



State of California
BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY



**California
Interagency Council
on Homelessness**

FAMILY HOMELESSNESS CHALLENGE GRANT, ROUND 2 (FHC-2)

REQUEST FOR APPLICATIONS (RFA)

December 29th, 2023

Table of Contents

I. GRANT OVERVIEW	3
Background and Authority	3
Eligible Applicants	3
Population to Serve	4
Available Funds for This Round.....	4
Shared Objective of These Funds.....	4
Key Dates	5
II. REQUIRED ELEMENTS AND PERSUASIVE FACTORS	5
Required Elements.....	5
Persuasive Factors	6
III. ELIGIBLE USES	7
Eligible Uses.....	7
IV. APPLICATION	8
Elements of a Complete Application.....	8
V. APPLICATION: SUBMISSION AND QUESTIONS	13
Submission Portal Requirements	13
Applicant Questions.....	14
VI. REVIEW, SCORING, AND AWARD	14
Review.....	14
Scoring	15
Award.....	17
VII. PERFORMANCE AND REPORTING	17
Performance.....	17
Reporting	18
Budget Modifications.....	18
Public Records Act Requests	18
VIII. Definitions	18

California Interagency Council on Homelessness (Cal ICH)
Family Homelessness Challenge Grant, Round 2 (FHC-2)
Request For Applications (RFA)

I. GRANT OVERVIEW

Background and Authority

Under Chapter 8 of Part 1 of Division 31 of the California Health and Safety Code (sections 50255 et seq.), the Family Homelessness Challenge Grant (FHC) was established for the purpose of providing one-time grants and technical assistance to local jurisdictions and continuums of care to address and end family homelessness. The program includes two rounds of funding. On June 24, 2022, the California Interagency Council on Homelessness (Cal ICH) awarded \$17 million in FHC-1 grants to 10 communities. This RFA marks the release of the second, final round of funding (FHC-2) available to eligible FHC-1 grantees.

The matters set forth in this NOFA are considered regulatory mandates, and are adopted in accordance with the authorities set forth below:

Health and Safety Code section 50256, subdivision (e) states: "In administering this chapter, the council shall not be subject to the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code).

Additionally, "Quasi-legislative regulations ... have the dignity of statutes ... [and]... delegation of legislative authority includes the power to elaborate the meaning of key statutory terms..." *Ramirez v. Yosemite Water Co.*, 20 Cal. 4th 785, 800 (1999)

Cal ICH reserves the right, at its sole discretion, to suspend or amend the provisions of these Guidelines, including, but not limited to, grant award amounts.

Eligible Applicants

- **Only eligible FHC-1 grantees may compete for the second round of funding (FHC-2).**
- To be considered eligible to apply for FHC-2, an awarded FHC-1 grantee must remain in compliance with FHC requirements and demonstrate adequate progress toward their self- identified, prioritized objective, and demonstrate the most promising and

innovative practices which could be scaled and replicated to support statewide efforts to eliminate family homelessness.

Population to Serve

- FHC-2 funds may only be used for proposals serving **family households with dependent minors** that are **experiencing homelessness**.
 - Family households with dependent minors may include but is not limited to pregnant parents, parenting youth, households engaged in reunification and/or child welfare services.
 - Homeless is defined in Section 578.3 of Title 24 of the Code of Federal Regulations, as that section read on May 1, 2018.¹

Available Funds for This Round

This RFA is for Round 2 of funds totaling \$15 million (FHC-2).

Shared Objective of These Funds

1. FHC-2 Objective

The FHC-2 program seeks to fund current eligible FHC-1 grantees who submit an innovative proposal that expands, complements, augments, and/or strengthens their FHC-1 proposal by making families' experiences of homelessness rare, brief, and one-time.²

- **Rare:** Prevented whenever possible
- **Brief:** Ended quickly whenever it does occur through a focus on Housing First approaches and housing outcomes
- **One-time:** Ended successfully the first time

An **innovative** proposal complements, augments, or strengthens a community's efforts to address and end family homelessness. Innovative is relative to a community's existing efforts (if any); it does not necessarily mean a paradigm shift. For example, to reduce the length of time a household remains homeless and lessen potential returns to homelessness, a community may seek to augment existing housing navigation efforts specifically for family households with dependent

¹ Available at <https://www.law.cornell.edu/cfr/text/24/578.3>

² In alignment with Cal ICH's *Action Plan for Preventing and Ending Homelessness in California* available at https://bcsh.ca.gov/calich/documents/action_plan.pdf

minors. Furthermore, proposals should demonstrate potential for being scaled and replicated to support statewide efforts to eliminate family homelessness.

2. *Self-Identified, Prioritized Objective*

Applicants shall present an innovative proposal that includes a self-identified prioritized objective that aligns with their FHC-2 objective (i.e., rare, brief, and / or one-time). For example, one proposal may focus on making an impact on “rare” and “brief” whereas another proposal focuses primarily on “one-time.” Proposals will be scored on the **likelihood of making a strong impact upon their self-identified, prioritized objective.**

Key Dates

Round of Funding	Event	Party	Date
FHC-2	RFA Release Date	Cal ICH	12/29/23
FHC-2	Submit Questions for Conference	Applicant	1/10/24
FHC-2	Applicant Conference	Cal ICH	1/25/24
FHC-2	Application Submission Deadline	Applicant	2/27/24
FHC-2	Application Scoring and Ranking	Cal ICH	March/ April 2024
FHC-2	Notice of Intent to Award	Cal ICH	4/29/24
FHC-1&2	Deadline to Spend All Funds	Applicant	6/30/26

1. *Applicant Conference to be held on Zoom*

The FHC-2 Applicant Convening will be held on January 25, 2024, from 10am to 11am. To attend, please register using the following link:
<https://us06web.zoom.us/j/89884889210>

II. REQUIRED ELEMENTS AND PERSUASIVE FACTORS

Required Elements

- Awarded applicants shall only serve eligible populations with FHC-2 funds.
- Awarded applicants shall comply with the principles of Housing First as defined in Welfare and Institutions Code section 8255.
- Awarded applicants shall provide data elements, including, but not limited to, health information, in a manner consistent with state and federal law, to their local Homeless Management Information System, for tracking in the statewide Homeless Data Integration

System.

- Cal ICH will only fund proposals that expand, complement, augment, and/or strengthen their FHC-1 proposal.
- Cal ICH will only fund proposals that offer promise for being scaled and replicated to support statewide efforts to address and end family homelessness.
- Cal ICH will only fund proposals that demonstrate the most promising and innovate practices. Within the most promising and innovated practices, Cal ICH will give preference to proposals that promote rapid innovation, accelerate nascent programs, expand promising practices, and meet new demands and conditions for solutions targeted towards ending family homelessness.
- Cal ICH shall prioritize applications that demonstrate cross-systems collaboration, multifunder initiatives, and innovative efforts that coordinate across funding streams and systems. More specifically, proposals shall leverage other resources and / or funds.

Persuasive Factors

- In alignment with the FHC-2's objective, a community's prioritized objective should guide their entire proposal.
- Proposals should incorporate equity into all aspects of design.
- Proposals must be [innovative](#).
- Proposals should demonstrate feasibility.
- Applications should clearly distinguish between their community's existing efforts to prevent and end family homelessness and this specific proposal.
- To the extent feasible or appropriate, proposals should clearly state what specific sources of information or (lack thereof) were / will be relied upon to inform decisions. This may include fidelity to best practices or a justified departure, data-informed decision making, or identifying and attempting to cover a gap in research, programming, or funding.

III. ELIGIBLE USES

Eligible Uses

Applicant's prioritized objective and their proposed eligible uses must advance [FHC-2's objective](#). Proposal design may include any combination of the following eleven eligible use categories:

Eligible Use Category	Non-Exhaustive List of Eligible Activities Applied to the Eligible Population
Rapid Rehousing	Rapid rehousing, including housing identification, rental subsidies and incentives to landlords, such as security deposits and holding fees for eligible families, housing search assistance, rapid re-housing case management and services.
Operating Subsidies	Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.
Street Outreach	Street outreach to assist eligible families to access crisis services, interim housing options, and permanent housing and services.
Services Coordination	Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible families, as well as direct case management services being provided to families.
Systems Support	Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that makes families' experiences of homelessness rare, brief, and/or one-time.
Delivery Of Permanent Housing	Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible families.
Prevention and Shelter Diversion	Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem-solving assistance, and other services to prevent people from losing their housing and/or from needing to enter emergency shelter/interim housing or becoming unsheltered.

Interim Housing	Interim housing, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible families.
Improvements to Existing Emergency Shelters	Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible families, and improve outcomes and exits to permanent housing.
Administrative Costs	Administrative costs incurred by the city, county, continuum of care, to administer its program allocation. Up to 5% of grant funds may be applied to administrative costs. Administrative costs do not include staff or other costs directly related to implementing activities funded by the program allocation.

IV. APPLICATION

Elements of a Complete Application

To be eligible to receive FHC-2 funds, applicants must demonstrate adequate progress toward (FHC-1) program goals, remain in compliance with all program requirements, and demonstrate the most promising and innovative practices which could be scaled and replicated to support statewide efforts to eliminate family homelessness.

1. Administrative Information

In this section applicants will provide information necessary to populate a contract should the proposal be selected for funding.

2. Summary of the FHC-2 Proposal

In this section applicants will provide a summary of the FHC-2 proposal. This includes describing the model, implementation, how this FHC-2 proposal will innovatively expand, complement, augment, and/or strengthen your FHC-1 proposal, and how the proposal and/or the activities described therein could be scaled and/or replicated to support statewide efforts to eliminate family homelessness.

- Describe the purpose of the FHC-2 proposal.
- Describe the core elements and activities of this FHC-2 proposal and how the applicant proposes to implement these activities. How will

these elements and activities support the applicant in achieving the proposed purpose.

- Describe the relationship between the FHC-2 proposal and the jurisdiction's current FHC-1 project.
- Summarize how the proposal and/or the activities described therein could be scaled and/or replicated to support statewide efforts to eliminate family homelessness.
- Provide all required data elements:
 - Projected, total persons served
 - Projected, total households served
 - Projected, total persons exited to permanent housing
 - Projected, total households exited to permanent housing

3. *Self-identified prioritized objective*

In this section applicants will provide the self-identified prioritized objective that will guide their FHC-2 proposal.

- Applicants shall present a proposal including a self-identified prioritized objective that aligns with the objective of making families' experiences of homelessness rare, brief, and one-time.
- The application will list the applicant's FHC-1 self-identified prioritized objective. Applicants will indicate whether this objective will be the same for FHC-2. If no changes need to be made, the applicant will be asked to describe how that determination was made. If the applicant needs to make adjustments, they will be asked to:
 - State the FHC-2 self-identified prioritized objective that innovatively expands, complements, augments, and/or strengthens your FHC-1 self-identified prioritized objective.
 - Describe what prompted the proposed change to the self-identified prioritized objective.
 - Describe how the modified FHC-2 self-identified prioritized objective will expand, complement, augment, and/or strengthen the project.

4. *Target Population*

In this section applicants will identify their target population for FHC-2 and explain any changes in target population compared to their FHC-1 project.

- The application will list the applicant's FHC-1 target population. Applicants will indicate whether this target population will be the same for FHC-2. If no changes need to be made, the applicant will be asked to describe how that determination was made. If the applicant needs to make adjustments, they will be asked to:
 - State the FHC-2 target population that innovatively expands, complements, augments, and/or strengthens your FHC-1 self-identified prioritized objective.
 - Describe what prompted the proposed change to the target population.
 - Describe how the modified FHC-2 target population will expand, complement, augment, and/or strengthen the project.

5. *FHC-2 Goals*

In this section applicants will describe their progress goals for the FHC-2 proposal. This section has two parts. First, applicants may modify or update their FHC-1 goals based on their FHC-2 proposal. Second, applicants may add separate, new FHC-2 goals.

Applicants should take considerable care to be clear in their responses. Applicants have the discretion to modify existing goals and/or add new goals. The decision to modify and/or add goals should be determined based on the scope, relationship, and structure of your FHC proposals. Furthermore, each progress goal should be clearly associated with the prioritized objective.

Impacts on FHC-1 Goals

- The application will list the applicant's FHC-1 goals. Applicants will indicate whether the FHC-2 proposal will affect each goal. If the applicant needs to make adjustments, they will be asked to:
 - State the revised goal.
 - Describe how the modified FHC-2 goals will expand, complement, augment, and/or strengthen the project.

New FHC-2 Goals

- The application will provide a space for the applicant to identify

additional, separate FHC-2 goals.

6. Key Implementing Partners and Personnel

In this section applicants will detail the key partner organizations and staff positions that will support this proposal. Applicants should take care to ensure the partners and staff described align with the standardized budget provided with the application.

- Provide a comprehensive list of all partners that will be integral to pursuing the FHC-2 proposal's outcomes including the name of the partner (organization), a brief description of their roles/responsibilities, whether the partner supported the FHC-1 proposal, and whether the partner will receive FHC-2 and/or non-FHC funds to support the FHC-2 proposal. Additionally, applicants will be asked to describe how these partners help to expand, complement, augment, and/or strengthen your proposal.
- Provide a comprehensive list of all staff positions (both administrative and programmatic) which are integral to pursuing the FHC-2 proposal's outcomes including their title, a brief description of their duties, employer, whether the position is filled or vacant, the approximate fulltime equivalent (FTE) of staffing for this proposal, whether these positions are funded through FHC-1, and whether this position will be funded with FHC-2 and/or non-FHC funds. Additionally, applicants will be asked to describe how these positions expand, complement, augment, and/or strengthen your proposal.

7. Budget

In this section applicants will provide a line item budget and provide an explanation of their proposed budget. This section has two parts. First, applicants will complete and upload their standardized budget. Second, applicants will answer a series of questions about that budget. Applicants should take care to ensure a standardized budget and subsequent narrative align.

Standardized Budget Upload

- Applicants must use the standardized budget template available at Box.com (<https://dca.box.com/s/i2lash8f5fephoq9ez328eqv6kho3sqn>). Where necessary, applicants may modify the budget template. These budgets will be submitted through the [Cognito submission portal](#). For guidance on eligible uses and categorization, see [Eligible Uses](#).
- Applicants must demonstrate a reasonable, good faith effort to

correctly categorize their proposals by the least unit of measurement. For example, if one larger proposal may fall within two or more eligible use categories, applicants should split up the line item so that Cal ICH staff can track and better understand proposal components.

Narrative Budget Questions

- State the total amount of FHC-2 funds requested.
- Explain how the award amount requested was determined for the size of the proposed project and number of people to be served.
- Describe how the FHC-2 proposal is an efficient use of public dollars for the intended activities and outcomes.
- Explain how this project could be scaled if more or less than the requested funds are available.
- Describe the strategies to ensure that 100% of allocated FHC-2 funds are expended by June 30th, 2026, as required in Health and Safety Code Section 50258.

8. *Compliance*

Cal ICH will assess whether the applicant has met grant eligibility requirements (remains in compliance with FHC requirements and demonstrates adequate progress toward their self-identified, prioritized objective) through an evaluation of quarterly reports received through January 31, 2024. To compliment this assessment, applicants are asked to provide a series of compliance certifications. These will include certifications that:

- The jurisdiction has or will meet the requirement to expend 50% of FHC-1 funds by June 30, 2024.
- Grantee is providing data elements, including, but not limited to, health information, in a manner consistent with federal law, to their local Homeless Management Information System, for tracking in the statewide Homeless Data Integration System.
- Grantee has implemented FHC-1 in compliance with the principles of Housing First as defined in Welfare and Institutions Code section 8255.
- All FHC program records are retained for a minimum of five (5) years. (Exhibit D, Section 5)

- Grantee and its subrecipients do not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex (gender), sexual orientation, gender identity, gender expression, race, color, ancestry, religion, creed, national origin (including language use restriction), pregnancy, physical disability (including HIV and AIDS), mental disability, medical condition (cancer/genetic characteristics), age (over 40), genetic information, marital status, military and veteran status, and denial of medical and family care leave or pregnancy disability leave. (Exhibit D, Section 8)
- Grantee complies with state and federal conflict of interest laws pursuant to their FHC-1 contract. (Exhibit D, Section 9)
- Grantee complies with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code, § 8350 et seq.)
- Grantee ensures that all Subgrantees are made aware of and agree to comply with all the conditions of their Standard Agreement and the applicable State requirements governing the use of FHC funds. (Exhibit D, Section 12)
- Grantee complies with all state and federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, environmental protection, equal opportunity, fair housing, and all other matters applicable and/or related to the FHC program, the Grantee, its subrecipients, and all eligible activities. (Exhibit D, Section 13)
- Grantee inspects any work performed to ensure that the work is being and has been performed in accordance with the applicable federal, state and/or local requirements. (Exhibit D, Section 14)

V. APPLICATION: SUBMISSION AND QUESTIONS

Submission Portal Requirements

Applicants will utilize the [Cognito submission portal \(https://www.cognitofrms.com/CaliforniaInteragencyCouncilOnHomelessness/FHC2Application\)](https://www.cognitofrms.com/CaliforniaInteragencyCouncilOnHomelessness/FHC2Application).

A complete Application is required to be submitted and received by 5:00 p.m. on Tuesday, February 27, 2024, as reflected on the Cognito portal. Because Cal ICH does not have control over the platform's timing apparatus and uploading speed, and to mitigate for unforeseen occurrences, applicants are strongly encouraged to submit by noon on February 27, 2024. Cal ICH may not consider any submission that is timestamped 5:01 pm or later as indicated on the Cognito platform.

Unless there are extraordinary circumstances that have been documented, Cal ICH will not consider submissions by email.

Cal ICH cannot guarantee a response before the Application deadline to general questions or requests for assistance submitted after February 27, 2024.

Applicant Questions

General questions and requests for assistance may be submitted by email to calichgrants@bcsh.ca.gov, heading "FHC-2"; please know that Cal ICH will likely respond to any inquiries through **official channels that are directed to the entire eligible applicant pool** (i.e., Applicant Conferences, FAQ, or if necessary, Addendum to this RFA). A non-mandatory [Applicant Conference](#) is space for Cal ICH to answer submitted questions and applicants to pose live questions as time permits. The pertinent dates follow:

Funding Round	Event	Party	Date
Round 2	Submit Questions for Applicant Conference	Applicant	1/10/24
Round 2	Applicant Conference	Cal ICH	1/25/24
Round 2	Application Submission Deadline	Applicant	2/27/24

VI. REVIEW, SCORING, AND AWARD

Review

Phase 1 – Administrative Review: Applications will be reviewed and evaluated for timeliness and completeness of RFA specifications. Applications that do not contain all the required items will be considered non-responsive and may be disqualified from the evaluation. Any materials that are not required by the RFA will not be used for scoring purposes, will be separated from the application, and returned to the applicant.

Phase 2 – Evaluation Panel: An Evaluation Panel will be convened comprised of qualified individuals who have knowledge and experience with the state grantmaking process and the subject matter of this RFA. The Evaluation Panel will review and score the Applications in accordance with the RFA scoring criteria and the FHC-2 [Scoring Benchmarks](#).

Scoring

1 is the lowest value and 9 is the highest value. The evaluators will consider the likelihood for each part of the application to make an impact on the applicant's prioritized objective (as aligned with the stated FHC-2 objective).

Raw score	Benchmark range
7-9	High likelihood of impact on the prioritized objective
4-6	Average probability of impact on the prioritized objective
1-3	Low probability of impact on the prioritized objective

#	Response	Possible total per section
1	Summary of Proposal	9
2	Target Population	9
3	Self-Identified Prioritized Objective	9
4	Progress Goal(s)	9
5	Key Implementing Partners and Personnel	9
6	Proposal's Budget and Fiscal Strategy	9
Total possible Score		54

Evaluators will consider [required and persuasive elements](#) evident in the proposal and apply the following benchmarks to each part of the application.

FHC-2 Scoring Benchmarks		
High likelihood of impact (7-9)	Average probability of impact (4-6)	Low Likelihood of Impact (1-3)
<p>Response to the prompted questions demonstrates a <u>high</u> likelihood of the proposal making a strong impact on the prioritized objective; and</p> <p>Successful implementation will make a contribution of <u>high</u> importance towards the FHC-2 objective to fund innovative applications that expand, complement, augment, and/or strengthen their FHC-1 proposal by making families' experiences of homelessness rare, brief, and one-time. The proposal may have <u>some or no weaknesses</u>.</p>	<p>Response to the prompted questions demonstrates an <u>average</u> probability of the proposal making a strong impact on the prioritized objective; and</p> <p>Successful implementation may make a contribution of <u>high</u> importance towards the FHC-2 objective to fund innovative applications that expand, complement, augment, and/or strengthen their FHC-1 proposal by making families' experiences of homelessness rare, brief, and one-time. However, the proposal presents weaknesses that bring down the overall impact to <u>medium</u>; or</p> <p>Successful implementation may make a contribution of <u>moderate</u> importance towards the FHC-2 objective to fund innovative applications that accelerate existing efforts by local jurisdictions and continuums of care to address and end family homelessness by making families' experiences of homelessness rare, brief, and one-time. There are <u>some or no weaknesses</u> in the proposal.</p>	<p>Response to the prompted questions demonstrates a <u>low</u> likelihood of the proposal making a strong impact on the prioritized objective; and</p> <p>Successful implementation may make a contribution of <u>moderate/high</u> importance towards the FHC-2 objective to fund innovative applications that expand, complement, augment, and/or strengthen their FHC-1 proposal by making families' experiences of homelessness rare, brief, and one-time. However, the proposal presents weaknesses that bring down the overall impact to <u>low</u>; or</p> <p>Successful implementation may make a contribution of <u>low or no</u> importance towards the FHC-2 objective to fund innovative applications that accelerate existing efforts by local jurisdictions and continuums of care to address and end family homelessness by making families' experiences of homelessness rare, brief, and one-time. There are <u>some or no weaknesses</u> in the proposal.</p>

Award

A Notice of Intent to Award shall be posted on the Cal ICH website and shall be sent by email to intended awardees.

Once awards have been determined by Cal ICH, a contract packet including the Standard Agreement and Request for Funds Form (RFF) form will be prepared and sent to the Grantee. The Grantee will return the signed Standard Agreement and RFF which will initiate the process to execute the final contract and disburse funding. Funds will be disbursed to the Grantee upon receipt, review and approval of the completed Standard Agreement and RFF by Cal ICH, the Department of General Services (DGS) and the State Controller's Office (SCO). The RFF must include the proposed eligible uses and the amount of funds proposed for expenditure under each eligible use. Grant funds will be disbursed via mailed check once the RFF has been received by the SCO. Checks will be mailed to the address and contact name listed on the RFF.

Any Agreement that a state agency enters into after July 1, 2012, is void if the grant is between a state agency and a grantee, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. (Public Contract Code section 10295.4). In accordance with Public Contract Code section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board)

https://www.ftb.ca.gov/aboutFTB/Delinquent_Taxpayers.shtml, (Board of Equalization) <http://www.boe.ca.gov/cji-bin/deliq.cgi>

VII. PERFORMANCE AND REPORTING

Performance

Performance shall start no later than 30 days, or on the express date set by Cal ICH and the grantees, after all approvals have been obtained and the Grant Agreement is fully executed. Should the grantee fail to commence work at the agreed upon time, Cal ICH, upon five (5) days written notice to the grantee, reserves the right to terminate the Agreement. All performance under the Agreement shall be completed on or before the termination date of the Agreement. **FHC-2 funds not expended by the 6/30/26 deadline shall be returned to Cal ICH and will revert back to the General Fund.**

Reporting

Pursuant to Assembly Bill (AB) 977 (Statutes of 2021-22), grantees who have been awarded FHC funding must enter Universal and Common Data Elements as defined by HUD on the individuals and families served into the local HMIS. All applicants agree to participate and enter data on individuals and families served by this funding into the local HMIS. HSC section 50259 details specifications related to the data elements that needs to be reported.

The grantee shall submit quarterly expenditure reports to Cal ICH in a form and method provided by Cal ICH that includes the ongoing tracking of funds. These reports will also require grantees to discuss whether there is reasonable, sufficient progress towards their self-identified, prioritized objective. Grantees may also receive ad hoc requests for information from Cal ICH or its contractors in support of program monitoring, research, and evaluation.

At the end of the grant period, or upon request by Cal ICH, all grantees shall provide information and products developed with grant funds on service delivery models in support of the overall program goal to make family homelessness rare, brief, and one-time, including any materials that may be necessary to study the program or replicate it for implementation across the state.

Budget Modifications

Grantees may request to revise their approved budgets on file with Cal ICH through a Budget Change Request. Grantees may submit a Budget Change Request with the regular quarterly reports. If a modification is needed in between reports, a grantee should reach out the Cal ICH at calichgrants@bcsh.ca.gov.

Public Records Act Requests

Applicants are hereby informed that all documents and correspondence related to their FHC-2 application are subject to Public Records Act (PRA) requests.

VIII. Definitions

(a) "Eligible Applicant" means Recipients of the initial round of program funds that demonstrate adequate progress towards their program goals, remain in compliance

with all requirements of this program, and demonstrate the most promising and innovative practices which could be scaled and replicated to support statewide efforts to eliminate family homelessness may apply for the second round of grant funding.

(b) "Continuum of care" has the meaning provided in Section 578.3 of Title 24 of the Code of Federal Regulations as that section read on May 1, 2021.

(c) "Council" means the Homeless Coordinating and Financing Council created pursuant to Section 8257 of the Welfare and Institutions Code.

(d) "County" includes, but is not limited to, a city and county.

(e) "Homeless" has the same meaning as defined in Section 578.3 of Title 24 of the Code of Federal Regulations, as that section read on May 1, 2018.

(f) "Local jurisdiction" means a city, including a charter city, a county, including a charter county, or a city and county, including a charter city and county.

(g) "Program" means the Family Homelessness Challenge Grants and Technical Assistance Program established pursuant to this chapter.

(h) "Recipient" means a jurisdiction that receives funds from the council for the purposes of the program.