



# California Interagency Council on Homelessness

## ERF-3-R, Application

### Part 1 (A): ADMINISTRATIVE INFORMATION

#### Application Window

- Window #1, 11/3/2023 - 1/31/2024  
 Window #2, 2/1/2024 - 4/30/2024  
 Window #3, 5/1/2024 - 6/30/2024

*Applications received after 5:00 p.m. on the last day of the application window will be reviewed and evaluated during the following application window. **Note, applications submitted after 5:00 p.m. on 6/30/2024 will not be reviewed.***

#### Eligible Applicant

Select the eligible applicant's jurisdiction type.

- CoC  City  County

Select from the list of continuums of care.

Humboldt County CoC

### Part 1 (B) Contracting Information

Complete all elements of the below section. This information is required for contracting should this application be chosen for award.

#### Contractor Information

Contractor Name (the legal entity entering into contract with the State)

Arcata House Partnership

What is the Federal Employer Identification Number (FEIN # or tax id number) for the contractor?

94-3163269

Tax ID Form

AHP 501C3.pdf

std204 Tax form.pdf

Governmental entities will need to submit a GovTIN Tax Form, and Non-governmental entities will need to submit a STD 204 Tax Form. Links to each are below:

GovTIN: [Taxpayer ID Form \(ca.gov\)](#)

STD 204: [STD 204 - Payee Data Record \(ca.gov\)](#)

## Who is the best contact person for this contract?

### Primary Contact

Darlene	Spoor
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First

Last

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

### Job title

Executive Director

job title

### Email

dspoor@arcatahouse.org

### Phone

(707) 822-4528 x111

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

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### Secondary Contact

Humnath	Panta
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First

Last

### Job title

CFO

job title

### Email

fiscal@arcatahouse.org

### Phone

(707) 822-4528 x106

*This contact will receive ALL grant related correspondence (inclusive of application, award, contract, office hours, information requests, reporting, etc.)*

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### Contact Person for Reporting

Humnath	Panta
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First

Last

**Job title**

CFO

job title

**Email**

fiscal@arcatahouse.org

**Phone**

(707) 822-4528 x106

*This contact will ONLY receive grant reporting correspondence (inclusive of guidance, report releases/reminders, report follow-ups).*

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**Authorized Representative**

Darlene

First

Spoor

Last

**Job title**

Executive Director

job title

**Email**

dspoor@arcatahouse.org

**Phone**

(707) 822-4528 x111

*The Authorized Representative has authority to contract on behalf of the eligible applicant*

**If this application is funded, what address should the check be mailed to?**

**Address**

1005 Eleventh St.

Address Line 1

Address Line 2

Arcata

City

California

State

95521

Zip Code

**Attention to (if applicable):**

Darlene Spoor

** This Application uses character limits **

**Reaching these limits is not required, however competitive responses will address all parts of each**

# question asked.

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## **Part 2: PROPOSAL OVERVIEW**

### **Guidance:**

In completing this application, applicants must identify the specific encampment that will be prioritized for resolution.

If an applicant proposes to prioritize a large, noncontiguous, or multiple site(s), the encampments may only be addressed through a single application if: (a) the justification for prioritizing the encampments is the same, **and** (b) the demographics and service needs of the residents of the encampments is sufficiently the same that, (c) the same set of services, and service providers, including outreach, interim and permanent housing programs, will be used to resolve the identified people's experience of homelessness in encampments.

*Applicant must prepare a separate application for each encampment that does not meet the requirements of (a) – (c).*

### **Proposal Summary**

**Summarize the proposed Encampment Resolution Fund (ERF) project, including an overview of all key components and/or phases of the project that will be funded in whole or in part with ERF-3-R resources. (1500-character limit)**

This project will begin by providing Street Outreach to encampment inhabitants in the prioritized encampment referenced in this proposal. Two Street Outreach workers will be hired to go into the encampment daily and build relationships. The workers will provide transportation via the van provided by this proposal to hygiene facilities and distribute basic needs items.

Pallet sheltering units will be purchased and shipped to an Arcata House Partnership location. The location will be prepped to construct the sheltering community on those grounds. Once the Pallet units are delivered and put together, Street Outreach workers will move encampment inhabitants to the interim housing/sheltering site. 24 hour staffing will be provided at that location to ensure the safety and support needed. A Shelter Case Manager will be hired to work on housing attainment for all residents of the shelter. Housing vouchers will be provided by AHP to transition individuals into permanent housing.

Once in permanent housing, AHP will support individuals through housing case managers, who will focus on housing stability. As new individuals enter the encampment area, new engagement will happen with them and the process will continue. Street Outreach workers will continue to visit the encampment site daily even after numbers reduce, to engage with anyone new. Any extra time Street Outreach workers have will be spent at the sheltering location to provide for extra coverage.

## People Served

**Number of people currently residing in prioritized encampment site**

25

#

**Potential inflow of people into the prioritized encampment site during the grant term.**

25

**Of people currently residing in prioritized encampment site, how many will be served by this proposal?**

25

#

**Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?**

50

#

**Of people projected to be served across the entire grant period, number of people projected to transition into interim housing.**

45

#

**Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing**

35

#

*This should include both people who transition directly into permanent housing **and** people who may first transition into interim housing.*

**Is the prioritized encampment site part of a larger encampment area?**

Yes  No

## Encampment Information

**1. Briefly describe the characteristics of the people residing within the prioritized encampment site, including demographics, household compositions, disabilities, and projected service and housing needs. Include how this information was gathered. (1500-character limit)**

The inhabitants of this encampment are mostly individuals, with few families present. Many individuals have physical and mental health disabilities. Substance Use Disorder is very common among inhabitants. The demographic breakdown is approximately: 19 people who are White, 1 person who is American Indian or Alaskan Native, 2 people who are Black or African American, 3 people who are Multiracial with 22 people identifying as Non-Hispanic/Latino and 3 people identifying as Hispanic/Latino. This demographic information was informally gathered by Arcata House Partnership (AHP) staff members who have occasional interactions with encampment inhabitants. This encampment borders the property of the administrative offices of AHP. While inhabitants of the encampment fluctuate in number and composition, these demographics are consistent with all the services provided by AHP, and therefore support the conclusion that what staff have informally seen is likely reliable information. The projected service needs will include referrals for mental/behavioral health services, medical services, SUD services and of course shelter leading to permanent housing. Linkages to income benefits, local food pantries and medical clinics will be offered. Showering opportunities will be offered, hygiene items will be provided and assistance in obtaining identification will be offered. Intake into the HMIS system will be done, and assistance in applying for housing opportunities will be provided.

*If this proposal seeks to serve a particular target population, specify and describe.*

**2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000-character limit)**

This encampment measures approximately 25,000 square feet. The area is wooded and exists in a USFWS wetlands designated area. Inhabitants of the encampment are living in tents and makeshift tents. People are also sleeping on the ground in blankets. Vehicles are not present in this encampment. The encampment is predominantly in the Humboldt County Property Assessor's parcel # 507-361-005. The address of the property is 4633 Valley West Blvd. The property has an Eastern boundary of Valley West Blvd. and a Western boundary of US Highway 101. The Western half of the property is where the encampment exists. This area is more wooded, providing some visual screen from the Valley West area.

**3. Why is this encampment site being prioritized? Applicant should identify any distinguishing needs and/or vulnerabilities of the people living in this encampment and/or any health, safety, or other concerns that led the applicant to prioritize this site over other encampments. (1000-character limit)**

This particular encampment site is being prioritized because it has a significant amount of crime occurring within the site. Assaults, theft, human trafficking and other crimes are common in this encampment, causing concern for the safety of its inhabitants and the surrounding neighborhood. Local neighborhood groups have been active in communicating with AHP about their concerns for the safety of the people living in the encampment and the neighborhood. Groups have also expressed environmental concerns regarding the trash and human waste that accumulates in the encampment. With encampment inhabitants having increased vulnerability due to the disabilities mentioned above, the risks associated with these conditions are significant.

*ERF authorizing legislation requires funding be used for “prioritized” encampments. Applicants must, therefore, provide a justification for the prioritization of the encampment proposed to be served. Except in very small communities where it may be possible to justify prioritizing all of a small number of encampments for resolution using this fund source, ERF is not intended to be used to fund a community-wide encampment resolution program.*

**Attachment: Map**

map of encampment.pdf

*The provided map should clearly indicate the area of the prioritized encampment. The map may also indicate the location of other key service, shelter, and housing resources described in this proposal.*

**4. Is the prioritized site on a state right-of-way?**

No  Yes - partially  Yes - entirely

**Attachment: Caltrans Letter of Support**

CalTrans letter of support.pdf

Projects entirely or partially on a state right-of-way must include a Letter of Support from Caltrans.

- This letter must include confirmation from Caltrans that they are aware of and in support of the ERF project, including the projected timeline, and that they will only take action on that encampment site in collaboration with and at least 2 weeks-notice to the ERF grantee, unless critical circumstances exist when an encampment poses an imminent threat to life, health, safety, or infrastructure and must be immediately addressed.
- This letter should be signed by the local Caltrans Deputy District Director of Maintenance (DDDM) or their designee.
- This letter may also include Caltrans role in the proposal and what Caltrans resources are being leveraged.

## Proposal’s Outcomes

**5. What outcomes does this proposal seek to accomplish by 6/30/2027? Outcomes should be specific, measurable, attainable, relevant, and time-bound (SMART). (1000-character limit)**

- This project will create 40 new shelter beds for people experiencing homelessness in Humboldt County.
- This project will offer outreach and services to all encampment inhabitants throughout the term of the grant, totaling approximately 50 people.
- In total, 45 people will be moved from unsheltered homelessness in this targeted encampment area into the new, safe, interim shelter created through this project.
- At minimum, 35 people who originally were inhabitants of the targeted encampment will be assisted through housing vouchers with obtaining permanent housing with on-going supportive services from a housing case manager that will focus on long-term housing retention.

**6. What are the primary activities the applicant will implement to achieve each of the proposal's outcomes? (1000-character limit)**

- Purchase and construct a safe interim sheltering site with capacity to house 40 individuals in either single or double units.
- Provide street outreach to encampment inhabitants, consisting of linkage with various social services and medical services, intakes into the HMIS system, provision of hygiene necessities, and transportation to and from showering facilities.
- Assist encampment inhabitants with transition into interim shelter. Transport them via the van and help with moving their belongings.
- Ensure safety and 24 hour support in the interim shelter by providing staff coverage 24/7.
- Case management in the interim shelter, focused on locating and securing permanent housing.
- On-going case management with a Housing Case Manager once in permanent housing so housing stabilization can be achieved.

**7. How will the applicant measure progress towards the proposal's outcomes? (1000-character limit)**

- Points of contact with encampment inhabitants will be counted.
- Referrals to local resources provided to encampment inhabitants will be counted.
- Number of showers provided to encampment inhabitants will be counted.
- The purchase and construction of the sheltering units will be recorded.
- The number of encampment inhabitants who are moved from the encampment into the sheltering units will be tracked.
- Case management of residents of the interim shelter will be recorded.
- The number of shelter residents who transition into permanent housing will be tracked.
- Case management provided by Housing Case Managers will be recorded.

**8. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000-character limit)**



The housing crisis in Humboldt County is significant. Encampments are populous because the homeless services system is over-taxed. There are waiting lists for every shelter. The prioritization meetings of the CoC evaluate which of the 700+ people should move into each unit. Permanent housing vouchers are an option, but it still takes significant time to transition people from shelters into housing because there are so few housing options. These circumstances are why this proposal seeks to create a new shelter for encampment inhabitants. There is no other way. Nearly every person will transition from the encampment into shelter before transitioning into permanent housing. Occasionally other options for housing come through, like Section 8 or low-income housing, etc. This will occur, but this proposal is not reliant on those outliers. This proposal intends to create a pathway into a new shelter environment and on to permanent housing through AHP's own housing vouchers.

**9. Does this proposal fund a standalone project, or is the proposed project one component of a larger initiative?**

Standalone  Larger initiative

**If it is part of a larger initiative, describe the role and significance of this project in achieving the objectives of the larger initiative. (1000-character limit)**

In some ways, this project is both a stand-alone project and part of a larger initiative. The focus of this encampment and creation of this shelter site and corresponding goals of this project is stand-alone. However, Arcata House Partnership has a long-standing commitment to providing safe shelter, permanent housing and food to people experiencing homelessness and/or food insecurity. This project is one part of a broader effort by AHP that spans the spectrum of services for people in need, from adults and families to people re-entering from prison, people fleeing domestic violence, college and university students, and people currently sleeping in their vehicles. AHP is the largest homeless service provider in Humboldt County; AHP provides an average of 100 shelter beds per night and manages 121 permanent supportive housing and Rapid Rehousing units annually. In addition, AHP provided service to 763 people in 2022.

## Centering People

**10. Describe how the perspectives of people with lived experience of homelessness meaningfully contributed to the content of this proposal? How will people with lived experience be part of the implementation of this ERF project? If individuals living in the encampment site were included in the development of this proposal, describe how their input was obtained and how that input shaped the proposal. (1000-character limit)**

Individuals who are experiencing homelessness are part of a committee of the Continuum of Care in Humboldt County. Through this committee, their experiences are shared as well as their input for desired services. Additionally, AHP has engaged in street outreach with people who experience unsheltered homelessness, communicating and learning of the concerns for safety while unsheltered and the desire for safe shelter.

Nearly 40% of the staff at AHP have lived experience. Pallet Shelter employs individuals with lived experience as well and has incorporated their input into the design of the prefab structures. Therefore, people creating the interim housing units as well as people providing services will all have lived experience. These perspectives are all incorporated into the plan for this project, which provides for increased safety, privacy, self-determination, accessibility, dignity, the inclusion of companion animals and access to permanent housing options.

**11. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000-character limit)**

Arcata House Partnership is committed to a Housing First Philosophy across all areas of programming. Admittance into the interim shelter and subsequent housing program will not be contingent upon sobriety, participation in services, or good credit. Shelter will not be denied to anyone based on the existence of a criminal history that is unrelated to tenancy. While in shelter, individuals will receive the support of a Case Manager who will create client-centered, client-driven case plans that emphasize the attainment of permanent housing.

**12. Describe how each of the following service delivery practices are incorporated into the outreach, interim shelter (if applicable), and permanent housing aspects of the proposed ERF project: (a) individual participant choice and (b) trauma informed care. (1000-character limit)**

Street Outreach: Individuals living in the encampment will be approached with a verbal greeting to avoid startling them. They will be offered services as an option, and everything will be explained to them as many times as necessary. Individuals can choose whether to accept the hygiene supplies, go to the showering facilities, engage in an intake, and move into the interim sheltering units. Rapport will be built on a timeline that is comfortable for each person.

Interim shelter: Individuals will be given their own unit with a lock on the door. Their belongings will be stored in their unit. Companion animals will accompany individuals and live in their shelter unit with them. Staff will be present 24/7 so that there will always be someone available to assist. Supportive services will be offered as an option.

Permanent housing: Housing vouchers can be used with any housing unit. This ensures that each person can secure housing that feels safe and meets all their needs.

**13. Describe how harm reduction principles will be incorporated into the outreach, interim housing (if applicable), and permanent housing aspects of this ERF project. (1000-character limit)**

Individuals in the encampment will be offered hygiene kits as well as transportation to showering facilities regularly. This increase in access to hygiene will help to protect from infection and sickness. Services will be offered with no ultimatums regarding sobriety or complacency. A similar approach will be used in the interim shelter. Individuals will be provided with a safe place to live and all hygiene items and food will be provided for them. None of these things will be contingent on sobriety or complacency. The permanent housing the individual secures will be their own. Housing Case Managers will work with the individual in an effort to assist with long-term housing stability. Safe, stable housing will best enable each individual to identify and work toward other life goals without the ever-present risks of being unhoused.

**14. Describe the services that will be provided to improve people’s health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000-character limit)**

Street Outreach workers will link encampment inhabitants with services in the community to address whatever needs are identified, including medical referrals, social service referrals, referrals for sources of income, and housing. Individuals will be entered into the HMIS system, which will put them in queue for all housing programs in Humboldt County. Basic needs items, like personal hygiene supplies, will be given out to encampment inhabitants. Individuals will be offered transportation to showering facilities multiple times a week while in the encampment. These provisions will improve the health and dignity of everyone. The regular presence of Street Outreach workers will increase the safety of this encampment. Much of the violence and victimization happens beyond the visual shield of the woods. With Street Outreach workers entering the encampment, activities will no longer be hidden. People being victimized will be provided with immediate services, referrals, and support.

**15. Identify what controls are or will be in place to ensure that all ERF-3-R funded parties will not penalize homelessness. The term “penalize homelessness” means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons’ engagement in necessary human activities, including sleeping, resting, and eating. (1000-character limit)**

Arcata House Partnership is a long-standing homeless-serving organization. Our staff are all trained in trauma-informed care. AHP operates with a housing-first philosophy. Never do the staff of AHP penalize homelessness. It is the mission of AHP to provide advocacy for and services to the homeless and food insecure with compassion, dignity, and empowerment.

**16. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curbside waste removal and access to clean and available bathrooms. (1000-character limit)**

Arcata House Partnership operates the One Stop service center that provides showers and toileting facilities for people who are unsheltered. These facilities will be explained and offered to encampment inhabitants. Street Outreach Workers will provide transportation to the One Stop during their regular outreach visits with encampment inhabitants. Additionally, AHP has a dumpster on its property which is just adjacent to the encampment site. This will be available for use by encampment inhabitants.

## **Part 3: IMPLEMENTATION**

### **Core Service Delivery and Housing Strategies**

**17. Describe the proposed outreach and engagement strategy, case management, and / or service**

**coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000-character limit)**

AHP will employ two Street Outreach workers to initiate engagement with encampment inhabitants. These workers will use Motivational Interviewing and employ a Trauma Informed approach. They first approach people with basic needs items like hygiene kits, blankets, and food. This provision of basic needs employs a harm-reduction approach. Workers will engage with encampment residents daily.

As part of engagement, workers will complete intakes with encampment inhabitants, collecting basic data to complete the VI-SPDAT for prioritization into the Coordinated Entry System and enter them into HMIS. This will ensure that all options of housing are available to each individual. Workers will offer transportation multiple times each week to the One Stop service center operated by AHP so that individuals can take showers and get more hygiene items/clothing that they may need. Individuals may also sign up to receive mail at this location.

Once the interim housing site is ready for move-in, individuals in the encampment will be offered help in moving their belongings into the sheltering units at the site.

At the start of this project, the encampment will be at its most populous, and the Street Outreach worker-to-individual ratio would be approximately 1:12. As the population of the encampment is transitioned into the shelter location, the ratio would represent smaller numbers. As this happens, and Street Outreach workers are required to spend less time at the encampment location, they will provide additional coverage at the shelter location to ensure a smooth transition and peaceful environment for everyone. The Street Outreach workers will, however, continue to go into the encampment daily, contacting any new inhabitants, encouraging a transition into the shelter environment, providing transportation to showers, and providing basic needs items to anyone still living in the encampment. This process will continue throughout the duration of this project.

**18. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000-character limit)**

Coordinated Entry uses the VI-SPDAT to prioritize each person who is homeless regarding housing options that are available in Humboldt County. The individuals living in the encampment targeted by this proposal will score high on the VI-SPDAT, as many encampment inhabitants will be chronically homeless, have a disability (physical, mental health or substance use), be economically disadvantaged, and have safety risks and wellness concerns. AHP is involved in the Continuum of Care and the Coordinated Entry System Case Conferencing Committee for Humboldt County. This program will certainly work to transition encampment inhabitants from being unsheltered to living in permanent housing whenever housing options are available. As it has been mentioned in this proposal however, there is a significant shortage of housing options, and it is most likely that nearly all encampment inhabitants will move into the interim housing site created by this project before moving into permanent housing.

**19. Describe each of the specific (a) interim housing and (b) permanent housing opportunities that will be used to achieve the proposed outcomes of this ERF project. Demonstrate that any ERF-3-R funded interim housing capacity is either non-congregate or clinically enhanced congregate shelter. (2000-character limit)**

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Arcata House Partnership will purchase 20 single occupancy and 10 double occupancy units from Pallet Shelters. The double occupancy units will be offered to couples who are living in the encampment. Additional items purchased from Pallet Shelters will be a large community room where meals will be served and large meetings will be held, heaters for each unit, and air conditioning for each unit. A unit will also be constructed to serve as a staff office, where staff will be stationed 24 hours a day for on-site support of the interim housing site. Both regular toilet/showering units and ADA accessible toilet/showering units will be purchased and kept on site. This interim housing location will be accessible, trauma-informed, non-congregate, and will allow for individuals to keep their companion animals with them in their unit.

The permanent housing opportunity that will be set aside for this project and will be the predominant housing option for individuals coming from this encampment, will be housing vouchers. The Shelter Case Manager will work with individuals in the interim housing site and create case plans that prioritize the attainment of permanent housing. With housing vouchers, each person will be able to find permanent housing that best fits their needs and is chosen uniquely by them.

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**20. Demonstrate the applicant's commitment and ability to deliver permanent housing solutions to the people residing in the prioritized encampment, including by providing examples of prior successful efforts to permanently house similarly situated individuals. (2000-character limit)**

Arcata House Partnership is the largest homeless services provider in Humboldt County. It is the only organization that provides a full spectrum of services to people experiencing homelessness, from street outreach to emergency shelters to permanent supportive housing. Because AHP operates using a Housing First approach, the housing supported by AHP is low-barrier to no-barrier in nature. Individuals who have lived in encampments for years are now housed in some of the AHP housing programs. The organization's commitment to houseless individuals is strong.

After the rehabilitation of a motel into permanent supportive housing for formerly homeless individuals was completed by AHP, a person drove into the parking lot one day and said to AHP staff, "I don't know what you all are doing here or how you're doing it, but I have a buddy who's living here now. I've known him for years and he's always lived on the street. I honestly thought he would never live in a home again. I don't know what you all are doing, but you're doing the Lord's work. You're amazing. Thank you."

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**21. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500-character limit)**

Arcata House Partnership has employed Street Outreach workers who have had many interactions with people in encampments throughout the area. People living in encampments have long expressed concern for their safety and have requested a more suitable shelter alternative as they work toward finding permanent housing. Interactions with people who have lived in this encampment have identified people's interest/need to access hygiene stations, electricity and water, access to nutritious meals, dry, safe places to sleep and store their belongings, and access to services that will lead them to be permanently housed.

Additionally, the Pallet Shelters that will be constructed are built based on consistent feedback from people who use them. The company employs people with lived experience who drive adaptation of the units.

Where applicable, identify the people, data, evidence, and / or other sources of information that was relied upon for this proposal.

## Table 1: Projected Living Situations Immediately Following the Encampment

For people served who exit the encampment, what are the projected Living Situations Immediately Following the Encampment, including but not limited to, permanent housing, interim sheltering, and unsheltered?

Please provide responses in the table below. Add a row for each projected living situation. (250-character limit for each cell)

Briefly Describe Each Projected Living Situation Immediately Following the Encampment	Is This Permanent Housing?	Quantify the Capacity (e.g., number of beds/units, frequency of bed/unit availability)	Prioritized or Set-Aside for ERF-3-R?	Is this living situation funded by ERF-3-R and / or Leveraged Funds?	% of Served Persons Projected to Fall Within This Living Situation
Interim housing site created by AHP with Pallet Shelters units.	No <small>Yes/No</small>	30 units/40 bedss	Set-aside for ERF-3-R <small>Pri/Set-Aside/Neither</small>	ERF funded <small>ERF/Lev/Both</small>	90 %
Other shelter space within Humboldt County	No <small>Yes/No</small>	very rarely available	Neither <small>Pri/Set-Aside/Neither</small>	No <small>ERF/Lev/Both</small>	10 %
	 <small>Yes/No</small>		 <small>Pri/Set-Aside/Neither</small>	 <small>ERF/Lev/Both</small>	 %

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Yes/No		Pri/Set-Aside/Neither	ERF/Lev/Both	%

## Table 2: Permanent Housing Opportunities

A permanent housing opportunity is a combination of project and/or service provided to an individual with the goal of helping the individual obtain permanent housing. Of course, applicants cannot and do not need to provide every possible scenario; Cal ICH is looking to understand the primary, expected permanent housing opportunities for people projected to be served by this proposal.

Please provide responses in the table below. Add a row for each projected opportunity. (250-character limit for each cell)

Describe the Permanent Housing Opportunity	Prioritized or Set-Aside for ERF-3-R?	Quantify the Capacity of the Housing and Service Opportunity	Is this Housing Opportunity Funded by ERF-3-R and / or Leveraged Funds?
Housing vouchers obtained by AHP through other funding sources.	Set-Aside for ERF-3-R Pri/Set-Aside/Neither	Approximately 40 vouchers	Leveraged funds ERF/Lev/Both
<input type="text"/>	<input type="text"/> Pri/Set-Aside/Neither	<input type="text"/>	<input type="text"/> ERF/Lev/Both
<input type="text"/>	<input type="text"/> Pri/Set-Aside/Neither	<input type="text"/>	<input type="text"/> ERF/Lev/Both
<input type="text"/>	<input type="text"/> Pri/Set-Aside/Neither	<input type="text"/>	<input type="text"/> ERF/Lev/Both

**22. Describe strategies the applicant will use to ensure that people are not displaced from the prioritized encampment into another unsheltered location. Include strategies that are in addition to/complement the interim shelter and permanent housing opportunities that are part of this proposal. (1000-character limit)**

Street Outreach workers will maintain daily contact with the encampment inhabitants, establishing trusting relationships and consistently informing them of the interim housing option. Street Outreach workers will assist encampment inhabitants with basic needs, like food, hygiene products and transportation to the One Stop service center for use of the showers. They will also provide assistance with moving all the individual's belongings into the interim housing location, explaining that each person will have their own unit and be able to store their belongings with them. By building these relationships and providing support and assistance every step of the way—from daily survival in the encampment to moving into an individual sheltering unit at the interim housing site—AHP will attempt to ensure that people do not transition from this encampment into another encampment location.

**23. Describe specific strategies and/or services the applicant will use to prevent returns to unsheltered homelessness among people from the prioritized encampment who are sheltered and housed through this ERF project. Include whether these strategies will be funded with ERF-3-R funds and, if not, what other resources will be leveraged. (1000-character limit)**

The interim housing site will be operated by AHP according to our very low barrier approach to shelter and housing. In 2022, AHP can boast a 98% housing retention rate in our permanent housing programs. While in the interim housing location, a Shelter Case Manager will maintain regular contact with residents and work on a client-centered care plan that prioritizes attainment of permanent housing. Shelter staff will be on-site 24/7 to offer any support or assistance needed by residents, and to ensure the safety of everyone at the interim housing site. After transitioning to permanent housing, AHP will assign each person a Housing Case Manager. These staff have small case loads to ensure that they are able to address the needs of each person housed, working on goals that each individual determines are right for them.

**24. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000-character limit)**

Street Outreach workers will consistently go into the encampment area, even after all encampment inhabitants have been relocated to the interim housing site. Workers will observe if new inhabitants appear in the encampment, and they will begin the process of engagement with these new inhabitants. The process will continue as it unfolded with the initial group of inhabitants.

**25. Describe how participants in this ERF project will be supported with continued access to, and storage of, their personal property while in the encampment, in interim housing (if applicable), and in permanent housing. (1000-character limit)**

As encampment inhabitants are transitioned into the interim housing site, they will bring their belongings with them into this setting. Street Outreach workers will assist in the transition to shelter from the encampment, moving each individual's belongings in the van purchased for this project. From the interim housing site, individuals will transition to their own permanent housing, bringing their belongings with them once again.

**26. Describe how participants in this ERF project who have service animals and/or pets will be supported while in the encampment, in interim shelter (if applicable), and in permanent housing. (1000-character limit)**



Because the interim housing site will have both single units for individuals or double units for couples, encampment inhabitants will be able to bring their companion animals with them into the interim housing site, and then of course on to permanent housing with them. People will not be separated from their animals at any time during this process.

## Budget and Resource Plan

### 27. State the total amount of ERF-3-R funds requested.

\$3,784,294.00

\$

### 28. State the estimated dollar value of secured, non-ERF-3-R resources that will help meet this proposal's outcomes.

\$686,116.00

\$

### 29. Identify and describe each leveraged non-ERF-3-R resource and how that specific resource will be used to help meet the proposal's outcomes, including the permanent housing outcomes. (1000-character limit)

\$115,440 will be provided by AHP to support .5FTE of the Program Supervisor who will provide overall direction to the program and supervise each of the program staff. This funding is through an HHAP 3 grant.

\$224,640 will be provided by AHP to support 1 FTE Case Managers and 1 FTE Housing Support who will work with each person while they are established in permanent housing. This funding is through HUD: Permanent Supportive Housing, Rapid ReHousing.

\$153,036 will be provided by AHP to support the fringe benefits associated with positions AHP will be funding.

\$18,000 will be provided by AHP to leadership staff who will provide on-going training to staff in this program. This funding will come from an AHEAD grant.

\$175,000 of Housing vouchers will be set aside by AHP for use by program participants so that they can transition to permanent housing. This funding will come from HUD: Permanent Supportive Housing, Rapid ReHousing.

*Applicants are directed to provide a detailed description of other fund sources, and system capacity, that will be leveraged to achieve the outcomes proposed for the ERF-3-R funded project (**especially as it relates to meeting this proposal's permanent housing outcomes**) and, if applicable, to sustain the new programming beyond the end of the grant term.*

*This includes prior ERF awards, HUD unsheltered NOFO, and other federal, state, and local funding sources.*

*Applications will be evaluated with the understanding that communities vary significantly with respect to the current availability of other fund sources that can be used as leverage for their proposed projects and to sustain the projects beyond the grant term.*

*In the absence of currently available resources, Applicants are encouraged to provide a specific plan for obtaining the funding necessary to sustain their project beyond the grant term if the project is intended to continue.*

**30. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve, the types of services and housing to be provided, and any benefits to the community's efforts to address homelessness that will extend beyond the grant term, including ongoing expansion of interim and permanent housing capacity. Include an explanation of how the requested ERF-3-R amount was determined. (1000- character limit)**

The ERF-3-R requested amount was determined by considering the need for a new interim housing/shelter site. The housing crisis is significant in Humboldt County, and there are vastly more people experiencing homelessness than there are shelter beds to house them. This is the primary reason homeless encampments exist. The cost of purchasing the Pallet units and creating the new sheltering location contributed to determining the cost of this proposal. Staffing to reach out to people and to staff the new site is imperative. An alternate option would have been to house individuals in a motel until permanent housing could be secured. That solution would have only assisted these individuals, however. This new shelter environment will continue to provide more shelter beds in Humboldt County long after this grant period is finished, and therefore will serve to prevent future homeless encampments like the one being cleared in this proposal.

**Attachment: Standardized Budget**

ERF-3-R Budget Template\_Humboldt County 01.24.xlsx

*Applicants must use the [ERF-3-R Budget Template](#) available on [box.com](#)*

## **Key Entities and Staff**

**31. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-3-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)**

Arcata House Partnership is a fast-growing non-profit organization in Humboldt County that offers a full continuum of services to individuals who are experiencing housing and/or food insecurity. AHP is a locally and federally funded agency that serves the homeless community with compassion, dignity and empowerment using a Housing First/Trauma Informed philosophy. Services range from street outreach, providing access to food, temporary shelters and permanent housing. AHP staff works with individuals and families to achieve their housing goals. AHP believes that everyone deserves a safe place to live and will continue to work to make that possible.

The Executive Director of AHP will administer ERF-3-R. She will oversee the project as a whole, supporting the leadership of the Client Services team, who will carry out various duties. She will have regular supervisory meetings to ensure the project is being implemented as planned. Dr. Spoor has been the Executive Director of AHP for eight years and has managed much larger and complex homelessness projects and grants. Dr. Spoor served as Co-Chair of Continuum of Care for Humboldt County for 7 years until January of 2023. She and AHP work in collaboration with all homeless service providers in the country. Her discussions with the CoC and other service providers and service recipients along with her deep understanding of the needs of people experiencing homelessness and the larger community has informed this proposal.

### Table 3: Key Staff

Identify all staff positions (e.g. administrative, programmatic, development etc.) which are integral to this ERF project and to achieving the proposal's outcomes. For each position include the title, whether the position is filled or vacant, the approximate fulltime equivalent (FTE) of the position dedicated to the ERF project, whether the position is funded through ERF-3-R and/or Leveraged (i.e.non-ER-3-R) funds, and a brief description of the duties. Please provide responses in Table 3 below.

<b>Title</b>	<b>Currently Filled Position?</b>	<b>FTE of Staffing for This Proposal</b>	<b>Funded by ERF-3-R and / or Leveraged Funds?</b>	<b>Brief Description of Duties</b>
Program Supervisor	Yes Yes/No	1 # FTE	Both ERF/Lev/Both	Oversee the program, provide support to the Street Outreach staff, shelter staff and Shelter Case Manager
Kitchen worker	No Yes/No	1 # FTE	ERF ERF/Lev/Both	Prepare food for shelter residents daily
Shelter Case Manager	No Yes/No	1 # FTE	ERF ERF/Lev/Both	Develop case plans with each resident of interim shelter with a focus of the acquisition of permanent housing

Shelter staff	No Yes/No	4 # FTE	ERF ERF/Lev/Both	Ensure the safety of the shelter environment, provide daily support to shelter residents
Street Outreach worker	No Yes/No	2 # FTE	ERF ERF/Lev/Both	Conduct outreach to encampment inhabitants, provide transportation to hygiene facilities and during move, provide basic needs items
Housing and Client Services Case Manager	Yes Yes/No	2 # FTE	Leveraged ERF/Lev/Both	Create case plans with all stably housed individuals, focusing on maintaining permanent housing

**32. First, describe key partners that will be responsible for implementing this ERF project and achieving the proposal's outcomes (e.g. service providers, public agencies, development entities etc.). Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500-character limit)**

AHP will partner with many entities in the community to ensure that people being served receive all the support they need so that they have the best chance of a successful transition into permanent housing. Street Outreach workers and the Shelter Case Manager will link individuals with the Department of Health and Human Services to ensure encampment inhabitants can access any benefits they may be eligible for. Medical provider partners will be engaged, like Humboldt Open Door Health Centers, Mad River Hospital, St. Joseph's Hospital, and United Indian Health Services. Any medical conditions needing treatment will have the opportunity to be addressed. As stated in this application, AHP anticipates that nearly 100% of the people in the encampment will transition into the interim housing site created by funding through this proposal. It is possible however, that some individuals will be transitioned into other homeless shelter programs, like RCAA, the Youth Service Bureau, The Betty Chinn Foundation and the Mission. Street Outreach workers will assist with any of these transitions, providing help with the move using the van purchased for this program. Substance use disorder and mental health service providers will also be engaged as needed, to include Crossroads, Humboldt Area Center for Harm Reduction, MIST, and the Behavioral Health Department.

**33. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000-character limit)**

Arcata House Partnership has strong relationships with other community providers. In 2022, over 5,000 referrals were made to providers that supported the needs of AHP clients in shelter and tenants in AHP housing. AHP is active with the Continuum of Care and the Coordinated Entry System Case Conferencing Committee for Humboldt County. It is through all these partnerships that AHP has a solid grasp for what the needs are for homeless services in Humboldt County. The CoC acknowledges the lack of available shelter for the population of people who are experiencing homelessness and understands the need for expanded sheltering options. The city of Arcata as well as the individual residents of Arcata Have also reached out to AHP, expressing concern for the inhabitants of the targeted encampment as well as the safety of encampment inhabitants and the broader community. They have a shared desire that outreach is done in this area, assisting people into other shelter options.

*Applicants may upload evidence of cross-jurisdictional collaboration such as MOUs, letters of support, or interagency agreements etc. in the field immediately below.*

**Optional Upload: Evidence of Cross-Jurisdictional Collaboration**

ERF-3-R Designation of Administrative Entities Signed.pdf

ERF3, Joint Letter (1).pdf

**34. Identify any entities that have a right to and/or control of the property upon which the encampment site resides. Describe how applicant has engaged with these entities and confirm that each of these entities has committed to allowing the implementation of this proposal. (1000-character limit)**

Kevin McKenny is the property owner of the parcel that contains this encampment. AHP has communicated with him and explained the vision of this proposal. He supports this effort and has provided us with a letter of support to submit with this application.

**Attachment: Letter of Local Acknowledgement**

Letter of support Kevin McKenny.pdf

City of Arcata letter of Support Feb2024.pdf

ERF Letter of Acknowledgment from Humboldt County.pdf

*Local Jurisdictions have priority to apply for ERF programs on state right-of-ways. If a CoC is applying for an ERF project for an encampment that is entirely or partially on a state right-of-way before May 1, 2024, the CoC must include a Letter of Local Acknowledgment from each overlapping jurisdiction. This letter must confirm that the applicant has communicated with each overlapping Local Jurisdiction and that no overlapping jurisdiction intends to apply for ERF-3-R funds for this particular encampment.*

## **Accelerated Timeline**

**35. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000-character limit)**

Currently, AHP has the One Stop center where people who are unsheltered and homeless can stop in to take showers, sign up for mail delivery, and meet with staff if they choose. Arcata House Partnership also has a food pantry that is open each week in close proximity to the encampment. AHP hosts the Humboldt Open Door Clinic in the medical van on the AHP property that is close to the encampment, and encampment inhabitants are welcomed at this clinic for medical services.

**36. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal?**

**(1000-character limit)**

If this proposal is selected, in advance of receiving funding, Arcata House Partnership will contact Pallet Shelters and inform them that an order will be made so that plans for the units to be delivered and assembled will begin. AHP will decide on a van to purchase so that can happen quickly when funds have been awarded. Street Outreach workers, shelter staff and a Shelter Case Manager will be recruited and hired so that training can begin and outreach efforts can happen as quickly as possible.

### Table 4: Project Timeline

Cal ICH should be able to use the project timeline to understand the general parameters of the project and how it will be implemented.

This Standardized Project Timeline Template will not perfectly capture every nuance - that's Ok. However, applicants are strongly encouraged to provide incremental milestones for achieving the interim shelter and permanent housing goals set out in the proposal. For projects that include interim shelter and/or permanent housing development, the timeline should include major development milestones.

Where there is ambiguity, conflict, or silence, use your judgment.

Date	Milestone	Category	Additional Detail for Milestone
7/15/2024	Contract perfected, check issued to AHP	Project Management	
7/30/2024	Pallet units ordered	Place	
7/30/2024	Street Outreach begins	People	Outreach workers begin engagement with encampment inhabitants, offering basic needs items, completing intakes into HMIS system, etc.
8/15/2024	Van is purchased	Project Management	Van is purchased to begin transportation of encampment inhabitants to the hygiene location at the One Stop center
9/30/2024	Site prep work completed	Place	Ground is leveled, etc.

9/30/2024	Utilities set up at sheltering site	Place	Utilities are established at site
9/30/2024	shelter staff are hired	Place	Staff are hired and are training on AHP programs and practices
10/30/2024	Pallet units delivered and constructed	Place	Pallet company estimates one week for complete construction of the entire site. They estimate 8-10 weeks from date of order to delivery.
10/30/2024	First move-ins to sheltering site	People	Shelter staff are in place, Street Outreach workers are moving people into the shelter from the encampment
2/1/2025	Last move-out of encampment site	People	Street outreach will be constant, with the last of the original inhabitants of the encampment site moving into the shelter location
10/30/2025	Street Outreach continues	People	Street Outreach workers continue to go to the encampment site daily to engage any newcomers, also providing for additional coverage at the shelter.

10/30/2025	Former encampment inhabitants are securing permanent housing	People	People who originally inhabited the encampment are securing housing and engaging with Housing Case Managers
10/30/2025	The interim shelter site is consistently fully operating	Place	Shelter staff provide 24 hour support, with the help of Street Outreach workers as supplements, the Shelter Case Manager works on housing plans with residents
7/15/2027	ERF-3-R funding is exhausted	Project Management	All reporting has been completed and goals of the funding have been met

## Table 5: Projected Milestones

Answer the following questions in relationship to April 30, 2024. Cal ICH assumes disbursement will occur approximately 3-6 months after April 30, 2024.

Please provide responses in the table below including the month and year. (15-character limit for each cell)

Outreach to the people residing in the prioritized encampment site began / will begin in mm/yyyy.	This proposal will reach full operating capacity in mm/yyyy.	The first planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.	The last planned exit of a person or household from the prioritized encampment will occur in mm/yyyy.
07/2024	10/2024	10/2024	02/2025

## CERTIFICATION

Before certifying, applicants are strongly encouraged to review the NOFA.

*I certify that all information included in this Application is true and accurate to the best of my knowledge.*

### Name

Darlene	Spoor
First	Last

*This does not have to be an authorized representative or signatory.*



**Title**

Executive Director

**Email**

dspoor@arcatahouse.org

	ELIGIBLE USE CATEGORY	-5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL	ERF-3-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	-2 SENTENCE DESCRIPTION
Guidance and Intended Use	Use dropdowns. See NOFA, III. A.	Enables Cal ICH to immediately understand the line item.	Enables Cal ICH to associate the line item with specific entities or parts of a proposal.	Only ERF-3-R Funds	Non ERF-3-R Funds That WILL be Used to Support this Proposal	Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.

PERSONNEL COSTS				SALARY	FTE	MONTHS		
Street Outreach	Street Outreach worker	Arcata House Partnership	47,008.00	2.00	36	282,048.00		Provides outreach to encampment inhabitants. Linkage to services and assistance in moving to shelter will be provided by these workers.
Services Coordination	Shelter staff person	Arcata House Partnership	47,008.00	4.00	36	564,096.00		Shelter staff will provide 24 hour shelter coverage to provide support for and ensure the safety of shelter residents
Services Coordination	Shelter Case Manager	Arcata House Partnership	56,160.00	1.00	36	168,480.00		The Shelter Case Manager will provide client-centered case management for shelter residents, assisting with housing applications, housing search and linkage with appropriate supportive
Services Coordination	Program Supervisor	Arcata House Partnership	76,960.00	1.00	36	115,440.00	115,440.00	The Program Supervisor will oversee the Street Outreach workers, shelter staff, and Shelter Case Manager, providing support and program guidance.
Services Coordination	Kitchen Worker	Arcata House Partnership	53,144.00	1.00	36	159,432.00		The Kitchen Worker will prepare all meals for the shelter residents.
Services Coordination	Housing Case Manager	Arcata House Partnership	56,160.00	2.00	24		224,640.00	The Housing Case Managers will work with permanently housed individuals on case plans that prioritize housing stabilization.
Services Coordination	Fringe Benefits--45%	Arcata House Partnership				580,273.00	153,036.00	Health benefits, taxes, etc.
Services Coordination	Professional development of staff	Arcata House Partnership					18,000.00	Arcata House Partnership will provide on-going training for staff associated with this project.
<b>Subtotal - Personnel Costs</b>						<b>\$ 1,869,769.00</b>	<b>\$ 511,116.00</b>	

NON-PERSONNEL COSTS				UNIT	RATE	TIME		
Street Outreach	van	Arcata House Partnership	1	55,000	1	55,000.00		The van will be used by Street Outreach workers to bring encampment residents to showering facilities and to assist them with their move from the encampment to interim housing.
Interim Sheltering	Single occupancy units	Arcata House Partnership	20	16,695	1	333,900.00		Emergency sleeping cabins for the interim sheltering of individuals in a non-congregate, accessible setting where they can bring their companion animals and store their belongings.
Interim Sheltering	Double occupancy units	Arcata House Partnership	12	21,625	1	259,500.00		Emergency sleeping cabins for the interim sheltering of individuals in a non-congregate, accessible setting where they can bring their companion animals and store their belongings.
Interim Sheltering	heaters	Arcata House Partnership	32	670	1	21,440.00		
Interim Sheltering	AC units	Arcata House Partnership	32	525	1	16,800.00		
Interim Sheltering	bed frames	Arcata House Partnership	40	160	1	6,400.00		
Interim Sheltering	mattresses	Arcata House Partnership	40	370	1	14,800.00		
Interim Sheltering	bathroom and showering units (2 ADA, 2 reg)	Arcata House Partnership	4	47,250	1	189,000.00		ADA bathroom and showering unit for the interim shelter site
Interim Sheltering	Community Center structure	Arcata House Partnership	1	41,999	1	41,999.00		
Interim Sheltering	unit assembly	Arcata House Partnership	1.00	40,700	1	40,700.00		set up of all prefab units at interim sheltering site.
Interim Sheltering	desks	Arcata House Partnership	2.00	350	1	700.00		
Interim Sheltering	taxes, shipping costs for village	Arcata House Partnership	1.00	140,286	1	140,286.00		
Interim Sheltering	rent	Arcata House Partnership	1.00	7,500	36	270,000.00		Rent costs for the property where the interim shelter site will be constructed.
Interim Sheltering	initial utility set-up costs	Arcata House Partnership	1.00	49,000	1	49,000.00		Initial costs to set up power and water access at the interim shelter site.
Interim Sheltering	on-going costs of utilities	Arcata House Partnership	1.00	5,000	36	180,000.00		On-going costs for utilities at the interim shelter site, including electric, water, phones, security cameras, waste removal.
Interim Sheltering	site preparation	Arcata House Partnership	1.00	42,000	1	42,000.00		The site for interim sheltering will need site prep work done, like grading, clean-up, clearing of some patches, etc.
Interim Sheltering	Insurance	Arcata House Partnership	1.00	1,000	36	36,000.00		Insurance costs for the interim shelter location.
Interim Sheltering	Consumables	Arcata House Partnership	1.00	10,000	3	30,000.00		Consumables will include things like paper products, food, hygiene supplies, linens, towels, etc.
Rapid Rehousing	set-aside RRH units	Arcata House Partnership					175,000.00	
<b>Subtotal - Non-Personnel Costs</b>						<b>\$ 1,727,525.00</b>	<b>\$ 175,000.00</b>	

ADMINISTRATIVE COSTS								
Administrative Costs	indirect costs to support the project	Arcata House Partnership	1	187,000	1	187,000.00		Liaison with community partners, HR support, fiscal grant management, reporting, etc.
<b>Subtotal - Administrative Costs</b>						<b>\$ 187,000.00</b>	<b>\$ 686,116.00</b>	

\$ 3,784,294.00

## California Department of Transportation

DISTRICT 1  
P.O. BOX 3700 | EUREKA, CA 95502-3700  
(707) 445-6600 | FAX (707) 441-6314 TTY 711  
[www.dot.ca.gov](http://www.dot.ca.gov)



June 28, 2023

To: California Business, Consumer Services, and Housing Agency

Subject: Arcata/County of Humboldt - Arcata House Partnership Encampment Resolution  
Funding Letter of Support

To Whom It May Concern,

Caltrans District 1 is supportive of the Arcata House Partnership for their proposal of the Encampment Resolution Funding request. Arcata House Partnership and partnering agencies have been providing services such as emergency shelter, permanent housing, crisis intervention, mental health support, identification vouchers, and other services to homeless encampments along highway 101 North, for the last 30 months. They are committed to the region and have shown their willingness to partner to improve the accessibility of those most in need by providing housing and other resources.

Caltrans will commit the following resources to support this effort:

In the event this proposal is funded, we would expect our role in the project to include:

- Deepening our partnership with Arcata House Partnership and other Humboldt County social service providers in support of longer-term strategies for connecting individuals currently residing in encampments along State Route 101 with pathways to safe and stable housing outside the Caltrans R/W.

Arcata and Valley West are high-return probable areas. Focusing outreach efforts in these areas will be greatly beneficial to persons experiencing homelessness as well as keeping Caltrans' right of ways clear of debris and reducing the likelihood of potentially dangerous conditions. Caltrans District 1 is eager to work with Arcata House Partnership so we can strengthen and expand the resources to connect homeless individuals with new opportunities in the community.

  
Sincerely,

Tom Fitzgerald  
Deputy District Director, Caltrans District 1

Humboldt Housing and Homelessness Coalition  
507 F Street  
Eureka, CA 95501  
Tel (707) 298-3499 Fax (707) 441-5590  
[rward@co.humboldt.ca.us](mailto:rward@co.humboldt.ca.us)  
<http://humboldthousing.org/>



JANUARY 25, 2024

**California Interagency Council on Homelessness**

RE: Election of Administrative Entities for the Encampment Resolution Funding Program Round Three

The Humboldt Housing and Homelessness Coalition authorized SoHum Housing Opportunities and Arcata House Partnership to act as administrative entities on its behalf for the purposes of the Encampment Resolution Funding Program, Round Three at its January 10, 2024 and January 24, 2024 meetings respectively. We have attached the minutes from those meetings. Please let us know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Aaron Zell', is written over the printed name.

Aaron Zell  
Co-Chair

**Humboldt Housing and Homelessness Coalition**


To: CA Business, Consumer Services, and Housing Agency  
Encampment Resolution Funding Program  
Round 2, Second Disbursement

From: Kevin McKenny  
PO Box 115  
Cuttan, CA 95534

Dear Encampment Resolution Funding Program,

This letter is to confirm that Arcata House Partnership has my permission to provide outreach services to people on my property, identified by Humboldt County, CA as Parcel # 507-361-005. I am aware that there are homeless encampments in this location, and I believe that in assisting encampment inhabitants with a transition into a managed shelter environment, Arcata House Partnership will improve the safety of not only encampment inhabitants, but the greater community as well.

Sincerely,

  
Kevin McKenny  
6/20/23



736 F Street  
Arcata CA 95521

*City Manager*  
707-822-5953

*Community Development*  
707-822-5955

*Environmental Services*  
*Streets/Utilities*  
707-822-5957

*Police*  
707-822-2428

*Finance*  
707-822-5951

*Environmental Services*  
*Community Services*  
707-822-8184

*Recreation*  
707-822-7091

*Transportation*  
707-822-3775

*Building & Engineering*  
707-825-2128

Thursday, February 15, 2024

David Loya, Community Development Director  
City of Arcata, Community Development  
736 F St.  
Arcata, CA 95521

California Interagency Council on Homelessness (Cal ICH)  
801 Capitol Mall Ste. 601  
Sacramento, CA 95814

RE: Arcata House Partnership Shelter Crisis Grant Application

To Whom it May Concern:

I am writing in support of Arcata House Partnership's application to support northern Humboldt's homeless populations. The proposal to construct 20 private shelter rooms on the Boyd Road shelter property aligns with the City's goals to reduce homelessness and provide safe places for people to be. This project will specifically address needs among individuals who find it most difficult to secure shelter due to their mental or physical health needs and/or because they have pets whom they rely on for emotional and other support. These individuals are often experiencing the highest need, yet there are currently no options that address them.

As I understand the project proposal, this meets a regional need and has been identified through regional collaboration. I am informed by the Continuum of Care that this important project is the only encampment resolution grant in northern Humboldt. The City of Arcata will not be applying for the Encampment Resolution Funds – Round 3 and supports Arcata House Partnership to apply.

Sincerely,

David Loya

Director, Community Development

January, 2024

To: California Business, Consumer Services, and Housing Agency  
California Interagency Council on Homelessness  
Encampment Resolution Funding Program, Round 3, Rolling Application

From: Southern Humboldt Housing Opportunities  
PO Box 323  
Redway, CA 95560

**AND**

Arcata House Partnership  
1005 Eleventh St.  
Arcata, CA 95521

Dear ERF-3-R,

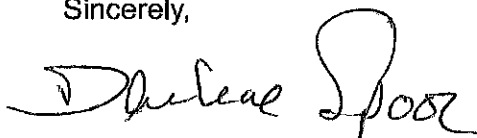
The two organizations, Arcata House Partnership (Arcata House) and Southern Humboldt Housing Opportunities (SoHum), are very pleased to share with you our mutual support of the applications both organizations are submitting for consideration for ERF-3-R funding.

Both Arcata House and SoHum are dedicated to the people of Humboldt County and are committed to supporting individuals who are experiencing homelessness. It is the hope of both organizations that with ERF-3-R funding, both organizations will be able to transition many people currently living in encampments into permanent housing.

To this end, Arcata House and SoHum are in agreement that due to the geographic distance of Humboldt County from North to South, any individuals who are permanently housed by either program in the Northern part of Humboldt County will receive on-going case management and supportive services through Arcata House Partnership, and any individuals who are permanently housed by either program in the Southern part of Humboldt County will receive on-going case management and supportive services by SoHum. Both organizations will ensure a warm hand-off of each individual who will transition to on-going case management with the other organization. Individuals will be asked to sign a release of information form and necessary information will be shared with the organization receiving the referral so that the newly housed individual's needs can best be addressed by the new case manager.

This strong collaborative agreement will undoubtedly strengthen the support of every person permanently housed. We look forward to implementing this program.

Sincerely,



Dr. Darlene Spoor  
Executive Director  
Arcata House Partnership



Patricia Rae  
President  
Southern Humboldt Housing Opportunities



Administration  
Connie Beck, Director  
507 F Street, Eureka, CA 95501  
phone: (707) 441-5400 | fax: (707) 441-5412

February 14, 2024

California Interagency Council on Homelessness  
801 Capitol Mall, Suite 601  
Sacramento, CA 95814

RE: Letter of Local Acknowledgment

Dear Cal ICH,

The County of Humboldt acknowledges the Encampment Resolution Funding application by the Humboldt County CoC targeting the encampment sites in the vicinity of 4633 Valley West Blvd., Arcata, CA 95521. The CoC has communicated with the County about its intent to apply. The County has no intention of applying for ERF-3-R funds for these or any other encampments. Please let us know if you have any questions.

Sincerely,

Connie Beck



Behavioral Health  
phone: (707) 268-2990  
fax: (707) 476-4049

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096





City of Arcata Community Development Department  
 736 F Street, Arcata, Ca. 95521  
 (707) 822-5955

# Property Report - Assessor's Parcel Number: 507-361-005

## Humboldt County Assessor Details

Parcel information date: 2/1/2023

Owner Name: Mckenny Kevin  
 Mailing Address: Po Box 115, Cullen CA, 95534  
 Site Address/City/Zip: 4633 VALLEY WEST BL ARCATIA, 95521  
 Land Value: \$54,681.00  
 Improvement Value: \$0.00  
 Other Value: \$0.00  
 Recorded Document: 2016R 25302  
 Use Code: 50  
 Tax Rate Area: 1039  
 Census Block: 302  
 Census Tract: 12  
 Assessor Parcel Map Link: <http://co.humboldt.ca.us/assessor/maps/507-36.pdf>  
 Tax Bill/Details Link: <https://assessor.humboldt.ca.us/assessor/parcel/50736/507-361-005>

## City of Arcata Property Details

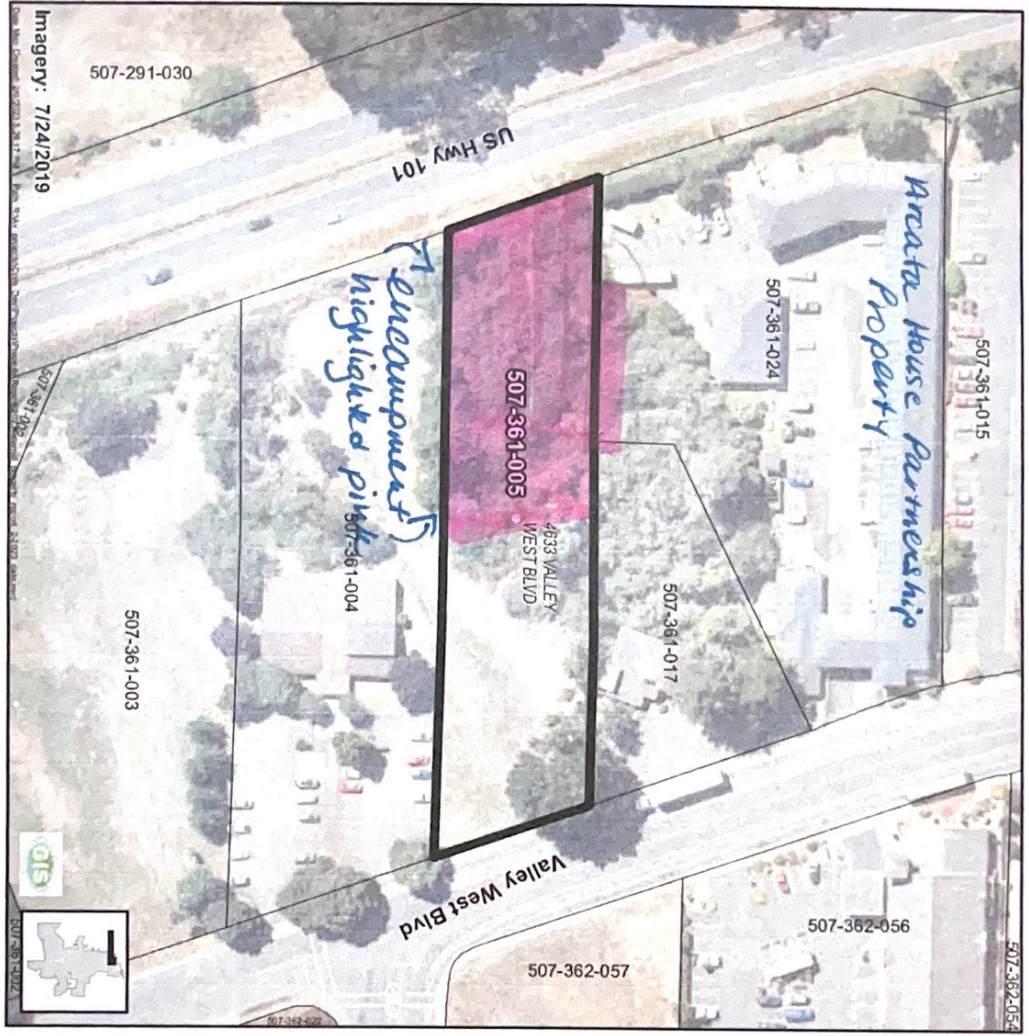
**Property Details**  
 Latitude/Longitude: 40.900574 -124.083923  
 Section/Township/Range: SECTION 17 T6N, R1E  
 Parcel Size in Sq Ft (GIS Computed): 42,871.1  
 Parcel Size in Acres (GIS Computed): 1  
 Google Map Link: <https://maps.google.com/maps/place/4633+Valley+West+Bld+Arcata+CA+95521/@40.900574,-124.083923,15t/data=!3m1!1e3!1m1!1s4633+Valley+West+Bld+Arcata+CA+95521>  
 Sewer Lateral Certificate(as of 2/9/2023): No

**Zoning**  
 Arcata Land Use Code (LUC): Commercial Visitor Serving Planned Development  
 Arcata Coastal Land Use & Development Guide (CLUDG): N/A

**General Plan Land Use**  
 Inland - Arcata General Plan: Commercial - Visitor Serving Planned Development  
 Coastal - Arcata General Plan: N/A

## Special Resources/Hazards/Constraints Areas

Creamery District (CD) Combining Zone: Out  
 Historical Landmark (HL) Combining Zone: None  
 Homeless for Housing (HH) Combining Zone: Out  
 Cannabis Innovation Zone (CIZ) Combining Zone: Out  
 Neighborhood Conservation Area (NCA): Out  
 Planned Development (PD) Combining Zone: Yes  
 Plaza Area (PA) Combining Zone: No  
 Special Consideration (SC) Combining Zone: No  
 Wetland/Stream (WP/SP) Combining Zone: None  
 Aiquist/Prado Fault Zone: Out  
 Coastal Zone Boundary: Out  
 Categorical Exclusion Area: Out  
 Creek Zone(Within 25' of creek): No  
 Coastal Jurisdiction: Out  
 FEMA Flood Zone (2017): Out  
 Hillside Development: None  
 Liquefaction: High & Moderate Liquefaction  
 Matthews Dam Failure: In  
 Noise Contour: Yes  
 Redevelopment Area: In  
 Urban Services Boundary: In  
 USFWS Wetlands: Yes  
 Within 50' of Fault Zone: Out



Imagery: 7/24/2019

Scale: 0 45 90 180 Feet

North Arrow

Legend:  
 Coastal Zone Boundary  
 City Address  
 APN 507-361-005  
 Parcel  
 Creek

Parcel attribute descriptions: [https://gis01.cityofarcata.org/dataservices/\\_report/report\\_metadata?r=2017.pdf](https://gis01.cityofarcata.org/dataservices/_report/report_metadata?r=2017.pdf)



**Property Report - Assessor's Parcel Number: 507-361-005**



City of Arcata Community Development Department  
736 F Street, Arcata, Ca. 95521  
(707) 822-5955



Imagery: 7/24/2019

This map is for informational purposes only. The City of Arcata makes no warranties, express or implied, as to the accuracy of the information contained on this map. The City of Arcata, including its employees and contractors, shall not be liable for any and all damages resulting from any use of the map and the information contained thereon.



- Coastal Zone Boundary
- City Address
- APN 507-361-005
- ▭ Parcel
- Creek

Parcel attribute descriptions: [https://gis01.cityofarcata.org/data/property\\_report/property\\_report\\_metadata9-7-2017.pdf](https://gis01.cityofarcata.org/data/property_report/property_report_metadata9-7-2017.pdf)

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Improvement Value: \$0.00  
Other Value: \$0.00  
Recorded Document: 2016R 25302  
Use Code: 50  
Tax Rate Area: 1039  
Census Block: 302 Census Tract: 12  
Assessor Parcel Map Link: <http://co.humboldt.ca.us/assessor/maps/507-36.pdf>  
Tax Bill/Details Link: <https://commnet2.mptweb.com/MRC/humboldt/tax/inform/507361005/03/2022/0000>

For parcel owner information please call:  
Humboldt County Assessor  
825 5th Street, Eureka, Ca 95501  
(707) 445-7663

**City of Arcata Property Details**

**Property Details**

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