safety concerns related to their proximity to major arterial roads: Highway 99; Highway 32; and Cohasset Road. This poses unique impacts related to 24/7 noise and lighting that is detrimental to the physical (sleep) and mental health concerns of this target population. Furthermore, four of the seven prioritized encampments are adjacent to local waterways, heightening the concerns for safety of the residents during extreme winter weather & increasing the likelihood of environmental degradation of the community's natural resources. A key decision factor for the prioritization of these sites is that the individuals at these sites have not yet been reached and assessed for City and County services (as other larger encampment sites have) and are in great need of outreach and connection to interim shelter and permanent housing options as well as supportive services.

ERF authorizing legislation requires funding be used for "prioritized" encampments. Applicants must, therefore, provide a justification for the prioritization of the encampment proposed to be served. Except in very small communities where it may be possible to justify prioritizing all of a small number of encampments for resolution using this fund source, ERF is not intended to be used to fund a community-wide encampment resolution program.

Attachment: Map

The provided map should clearly indicate the area of the prioritized encampment. The map may also indicate the location of other key service, shelter, and housing resources described in this proposal.

4. Is the prioritized site on a state right-of-way?

No Yes - partially Yes - entirely

Proposal's Outcomes

5. What outcomes does this proposal seek to accomplish by 6/30/2027? Outcomes should be specific, measurable, attainable, relevant, and time-bound (SMART). (1000-character limit)

If funds are secured, by 06/30/2027 the project will provide interim shelter to 30 individuals and permanently house 32 individuals, directly aligning with ERF-3-R's objectives. Through street outreach to seven prioritized Northern Butte County sites yet to receive City or County services, individuals experiencing unsheltered homelessness will be provided resources to support a transition to 1) interim shelter at the City's non-congregate shelter or 2) permanent housing through a) project-based vouchers via the County's partnership with Pacific West Communities (PWC), or b) rental subsidies for those that opt to reside in alternate permanent housing. In a person-centered, Housing First approach, unsheltered individuals will move into the option that best suits their needs, with support from a City Contracted Social Worker and/or County Housing Navigator. The vast experience of the City in providing interim shelter and the County in providing permanent housing ensures likely success.

6. What are the primary activities the applicant will implement to achieve each of the proposal's outcomes? (1000-character limit)

To achieve this proposal's outcomes, the City will implement the following activities in collaboration with the County: 1) Street Outreach: City and County personnel (City Contracted Social Worker; Case Worker; County Housing Navigator; and County Code Enforcement Officer) will visit prioritized encampment sites and directly engage with at least 62 individuals to provide information on supportive services, interim shelter, and permanent housing. 2) Delivery of Interim Housing: The City will provide interim shelter and daily meals to 30 individuals through its non-congregate shelter. These individuals will also receive supportive services and follow-up housing assistance. 3) Delivery of Permanent Housing: Permanent housing will be provided to 32 individuals through either a) project-based vouchers for PWC's Chico permanent supportive housing community (22 units) or b) Rental assistance for housing of an individual's choice (10 units). Related moving costs will support this transition.

7. How will the applicant measure progress towards the proposal's outcomes? (1000-character limit)

Progress towards the proposal's outcomes will be measured using reputable and recommended approaches. All contact made via outreach and all placements into interim shelter and permanent housing will be tracked in the Homeless Management Information System (HMIS) and regularly monitored by the Project Director. This project will assist 62 individuals experiencing unsheltered homelessness shift directly into interim shelter and permanent housing. Success is likely: since the City's emergency non-congregate shelter opened in April 2022, at least 519 unique individuals have been reached through street outreach; 354 have sought shelter at the City's non-congregate shelter; and 218 are still in shelter at the site. Of those reached, 68% sought shelter and supportive services and 42% are still in shelter. Expanding efforts to provide permanent housing, through a partnership with the County, will further meet the critical needs of this target population, expanding likely success.

8. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000-character limit)

There are no factors hindering the achievement of this proposal's outcomes. In fact, since April 2022, the City has proactively addressed its homelessness crisis through street outreach & the provision of interim shelter to 354 unique individuals through its non-congregate shelter, which solely serves unsheltered individuals transitioning from encampments. In 2022, the City invested \$5.7 million to build & operate the shelter, leveraging an additional \$1.6 million in County funds, exemplifying the local commitment to ensure positive outcomes for individuals experiencing unsheltered homelessness. This project will build upon this \$7.3 million investment by supporting an additional 30 individuals in interim shelter and leveraging the County's expertise to provide permanent housing to 32 individuals. The City has never before been able to provide a direct pathway to permanent housing for those in encampments, a challenge that ERF funds through this project with help the City address.

9. Does this proposal fund a standalone project, or is the proposed project one component of a larger initiative?

Standalone Larger initiative

If it is part of a larger initiative, describe the role and significance of this project in achieving the objectives of the larger initiative. (1000-character limit)

This project is part of a larger community-wide initiative to ensure the wellness & safety of those experiencing homelessness – especially among individuals who remain unsheltered in encampments. Like many CA jurisdictions, the City and County have struggled to address the complex factors driving homelessness. Perhaps more so than most, Chico’s challenge is exacerbated by a series of natural disasters that compound an already burdened housing shortage, high poverty (21.9%; US Census Bureau), & high food insecurity (14%, Feeding America). The City, County, & community stakeholders have diligently developed a person-centered Housing First emergency non-congregant shelter providing shelter for individuals previously residing in encampments. This project would expand these efforts to reach an additional 62 individuals both with interim and permanent housing in a time of great need.

Centering People

10. Describe how the perspectives of people with lived experience of homelessness meaningfully contributed to the content of this proposal? How will people with lived experience be part of the implementation of this ERF project? If individuals living in the encampment site were included in the development of this proposal, describe how their input was obtained and how that input shaped the proposal. (1000-character limit)

People with lived experience were meaningfully incorporated in the planning of this project. Input on interim shelter needs was provided through the City’s existing non-congregate shelter Community Council of 5 to 7 current & former residents. The County’s Housing and Homeless Team also conducted outreach to the identified encampments. From this outreach, the identified needs of current and previous encampment residents were incorporated. In addition to the need for case management and supportive services, most residents struggle with the financial burdens of securing permanent housing, with this project building in funds to alleviate this burden. People with lived experience will be involved in assessing the impact of the project through outreach conducted by a Contracted Social Worker and/or Case Manager. At regular intervals, the Contracted Social Worker and/or Case Manager will ask key questions of those serviced to help assess project success.

11. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000-character limit)

Housing First is the foundational approach to this project. This project will offer stabilizing interim shelter and permanent housing that best meets the needs of those experiencing unsheltered homelessness, providing options that align with the complex and multifaceted needs of individuals experiencing a diverse range of challenges. This project will provide outreach that includes a City Contracted Social Worker and County Housing Navigator trained in trauma-informed care and will provide immediate access to shelter. Unsheltered individuals will be encouraged to exercise choice in the location and type of housing and supportive services they would prefer to participate in. This model will encourage individualized and client-driven supports with individuals provided a range of treatment and support services that are voluntary, individualized, culturally-appropriate, and portable.

12. Describe how each of the following service delivery practices are incorporated into the outreach, interim shelter (if applicable), and permanent housing aspects of the proposed ERF project: (a) individual participant choice and (b) trauma informed care. (1000-character limit)

The street outreach, interim shelter, and permanent housing offered through this project will all include individual participant choice and trauma-informed care approaches. Each City and County individual participating in this project will be trained in trauma-informed care to ensure individuals experiencing unsheltered homelessness are supported through a strengths-based lens, grounded in knowledge and responsiveness to trauma impacts. This is vital, especially in this community: 30% of all individuals experiencing homelessness in Chico reported surviving domestic violence and 27% of individuals experiencing homelessness in Butte County reported becoming homeless as a result of family crisis with 13% reporting becoming homeless as a result of natural disaster (2023 PIT). Unsheltered individuals will be encouraged to exercise choice in the type of housing (interim or permanent) and voluntarily supportive services they would prefer to participate in, based on their needs and desires.

13. Describe how harm reduction principles will be incorporated into the outreach, interim housing (if applicable), and permanent housing aspects of this ERF project. (1000-character limit)

Public safety and harm reduction of unsheltered individuals is the reason for prioritizing these encampment sites. The City and County will collaborate through street outreach efforts to provide coordination of access to social services and medical care, providing a full spectrum of services. This team will provide non-coercive and non-mandatory services and resources, including access to the County's Behavioral Health's Substance Use Disorder Program. Efforts will also offer one-on-one case management services that prioritize the health, dignity, and safety of the unsheltered encampment occupants while they continue to reside within the encampment site and prepare to access the interim shelter and permanent housing options that best fits their circumstances.

14. Describe the services that will be provided to improve people's health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000-character limit)

City and County personnel trained in trauma-informed approaches will visit the prioritized encampment sites to ensure all outreach honors the health, dignity, and safety of those experiencing unsheltered homelessness. Incorporating a licensed Social Worker on contract with the City, a City Case Manager, a County Housing Navigator, and a County Code Enforcement Officer in street outreach efforts ensures a prioritized focus on the wellbeing of individuals. As individuals continue to reside in the prioritized encampments, they will be provided access to social services, medical care, and one-on-one case management to ensure their successful transition to interim shelter and permanent housing options that best fit their circumstances. Through this project's unique permanent housing opportunity, individuals will have the option to move to the same housing community, embedding an inherent feeling of dignity and safety, recognizing the kinship that may already be built between individuals.

15. Identify what controls are or will be in place to ensure that all ERF-3-R funded parties will not penalize homelessness. The term "penalize homelessness" means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons' engagement in necessary human activities, including sleeping, resting, and eating. (1000-character limit)

The City and County will ensure all ERF-3-R funded parties will not penalize homelessness, ensuring all are committed to the project's non-punitive, low-barrier, person-centered, Housing First, coordinated approach. All parties will commit to not engage in imposing, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons' engagement in necessary human activities, including sleeping, resting, and eating. This project's Street Outreach will ensure unsheltered residents are fully informed about the range of housing and service options available to them, and that they have access to receive physical, mental, financial, employment, and supportive services to address their individual barriers to permanent housing so that criminal and civil penalties are avoided.

16. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curbside waste removal and access to clean and available bathrooms. (1000-character limit)

As part of this project, the City will provide non-intrusive personal property storage, transportation, and waste removal to all unsheltered individuals who elect to enter the City's non-congregant shelter or who choose to seek permanent housing. Storage units, funded through ERF funds will also be provided by the County, if needed, as individuals transition into permanent housing. Given the complexities of the prioritized encampment sites, there is no reasonable ability to provide clean and available bathrooms in a safe manner for individuals or the environment.

Part 3: IMPLEMENTATION

Core Service Delivery and Housing Strategies

17. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000-character limit)

To effectively engage unsheltered individuals in Northern Butte County encampments, the City will leverage its experienced trauma-informed cross-systems outreach team, which has reached at least 519 unique unsheltered individuals in Chico encampments since April 2022.

One City Case Manager; one City contracted Social Worker; one County Housing Navigator, and one County Code Enforcement Officer will visit prioritized Northern Butte County encampments and directly engage with 62 individuals to provide information on accessing supportive services, interim shelter, and permanent housing.

The goal of this outreach will be to provide information on sheltering & services options to facilitate a transition to safe & stable interim shelter or permanent housing. Visits will be routine to build trust and rapport. All contact will be documented, with individuals entered into HMIS, and a program specific intake completed to best identify case management needs. Individuals seeking services will be provided access to Butte County Behavioral Health (BCBH); Butte County Department of Employment & Social Services (DESS); and other service providers, as relevant, to ensure a holistic & effective coordination of services.

Transportation & storage of belongings will be provided to support individuals experiencing unsheltered homelessness transitioning into interim shelter or permanent housing. It is estimated 62 unsheltered individuals will relocate to interim shelter or permanent housing by the end of the project period. Outside of grant-funded efforts the City will restore prioritized encampments in its limits to their original use. Ongoing supportive services, including case management, mental health treatment, substance abuse counseling, and daily meals will be provided at the City's non-congregant shelter. Individuals opting into permanent housing will also be provided ongoing case management and supportive mental health services.

18. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000-character limit)

This project will leverage Coordinated Entry (CE) in adherence with Butte CoC's policies and processes. In coordination with the project-based voucher site developed by PWC, all residents will be identified through CE with priority given to those identified from ERF-3-R prioritized encampments. Through individualized assessments, individuals in this project's prioritized encampments will identify barriers they may encounter. Based on outreach already conducted, many individuals at this project's prioritized sites are chronically homeless with physical and/or mental disabilities. This is corroborated by Butte County's 2023 PIT data showing 35% of Chico individuals experiencing homelessness reported struggles with substance abuse; 38% experience mental illness and 46% face physical and developmental disabilities. Butte CoC's CE Policy prioritizes individuals experiencing unsheltered homelessness from these demographics for shelter and services, in alignment with this project's efforts.

19. Describe each of the specific (a) interim housing and (b) permanent housing opportunities that will be used to achieve the proposed outcomes of this ERF project. Demonstrate that any ERF-3-R funded interim housing capacity is either non-congregate or clinically enhanced congregate shelter. (2000-character limit)

By providing multiple shelter options, this project will meaningfully meet the needs of a diverse target population. The opportunities are:

a) Delivery of Interim Housing: The City will provide interim shelter through its non-congregate shelter to 30 individuals experiencing unsheltered homelessness in prioritized encampments. This shelter option offers individualized units (or double units by choice); daily meals; laundry services; a mobile shower unit; and onsite case management and supportive services from BCBH and DESS. Follow-up housing assistance will also be provided on an ongoing basis, creating a pathway for individuals placed in interim shelter to seek permanent housing during the project period, should they choose.

b) Delivery of Permanent Housing: Project-based vouchers will be provided for 22 units at PWC's new Chico permanent supportive housing community opening in 2024. This housing option will include access to supportive services, offered by Northern Valley Catholic Social Services (NVCSS) in an established partnership with PWC (see letter attached to this proposal), which provides life skills training, education, and other services, leveraging their 40+ year experience in Butte County in this role. For those opting to reside in alternate permanent housing of their choice, separate rental subsidies for 10 additional units will be provided. All individuals will also be offered ongoing case management to ensure permanent housing is maintained. All individuals experiencing unsheltered homelessness seeking to move into permanent housing will be provided assistance with move-in costs, including furniture, household appliances, and other key items. Should storage be needed on a temporary basis, these costs will be covered as well, in an effort to remove the primary barriers to permanent housing facing individuals experiencing unsheltered homelessness.

20. Demonstrate the applicant's commitment and ability to deliver permanent housing solutions to the people residing in the prioritized encampment, including by providing examples of prior successful efforts to permanently house similarly situated individuals. (2000-character limit)

In a collaborative effort with the County, this project will offer project-based vouchers for 22 dedicated units at PWC's permanent supportive housing community in Chico, opening in 2024. This option will extend supportive services provided by NVCSS to individuals choosing into PWC's housing community. For those opting for alternative permanent housing, rental subsidies will be provided. Both of these options will provide a direct pathway to permanent housing for individuals experiencing unsheltered homelessness in prioritized encampments, a housing option that to date, the City has been unable to provide in the course of its street outreach. Assistance for moving costs will be provided as well as furniture and other household items. Furthermore, a County Housing Navigator will provide ongoing case management once individuals transition into permanent housing to ensure individuals can maintain and build their capacity to seek new housing post-project.

This approach is modeled on the County's implementation of ERF-2-R funds which is supporting a permanent supportive housing community with 39 project-based vouchers, scheduled for move-in early February 2024. Individuals moving into this location previously resided in unsheltered encampments in Oroville and Gridley – communities in South Butte County. Extending this model to Northern Butte County will replicate this success to meaningfully address the complexity of unsheltered homelessness in the Butte County community that has the highest number of individuals experiencing homelessness.

21. Describe how this proposal is tailored to meet the needs and preferences of people residing

within the prioritized encampment. (1500-character limit)

This project is highly tailored to meet the needs and preferences of individuals residing within Northern Butte County prioritized encampments. In addition to anecdotal evidence gained from initial outreach, the 2023 Butte PIT reported 92% of all individuals suffering from homelessness report a lack of affordable housing or lack of money for rent or a deposit as a barrier to permanent housing access. Offering both stabilizing interim shelter and permanent housing through this project will meet this top need. Ongoing case management will offer a pathway to permanent housing for those initially choosing interim shelter and a dedicated Housing Navigator for those choosing permanent housing. The Housing Navigator will meet individuals at the encampment location, provide necessary housing searches and assist with applications, and provide linkage to social services. With funding for rental subsidies and dedicated housing available, insufficient income and resources will no longer be an obstacle to housing access.

Where applicable, identify the people, data, evidence, and / or other sources of information that was relied upon for this proposal.

Table 1: Projected Living Situations Immediately Following the Encampment

For people served who exit the encampment, what are the projected Living Situations Immediately Following the Encampment, including but not limited to, permanent housing, interim sheltering, and unsheltered?

Please provide responses in the table below. Add a row for each projected living situation. (250-character limit for each cell)

Briefly Describe Each Projected Living Situation Immediately Following the Encampment	Is This Permanent Housing?	Quantify the Capacity (e.g., number of beds/units, frequency of bed/unit availability)	Prioritized or Set-Aside for ERF-3-R?	Is this living situation funded by ERF-3-R and / or Leveraged Funds?	% of Served Persons Projected to Fall Within This Living Situation
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<p>The City's emergency non-congregate shelter provides the dignity & safety of private individual units with access to bathrooms, showers, & space to engage with services. ERF funds will support extending this shelter to serve 30 new unique individuals</p>	<p>No</p> <p>Yes/No</p>	<p>30 beds (single or double units, depending on choice)</p>	<p>Prioritized</p> <p>Pri/Set-Aside/Neither</p>	<p>Both</p> <p>ERF/Lev/Both</p>	<p>49</p> <p>%</p>
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<p>Permanent housing will be provided through the County's partnership with Pacific West Communities. Project-based vouchers are provided for each unit in the new Chico complex.</p>	<p>Yes</p> <p>Yes/No</p>	<p>22 units</p>	<p>Set Aside</p> <p>Pri/Set-Aside/Neither</p>	<p>ERF-3-R</p> <p>ERF/Lev/Both</p>	<p>35</p> <p>%</p>
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Permanent housing will be provided through alternative housing opportunities leveraging rental subsidies.	Yes Yes/No	10 units	Neither Pri/Set-Aside/Neither	ERF-3-R ERF/Lev/Both	16 %
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	Yes/No		Pri/Set-Aside/Neither	ERF/Lev/Both	%

Table 2: Permanent Housing Opportunities

A permanent housing opportunity is a combination of project and/or service provided to an individual with the goal of helping the individual obtain permanent housing. Of course, applicants cannot and do not need to provide every possible scenario; Cal ICH is looking to understand the primary, expected permanent housing opportunities for people projected to be served by this proposal.

Please provide responses in the table below. Add a row for each projected opportunity. (250-character limit for each cell)

Describe the Permanent Housing Opportunity	Prioritized or Set-Aside for ERF-3-R?	Quantify the Capacity of the Housing and Service Opportunity	Is this Housing Opportunity Funded by ERF-3-R and / or Leveraged Funds?
Permanent housing will be provided through the County's partnership with Pacific West Communities. Project-based vouchers are provided for each unit in the new dedicated units in the new Chico supportive housing community.	Set Aside Pri/Set-Aside/Neither	22 units	Leveraged ERF/Lev/Both
Permanent housing will be provided through alternative housing opportunities leveraging rental subsidies.	Neither Pri/Set-Aside/Neither	10 units	ERF-3-R ERF/Lev/Both

22. Describe strategies the applicant will use to ensure that people are not displaced from the prioritized encampment into another unsheltered location. Include strategies that are in addition to/complement the interim shelter and permanent housing opportunities that are part of this proposal. (1000-character limit)

To ensure individuals are not displaced into another unsheltered location, this project will provide ongoing outreach and case management to individuals in the prioritized encampments. Visits to prioritized sites will be routine, to build relationships and reach every individual. The project collaboration with County Code Enforcement will ensure that individuals residing in encampments are not moved along while working toward permanent housing. These efforts will build rapport and trust, identify appropriate housing solutions, provide linkage to external supportive services and will prepare individuals to move into interim shelter or permanent housing options provided through this project. The diverse sheltering and services offered by this project, including the provision of permanent housing as a direct housing option from the prioritized encampments, will encourage unhoused individuals to seek shelter who may not otherwise be motivated to pursue it.

23. Describe specific strategies and/or services the applicant will use to prevent returns to unsheltered homelessness among people from the prioritized encampment who are sheltered and housed through this ERF project. Include whether these strategies will be funded with ERF-3-R funds and, if not, what other resources will be leveraged. (1000-character limit)

To prevent returns to unsheltered homelessness among people sheltered and housed through this ERF project, ERF funds will be dedicated to ensure all 62 individuals sheltered through this project are provided ongoing case management and supportive services by BCBH; DESS; and NVCSS (through its established partnership with PWC). These long term services – including mental health support; substance abuse counseling; and ongoing life skills support – will be provided throughout the project period, recognizing that there is still significant effort required to assist individuals in maintaining shelter. This project's approach to provide project-based vouchers and medium-term rental subsidies mitigates returns due to a lack of income (or reduction of income) during the life of the grant and will allow for sufficient time for the resident to obtain stability and gain skills necessary for independent living.

24. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000-character limit)

Flexibility is built into this project to account for the dynamic nature of encampments. Ongoing street outreach will provide the opportunity to reach a transitory population, and to continue to serve the potential inflow of people who may arrive after the project has begun. The immediate project goal is to provide safety and stability to unsheltered individuals; the City's non-congregate low-barrier shelter will have prioritized units for this purpose, in alignment with Housing First principles. By also offering a comprehensive array of services through a partnership with the County, individuals experiencing unsheltered homelessness can select the options that best meet their needs and preferences. Outreach by a City Case Manager, a licensed Social Worker contracted with the City, a County Housing Navigator, and a County Code Enforcement Officer would provide individuals experiencing unsheltered homelessness with education on range of opportunities and service providers available.

25. Describe how participants in this ERF project will be supported with continued access to, and storage of, their personal property while in the encampment, in interim housing (if applicable), and in permanent housing. (1000-character limit)

This project will support individuals with continued access to their personal property. Storage for personal property is available onsite in the individual units at the City's non-congregate shelter for individuals who choose to stay there. If personal property exceeds the limit of the shelter's capacity, the City will provide additional offsite storage space with access during normal business hours. The permanent housing option offered through this project also provides for storage of personal property. If financial assistance is needed for a storage unit for individuals transitioning into permanent housing, before or during the moving process, dedicated ERF funds will be used to assist with this need. Part of the outreach and engagement assessment will include information on any limitations to storage capacity and the County Housing Navigator will work with individuals transitioning into permanent housing to ensure items that are no longer needed are donated or discarded.

26. Describe how participants in this ERF project who have service animals and/or pets will be supported while in the encampment, in interim shelter (if applicable), and in permanent housing. (1000-character limit)

This project will support individuals with service animals and/or pets. Pets are allowed at the City's non-congregate shelter. Dog and cat food is also provided at no-cost. Additionally, the City routinely provides medical clinics serving animals housed at the shelter, offering vaccinations, flea/tick/heartworm preventatives; and other medical care. Certified service animals and emotional support animals will be allowed in the permanent housing option; the County Housing Navigator will help provide support in obtaining certification if needed. Part of the outreach and engagement assessment conducted at prioritized encampment sites will include information on the need for space for pets.

Budget and Resource Plan

27. State the total amount of ERF-3-R funds requested.

\$2,683,091.00

\$

28. State the estimated dollar value of secured, non-ERF-3-R resources that will help meet this proposal's outcomes.

\$955,086.00

\$

29. Identify and describe each leveraged non-ERF-3-R resource and how that specific resource will be used to help meet the proposal's outcomes, including the permanent housing outcomes. (1000-character limit)

The City will contribute \$427,086 in Non-ERF-3 resources to support a case manager for street outreach and a maintenance worker at the City's non-congregate shelter, in addition to administrative oversight by key City staff. These positions will be integral to this proposal's success and are allocated from the City's general fund. Leveraged funds also include \$528,000 in project-based vouchers through PWC, with this project's total leveraged funds \$955,086, more than 35% of requested ERF funds. Above and beyond these leveraged funds, the City will contribute a minimum of an additional \$1.7 million annually during the project period to support the interim shelter. This includes contract costs for the operator; utilities; mobile shower and laundry services; a food contract; and security. These costs for overall operations of the non-congregate shelter support the stabilization of individuals choosing into interim shelter to create a stronger pathway towards permanent housing solutions.

Applicants are directed to provide a detailed description of other fund sources, and system capacity, that will be leveraged to achieve the outcomes proposed for the ERF-3-R funded project (especially as it relates to meeting this proposal's permanent housing outcomes) and, if applicable, to sustain the new programming beyond the end of the grant term.

This includes prior ERF awards, HUD unsheltered NOFO, and other federal, state, and local funding sources.

Applications will be evaluated with the understanding that communities vary significantly with respect to the current availability of other fund sources that can be used as leverage for their proposed projects and to sustain the projects beyond the grant term.

In the absence of currently available resources, Applicants are encouraged to provide a specific plan for obtaining the funding necessary to sustain their project beyond the grant term if the project is intended to continue.

30. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve, the types of services and housing to be provided, and any benefits to the community's efforts to address homelessness that will extend beyond the grant term, including ongoing expansion of interim and permanent housing capacity. Include an explanation of how the requested ERF-3-R amount was determined. (1000- character limit)

This project would provide 30 unsheltered individuals with safe & stable low-barrier interim shelter & ample supportive services to help them transition to more permanent housing options of their choice and 32 individuals with permanent housing support, with benefits to 62 of the most vulnerable individuals in Northern Butte County. This project would serve all of the individuals at a cost of \$43,275 per person, a prudent and effective use of ERF funding given the positive long-term benefits to individuals experiencing homelessness. This aligns with the cost/ beneficiary awarded in past ERF funding rounds. This project's budget was determined through cross-agency consultation that prioritized the activities of street outreach by an experienced team of trauma-informed specialists; interim sheltering & services at the City's non-congregate shelter; and permanent housing to facilitate meaningful pathways to long-term housing stability for individuals experiencing homelessness in Chico.

Attachment: Standardized Budget

Applicants must use the [ERF-3-R Budget Template](#) available on [box.com](#)

Key Entities and Staff

31. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-3-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)

This program will be implemented through a collaborative approach led by the City's Finance Department, in close cooperation with the City Public Works Department & City Housing Division. The City has demonstrated leadership, guidance, & capacity-building in executing activities reaching individuals experiencing homelessness. In one of the most complex homelessness projects in the nation, the City launched its non-congregate shelter in April 2022 solely to serve those transitioning from encampments. Since then, the City has provided shelter to 354 unique individuals in close coordination with key service providers including the County. This project would expand this City-County collaboration on outreach and engagement efforts and in the provision of much needed permanent housing options to individuals experiencing homelessness. The County has ample experience achieving outcome-based results leveraging grant funds, successfully completing, contracting out, and managing nearly \$10.5 million through Homeless Housing, Assistance and Prevention Rounds 1-4 funds, among other accomplishments. The City Finance Department will manage and oversee all funds received. The primary responsible entity for Street Outreach will be the County's Housing and Homeless Team and the City Public Works' trauma-informed outreach and engagement team. A County Housing Navigator will ensure supportive services are ongoing for individuals choosing into interim shelter and/or permanent housing.

Table 3: Key Staff

Identify all staff positions (e.g. administrative, programmatic, development etc.) which are integral to this ERF project and to achieving the proposal's outcomes. For each position include the title, whether the

position is filled or vacant, the approximate fulltime equivalent (FTE) of the position dedicated to the ERF project, whether the position is funded through ERF-3-R and/or Leveraged (i.e.non-ER-3-R) funds, and a brief description of the duties. Please provide responses in Table 3 below.

Title	Currently Filled Position?	FTE of Staffing for This Proposal	Funded by ERF-3-R and / or Leveraged Funds?	Brief Description of Duties
Administrative Services Director	Yes Yes/No	.05 # FTE	ERF-3-R (Administrative Overhead) ERF/Lev/Both	Fiscal and programmatic oversight; grant reporting; maintaining financial records; and regular communication with City Council on project fiscal progress.
Public Works Director	Yes Yes/No	.20 # FTE	ERF-3-R (Administrative Overhead) ERF/Lev/Both	The Public Works Department maintains safe, efficient, and reliable public facilities. The Public Works Director will oversee the restoration of City encampment spaces to public use and will oversee the Maintenance Worker.
Housing Division Manager	Yes Yes/No	.02 # FTE	ERF-3-R (Administrative Overhead) ERF/Lev/Both	Consultation to the Finance Department to support fiscal and programmatic oversight.
Deputy City Manager	Yes Yes/No	.10 # FTE	ERF-3-R (Administrative Overhead) ERF/Lev/Both	Convene monthly meetings with County to track progress; coordinate with County on efforts; conduct grant reporting to State; maintain regular communication with City Council on project progress.
Case Worker	Yes Yes/No	.60 # FTE	Leveraged ERF/Lev/Both	Conduct 1:1 outreach to unsheltered individuals at prioritized encampment; provide ongoing case management at City's non-congregate shelter; enter data into HMIS.

Maintenance Worker	Yes Yes/No	.60 # FTE	Leveraged ERF/Lev/Both	Conduct routine maintenance and clean-up at the City's non-congregate shelter.
Contract Social Worker	Yes Yes/No	.5 # FTE	ERF ERF/Lev/Both	Conduct 1:1 outreach visits to prioritized encampments. Provide ongoing case management at City's non-congregate shelter to support transition to permanent housing pathways.
Employment and Social Services Director/Authorized Representative	Yes Yes/No	.025 # FTE	Leveraged ERF/Lev/Both	Execute contract with City; review and submit funding requests to City.
Housing and Homeless Administrator/Grant Administrator	Yes Yes/No	.025 # FTE	Leveraged ERF/Lev/Both	Provide overall project oversight for County's role in project; participate in monthly meetings with City to track project accomplishments.
Program Manager, Housing and Homeless	Yes Yes/No	.05 # FTE	Leveraged ERF/Lev/Both	Oversee and regularly meet with Project Director to ensure progress toward project outcomes.
Health and Human Services Program Analyst/Project Director/Contact Person	Yes Yes/No	.10 # FTE	Leveraged ERF/Lev/Both	Provide day-to-day budget management to ensure funds are spent in alignment with grant contract; manage MOU with Permanent Housing Provider.

Housing and Homeless Services Supervisor	Yes Yes/No	.10 # FTE	Both ERF/Lev/Both	Oversee and regularly meet with Housing Navigator to ensure progress toward project outcomes.
Housing Navigator	Yes Yes/No	1.0 # FTE	ERF ERF/Lev/Both	Provide ongoing case management to target population at prioritized encampments as well as in interim shelter; and permanent housing to ensure shelter is secured and maintained.
Code Enforcement Officer	Yes Yes/No	1.0 # FTE	ERF ERF/Lev/Both	Provide oversight of the disposal or rubbish and items at the prioritized encampments. Provide access to Code Enforcement related resources.

32. First, describe key partners that will be responsible for implementing this ERF project and achieving the proposal's outcomes (e.g. service providers, public agencies, development entities etc.). Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)

The key partner the City will leverage through this project is the County, which will conduct street outreach, providing outreach and supportive services to individuals experiencing unsheltered homelessness in prioritized encampments. The County will also serve as the conduit for the provision of much needed supportive permanent housing to individuals experiencing homelessness through a partnership with PWC and Northern Valley Catholic Social Services.

All of these partners have managed projects similar in complexity to this project. As described above the County has ample experience achieving outcome-based results leveraging grant funds, successfully completing, contracting out, and managing nearly \$10.5 million through Homeless Housing, Assistance and Prevention Rounds 1-4 funds, among other accomplishments. This project's approach is modeled on the County's implementation of ERF-2 funds (in partnership with PWC) which is scheduled to move-in 39 units worth of project-based vouchers in February 2024. This cross-jurisdictional project is supported by the Butte CoC, evidenced by the attached letter of support submitted with this proposal.

33. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000-character limit)

The City has built a strong reputation serving people living in encampments & City and County personnel both serve in leadership roles on the Butte CoC, which approves recommendations for funding for projects that serve unsheltered & vulnerable individuals. As described in the Butte CoC's attached letter of support, their multi-agency planning body supports the cross-systems and cross-jurisdictional collaboration this project proposes as it is relevant & critical to ensuring the wellness & safety of those experiencing homelessness ultimately addressing an important issue & location related to housing & homelessness in Chico in a strategic & informed manner. This support is an endorsement of this project's likely success.

Applicants may upload evidence of cross-jurisdictional collaboration such as MOUs, letters of support, or interagency agreements etc. in the field immediately below.

Optional Upload: Evidence of Cross-Jurisdictional Collaboration

34. Identify any entities that have a right to and/or control of the property upon which the encampment site resides. Describe how applicant has engaged with these entities and confirm that each of these entities has committed to allowing the implementation of this proposal. (1000-character limit)

There are no entities that have a right to and/or control of the property upon which any of the prioritized encampment sites reside. Each encampment prioritized is within the public right of way.

Accelerated Timeline

35. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000-character limit)

Services available through the Butte CoC and this project's partners have been and will continue to be made available to individuals residing in the prioritized encampments. These services include access to housing and services coordination through the Butte County Department of Employment & Social Services and assistance applying for and maintaining public benefits. Butte County Behavioral Health will also continue to provide mental health services to individuals at the site. Though these services are currently provided, it is difficult for individuals experiencing unsheltered homelessness to engage in these service opportunities without their basic needs served first. By offering interim shelter and supportive services, individuals can more meaningfully engage in these services and progress toward a more stable living situation.

36. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000-character limit)

The City and County are ready to commence Street Outreach as soon as this proposal is funded, building on its existing work in the City. The City’s case worker, maintenance worker, and contracted Social Worker and the County’s Housing Navigator and Code Enforcement Officer will simply refocus the necessary FTEs to the prioritized encampments. The City and County are poised to implement this project quickly according to the timeline provided. All needed City and County approvals are in place to swiftly implement this project.

Table 4: Project Timeline

Cal ICH should be able to use the project timeline to understand the general parameters of the project and how it will be implemented.

This Standardized Project Timeline Template will not perfectly capture every nuance - that’s Ok. However, applicants are strongly encouraged to provide incremental milestones for achieving the interim shelter and permanent housing goals set out in the proposal. For projects that include interim shelter and/or permanent housing development, the timeline should include major development milestones.

Where there is ambiguity, conflict, or silence, use your judgment.

Date	Milestone	Category	Additional Detail for Milestone
4/1/2024	Award Announcement	Project Management	Milestone based on NOFA
5/31/2024	Contract signed with State and all Project Contractors	Project Management	Contract signed with County Interagency Council on Homelessness; County; and all Project Contractors to ensure effective use of state resources.
6/1/2024	Outreach and Engagement Begins	People	Ongoing contact made with at least five individuals experiencing unsheltered homelessness in prioritized encampments monthly over the project period.

6/15/2024	Interim Shelter Provided to Individuals Experiencing Unsheltered Homelessness (Outcome #1)	Place	The City will begin providing shelter to the first of 30 individuals expected to be provided with interim shelter during the project period.
12/1/2024	Permanent Housing Provided to Individuals Experiencing Unsheltered Homelessness (Outcome #2)	Place	The City will begin providing shelter to the first of 32 individuals expected to be provided with permanent shelter during the project period.
12/31/2024	50% of Outcome #1 met	Place	The City will provide interim shelter to at least 15 individuals during the project period.
6/1/2025	50% of Outcome #2 met	Place	The County will provide permanent shelter to at least 16 individuals during the project period.
6/1/2025	100% of Outcome #1 met	Place	The City will provide interim shelter to 30 individuals during the project period.
12/31/2025	100% of Outcome #2 met	Place	The County will provide permanent shelter to 32 individuals during the project period.

Table 5: Projected Milestones

Answer the following questions in relationship to January 31, 2024. Cal ICH assumes disbursement will

occur approximately 3-6 months after January 31, 2024.

Please provide responses in the table below including the month and year. (15-character limit for each cell)

Outreach to the people residing in the prioritized encampment site began / will begin mm/yyyy.	This proposal will reach full operating capacity in mm/yyyy.	The first planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.	The last planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.
06/2024	06/2025	06/2024	12/2025

CERTIFICATION

Before certifying, applicants are strongly encouraged to review the NOFA.

I certify that all information included in this Application is true and accurate to the best of my knowledge.

Name

Mark	Sorensen
First	Last

This does not have to be an authorized representative or signatory.

Title

City Manager

Email

Mark.Sorensen@chicoca.gov

	ELIGIBLE USE CATEGORY	5-WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL	ERF-3-R PROPOSED BUDGET			LEVERAGED FISCAL SUPPORT	2-SENTENCE DESCRIPTION	
				UNITS	RATE	TIME			
Guidance and Intended Use	Use drop-down. See NOFA, III, A.	Enables Cal ICH to immediately understand the line item.	Enables Cal ICH to associate the line item with specific entities or parts of a proposal.	Total ERF-3-R Funds			Use ERF-3-R Funds That Will Be Used to Support this Proposal	Enables Cal ICH to better understand the line item, context, and /or other pertinent information related to the proposed line item.	
PERSONNEL COSTS				SALARY	FTE	MONTHS			
	Street Outreach	Case Worker - Salary & Benefits	City of Chico	94,600.00	0.60	30	141,900.00	60% FTE for experienced City of Chico case manager specifically trained in trauma-informed care to provide one-on-one outreach to unsheltered individuals for 2.5 years of project timeline (30 months)	
	Systems Support	Maintenance Worker - Salary & Benefits	City of Chico	85,200.00	0.60	30	127,800.00	60% FTE for City of Chico Public Works to conduct needed clean-up of the emergency non-congregate shelter for 2.5 years of project timeline (30 months)	
	Services Coordination	Housing Navigator	County of Butte	105,000.00	1.00	30	262,500.00	100% FTE for County of Butte Housing Navigator to connect individuals experiencing unsheltered homelessness to interim and permanent housing for 2.5 years of project timeline (30 months)	
	Services Coordination	Housing and Homeless Services Supervisor	County of Butte	120,000.00	0.10	30	30,000.00	10% FTE for County of Butte Housing and Homeless Supervisor to provide project oversight to County staff for 2.5 years of project timeline (30 months)	
	Services Coordination	Program Analyst	County of Butte	140,000.00	0.20	30	70,000.00	20% FTE for County of Butte Program Analyst to manage day-to-day project budget, reporting, and contracts for 2.5 years of project timeline (30 months)	
	Street Outreach	Code Enforcement Officer	County of Butte	97,721.00	1.00	30	244,302.00	100% FTE for County of Butte Code Enforcement Officer to support safe and effective clean-up of prioritized encampment sites for 2.5 years of project timeline (30 months)	
Subtotal - Personnel Costs							\$ 686,802.00	\$ 269,700.00	
NON-PERSONNEL COSTS				UNIT	RATE	TIME			
	Street Outreach	Outreach Equipment	County of Butte	1.00	\$ 20,000.00		20,000.00	Equipment needed to support street outreach including laptops, cell phones, and other various needs, based on historical experience. Related maintenance costs (oil changes, tire replacement and rotation; regular service) for vehicle that is reaching traveling to prioritized encampments, based on County's historical experience. Costs consider a 2.5 year period of use	
	Street Outreach	Maintenance and Operations of Code Enforcement Vehicle	County of Butte	1.00	\$ 57,000.00		57,000.00	Mileage costs for street outreach, based on County's historical experience.	
	Street Outreach	Mileage Costs	County of Butte	1.00	\$ 5,000.00		5,000.00		
	Services Coordination	Social Worker Contract	City of Chico	1.00	\$ 33,844.00		33,844.00	Social worker to conduct street outreach/engagement and provide ongoing services coordination during 2.5 year project period. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter	
	Interim Sheltering	Site Operator Contract	City of Chico	1.00	\$ 724,981.00		724,981.00	Contract with site operator to provide 24/7 site operation at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Food Service Contract	City of Chico	1.00	\$ 315,096.00		315,096.00	Contract with meal provider to provide 3 daily meals at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Laundry and Showers Contract	City of Chico	1.00	\$ 153,144.00		153,144.00	Contract to provide mobile laundry and shower services weekly at non-congregate low-barrier emergency shelter. Contract with meal provider to provide 3 daily meals at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Security Contract	City of Chico	1.00	\$ 135,593.00		135,593.00	Contract to provide daily 24/7 security at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Utilities	City of Chico	1.00	\$ 65,085.00		65,085.00	Contract to provide electricity at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Internet	City of Chico	1.00	\$ 2,797.00		2,797.00	Contract to provide internet at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Interim Sheltering	Waste Service	City of Chico	1.00	\$ 13,983.00		13,983.00	Contract to provide potable water at non-congregate low-barrier emergency shelter. Costs consider total annual costs, allocated to 32 individuals likely to seek interim shelter over project period	
	Delivery of Permanent Housing	Project Based Vouchers	Pacific West Properties	22.00	\$ 1,000.00	24	528,000.00	Project based vouchers to provide 22 units of permanent housing at PWC.	
	Delivery of Permanent Housing	Supportive Services	Northern Valley Catholic Social Service	1.00	\$ 160,000.00		160,000.00	Contractual costs for NVCSS to provide life skills training, education, and other services to individuals choosing into 22 units of permanent housing at PWC.	
	Delivery of Permanent Housing	Rental Subsidies and Move In Costs	County of Butte/City of Chico	1.00	\$ 262,000.00		262,000.00	Costs for rental subsidies for 10 units at \$1,000 month for up to 24 months (\$240,000) and move-in costs averaging \$1,000 per unit (32) based on historical experience (\$37,000)	
Subtotal - Non-Personnel Costs							\$ 1,048,823.00	\$ 528,000.00	
ADMINISTRATIVE COSTS									
	Administrative Costs	5% Administrative Overhead	City of Chico				127,766.00	157,386.00	5% of grant funds per NOFA; Leveraged funds of administrative personnel involved in project oversight and execution
Subtotal - Administrative Costs							\$ 127,766.00	\$ 157,386.00	
TOTAL BUDGET							\$ 2,083,091.00	\$ 955,086.00	



January 12, 2024

Jennifer Macarthy, Deputy City Manager, City of Chico

P.O. Box 3420
Chico, CA 95928
Tel: (530) 896-7200

Briana-Harvey-Butterfield

Housing and Homeless Administrator
Butte County Department of Employment and Social Services
205 Mira Loma Drive, Suite 50
Oroville, CA 95965
Tel: (530) 552-6202

**Subject: Encampment Resolution Funding-Round 3 (ERF-3-R)-Service Coordination
Letter of Support**
Oleander Community Housing-Permanent Supportive Housing
2324 Esplanade, Chico CA 95926
22 Units Designated for Eligible Homeless Persons

Dear Ms. Macarthy and Ms. Harvey-Butterfield:

Pacific West Communities, Inc. (PWC) and Northern Valley Catholic Social Service (NVCSS) support the City of Chico and Butte County Department of Employment and Social Services (DESS) application for Encampment Resolution Funding-Round 3 (ERF-3-R). We understand that one activity in your application will be to provide funds for Services Coordination to assist eligible homeless persons in securing permanent housing in your prioritized encampment zones.

PWC is in the process of completing the construction of Oleander Community Housing, a 38-unit Permanent Supportive Housing complex in the City of Chico. One unit is reserved for the onsite resident manager, twenty-two units will target homeless persons and be available for tenant referrals through the proposed ERF-3-R grant, and fifteen units are dedicated to No Place Like Home (NPLH)

eligible individuals. We anticipate beginning to rent these units in December 2024 and completing the rent-up period within 60 days. The Housing Authority of the County of Butte (HACB) has awarded 37 Project-Based Vouchers for this project.

PWC has signed a Memorandum of Understanding (MOU) with NVCSS to provide social services to eligible homeless persons. Please find attached a copy of the signed MOU with a Supportive Service Plan for your reference. The ERF-3-R Services Coordination grant will be used for two years to support services provided by NVCSS.

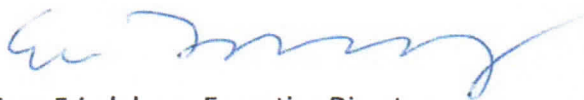
All tenant referrals for Oleander Community Housing will come from our local Coordinated Entry System (CES). DESS Navigators will conduct outreach to help enroll eligible homeless individuals residing in designated encampment zones into the CES program, which will be used for tenant referrals to the PSH project. Butte County Department of Behavioral Health (BCDBH) staff will access the general CES list for their NPLH tenant referrals.

We fully support your ERF-3-R grant application and are available for any questions about our permanent supportive housing project.

Sincerely,



Caleb Roope, President & Chief Executive Officer
Pacific West Communities, Inc.
calebr@tpchousing.com



Erna Friedeberg, Executive Director,
Northern Valley Catholic Social Service
efriedeberg@nvcss.org

Attachments:

PCW and NVCSS Memorandum of Understanding with Supportive Service Plan



February 1, 2023

Mr. Caleb Roope
Chico PSH Pacific Associates,
a California Limited Partnership
430 E. State Street, Suite 100
Eagle, ID 83616

**RE: Social Services Memorandum of Understanding (Non-NPLH Special Needs Units)
Oleander Community Housing
2324 Esplanade
Chico, CA 95926
22 Non-NPLH Special Needs Low-Income Units / 22 Low-Income Bedrooms**

Dear Mr. Roope,

The purpose of this Memorandum of Understanding is to demonstrate the commitment of **Northern Valley Catholic Social Service, Inc. ("NVCSS")** to provide social services designed to generate positive changes in the lives of residents residing at the **Oleander Community Housing** project in **Chico, California** (the "Property").

NVCSS has been providing social services since 1986 to low-income individuals and families living in affordable housing in our communities. **Chico PSH Pacific Associates, a California Limited Partnership** ("Property Owner") will contract with NVCSS to undertake the development, implementation, and administration of supportive social services for residents of the Property and NVCSS will provide social services based on the following terms and conditions:

- A. NVCSS shall act as the Social Services Provider for the Property Owner. The Property Owner shall make an agreement with NVCSS that shall confer onto NVCSS sufficient control over the administration of Social Services to ensure effective delivery of Social Programs to the residents at the Property. These Social Programs shall be designed to strengthen families and seniors, with a focus on life skills training, education and supportive services that meet the needs of the residents of the Property.
- B. The terms of the Agreement between the Parties shall be as follows:
 - i. For the life of the Property Ownership, and in no case less than 15 years.
 - ii. All Social Services shall be provided to the residents at the housing site on a regular, ongoing basis.
 - iii. All services and or classes will be provided to the residents at no charge.
 - iv. For services rendered, NVCSS shall receive an annual fee of \$50,000, paid in monthly installments of \$4,167 with a 3% annual increase as agreed upon by both parties.
 - v. Included in the fee will be a petty cash fund of \$100 per month available to NVCSS to facilitate programs, activities and social events.





Northern Valley Catholic Social Service

INSPIRING HOPE & TRANSFORMING LIVES

- vi. The Property Owner shall provide to NVCSS accommodations to provide on-site services, including space, furniture, computers, supplies and equipment.
 - vii. NVCSS will comply with the social service requirements of CTCAC and CDLAC and is not responsible for the requirements imposed by additional funding sources, unless otherwise agreed upon in writing. It is understood that the social services provided by NVCSS may be enhanced or expanded to include resource coordination that will benefit those individuals needing additional benefits and services necessary to maintain a successful long-term independent living experience.
- C. NVCSS shall provide **Instructor-led Adult Educational, Health and Wellness, or Skill Building Classes (5 points)** to the residents of the Property. These Service Programs will be designed to meet the specific needs of the residents.
- i. Instructor-led Adult Educational classes such as computer training, home-buyer education, GED, resume building, ESL, nutrition, exercise, health information awareness, art, parenting, on-site food cultivation and preparation, and smoking cessation classes. Adult Educational classes shall be provided **no less than eighty-four (84) hours annually**.
- D. NVCSS shall provide a **Service Coordinator (5 points)** to coordinate activities and services for residents of the complex to promote long-term independent living and self-sufficiency:
- i. The Service Coordinator will support residents as follows: Provide information to residents regarding community resources to support health, wellness, and independent living skills; Advocate and support residents in their efforts to gain access to benefits, vocational opportunities, independent living skill building, and health and wellness information.

Services are determined based upon the assessment of the specific resident needs.

Should you have any questions or require additional information, please do not hesitate to contact me.

[SIGNATURE PAGE FOLLOWS]



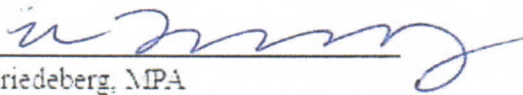


Sincerely,

SERVICE PROVIDER

Northern Valley Catholic Social Service, Inc.

By:


Erna Friedeberg, MPA
Executive Director

PROPERTY OWNER


**Chico PSH Pacific Associates,
a California Limited Partnership**

By: **TPC Holdings IX, LLC, General Partner**

By: **Pacific West Communities, Inc.
an Idaho corporation**

Its: **Manager**

By:


Caleb Roope
President and CEO





December 9, 2022

Oleander Community Housing Apartments Supportive Service Plan

Northern Valley Catholic Social Service, Inc. (“NVCSS”) is committed to providing high quality social services designed to generate positive changes in the lives of 22 residents residing in Oleander Community Housing Apartments. NVCSS shall act as the Social Service Provider for no less than 15 years to enhance quality of life with a focus on life skills training, education and social services that meet the needs of the residents of the property. Residents will receive the services of an on-site Service Coordinator for no less than 20 hours per week.

Information Workshops

On-site Adult Education classes Adult Education instruction shall be no less than 84 hours per year. Information, instruction, and education will be available to residents for Oleander Community Housing Apartments giving them information and guidance regarding local community services. Brochures, flyers, guest speakers, and NVCSS staff will be available to ensure all residents have adequate knowledge of resources available to them. The following illustrates a few of the instructional opportunities that will be available to the residents to assist each resident in leading a productive and self-sufficient life.

- Workshops introducing computer skills in programs such as Word And Excel
- Job seeking skills, resume building, job retention, and networking with community resources to promote employment opportunities
- Coordination with service providers for budgeting, money management, and banking systems
- Safety classes including Neighborhood Watch, fraud awareness and prevention
- Disaster preparedness workshops and materials

Linkages with Community Resources

NVCSS will provide direct services through the social service program and local community organizations. NVCSS staff will provide information and guidance regarding the resources available to residents and assist each resident to the appropriate organization or agency. Such support may include, but not be limited to:





- Problem resolution and socialization
- Provide information to residents regarding community resources to support health, wellness, and independent living skills
- Nutrition and cooking information to promote healthy living
- Advocate and support residents in their efforts to gain access to benefits, vocational opportunities, independent living skill building, and health and wellness information
- Referrals and connection to counseling and advocacy, including assistance in accessing SSI and Medi-Cal benefits.

Social Needs and Activities:

Social events will be planned based on surveys and input from residents who assist in the coordination of the event. These activities combine to promote the sense of belonging and integration into the community of Oleander Community Housing Apartments. Activities and events may include but are not limited to:

- Games and informal gatherings
- Guest speakers from community organizations
- Christmas and holiday parties

Supportive services are most successful through open communication and frequent meetings with residents to ensure resident input and create positive changes that improve the quality of life for residents and the surrounding community. Strong partnerships between NVCSS staff and management enable residents to be aware and actively involved in management/resident decisions and activities.



Employment and Social Services

Shelby Boston, Director
Briana Harvey - Butterfield,
Housing & Homeless Administrator

Housing & Homeless Branch

P.O. Box 1649
Oroville, California 95965

T: 530.552.6172
F: 530.534.5745

buttecounty.net/dess

January 30, 2024

Mr. Mark Sorensen, City Manager
City of Chico
PO Box 3420
Chico, CA 95927

Subject: LETTER OF COMMITMENT FOR CITY OF CHICO ENCAMPMENT RESOLUTION FUNDING PROGRAM PROJECT

Dear Mr. Sorensen:

The Butte County Department of Employment and Social Services (DESS) is committed to collaborating with many local partners to provide a safe, healthy, and self-reliant community. DESS administers services to community members of Butte County with dignity and respect. These services include CalWORKS, CalFresh, Medi-Cal, Veteran Services, General Assistance, and more. DESS currently provides these services at the City's non-congregate interim shelter through a partnership between DESS and the City.

DESS is pleased to expand coordination with the City of Chico to support a collaborative Encampment Resolution Funding Program, Round 3 application. Through this enhanced partnership, DESS will provide outreach and engagement services and serve as a conduit to permanent housing for individuals living in Northern Butte County encampments in and adjacent to the City of Chico city limits. This project is of utmost relevance and importance to the community to address the complex and broad reaching impacts of unsheltered homelessness.

The 2023 Butte County Homeless Point in Time study found nearly 75 percent of Butte County's 1,237 residents experiencing homelessness are located in Chico. Of those, a staggering 40 percent, or 370 individuals, were unsheltered and not seeking services at any Butte County shelter, many of whom are currently living in encampments. This underserved population has an acute need to meaningfully be reached with information about housing options and services and to be provided with shelter to ensure their dignity, safety, and wellness, as well as to boost the overall health of the entire community.

We support the cross systems collaboration this project proposes as it is relevant and critical to ensuring the wellness and safety of those experiencing homelessness and look forward to a successful partnership to best serve the needs of Butte County.

Sincerely,

A handwritten signature in blue ink that reads "Shelby Boston".

Shelby Boston, MSW
Director



Butte Countywide Homeless Continuum of Care

January 9, 2024

Mr. Mark Sorensen
City of Chico City Manager
PO Box 3420
Chico, CA 95927

Dear Mr. Sorensen:

As you know, the Butte Countywide Homeless Continuum of Care is a multi-agency planning body with the common goal of ending homelessness. Our organization coordinates the implementation of a housing and service system that meets the needs of persons experiencing, or at risk of homelessness, throughout the Butte County region. Our members include Butte County Behavioral Health; Butte County Department of Employment and Social Services; Butte County Public Health; Butte County Veterans Service Office; California Department of Rehabilitation; Community Action Agency of Butte County; Housing Authority of Butte County; the Alliance for Workforce Development; Ampla Health; the Boys and Girls Clubs of the North Valley; and many others.

We are pleased to support the City of Chico and Butte County's Encampment Resolution Funding Program, Round 3 collaborative project. This project is of utmost relevance and importance to our community to address the tragic, complex, and broad reaching impacts of various encampments in North Butte County.

The 2023 Butte County Homeless Point in Time study found nearly 75 percent of Butte County's 1,237 residents experiencing homelessness are located within the City of Chico limits. Of those, a staggering 40 percent – or 370 individuals – were unsheltered and not seeking services at any Butte County shelter. This underserved population has an acute need to meaningfully be reached with information about housing options and services and to be provided with shelter to ensure their dignity, safety, and wellness, as well as to boost the overall health of the entire community.

We support the cross systems collaboration this project proposes as it is relevant and critical to ensuring the wellness and safety of those experiencing homelessness at the Highway 99 Bike Path Encampment, Bidwell Park encampments, and encampments in the unincorporated area of Northern Butte County, and efforts to restore these public spaces for their intended use – ultimately addressing an important issue related to housing and homelessness in our community in a strategic and informed manner.

We also appreciate this project's approach of working to connect those currently in encampments with permanent housing. For those that are not currently ready to transition to permanent housing, this project will work to offer individuals with space in an existing emergency shelter until such time as they can successfully transition to permanent housing. Please feel free to contact me if we can be of any other assistance.

Sincerely,

Amber Abney-Bass
Chair

Butte County Encampments

- 1 End of Southgate Ln/HWY 99 and Butte Creek – 4 people
- 2 N Lindo Ave X Nord/HWY 32 – 5 people
- 3 Butte Creek Country Club Golf Course, from the highway, driving back to the office tents inside the tree line – 7 people
- 4 620 Oasis Dr, Chico – 4 people
- 5 West of HWY 99 X Comanche Creek – 8 people
- 6 Bidwell Park, HWY 99 overpass – 15 people
- 7 Bike path from HWY 99 to Burnap Ave – 14 people

