



# California Interagency Council on Homelessness

## ERF-3-R, Application

### Part 1 (A): ADMINISTRATIVE INFORMATION

#### Application Window

- Window #1, 11/3/2023 - 1/31/2024  
 Window #2, 2/1/2024 - 4/30/2024  
 Window #3, 5/1/2024 - 6/30/2024

*Applications received after 5:00 p.m. on the last day of the application window will be reviewed and evaluated during the following application window. **Note, applications submitted after 5:00 p.m. on 6/30/2024 will not be reviewed.***

#### Eligible Applicant

Select the eligible applicant's jurisdiction type.

- CoC  City  County

What is the name of the city or county?

City of Berkeley

### Part 1 (B) Contracting Information

Complete all elements of the below section. This information is required for contracting should this application be chosen for award.

#### Contractor Information

Contractor Name (the legal entity entering into contract with the State)

City of Berkeley

What is the Federal Employer Identification Number (FEIN # or tax id number) for the contractor?

94-6000299

Tax ID Form

gov\_taxpayer\_id\_form.pdf

Governmental entities will need to submit a GovTIN Tax Form, and Non-governmental entities will need to submit a STD 204 Tax Form. Links to each are below:

GovTIN: [Taxpayer ID Form \(ca.gov\)](#)

STD 204: [STD 204 - Payee Data Record \(ca.gov\)](#)

## Who is the best contact person for this contract?

### Primary Contact

<input type="text" value="Josh"/>	<input type="text" value="Jacobs"/>
First	Last

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

### Job title

<input type="text" value="Homeless Services Coordinator"/>
job title

### Email

<input type="text" value="jjacobs@berkeleyca.gov"/>
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### Phone

<input type="text" value="(510) 225-8035"/>
---

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

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### Secondary Contact

<input type="text" value="Jennifer"/>	<input type="text" value="Vasquez"/>
First	Last

### Job title

<input type="text" value="Management Analyst"/>
job title

### Email

<input type="text" value="jvasquez@berkeleyca.org"/>
--

### Phone

<input type="text" value="(510) 981-5431"/>
---

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

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### Contact Person for Reporting

<input type="text" value="Josh"/>	<input type="text" value="Jacobs"/>
First	Last

### Job title

Homeless Services Coordinator

job title

**Email**

jjacobs@berkeleyca.gov

**Phone**

(510) 225-8035

*This contact will ONLY receive grant reporting correspondence (inclusive of guidance, report releases/reminders, report follow-ups).*

**Authorized Representative**

Dee

First

Williams-Ridley

Last

**Job title**

City Manager

job title

**Email**

dwilliams-ridley@berkeleyca.gov

**Phone**

(510) 981-7016

*The Authorized Representative has authority to contract on behalf of the eligible applicant*

**If this application is funded, what address should the check be mailed to?**

**Address**

City Manager's Office, Neighborhood Services Division,

Address Line 1

Address Line 2

Berkeley

City

California

State

94704

Zip Code

**Attention to (if applicable):**

Josh Jacobs

**⚠️ This Application uses character limits ⚠️**

**Reaching these limits is not required, however competitive responses will address all parts of each**

# question asked.

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## Part 2: PROPOSAL OVERVIEW

### Guidance:

In completing this application, applicants must identify the specific encampment that will be prioritized for resolution.

If an applicant proposes to prioritize a large, noncontiguous, or multiple site(s), the encampments may only be addressed through a single application if: (a) the justification for prioritizing the encampments is the same, **and** (b) the demographics and service needs of the residents of the encampments is sufficiently the same that, (c) the same set of services, and service providers, including outreach, interim and permanent housing programs, will be used to resolve the identified people's experience of homelessness in encampments.

*Applicant must prepare a separate application for each encampment that does not meet the requirements of (a) – (c).*

### Proposal Summary

**Summarize the proposed Encampment Resolution Fund (ERF) project, including an overview of all key components and/or phases of the project that will be funded in whole or in part with ERF-3-R resources. (1500-character limit)**

The proposed Encampment Resolution Fund (ERF) project is to master lease a motel to target non-congregate shelter resources to a deeply entrenched encampment in Northwest Berkeley that, historically, has been difficult to serve due to the deep vulnerabilities and acute needs of the residents. The funds will be used to lease the motel and to hire key staff to provide supportive services and housing navigation on-site. In anticipation of funding, city staff, nonprofit providers, and community members will convene to discuss and co-plan program design, to ensure residents' concerns about moving indoors can be heard and adequately addressed. If funded, we will begin operations in Spring/Early Summer of 2024. In order to allow for client choice, residents will be offered both shelter options funded by ERF and alternative shelter options available in the community. All residents identified through outreach will be offered multiple referrals to shelter.

### People Served

**Number of people currently residing in prioritized encampment site**

**Potential inflow of people into the prioritized encampment site during the grant term.**

31

#

**Of people currently residing in prioritized encampment site, how many will be served by this proposal?**

24

#

56

**Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?**

142

#

**Of people projected to be served across the entire grant period, number of people projected to transition into interim housing.**

142

#

**Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing**

51

#

*This should include both people who transition directly into permanent housing **and** people who may first transition into interim housing.*

**Is the prioritized encampment site part of a larger encampment area?**

Yes  No

## **Encampment Information**

**1. Briefly describe the characteristics of the people residing within the prioritized encampment site, including demographics, household compositions, disabilities, and projected service and housing needs. Include how this information was gathered. (1500-character limit)**

The demographic information of the 31 clients currently residing in the prioritized encampment site is listed below:

#### Gender

29% (9/31) are female,  
61% (19/31) are male,  
3% (1/31) are non-binary, and  
7% (2/31) did not report to staff.

#### Race

48% (15/31) are White,  
26% (8/31) are Multi-Racial,  
13% (4/31) are Black, African American, or African,  
3% (1/31) are Middle Eastern or North African,  
3% (1/31) refused to answer, and  
7% (2/31) did not report to staff.

#### Age

3% (1/31) are between 18-24,  
16% (5/31) are between 25-34,  
13% (4/31) are between 35-44,  
16% (5/31) are between 45-54,  
45% (14/31) are between 55 to 64, and  
7% (2/31) did not report to staff.

#### Household Composition

3% (1/31) of households are younger than 25 years old.  
100% (31/31) of households are single adults.

#### Disabilities

65% (20/31) reported a mental health condition,  
55% (17/31) reported a chronic health condition,  
65% (20/31) reported a drug and/or alcohol use disorder,  
48% (15/31) reported a physical condition,  
23% (7/31) reported a developmental condition, and  
7% (2/31) reported HIV/AIDS

#### Housing Service Needs

61% (19/31) qualify for PSH,  
32% (10/31) have not been assessed,  
7% (2/31) do not qualify for PSH/RRH, and  
0% (0/31) qualify for RRH.

*If this proposal seeks to serve a particular target population, specify and describe.*

**2. Briefly describe physical characteristics of the prioritized encampment site in which the people**

**you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000-character limit)**

The prioritized encampment site encompasses three blocks, from 2nd Street and Page St south to 2nd and Cedar as well as side streets, and covers roughly 550,000 square feet. The area has a mix of vehicles and tents. There is a growing accumulation of trash, bulky debris like mattresses, furniture, and pallets, hazardous materials (loose syringes, rodent burrows, rodent harborage conditions such as rotting food sources) obstructing lanes of traffic and sidewalks, and acute fire and life safety hazards including unsafe structures. Roughly 10 tents/structures and 15 RVs are used for sheltering in the encampment. The area has been deep cleaned and partially closed on multiple occasions and has received significant street outreach efforts such as shelter offers, housing navigation and problem solving, and case management.

**3. Why is this encampment site being prioritized? Applicant should identify any distinguishing needs and/or vulnerabilities of the people living in this encampment and/or any health, safety, or other concerns that led the applicant to prioritize this site over other encampments. (1000-character limit)**

The Homeless Response Team prioritizes encampments that create serious health & safety risks, both to the encampment residents themselves as well as their neighbors. To this end, 2nd St is the highest priority encampment in Berkeley: our largest remaining encampment, it has numerous risks to community health, including IV drug use, rodent harborage conditions, and fire and life safety concerns-to the point that the City's Health, Police and Fire Depts have all declared the area imminently hazardous (see attached letters of support). The encampment population is acutely vulnerable too: 65% report a mental health condition; 55%, a chronic health condition; 65%, an alcohol/drug disorder. Our successful work using ERF-1 and 2 to resolve other encampments means that this encampment is by far our most vulnerable and dangerous remaining. We have not yet had adequate funding and resources to resolve this encampment; ERF-3 provides an opportunity to end large, dangerous encampments in Berkeley.

*ERF authorizing legislation requires funding be used for "prioritized" encampments. Applicants must, therefore, provide a justification for the prioritization of the encampment proposed to be served. Except in very small communities where it may be possible to justify prioritizing all of a small number of encampments for resolution using this fund source, ERF is not intended to be used to fund a community-wide encampment resolution program.*

**Attachment: Map**

Encampment Map - 2nd St Encampment Zone.pdf

*The provided map should clearly indicate the area of the prioritized encampment. The map may also indicate the location of other key service, shelter, and housing resources described in this proposal.*

**4. Is the prioritized site on a state right-of-way?**

No  Yes - partially  Yes - entirely

## **Proposal's Outcomes**

**5. What outcomes does this proposal seek to accomplish by 6/30/2027? Outcomes should be specific, measurable, attainable, relevant, and time-bound (SMART). (1000-character limit)**

We have three main goals: (1) Establish low barrier, non-congregate shelter & enroll ~80% encampment residents into the shelter in the first six months, (2) resolve our largest remaining encampment in Berkeley, reducing unsheltered homelessness and putting ~33% of residents into permanent housing units after the first year, & (3) test acceptance rate of innovative new RV buy-back program. We will master lease a 27-room motel for the exclusive use of resolving the targeted encampment. Once enrolled in shelter, participants will be matched with housing navigators to assist them in developing a housing plan for accomplishing their housing goals. After closure, we will prevent re-encampment, avoiding citation/arrest. Leveraging local resources, we will also pilot an RV buy-back program for the ~15 RVs parked in the area, in which RV residents will earn cash for voluntarily giving up their RV & moving into shelter, & in this way test an innovative new approach to resolving RV encampment.

**6. What are the primary activities the applicant will implement to achieve each of the proposal's outcomes? (1000-character limit)**

We will establish a master lease with a local hotel to provide non-congregate shelter to encampment residents. Housing navigation will be a central component in the shelter program. We will contract with a local service provider to provide on-site case management and housing navigation to residents at the shelter--including flexible subsidies to assist clients in obtaining/maintaining permanent housing. Outreach workers and housing navigators will collect required documentation from participants to ensure that they are eligible for housing matches from coordinated entry and will link clients to flexible subsidies to assist in transiting from interim to permanent housing. Throughout, we will partner with the UCSF Benioff Homeless and Housing Initiative to perform formal research on the encampment resolution process (see attached UCSF letter of support); encampments are highly understudied & this research will help inform the State about best practices in serving & resolving encampments

**7. How will the applicant measure progress towards the proposal's outcomes? (1000-character limit)**

We will have clear contract targets for the operation of the emergency shelter that will be monitored regularly by the city to track outcomes, including: 90% bed occupancy after 3 months, 100% target population served after 1 year, avg. length of shelter stay <183 days, & 90% service delivery to encampment after 6 months. The city has invested significant street outreach resources to the encampment, allowing us to track clients & outcomes in HMIS. Street outreach teams meet weekly to review participant progress towards accomplishing their housing goals. From these conversations, we know traditional shelter is not an option for a majority of the residents & that we need a low-barrier, non-congregate model. We will measure housing and shelter outcomes for these residents--regardless of entering the shelter--using HMIS as the primary data tool. We will track all exit destination outcomes for all residents & anticipate at least 30% of residents exiting to permanent housing before term end.

**8. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000-character limit)**



Berkeley is not interested in pushing encampments from one street corner to the next. A constant challenge is having enough housing/shelter resources for everyone that needs them, and the limited supply of resources has prevented us from ever permanently resolving this encampment. This grant will allow us to create a dedicated shelter resource with a pathway to housing to serve the encampment as a community. Dedicating an entire, new non-congregate motel shelter to an encampment is a tested and successful strategy in Berkeley (we have leased 3 motels for this purpose in less than 2 years), so we are confident that this encampment will be resolved by the end of the grant term using this strategy. One possible hindrance to our success is litigation: Berkeley has been sued several times over encampment interventions. For this proposal, we are actively partnering with the lead advocacy group in the area (Where Do We Go Berkeley) to co-plan our work in the encampment from the beginning.

**9. Does this proposal fund a standalone project, or is the proposed project one component of a larger initiative?**

Standalone  Larger initiative

## Centering People

**10. Describe how the perspectives of people with lived experience of homelessness meaningfully contributed to the content of this proposal? How will people with lived experience be part of the implementation of this ERF project? If individuals living in the encampment site were included in the development of this proposal, describe how their input was obtained and how that input shaped the proposal. (1000-character limit)**

Our efforts to include the residents of this encampment in co-planning solutions goes back a year. In Spring 2023, we held a community meeting with the encampment and its advocates to discuss the city's concerns about health and safety impacts at the encampment. Coming out of that meeting, the city committed to providing a dumpster to the site and we have since performed several collaborative deep-cleanings of the site, including one where 3 unsafe structures were voluntarily removed by their occupants; we now do weekly garbage runs at the encampment. Our relationship with the encampment here has improved dramatically. Over the first 2 weeks of Jan 2024, the HRT did daily outreach to the encampment to inform residents of our plans to apply for the ERF grant; we received overwhelmingly positive responses. The tight application window for ERF-3 prevents this from happening by the deadline, but we will host a community meeting with the residents this Spring to co-plan the shelter rules.

**11. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000-character limit)**

Adherence to Housing First is a requirement of any subcontractor receiving City funding for homelessness services, and this program will be no exception. Our shelter and housing programs accept people regardless of their use of substances, completion of treatment, participation in services, poor credit/financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or any factors that indicate a lack of "housing readiness". For this grant, participants will be referred to openings strictly based on their vulnerability and the health and safety impacts to the community created by their living conditions in the encampment. The shelter will be low barrier (24/7 with no curfews, accommodation of pets, partners, and storage for possessions, and 3 meals daily) to make it as accessible as possible to all, and reasonable accommodations based on medically verified need will be provided wherever needed and appropriate.

**12. Describe how each of the following service delivery practices are incorporated into the outreach, interim shelter (if applicable), and permanent housing aspects of the proposed ERF project: (a) individual participant choice and (b) trauma informed care. (1000-character limit)**

Client choice will be the central component of services offered to the encampment residents. Everyone in the encampment area will have an opportunity to discuss their options with an outreach worker & address questions/concerns. Only clients that affirmatively choose shelter will be given a referral, and once in shelter, it will be their choice to engage with the supportive services offered onsite. Onsite, participants will develop a housing plan based on their goals. Clients that decline shelter and/or housing will continue to be eligible for support in their goals even after the encampment is closed, such as benefits/income or medical needs. Our trauma-informed approach includes taking time to get to know residents through months of outreach in advance of an encampment intervention. We never force anyone into a situation we know will not work for them. We team with providers/advocates that have the best relationships with the client and case conference with them to find solutions.

**13. Describe how harm reduction principles will be incorporated into the outreach, interim housing (if applicable), and permanent housing aspects of this ERF project. (1000-character limit)**

The City of Berkeley HRT is committed to harm-reduction. We do not condition services based on sobriety or treatment. Shelter participants will be given the tools needed to inform themselves of the consequences associated with risky behavior and, if they are interested in obtaining treatment, supportive services will be offered. However, it is ultimately the participant's choice on how much they want to engage with services. In order to protect residents from avoidable death, shelter staff will be given proper training to detect when an overdose has occurred and how to administer Narcan. We also seek creative solutions to solve immediate health and safety problems on the street, such as buying people new tents to replace unsafe structures if the person is not ready to move indoors yet, and/or buying containers for food storage and providing targeted CO2 to rodent burrows to help mitigate rodents. We also offer fire safety trainings to encampments that use fire to cook/keep warm.

**14. Describe the services that will be provided to improve people's health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000-character limit)**

This proposal offers the most vulnerable an opportunity to come indoors in a non-congregate setting. DDH has a proven track record of building inclusive and safe space in all of their shelters. For participants uncomfortable with going to a non-congregate shelter with the other residents in the encampment, other shelter options will also be presented in order to find a safe alternative to staying on the street. Clients that ultimately decide that shelter is not an option for them, will still be given an opportunity to engage with the CE System & may wait for a housing opportunity while remaining outdoors. At this encampment site, we already provide dumpster & weekly garbage runs, toilets & a wash station, targeted CO2 treatment to mitigate rodents, & regularly replace tents if unsafe structures need to come down. We avoid the use of citation/arrest if there are code violations or impacts to neighbors, & instead work with advocates to collaborate with the encampment to address the issue

**15. Identify what controls are or will be in place to ensure that all ERF-3-R funded parties will not penalize homelessness. The term "penalize homelessness" means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons' engagement in necessary human activities, including sleeping, resting, and eating. (1000-character limit)**

Since Sept 2021, the City has performed over 100 encampment interventions including closures and has issued fewer than 10 arrests and 0 criminal citations in so doing. Police involvement has only been used if there are threats to worker safety or there have been previous attempts to serve the person with shelter/resources that have not been successful in mitigating health/safety or other extreme community impacts. The City has no blanket legislative bans on either living on streets/sidewalks or on living in a vehicle; instead, we focus on ensuring that all residents of Berkeley, housed or unhoused, are being good neighbors to one another. The city is committed to supporting all of our residents, including those living on the street, to ensure that no one is penalized simply for being impoverished. We are a leader in California in this regard and that will not change during the ERF-3 grant term.

**16. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curbside waste removal and access to clean and available bathrooms. (1000-character limit)**

The Homeless Response Team as well as the City's contracted homeless service providers have provided regular sanitation/hygiene services to this encampment for many months, including weekly garbage service, the provision of a port-a-potty/wash station and dumpster for trash, collaborative deep cleanings, and service and shelter offers. Additionally, City Environmental Health Division staff have performed several hours of treatment to the extensive network of rodent burrows in the area. Further, Berkeley Animal Services staff have been called to assist with a number of dogs living in the area, including outreach to pet owners regarding free vaccines, food, spay/neuter, and other pet resources. All this will continue during the ERF-3 grant term.

## **Part 3: IMPLEMENTATION**

### **Core Service Delivery and Housing Strategies**

**17. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000-character limit)**

We will leverage the multiple outreach teams currently serving the encampment area to build upon the established relationships those teams have fostered and maintained. Currently, we have outreach workers from the City's Homeless Response Team, Lifelong Medical, Homeless Action Center, Dorothy Day House, and Bay Area Community Services working in the encampment zone. Outreach teams will provide information on the new shelter program established through this grant and will offer housing problem solving, mainstream benefits support, medical interventions, crisis & housing assessments, & housing navigation services. The teams focus on different areas based on organizational goals: The Homeless Response Team's mission is to reduce unsheltered homelessness and lessen its impacts on the City, and plays a coordinating role across providers; Lifelong Medical provides street healthcare to vulnerable residents and works with those experiencing unsheltered homelessness to remove barriers to housing and sheltering indoors; the Homeless Action Center focuses primarily on legal advocacy and support to obtain mainstream benefits and housing documents; Dorothy Day House provides food and will also be the motel shelter operator, thus enabling a seamless street-to-shelter transition; Bay Area Community Services serves as our Coordinated Entry Access Point and conducts housing and crisis assessments to start folks on the path towards stable, permanent housing. The Homeless Response Team already assembles these teams for a weekly case conference to discuss shared clients in this and other encampments, and that effort will continue during the grant term, with special focus on moving residents from this encampment zone indoors. Between the teams, the ratio of staff to people served in the encampment is 1:2. The frequency of engagement is multiple times per week, & daily as needed; the service has been ongoing for multiple years with the current configuration beginning in 2021.

**18. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000-character limit)**

The City of Berkeley is a leader in the Coordinated Entry (CE) System and often pilots new initiatives in our CoC, including efforts to better prioritize residents in dangerous encampments. We sponsored AB 1285 (Wicks) in 2023, and we are leading the conversation in our CoC to implement this new law. If funded, we aim to pilot aspects of that new law within this encampment, providing the State a model for better aligning ERF resolution efforts with CE prioritization policies. Beyond this, all encampment residents will have an opportunity to be assessed for CE to ensure proper placement on any eligible housing queue. Through CE, residents are also linked to housing navigation services. Our proposal leverages Alameda County's recent HUD unsheltered NOFO award, which funds mobile CE outreach to bring the front door of housing assessments and readiness to priority encampments in the CoC. Our existing teams, described in #17 above, will partner with this new County Mobile CE outreach team

**19. Describe each of the specific (a) interim housing and (b) permanent housing opportunities that will be used to achieve the proposed outcomes of this ERF project. Demonstrate that any ERF-3-R funded interim housing capacity is either non-congregate or clinically enhanced congregate shelter. (2000-character limit)**

With this proposal the City of Berkeley plans to open an interim, non-congregate shelter by master leasing Berkeley's Howard Johnson motel to provide a pathway to stable, permanent housing. By having residents reside in the same location, shelter support service staff are able to work with participants to accurately reflect acuity on CE assessments, present housing options tailored to the participants' unique needs, obtain the necessary documentation, & provide flexible funding (as included in our ERF-3 budget proposal) to overcome financial barriers. The City took a similar approach with round one & two of ERF funding to open an interim shelter at the Roadway & Super 8 motels. This model encouraged residents to participate with CE even if they ultimately decided to remain outdoors & to wait for permanent housing options while residing outside; by providing extensive outreach services to the location, we have been able to get 97% of encountered residents to create a profile in HMIS & 76% of residents now have a housing assessment on file putting them on a pathway to housing. Berkeley has also created an Affordable Housing Preference Policy that gives residents who lost their housing in Berkeley an advantage in applying for BMR housing. 33% of ERF-1 residents exited to permanent housing destinations & we are hopeful that ERF-2 will also. We will replicate this success with ERF-3 by opening a shelter focused entirely on a geographic region of the city that already has robust community provider presence to encourage client participation. Moreover, we will partner with UCSF BHHI to test, with scientific rigor, not only whether this noncongregate model is predictive of permanent housing outcomes for encampment residents, but specifically for which residents, and whether keeping their encampment community together in one motel actually correlates with outcomes; these findings will allow us, and the State, to create ever more efficiently tailored intervention

**20. Demonstrate the applicant's commitment and ability to deliver permanent housing solutions to the people residing in the prioritized encampment, including by providing examples of prior successful efforts to permanently house similarly situated individuals. (2000-character limit)**

The City of Berkeley has been awarded grant funds for two other encampments through the ERF program: People's Park (ERF-1) and Harrison Street (ERF-2). During the People's Park resolution effort in 2022, the City encountered 100 encampment residents, and successfully moved 73 of them off the streets, including 45 of them into the 43-room Rodeway Inn, leased by the City using ERF-1 funding. Of the 116 clients ultimately served by ERF-1, 39 (33%) have moved to permanent housing situations; many more will lease in place, now that the city is purchasing the Rodeway using HomeKey for PSH conversion. The City is actively working with the Harrison Street encampment to assist residents in moving into the Super 8 motel, master-leased with ERF-2 funds; that effort is underway, but so far, 77% of people on our census of 51 people of that encampment have successfully moved into non-congregate shelter, and the egregious health and safety impacts of that encampment have been greatly minimized. Throughout, 0 citations have been issued and only 1 arrest of an encampment resident has been made. In short, the City of Berkeley has a proven record of success when it comes to using ERF funding to resolve dangerous and vulnerable encampments using non-congregate motel shelter and without the use of criminalization. If funded with ERF-3, we are confident we can replicate that success, but also further the academic understanding of how to do so successfully through our research partnership with UCSF's Benioff Homeless and Housing Initiative.

**21. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500-character limit)**

Last year, we targeted local funds to provide short-term stays at a motel exclusively to the residents at a nearby encampment. Previously this encampment had only been offered congregate beds scattered throughout the city; once we offered non-congregate shelter beds at the same site, acceptance rates jumped from 43% to 77%. We also noticed anecdotally that residents were more likely to accept a non-congregate option that was endorsed by a peer also accepting placement; the same was true at our ERF-1 and ERF-2 shelters. We are optimistic that clients from this encampment will also opt into a non-congregate shelter stay at the same location as their peers—and we will partner with UCSF to formally research the degree to which this actually matters in predicting success. Additionally, we will work with clients individually to remove barriers to moving indoors. From our work in the field, we have learned that this could include offering alternate shelter for people that do not want to reside with their fellow encampment residents or do not want to reside in a non-congregate setting, ensuring friends/family can reside together, and allowing residents to bring their pets with them. Finally, we plan to partner with local encampment advocates, the encampment residents themselves, and the nonprofit provider for our ERF-3 motel in a series of community meetings to co-design shelter rules as much as possible, increasing client voice in the design of the shelter we will be offering them.

*Where applicable, identify the people, data, evidence, and / or other sources of information that was relied upon for this proposal.*

### Table 1: Projected Living Situations Immediately Following the Encampment

For people served who exit the encampment, what are the projected Living Situations Immediately Following the Encampment, including but not limited to, permanent housing, interim sheltering, and unsheltered?

Please provide responses in the table below. Add a row for each projected living situation. (250-character limit for each cell)

<b>Briefly Describe Each Projected Living Situation Immediately Following the Encampment</b>	<b>Is This Permanent Housing?</b>	<b>Quantify the Capacity (e.g., number of beds/units, frequency of bed/unit availability)</b>	<b>Prioritized or Set-Aside for ERF-3-R?</b>	<b>Is this living situation funded by ERF-3-R and / or Leveraged Funds?</b>	<b>% of Served Persons Projected to Fall Within This Living Situation</b>
Hotel - Interim Shelter leased with ERF-3R funds	No <small>Yes/No</small>	26	Set-Aside <small>Pri/Set-Aside/Neither</small>	Both <small>ERF/Lev/Both</small>	62 <small>%</small>
Permanent Housing through Coordinated Entry	Yes <small>Yes/No</small>	Varies	Neither <small>Pri/Set-Aside/Neither</small>	Leveraged <small>ERF/Lev/Both</small>	13 <small>%</small>

Place not meant for human habitation	No Yes/No	n/a	Neither Pri/Set-Aside/Neither	None ERF/Lev/Both	20 %
Self-resolved	Yes Yes/No	Varies	Neither Pri/Set-Aside/Neither	None ERF/Lev/Both	5 %

## Table 2: Permanent Housing Opportunities

A permanent housing opportunity is a combination of project and/or service provided to an individual with the goal of helping the individual obtain permanent housing. Of course, applicants cannot and do not need to provide every possible scenario; Cal ICH is looking to understand the primary, expected permanent housing opportunities for people projected to be served by this proposal.

Please provide responses in the table below. Add a row for each projected opportunity. (250-character limit for each cell)

Describe the Permanent Housing Opportunity	Prioritized or Set-Aside for ERF-3-R?	Quantify the Capacity of the Housing and Service Opportunity	Is this Housing Opportunity Funded by ERF-3-R and / or Leveraged Funds?
Hotel - Interim Shelter leased with ERF-3 funds	Set-Aside Pri/Set-Aside/Neither	84% of encampment residents	Both ERF/Lev/Both
Alternative shelter options	Prioritized Pri/Set-Aside/Neither	15% of encampment residents	Leveraged ERF/Lev/Both
Housing navigation/Problem Solving	Prioritized Pri/Set-Aside/Neither	90% of shelter/encampment residents	Leveraged ERF/Lev/Both
Direct placements into PSH stemming from focused CES assessments in the encampment	Prioritized Pri/Set-Aside/Neither	13% of encampment residents	Leveraged ERF/Lev/Both
Permanent Supportive Housing	Prioritized Pri/Set-Aside/Neither	33% of shelter residents	Leveraged ERF/Lev/Both

Rapid Rehousing	Prioritized Pri/Set- Aside/Neither	12% of encampment	Leveraged ERF/Lev/Both
Shallow Subsidies	Prioritized Pri/Set- Aside/Neither	3% of encampment	Leveraged ERF/Lev/Both
Affordable housing through the Homeless Preference Policy	Prioritized Pri/Set- Aside/Neither	3% of encampment	Leveraged ERF/Lev/Both

**22. Describe strategies the applicant will use to ensure that people are not displaced from the prioritized encampment into another unsheltered location. Include strategies that are in addition to/complement the interim shelter and permanent housing opportunities that are part of this proposal. (1000-character limit)**

To ensure people are not displaced from this encampment into another unsheltered location, everyone in the geographic region will be offered non-congregate shelter with a service model based on the feedback provided by the residents it aims to serve. Residents will also be provided a range of both congregate and non-congregate shelter options and offered housing navigation services, including coordinated entry intakes/assessments, to ensure residents interested in housing, but not shelter, can be housed directly from the street. We will convene all service providers working in the area for a by-name case conference to ensure no one slips through the cracks. Additionally, we have learned through our experience using ERF and other sources to time and phase the closure of encampments around service and outreach offers, and not vice-versa: in other words, we will only close portions of the encampment after we are confident we have exhausted all efforts to move people indoors.

**23. Describe specific strategies and/or services the applicant will use to prevent returns to unsheltered homelessness among people from the prioritized encampment who are sheltered and housed through this ERF project. Include whether these strategies will be funded with ERF-3-R funds and, if not, what other resources will be leveraged. (1000-character limit)**

Using ERF-3 funds, we will provide housing navigation services so people can exit to permanent housing directly from the shelter, flexible subsidies to assist clients in obtaining/maintaining permanent housing, & tenancy sustaining services for clients moving into housing. The noncongregate shelter we will fund using ERF-3 will be low barrier (allowing pets, partners, possessions and privacy of one's own room) & housing first (no requirements for services, employment, substance use abstinence, etc). We will co-design the rules of the shelter in a series of meetings with the encampment residents, helping personalize the shelter & staff working there to the encampment, & thereby hopefully minimizing the likelihood of conflict or other issues that could lead to early exit from the shelter. Finally, the shelter provider (Dorothy Day House, see attached letter of support) has an extensive network of partners in the Berkeley area & will be able to bring other resources to the shelter site

**24. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000-character limit)**



Our team deals with this issue by performing outreach to the area weeks and months before any shelter move-ins are scheduled, to build a by-name census of the encampment. The census includes priority tiers: long-term residents are served first, and newer/transient residents get second priority; messaging these tiers to the encampment helps disincentivize inflow. Once the census is closed, we prioritize residents and make shelter offers over a period of weeks to months to ensure that everyone interested in going indoors is provided an opportunity. Once exhausting shelter offers, we will notice the remaining residents of an upcoming closure, providing ample time to voluntarily vacate the encampment area. Anyone remaining at the site on the day of the closure will be offered a shelter stay; if they deny, they will be required to relocate to another area of the city while the team removes remaining debris and secures the site, avoiding the use of citation/arrest for being unsheltered.

**25. Describe how participants in this ERF project will be supported with continued access to, and storage of, their personal property while in the encampment, in interim housing (if applicable), and in permanent housing. (1000-character limit)**

For individuals choosing to leave the site on their own, the City can temporarily store a limited amount of certain types of personal property up to 90 days. Personal property that may be stored up to 90 days includes photos/photo albums; tents, sleeping bags, bedding; luggage, backpacks, purses; clothing; documents; jewelry; medication; eyewear; electronic equipment; tools; bicycles and other non-motorized methods of transportation which are in working order. For residents choosing to relocate to the hotel leased through ERF-3 funding, we will also provide a storage unit (shipping container or similar) onsite, so that they may store any additional belongings they wish to keep with them. Residents will coordinate with the nonprofit service provider, Dorothy Day House, to retrieve their possessions upon exit from the program. Storage for belongings will not be a barrier for anyone wishing to move indoors.

**26. Describe how participants in this ERF project who have service animals and/or pets will be supported while in the encampment, in interim shelter (if applicable), and in permanent housing. (1000-character limit)**

We recognize how important service animals and/or pets are to all families but especially to encampment residents that have sometimes depended on their companions for protection and mental health well-being. We will welcome service animals and/or pets at the interim shelter while clients await housing placement provided they do not pose a health or safety risk. Additionally, as was offered at our ERF-1 shelter, Berkeley Animal Care Services (BACS) will provide clinics at the site, bringing a veterinarian to the program to perform wellness exams for pet owners as well as rabies vaccines, dog licensing, and microchipping for every animal. BACS will also offer a monthly on-site vaccine clinic and wellness exam. Additionally, BACS supports a nonprofit (Paw Fund) that does a free vaccine clinic once a month near the encampment zone. The city uses flex funding as needed to purchase pet equipment (kennels, muzzles, leashes, etc.) for clients moving indoors.

## **Budget and Resource Plan**

**27. State the total amount of ERF-3-R funds requested.**

\$5,395,637.04

\$

**28. State the estimated dollar value of secured, non-ERF-3-R resources that will help meet this proposal's outcomes.**

\$5,222,852.36

\$

**29. Identify and describe each leveraged non-ERF-3-R resource and how that specific resource will be used to help meet the proposal's outcomes, including the permanent housing outcomes. (1000-character limit)**

The City is committed to using general fund revenues in the amount of \$5,222,852 from Measure U1, a voter-approved residential rental gross receipts tax on landlords, as a 50% local match to ongoing funds for this project (excluding 1 time costs to the project). This match will allow the program to continue for two additional years (four years total) after we have exhausted our ERF allocation (anticipated during the first two years of the program). The City's match will leverage our homeless system's robust permanent and temporary housing inventory, outreach services, & drop-in centers to ensure all clients in the geographic area are given priority for the shelter resource established with the funding. By utilizing our entire system of care, we can commit to creating pathways to permanent housing for all residents in the encampment area. In the remaining two years of the grant, we will continue to support all social services at the site, including housing navigation & flex subsidies.

*Applicants are directed to provide a detailed description of other fund sources, and system capacity, that will be leveraged to achieve the outcomes proposed for the ERF-3-R funded project (especially as it relates to meeting this proposal's permanent housing outcomes) and, if applicable, to sustain the new programming beyond the end of the grant term.*

*This includes prior ERF awards, HUD unsheltered NOFO, and other federal, state, and local funding sources.*

*Applications will be evaluated with the understanding that communities vary significantly with respect to the current availability of other fund sources that can be used as leverage for their proposed projects and to sustain the projects beyond the grant term.*

*In the absence of currently available resources, Applicants are encouraged to provide a specific plan for obtaining the funding necessary to sustain their project beyond the grant term if the project is intended to continue.*

**30. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve, the types of services and housing to be provided, and any benefits to the community's efforts to address homelessness that will extend beyond the grant term, including ongoing expansion of interim and permanent housing capacity. Include an explanation of how the requested ERF-3-R amount was**

**determined. (1000- character limit)**

This is a prudent & effective use of the requested funding because it allows us to create a new resource to serve an encampment that right now has little to no options. Because we are committed to serving the entire community at the encampment, we need a new resource that can accommodate the full population of the area. Our requested ERF-3-R amount was determined through lease discussions with the owners of the hotel & the social service provider who has committed to operating a shelter there, Dorothy Day House (DDH). In the last 2 years Berkeley has master leased 3 motels and helped fund a 4th lease for use as shelters, so we are confident that our proposal reflects the true cost of such a program. We are committed to matching every long-term ERF-3 dollar 1:1 with local general fund to double the length of the shelter—maximizing the State’s leverage of ERF and helping create an expansion of interim, non-congregate beds in our community for a population that has very few indoor options

**Attachment: Standardized Budget**

Budget Template\_Berkeley.xlsx

*Applicants must use the [ERF-3-R Budget Template](#) available on [box.com](#)*

## **Key Entities and Staff**

**31. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-3-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)**

The City of Berkeley will be the implementing organization. The Health, Housing, and Community Services (HHCS) Department in partnership with the City Manager's Office (CMO), will administer the ERF-3-R grant and will be responsible for contracting with the service provider and managing the master lease. HHCS will administer the social service contract with Dorothy Day House to run the shelter program, provide social services including support groups, case management and housing navigation, prepare and deliver daily meals, and maintain the building in working order. HHCS will also monitor the performance of the contract objectives to ensure targets are adequately met for the program participants and that the funds are being fully utilized. The CMO will manage the master lease with the hotel and will ensure that monthly lease payments are processed, manage any requests needed for building repair or upkeep, and address any concerns with the tenants. The City of Berkeley has managed multiple complex homelessness projects and grants, including CoC, CDBG, CSBG, ESG, CARES, HEAP, and ERF-1 and ERF-2-R. Our portfolio of homeless services exceeds \$30 million dollars annually. HHCS has clear policies and standards in place to administer funding. The structure of this proposal mirrors the exact structure the City has successfully utilized with rounds 1 and 2 of ERF funding, and thus reflects a methodology known to be successful in the administration of these grants.

## **Table 3: Key Staff**

Identify all staff positions (e.g. administrative, programmatic, development etc.) which are integral to this ERF project and to achieving the proposal's outcomes. For each position include the title, whether the position is filled or vacant, the approximate fulltime equivalent (FTE) of the position dedicated to the ERF project, whether the position is funded through ERF-3-R and/or Leveraged (i.e.non-ER-3-R) funds, and a brief description of the duties. Please provide responses in Table 3 below.

<b>Title</b>	<b>Currently Filled Position?</b>	<b>FTE of Staffing for This Proposal</b>	<b>Funded by ERF-3-R and / or Leveraged Funds?</b>	<b>Brief Description of Duties</b>
Homeless Services Coordinator	Yes Yes/No	.15 # FTE	Leveraged ERF/Lev/Both	Administers the state reporting requirements. Manages the master lease with the motel.
Community Services Specialist	Yes Yes/No	.15 # FTE	Leveraged ERF/Lev/Both	Administers the social service contract with the provider and track performance and contract spend down.
Executive Director	Yes Yes/No	.25 # FTE	Leveraged ERF/Lev/Both	General programmatic and fiscal oversight of organization.
Program Director	Yes Yes/No	.18 # FTE	ERF ERF/Lev/Both	Works with executive director in development of all policies and procedures, reporting, contract compliance, participant services and programming. Build contracts and programs tailored to program audience needs.
Associate Program Director	Yes Yes/No	.18 # FTE	ERF ERF/Lev/Both	Collaborate with Program director to ensure contract compliance, Program data quality, and deliver presentation about program measures and outcomes. Provide leadership to PM. and track employee training.
Operations Manager	Yes Yes/No	.18 # FTE	ERF ERF/Lev/Both	Responsible for all activities related to operations of all facilities in coordination with staff and City of Berkeley.

Finance/HR Manager	Yes Yes/No	.18 # FTE	ERF ERF/Lev/Both	Responsible for planning, directing, controlling, communicating and coaching all kitchen staff and meal preparation.
Kitchen Manager	Yes Yes/No	.18 # FTE	ERF ERF/Lev/Both	Responsible for planning, directing, controlling, communicating and coaching all kitchen staff and meal preparation.
Outreach	Yes Yes/No	.25 # FTE	ERF ERF/Lev/Both	This position will work directly with encampment resolution teams, to create smoother transition into traditional shelter spaces. This will be a temporary role during initial encampment resolution, this role will transition out anticipate 3-4 months
Program Manager	No Yes/No	1 # FTE	ERF ERF/Lev/Both	Manages day to day operations. Hires, trains and evaluates all program staff. including coordinator and navigator. Oversees site, responds to all onsite emergencies, manages case plans, and client satisfaction. Manages data quality and performance.
Program Coordinator/Housing Navigator	No Yes/No	1 # FTE	ERF ERF/Lev/Both	This person is a trained housing navigator with a caseload and has all navigation responsibilities. Responsible for managing HMIS intakes, updates and notations. Creates and maintains partner relationships with partner agency for onsite services.

Program Navigator	No Yes/No	1 # FTE	ERF ERF/Lev/Both	Primary responsibility for providing comprehensive support and guidance to all participants relating to permanent housing. This person has a case load and has all responsibilities expected of a navigators.
Shelter Advocate	No Yes/No	6.4 # FTE	ERF ERF/Lev/Both	Responsible for maintaining guest safety and adherence to site policies.
Weekend Cook	No Yes/No	.7 # FTE	ERF ERF/Lev/Both	Prepare meals and supervise all volunteers and community service workers.
Weekend Kitchen Assistant	No Yes/No	.7 # FTE	ERF ERF/Lev/Both	Support cooking staff with dish washing in accordance with established protocols.
Janitor	No Yes/No	.5 # FTE	ERF ERF/Lev/Both	Property maintenance, hallways, grounds, stairwell parking lot, community trash cans, smoking section, building fronts, office space, and room clean out when needed.

**32. First, describe key partners that will be responsible for implementing this ERF project and achieving the proposal's outcomes (e.g. service providers, public agencies, development entities etc.). Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)**

Dorothy Day House will be the main social service provider for the proposal and has been providing services in our community since 1992, including: a safe RV parking program, emergency food and shelter, street outreach, and daytime drop-in services to adults experiencing homelessness. Their core belief is that everyone has a basic right to food, housing, and stability, and they work one-on-one with clients to help them move toward independence and into safe and affordable housing as quickly as possible. Their previous experience over the last 14 months running two master-leased motel shelter programs in Berkeley, both serving residents coming directly from high-priority encampments, has informed their budget proposal to the City for the services to be offered in this proposal. They have submitted a letter for this application detailing their qualifications and support for the project. Other partners include Lifelong Medical Care, Bay Area Community Services, Alameda County, Homeless Action Center, Building Opportunities for Self Sufficiency, and Insight Housing (HAC has outreach in the area and has submitted a letter of support as well). These partners will support with outreach staff and/or alternative shelter options.

**33. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000-character limit)**

The City of Berkeley has partnered with Alameda County's Office of Homeless Care and Coordination, the office that manages the CoC responsibilities, and the Alameda County Health Care Services Agency to ensure that every encampment resident has access to housing navigation resources that will link them to permanent housing resources through the Coordinated Entry process. Any household with a qualifying assessment score will be matched with housing navigation to ensure they move quickly from homelessness to having keys in hand. Alameda County Health Care Services Agency will work with Berkeley and its partners to assign people to available housing navigation slots assigned through Coordinated Entry. Contracted providers will work with eligible residents seeking housing assistance, as prioritized through assessment. Additionally, Berkeley is leading conversations in our CoC on the implementation of AB 1285 and will center this encampment throughout those discussions.

*Applicants may upload evidence of cross-jurisdictional collaboration such as MOUs, letters of support, or interagency agreements etc. in the field immediately below.*

**Optional Upload: Evidence of Cross-Jurisdictional Collaboration**

Copy of Letter of Support (1).pdf

CoB Fire, Police and Environmental Health - Evidence of Cross Jurisdictional Collaboration.pdf

UCSF and HAC LoS.pdf

**34. Identify any entities that have a right to and/or control of the property upon which the encampment site resides. Describe how applicant has engaged with these entities and confirm that each of these entities has committed to allowing the implementation of this proposal. (1000-character limit)**

The encampment is on public streets but impacts nearby businesses. The Homeless Response Team (HRT) has discussed strategic options with the residents and business owners in the area. The goal of the discussions was to come up with a common solution that seeks to prevent displacement of the residents (for lack of other shelter or outdoor places for them to relocate to), but at the same time reduces serious impacts to all parties and neighbors. The local businesses support a plan to bring residents supportive services that ultimately bring them indoors, and also support a robust, humane, pragmatic and nonpunitive strategy to prevent re-encampment in the area after the encampments are resolved. The City Manager's Office is also in active discussions with our Fire Department about ways to activate this space to help prevent re-encampment.

## Accelerated Timeline

### **35. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000-character limit)**

Multiple teams, identified our response to #32, are currently engaging with all of the participants in the encampment. The City hosts a weekly case conferencing call where we discuss each resident in the encampment & how best to support them towards obtaining their housing goals. Residents are supported through each stage of the housing process from initial assessment, to document collection, housing application/match, and keys in hand. City services (port-a-potties, hygiene services and a city dumpster) are also provided to the residents of the encampment. The City has also conducted multiple deep cleanings of the area to mitigate rodent infestation & other health/safety risks to the encampment residents. We have a solid relationship with the lead advocate of this encampment, and we are committed to one or more community meetings with him, Dorothy Day House and the encampment residents to co-design shelter program rules, which we hope will maximize buy-in among encampment residents.

### **36. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000-character limit)**

We are actively engaging with the site & service provider to ensure that, if selected, we can begin the master lease & start utilizing the space as fast as possible. If awarded funding by June 30, we anticipate being able to enroll our first client as soon as August 1. In the months leading up to that date, we will continue outreach to the area to maintain a census of who is currently residing there, gauge interest in shelter options, and begin to enroll anyone without a profile into HMIS. We will conduct crisis and housing assessments on those that do not have a current assessment on file & will also continue to work with clients to obtain all necessary documentation to start receiving permanent housing matches from the coordinated entry system. For participants that do not qualify for PSH, we will link to RRH & shallow subsidies. Currently, we hold weekly outreach meetings to case conference. The city will also provide up to weekly deep cleans at the area to help minimize debris

## Table 4: Project Timeline

Cal ICH should be able to use the project timeline to understand the general parameters of the project and how it will be implemented.

This Standardized Project Timeline Template will not perfectly capture every nuance - that's Ok. However, applicants are strongly encouraged to provide incremental milestones for achieving the interim shelter and



permanent housing goals set out in the proposal. For projects that include interim shelter and/or permanent housing development, the timeline should include major development milestones.

Where there is ambiguity, conflict, or silence, use your judgment.

Date	Milestone	Category	Additional Detail for Milestone
6/30/2024	Award Announcement	Project Management	State awards announced
1/1/2024	Outreach Initiation	People	Outreach to encampment to determine census initiated
7/1/2024	Census Completion	People	Final census of encampment residents determined
7/8/2024	Approval of ERF Funds	Project Management	City Council approves ERF-3 funding and authorizes contract with State
7/8/2024	Case conferencing begins	People	Weekly case conferences will begin focusing on final census and prioritization processes
7/22/2024	Encampment resolution coordination begins	Place	Weekly meetings between City and Outreach Teams to coordinate encampment resolution operations and tactics begin
7/23/2024	Interim housing approved	Project Management	City Council approves lease for interim housing and contract with BFHP for operations

8/1/2024	Interim housing launched	Project Management	Subcontracts executed and Howard Johnson (interim housing hotel) lease begins
8/15/2024	First move-ins	People	First shelter offers to the Howard Johnson are made and move-ins begin
9/30/2024	Proposal is at full capacity	People	The Howard Johnson is fully occupied
8/25/2025	Encampment resolution deadline	Place	Encampment is resolved and site is secured no later than this date
12/2/2024	Housing exits	People	Regular meetings on Housing Exit strategy for the encampment Cohort begin
2/17/2025	Housing Exits	People	Majority of clients that entered the project at program start are permanently housed/have a clear pathway to permanent housing
8/15/2025	Housing Exits	People	All of clients that entered the project at program start are permanently housed/have a clear pathway to permanent housing

2/16/2026	Housing Exits	People	Majority of clients that entered the project after 1st year are permanently housed/have a clear pathway to permanent housing
8/17/2026	Housing Exits	People	All of clients that entered the project after 1st year are permanently housed/have a clear pathway to permanent housing
2/15/2027	Housing Exits	People	Majority of clients that entered the project after 2nd year are permanently housed/have a clear pathway to permanent housing
8/16/2027	Housing Exits	People	All of clients that entered the project after 2nd year are permanently housed/have a clear pathway to permanent housing
2/14/2028	Housing Exits	People	Majority of clients that entered the project after 3rd year are permanently housed/have a clear pathway to permanent housing

7/31/2028

Housing Exits

People

All of clients that entered the project after 3rd year are permanently housed/have a clear pathway to permanent housing

### Table 5: Projected Milestones

Answer the following questions in relationship to April 30, 2024. Cal ICH assumes disbursement will occur approximately 3-6 months after April 30, 2024.

Please provide responses in the table below including the month and year. (15-character limit for each cell)

**Outreach to the people residing in the prioritized encampment site began / will begin in mm/yyyy.**

**This proposal will reach full operating capacity in mm/yyyy.**

**The first planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.**

**The last planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.**

01/2024

09/2024

08/2024

07/2026

### CERTIFICATION

Before certifying, applicants are strongly encouraged to review the NOFA.

*I certify that all information included in this Application is true and accurate to the best of my knowledge.*

**Name**

Josh

First

Jacobs

Last

*This does not have to be an authorized representative or signatory.*

**Title**

Homeless Services Coordinator

**Email**

jjacobs@berkeleyca.gov

	ELIGIBLE USE CATEGORY	-5 WORD DESCRIPTION	ERF-3-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	-2 SENTENCE DESCRIPTION			
Guidance and Intended Use	<i>This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve as your community official project budget. Any future changes to this budget must be authorized through the change request process.</i>	<i>Use dropdowns. See NOFA, III. A.</i>	<i>Enables Cal ICH to immediately understand the line item.</i>	<i>Only, ERF-3-R Funds</i>	<i>Non, ERF-3-R Funds That WILL be Used to Support this Proposal</i>	<i>Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.</i>		
<b>PERSONNEL COSTS</b>			<b>SALARY</b>	<b>FTE</b>	<b>MONTHS</b>			
Executive Director	Interim Sheltering	Executive Director	99,750.00	0.25	48	-	49,875.00	General programmatic and fiscal oversight of organization.
Director of Programs	Interim Sheltering	Program Director	81,900.00	0.18	48	29,484.00	29,484.00	Works with executive director in development of all policies and procedures, reporting, contract compliance, participant services
Associate Director of Programs	Interim Sheltering	Associate Program Director	71,854.00	0.18	48	25,867.44	25,867.44	Collaborate with Program director to ensure contract compliance. Program data quality, and deliver presentation about program measures and outcomes. Provide leadership to PM, and track employee training.
Operations Manager	Interim Sheltering	Operations Manager	58,240.00	0.18	48	20,966.40	20,966.40	Responsible for all activities related to operations of all facilities in coordination with staff and City of Berkeley.
Finance/HR Manager	Interim Sheltering	Finance/HR Manager	58,240.00	0.18	48	20,966.40	20,966.40	Maintains accurate CDS reporting, tracks budgets and manages payroll.
Kitchen Manager	Interim Sheltering	Kitchen Manager	58,240.00	0.18	48	20,966.40	20,966.40	Responsible for planning, directing, controlling, communicating and coaching all kitchen staff and meal preparation.
Outreach	Street Outreach	Outreach	45,760.00	0.25	48	22,880.00	22,880.00	This position will work directly with encampment resolution teams, to create smoother transition into traditional shelter spaces. This will be a temporary role during initial encampment resolution, this role will transition out anticipate 3-4 months
Program Manager	Interim Sheltering	Program Manager	58,240.00	1.00	48	116,480.00	116,480.00	Manages day to day operations, hires, trains and evaluates all program staff, including coordinator and navigator.
Program Coordinator	Interim Sheltering	Program Coordinator/Housing Navigator	55,120.00	1.00	48	110,240.00	110,240.00	Oversees site, responds to all onsite emergencies, manages case plans, and client satisfaction. Manages data quality and performance measure expectation. Must attend and participate in all city, county meeting and training.
Program Navigator	Interim Sheltering	Program Housing Navigator	53,040.00	1.00	48	106,080.00	106,080.00	This person is a trained housing navigator with a caseload and has all navigation responsibilities. Responsible for managing HMIS intakes, updates and notations. Creates and maintains partner relationships with partner agency for onsite services, and acts as the PM assistance, and is trained to manage programs in case of PM absence. Must attend and participate in all city, county meeting and training.
Advocate - Weekday Swing #1	Interim Sheltering	Advocate - Weekday Swing #1	49,920.00	1.00	48	99,840.00	99,840.00	Primary responsibility for providing comprehensive support and guidance to all participants relating to permanent housing. This person has a case load and has all responsibilities expected of a Housing Navigator. Must attend and participate in all city, county meeting and training.
Advocate - Weekday Swing #2	Interim Sheltering	Advocate - Weekday Swing #2	49,920.00	1.00	48	99,840.00	99,840.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekday Graveyard #1	Interim Sheltering	Advocate - Weekday Graveyard #1	49,920.00	1.00	48	99,840.00	99,840.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekday Graveyard #2	Interim Sheltering	Advocate - Weekday Graveyard #2	49,920.00	1.00	48	99,840.00	99,840.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Morning #1	Interim Sheltering	Advocate - Weekend Morning #1	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Morning #2	Interim Sheltering	Advocate - Weekend Morning #2	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Swing #1	Interim Sheltering	Advocate - Weekend Swing #1	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Swing #2	Interim Sheltering	Advocate - Weekend Swing #2	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Graveyard #1	Interim Sheltering	Advocate - Weekend Graveyard #1	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Advocate - Weekend Graveyard #2	Interim Sheltering	Advocate - Weekend Graveyard #2	49,920.00	0.40	48	39,936.00	39,936.00	Responsible for maintaining guest safety and adherence to site policies.
Weekend Cook	Interim Sheltering	Cook	52,000.00	0.70	48	72,800.00	72,800.00	Prepare meals and supervise all volunteers and community service workers.
Weekend Kitchen Assistant	Interim Sheltering	Kitchen Assistant	45,760.00	0.70	48	64,064.00	64,064.00	Support cooking staff with dish washing in accordance with established protocols.
Janitor	Interim Sheltering	Janitor	45,760.00	0.50	48	45,760.00	45,760.00	20 hours per week of property maintenance, hallways, grounds, stairwell parking lot, community trash cans, smoking section, building fronts, office space, and room clean out when needed.
Benefits and Taxes	Interim Sheltering	Federal, state taxes and benefits	-	0.00	48	346,000.00	346,000.00	Staff benefits and taxes.
<b>Subtotal - Personnel Costs</b>			<b>12.70</b>	<b>\$</b>	<b>1,641,530.64</b>	<b>\$</b>	<b>1,691,405.64</b>	
<b>NON-PERSONNEL COSTS</b>			<b>add security line item budget to come</b>	<b>UNIT</b>	<b>RATE</b>	<b>TIME</b>		
Interim Sheltering	Motel Rent	27	\$19/Daily	48	2,348,060.40	2,491,057.28	Rent increases 3% annually to keep up with inflation	
Interim Sheltering	Damages	27	\$2200/room	48	120,582.00	127,925.44	Damages increases 3% year over year	
Interim Sheltering	Meals	27	3xDaily	48	120,000.00	120,000.00	3 meals per day	
Interim Sheltering	Office/First Aid/PPE Supplies	27	Annual	48	10,000.00	10,000.00	Office materials and client supplies needed for the shelter	
Interim Sheltering	Participant Supplies	27	Annual	48	30,952.00	30,952.00	Hygiene, move in needs such as change of clothes, shower shoes	
Interim Sheltering	Cleaning Supplies	27	Annual	48	16,000.00	16,000.00	Eco friendly supplies, laundry detergents	
Interim Sheltering	Meal Supplies	27	Annual	48	30,000.00	30,000.00	Meal containers, cups, forks, spoons, napkins.	
Interim Sheltering	Room Repair and Maintenance	27	Annual	48	30,000.00	30,000.00	this will cover broken mini fridge microwaves small room repairs and linens	
Interim Sheltering	Phone/Internet	27	Annual	48	6,000.00	6,000.00	program & phone internet	
Interim Sheltering	Transportation	27	Annual	48	30,000.00	30,000.00	staff miles and bus tickets	
Interim Sheltering	Pest Control	27	Annual	48	26,000.00	26,000.00	Based on \$500 per room when guest moves out	
Interim Sheltering	Flexible Subsidies to Obtain/Maintain PH	27	Annual	48	214,000.00	214,000.00	Based on outcome measures/ this is based on 2x census annually	
Interim Sheltering	Rent/Storage	27	Annual	48	3,148.00	3,148.00	Trailer on premises.	
Interim Sheltering	Security	27	Annual	48	160,000.00	160,000.00	1 guard Overnight coverage 366 Days X 8 Hours - 2928 Hours by \$26.49 \$39.73 holiday rate	
Systems Support	UCSF Research	31	1 time cost	48	200,000.00	-	Research into whether this noncongregate model is predictive of permanent housing outcomes for encampment residents, but specifically for which residents, and whether keeping their encampment community together in one motel actually correlates with outcomes	
Street Outreach	RV buy back incentives	24	1 time cost	48	150,000.00	-	Purchasing Recreational Vehicles from persons living on the streets to incentivize shelter acceptance	
Interim Sheltering	Start Up Costs		1 time cost	48	23,000.00	-	computer, tablets, printer, surveillance cameras, office furniture	
<b>Subtotal - Non-Personnel Costs</b>			<b>\$</b>	<b>3,517,742.40</b>	<b>\$</b>	<b>3,295,082.72</b>		
Total Operations			<b>\$</b>	<b>5,159,273.04</b>	<b>\$</b>	<b>4,986,488.36</b>		
Administrative Costs			<b>\$</b>	<b>236,364.00</b>	<b>\$</b>	<b>236,364.00</b>	HR/legal support, data analyst, consulting fees, book keeping, insurance	
<b>Total Budget</b>			<b>\$</b>	<b>5,395,637.04</b>	<b>\$</b>	<b>5,222,852.36</b>		

Jan 15, 2024

RE: Support for City of Berkeley – ERF-3 Program Grant Application

To Whom it May Concern,

I write to express Dorothy Day House’s support for the City of Berkeley’s Encampment Resolution Funding grant application, and affirm our commitment to partnering with the City in operating non congregate interim housing for the residents currently living in the encampments in West Berkeley, 2nd Street

Dorothy Day House has been providing low-barrier, client-centered, Housing First-oriented homeless services in Berkeley since 2003. We operate a \$2,788,000.00 budget in programs and serve 171 people experiencing homelessness annually with performance measures of 342 people served annually. Additionally, we provide approx. 26,880.00 homeless services through our daytime drop-in program. We are a grassroots, Berkeley-born and Berkeley-bred organization.

Since December 2022, Dorothy Day House has been partnering with the City of Berkeley to operate non congregate interim housing at the Berkeley Inn, a motel in West Berkeley that is used by the City for the resolution of dangerous homeless encampments. Prior to that, we operated the innovative Horizon Transitional Village program, a low-barrier “indoor encampment” shelter for people transitioning out of Berkeley encampments. We provide regular outreach services to Berkeley’s largest encampments, including those along 2<sup>nd</sup> Street. In other words, we are deeply familiar with Berkeley’s encampments (including the one targeted for services in this grant proposal), with supporting people transitioning out of encampments, and with operating motel-based, non-congregate shelters for encampment resolution.

We are supportive of the City of Berkeley’s approach to resolving encampments, because we have seen first-hand the compassionate approach the city takes to do so. We believe that, if awarded this grant, the City is well positioned to continue that success on 2<sup>nd</sup> Street, and we are honored to partner with the City in operating the non-congregate shelter that will end these encampment residents’ unsheltered homelessness.

The City of Berkeley is a proven leader in the State of California when it comes to service-forward innovation in addressing encampments. We invite the State to join us by funding this important and exciting proposal.

Sincerely,

***Robbi Montoya***

Executive Director, Dorothy Day House





Margot Kushel, MD  
Professor of Medicine  
Division Chief and Director, UCSF Center for Vulnerable  
Populations  
Director, UCSF Benioff Homelessness and Housing Initiative  
[margot.kushel@ucsf.edu](mailto:margot.kushel@ucsf.edu)

UCSF Center for Vulnerable Populations  
BOX 1339  
SAN FRANCISCO, CA. 94143

Peter Radu  
Assistant to the City Manager-Neighborhood Services  
City of Berkeley  
2180 Milvia St 5<sup>th</sup> Floor  
Berkeley, CA 94704

Re: Encampment Resolution Evaluation

January 24, 2024

Dear Peter:

The UCSF Benioff Homelessness and Housing Initiative is thrilled to partner with you to conduct a high-quality evaluation of City of Berkeley's encampment resolution activities. As researchers with deep expertise on homelessness, we know that there is a limited evidence-base to guide effective encampment resolution policies and practices. We were excited to hear about City of Berkeley's plans to use encampment resolution funds to provide non-congregate interim housing for those in an encampment and work collaboratively with encampment residents to resolve their homelessness.

Understanding the dearth of high-quality data, we plan to conduct an evaluation which will aim to both measure the effectiveness of City of Berkeley's response, provide mid-course corrections, and develop generalizable lessons. To do so, we will conduct surveys of all encampment residents prior to the beginning of the activity, conduct paired in-depth interviews to understand residents' hopes and concerns, their preferences and values, and their facilitators and barriers to housing. We will explore novel issues, such as residents' interest in participating in RV buy-back programs and their wish to—or not to—remain with other encampment residents. We will continue to follow residents who do—and do not—enter interim housing to understand their experiences. We will work with City of Berkeley to link study IDs to outcome data in a way that adheres to privacy. Through this, we believe we can better understand better how to tailor interventions to meet the needs of encampment members and the surrounding community.

UCSF BHHI will commit in-kind funding to supplement evaluation funding to generate the highest quality evidence from this unique opportunity. We believe that our findings will provide evidence not just for City of Berkeley, but for other regions in California and the United States grappling with similar issues.

We are excited to partner with you on this project.



UNIVERSITY OF CALIFORNIA, SAN FRANCISCO

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BERKELEY • DAVIS • IRVINE • LOS ANGELES • MERCED • RIVERSIDE • SAN DIEGO • SAN FRANCISCO

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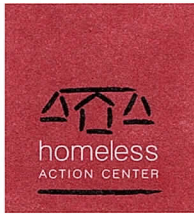


SANTA BARBARA • SANTA CRUZ

Sincerely,

A handwritten signature in black ink that reads "Margot Kushel MD". The signature is written in a cursive, flowing style.

Margot Kushel, MD



January 9, 2024

RE: Support for City of Berkeley – ERF-3 Program Grant Application

To Whom This Will Concern,

I write to express the Alameda County Homeless Action Center's support for the City of Berkeley's Encampment Resolution Funding grant application. HAC is committed to working with the City and its partners on the 2nd Street encampments project.

Founded in 1990, HAC's mission is to provide high-quality public benefits advocacy for free to unhoused and disabled residents of Alameda County. Our vision is a society where everyone is treated with dignity and respect, everyone receives determined and rigorous pursuit of their legal rights, and basic needs such as housing and health care are recognized both as individual rights and community obligations.

Since 2018, HAC has been providing regular and frequent outreach to the residents living in the 2nd Street encampments in West Berkeley. We support these residents with legal assistance in applying for and maintaining access to mainstream public benefits, such as General Assistance, Supplemental Security Income, CalFresh, and Medi-Cal. For nearly a year, we have participated in weekly case conferences, convened by the City's Homeless Response Team, to coordinate care and case management, on a by-name basis, for people living in Berkeley's encampments. Through this process, we know that real offers of low-barrier, service-rich, noncongregate interim shelter with pathways to permanent housing are a much-needed resource for the 2nd Street encampments.

HAC believes that, if awarded this grant, the City is well positioned to successfully operate noncongregate shelter and help transition these residents into housing and off the streets, with the ultimate goal of assisting residents into permanent, affordable housing. We are committed to continuing our outreach and service coordination in support of this goal. We strongly recommend that the City of Berkeley – with proven success in administering ERF funding to operate motel-based shelters – be awarded this grant.

Sincerely,

A handwritten signature in black ink that reads "Pattie".

Pattie Wall  
Executive Director



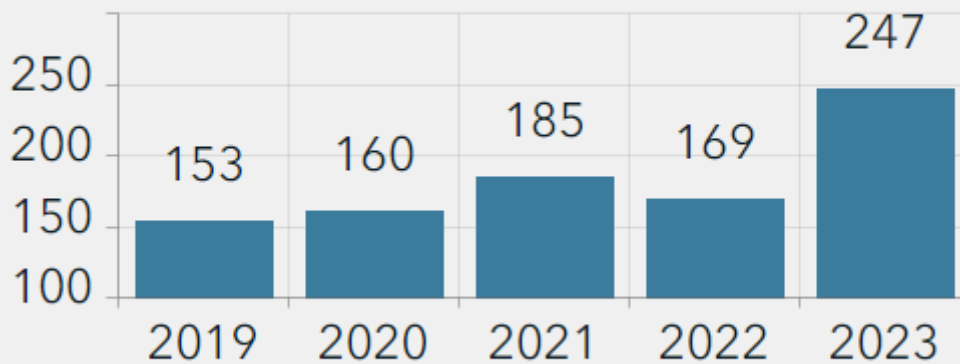
Berkeley Police Department

Date: January 10, 2024  
To: Peter Radu, Assistant to the City Manager  
From: Arlo Malmberg, Data and Policy Analyst, Berkeley Police Department  
Subject: Public Safety Concerns at the 2<sup>nd</sup> Street Encampment Zone

The data from the area bounded by Eastshore Hwy, Cedar St., 3rd St., and Page St. indicates a significant public safety concern, with a marked increase in calls for service and crimes over the past year. In 2023, calls for service jumped to 247 from 169 (+46%) in the previous year, and reported crimes rose to 69 from 60 (+15%). Commercial burglary was the most prevalent crime type, with 27 incidents reported. The data suggests a worsening safety situation, particularly around the 2nd St. encampments.

In the opinion of BPD, any resources that can resolve this encampment by moving its residents inside and away from this encampment is likely to improve the public safety issues in this area.

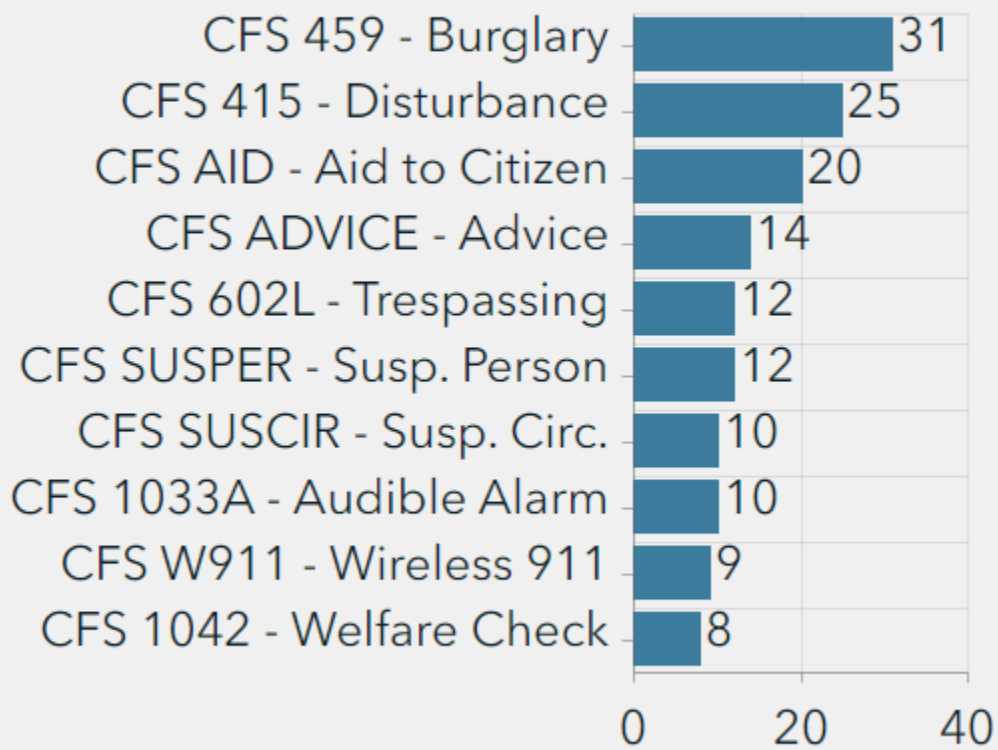
## Calls for Service



*Excluding officer-initiated calls*

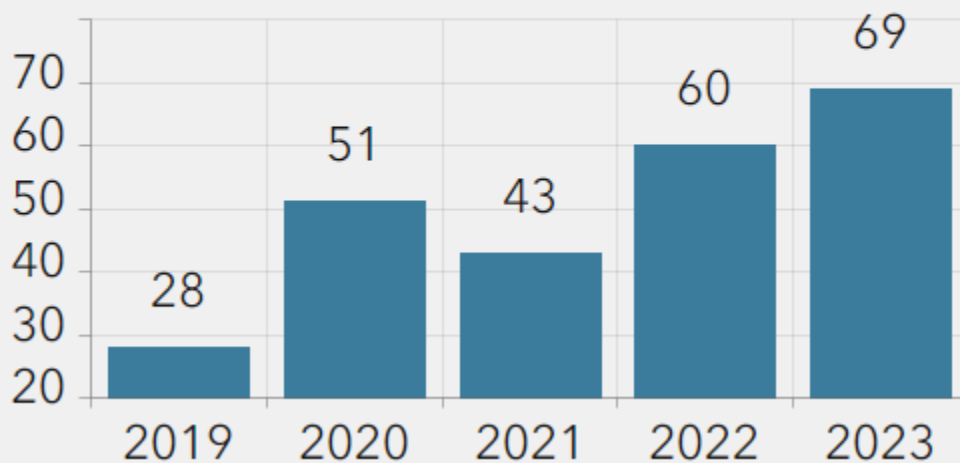
2023:

# Call Types



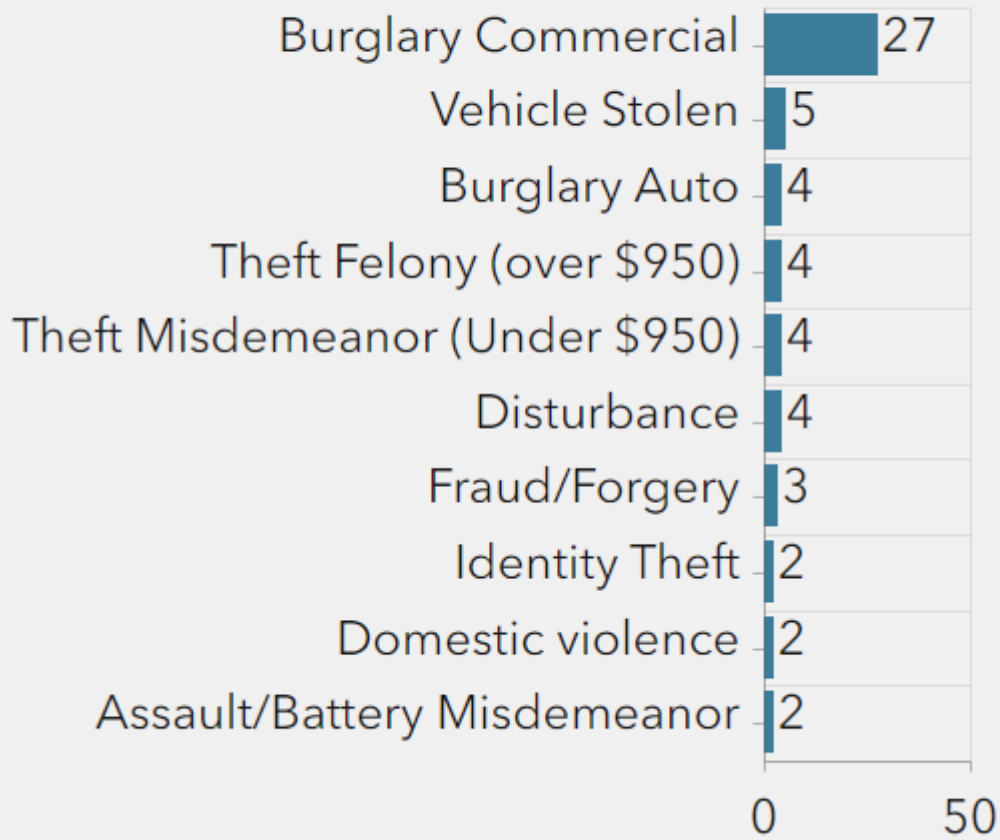
*Excluding officer-initiated calls*

# Crimes



2023:

# Crime Types





Health, Housing &  
Community Services Department  
**Environmental Health Division**

Date: January 12, 2024  
To: Peter Radu, Assistant to the City Manager  
From: Ron Torres, Environmental Health Manager  
cc: Amy Davidson, HHCS Deputy Director  
Subject: Declaration of Imminent Health Hazard for areas of Second Street between Page and Cedar Streets

Environmental Health staff assessed the conditions of the subject area and found significant areas of concern with regard to the health and safety of the residents in this area and to the public in general. In addition, significant environmental impacts to water quality were observed. These concerns are included in the attached report which identifies several areas along the Second Street corridor between Page and Cedar Streets.

I believe that the conditions documented in attached report rise to the level of an imminent health hazard with significant environmental impacts. Findings include:

- Used hypodermic needles
- Extensive rat burrow systems and harborages with abundant food sources and putrescible waste (rotting food) helping to support a significant rat population
- Direct contamination of the of the City's storm water drainage system

To minimize the impact to the residents of this encampment and general public, we strongly recommend prioritizing this encampment for any resources, including the State of California Encampment Resolution Funding program, that can lead to a quick and humane resolution of this encampment and its conditions.

Respectfully,

Ron Torres

Environmental Health Manager



City of Berkeley

January 4, 2024

2<sup>nd</sup> St Between Cedar St and Second St



1. Violations:

a. Rodent Harborage: rat burrows

PROPOSED REMEDY: Treatment of CO2

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.



b. Rodent harborage - food sources & rubbish

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.

(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.







2. Violations:

Storm Drain with rubbish

(BMC) 17.20.030 No matter other than stormwater may be discharged into the storm drain system

(BMC) 17.20.050 Affirmative duty to prevent contamination of stormwater by pollutants--Manner of conducting specified activities. Any person engaged in activities which will or may result in pollutants entering the storm drain system shall undertake all practicable measures to reduce or prevent the contamination of stormwater by pollutants. Such measures shall include, but are not limited to, adherence to the following requirements:

(A.) Littering prohibited. No person shall throw, deposit, leave, maintain, keep, or permit to be thrown, deposited, placed, left or maintained, any refuse, rubbish, garbage, or other discarded or abandoned objects, articles, or accumulations, in or upon any street, alley, sidewalk, storm drain, inlet, catch basin, conduit or other drainage structures, business place, or upon any public or private lot of land in the City, so that the same might be or become a pollutant that enters the storm drain system; provided however, that nothing in this section shall be construed to prohibit the disposal of garbage, rubbish or other waste in a lawful manner as provided in Berkeley Municipal Code Chapter 11.16 (Waste Collection and Disposal) or Chapter 12.32 (Refuse Disposal), or the disposal of recycled materials in the manner provided for pursuant to Chapter 12.36 (Recycled Materials Collection Program), or the disposal of garbage, rubbish or other waste in lawfully established dumping grounds.



Waste valve with hose attachment within feet from storm drain



3. Violations:

Rodent harborage – rat run & burrow

PROPOSED REMEDY: Treatment of CO2

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.



4. Violations:

Rodent harborage - food sources & rodent droppings

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.

(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.



## 5. Violations

Rodent harborage - food sources & rubbish

*(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.*

*No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.*

*(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.*







6. Violations:

Rodent harborage - rubbish

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.

(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.



## 7. Violations

### a. Rodent Harborage – rubbish

*(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.*

*No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.*

*(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.*



8. Violations:

Rodent harborage - food sources & rubbish

*(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.*

*No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.*

*(BMC) Sec 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.*



9. Violations:

Rodent Harborage – rubbish



(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.

(BMC) 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.



## 10. Violations

Rodent Harborage – rat burrow

(BMC) 11.32.050. Rodent harborage--Maintenance prohibited.

No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.





## 11. Violations

### a. Exposed hypodermic syringes

*(BMC) 11.36.030. Imminent health hazards designated.*

*For the purpose of this chapter, the existence of the following condition is declared to constitute an imminent health hazard: the discharge of sewage, garbage or any other organic filth into or upon any place in such a manner that transmission of infective material to human beings may result therefrom.*



- b. Rodent Harborage – rubbish, food sources & indications of rat gnawing  
*(BMC) 11.32.050. Rodent harborage--Maintenance prohibited. No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.*  
*(BMC) 11.32.070. Accumulations creating rodent harborage prohibited. No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.*



### Glossary of Violations:

- i. **BFC 315.4 Outside storage.** Outside storage of combustible materials shall not be located within 10 feet (3048 mm) of a lot line.
- ii. **NFPA 25 – Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems (2023 Ed.) – Section 5.2.2 Pipe and Fittings, 5.2.2.2** Sprinkler piping shall not be used to support non-system components.
- iii. **NFPA 25 – Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems (2023 Ed.) – Section 5.4.1 Sprinklers, 5.4.1.7** Sprinklers shall not be altered in any respect or have any type of ornamentation, paint, or coatings applied after shipment from the place of manufacture.
- iv. **California Code of Regulations, Title 19, Division 1, §3.07(a) Clearances.**
  1. (a) General. No combustible material shall be placed or stored within 10 feet of any building or structure.
  2. 304.1.1 Waste material. Accumulations of wastepaper, wood, hay, straw, weeds, litter or combustible or flammable waste or rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley,
  3. parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle or other similar structure.
- v. **BFC 114.1.1 Unsafe conditions.** Structures or existing equipment that are or hereafter become unsafe, insanitary or deficient because of inadequate means of egress, inadequate light and ventilation, or that constitute a fire hazard, are otherwise dangerous to human life or the public welfare, or involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. Unsafe structures shall be taken down and removed or made safe, as the fire code official deems necessary and as provided for in this section. A vacant structure that is not secured against unauthorized entry shall be deemed unsafe.
- vi. **BFC 304.2 Storage.** Storage of combustible rubbish shall not produce conditions that will create a nuisance or a hazard to the public health, safety or welfare.
- vii. **BFC 307.4.3 Portable outdoor fireplaces.** Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material.
- viii. **BFC 315.4 Outside storage.** Outside storage of combustible materials shall not be located within 10 feet (3048 mm) of a lot line.
- ix. **BMC 11.32.050. Rodent harborage--Maintenance prohibited.** No person shall possess, occupy or maintain, or cause or permit another person to occupy or maintain, any building, structure, vehicle or any other place in such a condition as will permit the breeding or harboring therein, or thereon, of rodents or any other vermin.
- x. **BMC Sec 11.32.070. Accumulations creating rodent harborage prohibited.** No person shall place, leave, dump or permit to accumulate any garbage or rubbish in or upon any building, structure or place so that the same shall afford food and/or harborage for rodents. No person shall accumulate or permit the accumulation on any place, premises or on any open lot any lumber, building material, boxes, paper, rags, excess or dense vegetation, or any material that may be permitted to remain thereon that may serve as a rodent harborage, unless the same shall be placed on open racks that are elevated not less than eighteen inches above the

ground and evenly piled or stacked, or otherwise made reasonably unsuitable as a rodent harborage by such manner as may be approved by the chief of environmental health.

- xi. **BMC 11.36.030. Imminent health hazards designated.** For the purpose of this chapter, the existence of the following condition is declared to constitute an imminent health hazard: the discharge of sewage, garbage or any other organic filth into or upon any place in such a manner that transmission of infective material to human beings may result therefrom.
- xii. **BMC 14.48.020. Obstruction on Streets and Sidewalks.** It is unlawful for any person to place or cause to be placed anywhere upon any Sidewalk, Parklet or roadway, any object which obstructs, restricts, or prevents the use of any portion of such Sidewalk, Parklet or roadway, except as set forth in this Chapter or in a regulation promulgated by the City Manager and adopted by the City Council.
- xiii. **BMC 17.20.030.** No matter other than stormwater may be discharged into the storm drain system
- xiv. **BMC 17.20.050.** Affirmative duty to prevent contamination of stormwater by pollutants--Manner of conducting specified activities. Any person engaged in activities which will or may result in pollutants entering the storm drain system shall undertake all practicable measures to reduce or prevent the contamination of stormwater by pollutants. Such measures shall include, but are not limited to, adherence to the following requirements: (A.) Littering prohibited. No person shall throw, deposit, leave, maintain, keep, or permit to be thrown, deposited, placed, left or maintained, any refuse, rubbish, garbage, or other discarded or abandoned objects, articles, or accumulations, in or upon any street, alley, sidewalk, storm drain, inlet, catch basin, conduit or other drainage structures, business place, or upon any public or private lot of land in the City, so that the same might be or become a pollutant that enters the storm drain system; provided however, that nothing in this section shall be construed to prohibit the disposal of garbage, rubbish or other waste in a lawful manner as provided in Berkeley Municipal Code Chapter 11.16 (Waste Collection and Disposal) or Chapter 12.32 (Refuse Disposal), or the disposal of recycled materials in the manner provided for pursuant to Chapter 12.36 (Recycled Materials Collection Program), or the disposal of garbage, rubbish or other waste in lawfully established dumping grounds.



Fire & Emergency Services Department  
**Fire Prevention Division**

Date: January 23, 2024  
To: Peter Radu, Assistant to the City Manager  
From: Dori Tieu, Deputy Fire Marshal  
Subject: Assessment of fire hazards for areas along Second Street between Page and Cedar Streets

On January 9, 2024, Berkeley Fire Department Fire Prevention staff assessed fire safety conditions along the Second Street corridor between Page and Cedar Streets, including half the block of Cedar Street west of Second Street. Staff found some areas of concern with regard fire safety in this area and to the public in general. A majority of the concerns were related to storage of combustible items and rubbish along the corridor providing potential fuel for a fire:

- **BFC 304.2 Storage.** Storage of combustible rubbish shall not produce conditions that will create a nuisance or a hazard to the public health, safety or welfare.
- **BFC 315.4 Outside storage.** Outside storage of combustible materials shall not be located within 10 feet (3048 mm) of a lot line.

There were a handful of fire code violations related to:

- **BFC 305.1 Clearance from ignition sources.** Clearance between ignition sources, such as luminaires, heaters, flame-producing devices and combustible materials, shall be maintained in an approved manner.
- **BFC 305.4 Deliberate or negligent burning.** It shall be unlawful to deliberately or through negligence set fire to or cause the burning of combustible material in such a manner as to endanger the safety of persons or property.
- **BFC 305.5 Unwanted fire ignitions.** Acts or processes that have caused repeated ignition of unwanted fires shall be modified to prevent future ignition.
- **BFC 507.5.4 Obstruction.** Unobstructed access to fire hydrants shall be maintained at all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants.
- **BFC 507.5.5 Clear space around hydrants.** A 3-foot (914 mm) clear space shall be maintained around the circumference of fire hydrants, except as otherwise required or approved.

Environmental Health Division Staff completed an assessment of the same area on January 4, 2024. In their memo to Peter Radu, Assistant to the City Manager, they provided an aerial photo of the area and numbered the locations on the map. Below is the photo that Fire will also reference to in this report.



2<sup>nd</sup> St Between Cedar St and Second St





The subsequent photos document examples of the following fire code violations:

**BFC 304.2 Storage.** Storage of combustible rubbish shall not produce conditions that will create a nuisance or a hazard to the public health, safety or welfare.

**BFC 315.4 Outside storage.** Outside storage of combustible materials shall not be located within 10 feet (3048 mm) of a lot line.

**Area #11 – Encampments along north side of Page Street, east of Second Street**





Area #11 – Encampments along south side of Page Street, east of Second Street





**Area #10 – Encampment at southeast corner of intersection of Second Street and Page Street**



**Area #4 – Storage area approximately a half block south of Jones Street on east side of Second Street**





**Area #4 – Encampments along west side of Second Street, midblock between Jones and Cedar Streets**





**Area #1 – Encampments along south side of Cedar Street, west of Second Street**



**Area #1 – Encampments along north side of Cedar Street, west of Second Street**





The following four photos document examples of the following fire code violations:

**BFC 305.1 Clearance from ignition sources.** Clearance between ignition sources, such as luminaires, heaters, flame-producing devices and combustible materials, shall be maintained in an approved manner.

**BFC 305.4 Deliberate or negligent burning.** It shall be unlawful to deliberately or through negligence set fire to or cause the burning of combustible material in such a manner as to endanger the safety of persons or property.

**BFC 305.5 Unwanted fire ignitions.** Acts or processes that have caused repeated ignition of unwanted fires shall be modified to prevent future ignition.

**Area #11 – Eastern most encampment along north side of Page Street, east of Second Street**



**Area #11 – Midblock encampment along south side of Page Street, east of Second Street**



**Area #1 – Solar panel charging a DC battery along the north side of Cedar Street, west of Second Street**



The following two photos document examples of the following fire code violations:

**BFC 507.5.4 Obstruction.** Unobstructed access to fire hydrants shall be maintained at all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants.

**BFC 507.5.5 Clear space around hydrants.** A 3-foot (914 mm) clear space shall be maintained around the circumference of fire hydrants, except as otherwise required or approved.

**Area #1 – Encampment at northwest corner of Second Street and Cedar Street intersection**



There have been multiple fires at abandoned warehouses and nuisance fires in proximity to the encampment. A quick search of fires in 2023 resulted in 20 fires within one to two blocks of the encampment. The most recent building fire occurred on January 13, 2024, at 2:15 AM. It became a two-alarm fire with mutual aid that started as an offensive attack and moved to a defensive attack because of the large size of the fire and heavy content loading inside the building. Embers cast from nearby fires could ignite the combustible materials among the encampment and endanger the residents.

The Berkeley Fire Department is concerned about the numerous fire and life safety hazards associated with this encampment, and would recommend prioritizing this encampment for any shelter resources, including the State of California Encampment Resolution Funding program, that can lead to resolution of this encampment and its conditions. We also recommend fire safety education, clean-up of combustible materials, removal of obstructions and tampering of the fire hydrant, and removal of potential ignition sources. We look forward to partnering with you towards a safer future for this encampment

Respectfully,

Dori Tieu, Deputy Fire Marshal

CC: Fire Chief David Sprague  
Fire Marshal Steve Riggs  
Fire Prevention Inspector Shannon Shaffer-Killey  
Fire Prevention Files



Encampment Map:

2<sup>nd</sup> St, Page St, Jones St, Cedar St – Berkeley, CA

Areas circled in RED are the streets and sidewalks where encampments currently reside.

