

Application Narrative Template

1. SUMMARY OF HOMELESSNESS IN THE COC, LARGE CITY, OR COUNTY

A. Submit their CoC's complete HUD longitudinal System Assessment (LSA) from June 2018-June 2019.

Please see attachments titled:

**Butte Region LSA CoC Status Summaries 10-1-17 to 9-30-18,
Butte Region LSA Summary Data Report 10-1-17 to 9-30-18**

B. Use the LSA data to provide (as defined by HUD):

1. Total number of households served in:
 - 1) Emergency Shelter, Safe Haven, and Transitional Housing = **946**
 - 2) Rapid Rehousing = **90**
 - 3) Permanent Supportive Housing = **223**
2. Total number of disabled households served across all interventions = **1073**
3. Total number of households experiencing chronic homelessness served across all interventions = **376**
4. Total number of 55+ households served across all interventions = **339**
5. Total number of unaccompanied youth served across all interventions = **9**
6. Total number of veteran households served across all interventions = **227**
7. Total number of individuals served across all interventions who were:
 - 1) Female = **576**
 - 2) Male = **744**
 - 3) Transgender = **2**
 - 4) Gender Non-Conforming = **2**
8. Total number of individuals served across all interventions who were:
 - 1) White, Non-Hispanic/Non-Latino (only) = **997**
 - 2) White, Hispanic/Latino (only) = **108**
 - 3) Black or African American (only) = **84**
 - 4) Asian (only) = **9**

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- 5) American Indian or Alaska Native (only) = **45**
- 6) Native Hawaiian/Other Pacific Islander (only) = **8**
- 7) Multiple races = **66**

October 1, 2017 September 30, 2018	Emergency Shelter, Safe Haven, and Transitional Housing	Rapid Rehousing	Permanent Supportive Housing	Total
Total number of households served in	946	90	223	1259
Total number of disabled households served across all interventions				1073
Total number of households experiencing chronic homelessness across all interventions				376
Total number of 55+ households served across all interventions				339
Total number of unaccompanied youth served across all interventions				9
Total number of veteran households served across all interventions				227

October 1, 2017 September 30, 2018	Female	Male	Transgender	Gender Non Conforming
Total number of individuals served across all interventions who were	576	744	2	2

October 1, 2017 September 30, 2018	White, Non Hispanic/ Non Latino (only)	White, Hispanic/Latino (only)	Black or African American (only)	Asian (only)	American Indian or Alaska Native (only)	Native Hawaiian/Other Pacific Islander (only)	Multiple races
Total number of individuals served across all interventions who were	997	108	84	9	45	8	66

2. DEMONSTRATION OF REGIONAL COORDINATION

A. Coordinated Entry System (CES) Information

For CoC:

1. Describe how your CES functions, including:
 - a. What entity is responsible for operating your CES?

The responsibility of operating the Coordinated Entry System (CES) is currently being transferred from The Community Action Agency of Butte County, Inc. (CAABCI) to the County of Butte. Due to capacity, the County was recently requested to support the Butte Countywide Continuum of Care (CoC) by serving as the HMIS Lead Agency, and is in the process of assuming this responsibility.

- b. What is the process for assessment and identification of housing needs for individuals and families that are experiencing or at risk of experiencing homelessness in your community?

The assessment and identification of housing needs in the Butte County region starts with a pre-screening that determines immediate needs. Further assessment to be placed on the Coordinated Entry (CE) Queue is done using the Vulnerability Index (VI) Service Prioritization Decision Assistance Tool (SPDAT) or VI-SPDAT tool. The results of the VI-SPDAT are used to determine the vulnerability and ranking of the individual and/or family on the CE Queue. Clients are prioritized on the CE Queue according to their vulnerability score determined by the completion of the VI-SPDAT.

- c. How are people referred to available housing through CES?

When a housing vacancy is available, partnering agencies will review the CE Queue, and select the highest ranking individual and/or family who appropriately matches the available housing unit to quickly and successfully connect individuals and families experiencing homelessness to housing and supportive services.

2. How do you promote the utilization of your CES? Specifically:
 - a. What outreach do you conduct to ensure all individuals experiencing homelessness, including those with multiple barriers, are aware of the CES assessment and referral process?

The Butte Countywide Continuum of Care's marketing strategy includes direct outreach to people on the street and other service sites, informational flyers left at service sites and public locations, utilizing Butte 2-1-1's "Be Home" mobile application, announcements during CoC and/or other coalition meetings such as the Greater Chico Housing Task Force, and providing educating presentations to mainstream service providers.

b. What is the grievance or appeal process for customers?

The grievance policy is reviewed with each client at the time of intake. Customers are given a copy of the policy and sign an acknowledgement form indicating that they have read and reviewed the policy. If an individual wishes to file a grievance or complaint related to the Coordinated Entry process, they may contact the CoC Lead Agency.

c. How do you provide culturally responsive services to people experiencing homelessness?

All partner agencies contributing to the CES receive trauma informed care training, and ongoing training and educational opportunities to provide culturally competent care.

3. What, if any, are the current challenges preventing successful CES operation in your jurisdiction, and how do you plan to address these challenges?

One of the challenges of successfully operating the CES is the limited number of contributing agency staff trained in the administration of the assessment tool, the VI-SPDAT. This is a necessary step to add clients onto the CES Queue, where they will be contacted when appropriate housing becomes available. Agencies within the CoC have collaborated to provide training to partner agencies. This has increased the efficiency at which assessments can be completed and participants placed on the CE Queue. The CoC will continue to collaborate with CE users within the jurisdiction to increase the number of agencies that can assess participants and place them on the Queue.

For County:

1. How do you coordinate with your CoC's CES?

The County coordinates with the Butte Countywide Homeless Continuum of Care's CES by regularly participating in the Butte Countywide Homeless CoC's Homeless Management Information System (HMIS)/ CE subcommittee. In addition, County staff providing services through the Housing and Disability Advocacy Program (HDAP), CalWORKs Housing Support Program, APS Home Safe Program, and the Bringing Families Home (BFH) Program are enrolled as HMIS end users, and have been trained on how to enroll clients in HMIS. Finally, the County is in the process of becoming the HMIS Lead Agency and as such will be supporting the HMIS/CES process and will be providing all future trainings and monitoring.

2. What, if any, are your jurisdiction's current challenges related to CES, and how do you plan to address these challenges?

Butte County's current challenges related to CES include setting up the County administered programs (HDAP, HSP, BFH) in the CES to collect the appropriate data; the process of onboarding new users to HMIS is lengthy and cumbersome; County staff are not trained in administering the assessment tool used to place individuals and families on the CE Queue. Because the use of HMIS within County

administered services is new, the County will develop a protocol and policy for enrolling and training new users in HMIS.

3. How do you promote the utilization of your CES? Specifically, what outreach do you conduct to ensure all individuals experiencing homelessness in your jurisdiction, including those with multiple barriers, are aware of the CES assessment and referral process?

Currently, Butte County staff refer clients to Butte 2-1-1 or other housing providers to be assessed for placement on the Coordinated Entry Queue. Staff are currently being trained in HMIS and CES in order to support community partners and provide more efficiency to the tool.

B. Prioritization Criteria

1. What are the criteria used to prioritize assistance for people experiencing homelessness in your jurisdiction?

The Butte Countywide Homeless Continuum of Care has adopted Coordinated Entry Policies and Procedures that are used by the CoC Council, contributing HMIS organizations, and partner agencies, including Butte County that details the order of priority that individuals and/or families are served.

At first contact, initial questions are asked to help identify the most pertinent needs of individuals and families. If needed, the individual and/or family will be referred to the appropriate provider. Information is gathered about the person's current situation at the time of intake by a shelter or service provider and entered into HMIS. Once the person is settled, the VI-SPDAT assessment is conducted. The entire assessment is entered into the CES. Priority points are given to persons experiencing Chronic Homelessness, At-Risk of Chronic Homelessness, Homeless Households with Children and Unaccompanied Homeless Youth. Providers select the individual/family from the coordinated entry queue based on the score determined by the VI-SPDAT. The individual and/or family is assisted in obtaining housing using the Housing First approach. Once housed, the individual and/or family is connected with supportive services. The coordinated entry queue is managed by the HMIS/CE Committee, formed of members from the CoC, and occurs monthly.

2. How is CES, pursuant to 24 CFR 578.8(a)(8) used for this process?

As part of the Coordinated Entry Policies and Procedures adopted by the Butte Countywide Homeless Continuum of Care, a preliminary screening process is conducted with individuals and families. At first contact, initial questions are asked to help identify the most pertinent needs of individuals and families. The questions are as follows:

- 1) Are you currently, or at risk of, violence in your relationship?
- 2) Are you over 18?
- 3) Do you have an urgent medical or mental health need?
- 4) Are you in imminent danger?

- 5) Do you have a place to stay tonight?**
- 6) Are you interested in long-term housing?**

If the individual and/or family is fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, they will be referred immediately to the appropriate provider.

C. Coordination of Regional Needs

- 1. How have you coordinated with your partnering CoC, large city (if applicable), and/or county to identify your share of the regional need to address homelessness?

Yes, both jurisdictions, Butte County and the Chico, Paradise/Butte County Continuum of Care, CA-519 or the Butte Countywide CoC have coordinated to not only identify, but also prioritize each jurisdictions' share of the regional needs.

Since the formation of the local CoC, County representatives have participated as members and collaborative partners. The County was designated the Administrative Entity to assist with the influx of funding opportunities, including the Homeless Emergency Aid Program (HEAP), both of the California Emergency Solutions and Housing Programs (CESH) and now HHAP. Due to capacity, the County was recently requested to provide additional support to the CoC by serving as the Lead Agency, Collaborative Applicant and HMIS Lead Agency.

Together, the County and the CoC, have started to collaborate on homelessness by hosting stakeholder meetings for all community partners and facilitating engaging discussions related to planning, prioritizing and implementing solutions to ensure that the region is addressing homelessness in the most effective way, while still meeting each jurisdictions needs.

- 2. What is your identified share of this need, and how will the requested funds help your jurisdiction meet it?

The Butte Countywide Homeless CoC, in partnership with Butte County, held a series of meetings to discuss HHAP funds. Using CoC priorities that had been identified from years of stakeholder meetings, including recent meetings supported through technical assistance received from the State, the CoC, County and community partners discussed regional homeless priorities and determined that HHAP funds would be best used to build capacity in emergency shelters, create navigation centers, coordinating outreach and supplementing the delivery of these priorities with operating subsidy dollars. In addition, as the primary administrative support to the CoC, Butte County identified the need for systems support to not only manage the grants as the Administrative Entity for both the CoC and County allocations, but dedicate staff for all housing and homeless service delivery programs. As the HMIS Lead, the County expressed the need for funds specifically for HMIS/CES infrastructure, system training and support and implementation funds to help set up navigation-type centers.

The requested funds will allow the region to increase emergency shelter beds in both the north and south county areas and provide operational funds to manage the expanded centers. In partnership with the County, the requested funds will also help to establish navigation centers, which will provide a facility for multiple service providers and outreach teams to jointly provide services. Finally, the requested funds pertaining to administrative and system support and HMIS/CES infrastructure will aid the jurisdictions in unifying the local HMIS and CES systems and processes.

D. Creating Sustainable, Long Term Housing Solutions

1. How is your jurisdiction involved in the efforts to create sustainable, long-term housing solutions for people experiencing homelessness across your region?

Butte County staff from several county departments (Administration, Development Services, Employment and Social Services, Behavioral Health, Public Health) collaborate and meet with representatives from the local jurisdictions (Chico, Oroville, Paradise, Gridley/Biggs), non-profits and other housing groups to identify local priorities. This includes identifying existing land and buildings available for long-term housing as well as identifying elements of existing local plans (General Plans, Consolidated Plans, Land Use Plans) that target affordable housing development. This aids in developing the list of housing priorities and projects with substantial support from local and county leadership that meets the identified affordable housing goals. The County of Butte and local jurisdictions also participate in the local CoC.

The County is in the process of assuming the roles of Lead Agency, Collaborative Applicant and HMIS Lead Agency in order to provide greater support for the CoC activities. The CoC is comprised of diverse organizations, and thus offers a broad array of knowledge about homelessness, as well as opinions about preventing and ending homelessness. Strategic approaches have included identifying the partners within the CoC who have capacity and are best situated to address supportive housing needs for our community members who are homeless. An example would be a partnership between the County of Butte (Behavioral Health), the City of Chico, North Valley Catholic Social Services (a non-profit) and Palm Communities (a developer) to create a 14 unit apartment complex for those experiencing homelessness and mental illness. This project leased up in March 2017 and is an example of one of several projects that used multiple funding sources (CDBG, HOME, MHSA, LIHTC, local Housing Trust Fund, and local lenders) to complete.

3. RESOURCES ADDRESSING HOMELESSNESS

A. Existing Programs and Resources

1. Provide an exhaustive list of all funds (including the program and dollar amount) that your jurisdiction currently uses to provide housing and homeless services for homeless populations.

- a. Federal Funding: YHDP, ESG, CoC, CSBG, HOME-TBRA, CDBG, PATH

The federal funding that both jurisdictions use to provide housing and homeless services for homeless populations are listed below and included in a table immediately following. The total allocation is listed, but many programs are multi-year.

YHDP: The County does not have a Youth Homelessness Demonstration Program grant.

ESG: True North Housing Alliance, Rapid Rehousing, \$122,239

True North Housing Alliance, Emergency Shelter, \$200,000

CoC: These figures represent the 2018 HUD award for CA-519 since most of the operating years are in effect now:

- 1. Butte County CoC HMIS Project, Community Action Agency, HMIS support, \$107,000**
- 2. DV Bonus – SSO – CE, Catalyst Domestic Violence Services, Coordinated Entry, \$60,401**
- 3. BC 2018 Coordinated Entry, Community Action Agency, Coordinated Entry, \$36,241**
- 4. Search South SPC PH, Housing Authority of the County of Butte, Rental Assistance, \$41,518**
- 5. Rapid Rehousing Program, Catalyst Domestic Violence Services, Rental Assistance and Support Services, \$82,637**
- 6. Search Samaritan Bonus, Butte County Department of Behavioral Health, Rental Assistance, \$36,617**
- 7. Search II Supportive Housing Program, Butte County Department of Behavioral Health, Rental Assistance, \$46,293**
- 8. Permanent Housing Bonus Search II, Butte County Department of Behavioral Health, Rental Assistance, \$27,790**
- 9. Link Permanent Housing Bonus Program, Butte County Department of Behavioral Health, Rental Assistance, \$27,591**
- 10. Avenida Apartments, Caminar, Operating Costs and some Supportive Services, \$66,626**

CSBG: Not aware of any Community Services Block Grants in Butte County.

HOME: The City of Chico receives HOME funding and the annual allocation is \$491,240. The funds are used for several activities including TBRA, Homebuyer assistance, low income affordable housing and administration.

CDBG: The City of Chico receives CDBG funding and the annual allocation is \$834,220. The funds are used for several activities including TBRA, housing rehabilitation, economic development, homebuyer assistance, low income affordable housing, public services, improving and revitalizing low income neighborhoods and administration.

PATH/MHSA: True North Housing Alliance, Outreach and Engagement/Case Management, \$112,700

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Federal Funding	Agency	Program	Amount
YHDP	N/A	N/A	N/A
ESG	True North Housing Alliance	Rapid Rehousing	\$122,239
ESG	True North Housing Alliance	Emergency Shelter	\$200,000
CoC 2018 HUD Award:			
Butte County CoC HMIS Support	Community Action Agency	HMIS support	\$107,000
DV Bonus - SSO - CE	Catalyst Domestic Violence Services	Coordinated Entry	\$60,401
BC 2018 Coordinated Entry	Community Action Agency	Coordinated Entry	\$36,241
Search South SPC PH	Housing Authority of the County of Butte	Rental Assistance	\$41,518
Rapid Rehousing Program	Catalyst Domestic Violence Services	Rental Assistance and Support Services	\$82,637
Search Samaritan Bonus	Butte County Department of Behavioral Health	Rental Assistance	\$36,617
Search II Supportive Housing Program	Butte County Department of Behavioral Health	Rental Assistance	\$46,293
Permanent Housing Bonus Search II	Butte County Department of Behavioral Health	Rental Assistance	\$27,790
Link Permanent Housing Bonus Search II	Butte County Department of Behavioral Health	Rental Assistance	\$27,591
Avenida Apartments	Caminar	Operating Costs and Supportive Services	\$66,626
CSBG	N/A	N/A	N/A
HOME	City of Chico - funds are used for several activities including TBRA, homebuyer assistance, low income affordable housing and administration		\$491,240
CDBG	City of Chico - funds are used for several activities including TBRA, housing rehabilitation, economic development, homebuyer assistance, low income affordable housing, public services, improving and revitalizing low income neighborhoods and administration		\$834,220
PATH/MHSA	True North Housing Alliance	Outreach and Engagement/Case Management	\$112,700

- b. State Funding: HEAP, CESH, CalWORKs HSP, NPLH, VHHP, PHLA, HHC, WPC, HDAP, BFH

The state funding that both jurisdictions use to provide housing and homeless services for homeless populations are listed below and included in a table immediately following. The total allocation is listed, but many programs are multi-year.

HEAP: Heap total award \$4,889,944.74:

- 1. Youth For Change, Capital acquisition (duplex), youth set aside, \$309,000**
- 2. Youth For Change, Capital improvements, youth set aside, \$60,600**
- 3. Community Action Agency, rental assistance, \$277,704**
- 4. Chico Housing Action Team, rental assistance, \$455,043.58**
- 5. Caminar, affordable housing project A, \$790,092**
- 6. Caminar, affordable housing project B, \$790,092**
- 7. Torres Community Shelter (True North Housing Alliance), day center shelter services, \$377,261.10**
- 8. Community Action Agency, homeless prevention, \$212,831**
- 9. Ampla Health, mobile medical unit, \$971,716.32**
- 10. Oroville Rescue Mission, Capital improvement emergency shelter, \$45,000**
- 11. Oroville Rescue Mission, shelter operations, \$105,000**
- 12. True North Housing Alliance, bridge housing for families, \$110,123**
- 13. True North Housing Alliance/Safe Space Winter Shelter, seasonal shelter services, \$189,877**

CESH 2018: CESH 2018 total award \$1,002,650:

- 1. Shelter operations for Catalyst Domestic Violence Services, True North Housing Alliance and the Oroville Rescue Mission, \$401,060**
- 2. Flexible housing subsidies and landlord mitigation, Butte County will put this out for RFP, \$125,000.**
- 3. Systems support for CES and HMIS Systems and homeless delivery services system, Butte County, \$426,457**

CESH 2019: CESH 2019 total award \$565,151:

- 1. Shelter operations for True North Housing Alliance, \$226,060**
- 2. Rental assistance, Butte County will put out to RFP, \$125,000**
- 3. Systems support for activities necessary to maintain a comprehensive homeless services and housing delivery system, Butte County, \$185,834**

CalWORKs HSP: \$2,100,000 total award. Activities include rental subsidies, security deposits, utility payments, temporary housing, credit repair, legal services, moving costs, landlord outreach and making homes habitable.

NPLH: Behavioral Health awarded \$1,659,786 non-competitive allocation. This is being leveraged in a round 2 application for competitive funds (submitted January 7th, 2020) to try and add an additional \$4,563,414 for Capital and COSR.

VHHP: Not aware of any VHHP projects in Butte County.

PHLA: Butte County’s Department of Development Services is in the Planning phase for use of these funds.

HHC: Not aware of any HHC awards in Butte County.

WPC: Butte County was just awarded \$1,068,155 for a 5-year period ending June 30, 2025. This first year will be planning and exploring how to possibly leverage additional funds (CMSP) that Public Health will be applying for to set up medical respite houses.

HDAP: Butte County’s HDAP State funded need allocation is \$164,595.

APS Home Safe: Butte County’s Home Safe State funded allocation is \$200,000.

BFH: The Department of Employment and Social Services was awarded \$256,000 in their first allocation. Date of award was January 8, 2020 so planning for implementation will begin shortly.

State Funding	Agency	Program	Amount
HEAP (total award \$4,889,944.74)			
	Youth For Change	Capital Acquisition	\$309,000
	Youth For Change	Capital Improvements	\$60,600
	Community Action Agency	Rental Assistance	\$277,704
	Chico Housing Action Team	Rental Assistance	\$455,043.58
	Caminar	Affordable Housing Project I	\$790,092
	Caminar	Affordable Housing Project II	\$790,092
	Torres Community Shelter	Day Center	\$377,261
	Community Action Agency	Homeless Prevention	\$212,831
	Ampla Health	Mobile Medical Unit	\$971,716.32

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	Oroville Rescue Mission	Capital Improvements	\$45,000
	Oroville Rescue Mission	Shelter Operations	\$105,000
	True North Housing Alliance	Bridge Housing for Families	\$110,123
	True North Housing Alliance	Seasonal Shelter Services	\$189,877
CESH 2018 (total award \$1,002,650)			
	Shelter operations for Catalyst Domestic Violence Services, True North Housing Alliance and the Oroville Rescue Mission		\$401,060
	Flexible housing subsidies and landlord mitigation, Butte County will put this out to RFP		\$125,000
	Systems support for CES and HMIS Systems and homeless delivery services system, Butte County		\$185,834
CESH 2019 (total award \$565,151)			
	True North Housing Alliance	Shelter Operations	\$226,060
	Rental Assistance to be put out to RFP by Butte County		\$125,000
	Systems support for CES and HMIS Systems and homeless delivery services system, Butte County		\$185,834
CalWORKs HSP	Butte County DESS	Housing Support Program	\$2,100,000
NPLH	Butte County Dept. of Behavioral Health		\$1,659,786
VHHP	N/A		N/A
PHLA	Butte County's Department of Development Services is in the planning phase for use of these funds		
HHC	Not aware of any HHC awards in Butte County.		

WPC	Butte County was awarded a 5-year period ending June 30, 2025.	\$1,068,155
HHC	Not aware of any HHC awards in Butte County.	
APS Home Safe	Butte County's Department of Employment and Social Services awarded 2-year period.	\$200,000
BFH	Butte County's Department of Employment and Social Services planning for implementation shortly.	\$256,000

c. Local Funding:

Several foundations and private donors provide additional funds to support local homeless service providers. Organizations such as the United Way of Northern California and the North Valley Community Foundation provide grants to local non-profits for homeless related activities.

2. How are these resources integrated or coordinated with applicants from overlapping jurisdictions (i.e. CoC, large city, and/or county)?

A significant role of the Butte Countywide Homeless CoC is to provide a framework for strategic coordination of services, data management and reporting, and local implementation of federal and state homeless policies and systems. The CoC has elected officials, as well as local government staff (County and City), actively participating on the CoC Council and general membership. This aids in the coordination of efforts to integrate resources so families and individuals can access these resources that will help them stabilize and improve their lives.

3. What gaps currently exist in housing and homeless services for homeless populations in your jurisdiction?

Gaps in housing and homeless services that currently exist in the Butte County region would include affordable housing, market rate housing, street outreach, emergency shelter beds, navigation centers (the one-stop shop for individuals and families), transitional housing, storage and transportation.

B. HHAP Funding Plans

1. Explain, in detail, how your jurisdiction plans to use the full amount of HHAP funds (including youth set-aside) and how it will complement existing funds to close the identified gaps in housing and homeless services for the homeless population in your jurisdiction.

Butte County, the applicant jurisdiction, and the Chico, Paradise/Butte Continuum of Care, CA-519 or Butte Countywide Homeless CoC have coordinated efforts to assess, identify and align priorities that will expand local capacity to address the entire Butte County region's immediate homelessness challenges. In preparation for HHAP funding, a series of meetings were held that included participation from the County, CoC, and other stakeholders such as local city representatives and service providers, to assess the needs for the region as a whole. Through this process, the participants reviewed existing priorities that had been established by the CoC pre and post the Camp Fire disaster and identified the gaps in housing and homeless services specific to the region. It was determined that the most crucial need was expanding the capacity of the emergency shelter facilities, creating navigation centers, and providing outreach services. To ensure that these local needs could be attained, participants also prioritized funding to be used for operating subsidies. During project specific discussions, several non-profit entities were identified that, with funding, could build capacity and fulfill the needs consistent with the priorities. The youth set-aside projects identified during the stakeholder process included providing operational dollars for supportive housing specific to youth and providing operational dollars to support a youth outreach worker as part of a collaborative outreach team.

The proposed budget for the combined County and CoC HHAP allocation amounts are estimates based on the collaborative efforts from the stakeholder meetings. The budget strategically details funds be used to establish and expand new navigation centers and emergency shelters, then provides funds for operating the expanded shelters and/or navigation centers over a four year period. Finally, the budget details that funds be used for outreach services in years three and four of the grant period. This will allow the navigation centers and expanded shelters to be fully operational.

Butte County, as the applicant jurisdiction, is required to use the county procurement process. The county process requires that a Request For Proposal (RFP) be released once funding is confirmed. The RFP will be tailored to match the priorities and projects identified by the collaborating partners.

2. How will you ensure that HHAP funded projects will align and comply with the core components of Housing First as defined in Welfare and Institutions Code 8255(b)?

The Chico, Paradise/Butte Continuum of Care is versed in and has provided extensive training regarding Housing First. The State is providing technical assistance related to Housing First. The CoC utilized the technical assistance and offered an informational training, provided by Homebase, to all interested partners July 2019. Homebase will be providing additional training for the County and CoC partners in May 2020. All HHAP contracts will include language that ensures partners comply with the core components of Housing First. The County will be monitoring the projects and processes to ensure that agencies are compliant.

4. PARTNERS ADDRESSING HOMELESSNESS

A. Collaborating Partner Efforts

- Describe, in detail, the collaborative partners who will be working with you on identified HHAP projects and how you will be partnering with them.
 - **The Butte Countywide Continuum of Care and Butte County jurisdictions will work with all interested community partners to address homelessness. The following partners, in no particular order, participated in the community stakeholder meetings and provided input on HHAP projects that were identified to expand emergency shelter facilities, create navigation centers, and provide outreach services:**
 - Youth For Change
 - Oroville Rescue Mission
 - Stonewall Alliance
 - Catalyst Domestic Violence Services
 - Haven of Hope Oroville
 - City of Chico
 - Safe Space Winter Shelter
 - Torres Shelter
 - Hope Center
 - United Way
 - Butte County Board of Supervisors
 - Jesus Center
 - Oroville Hope Center
 - Butte County Public Health
 - Home and Heart
 - Chico Housing Action Team
 - Caring Choices
 - Butte 2-1-1
 - Butte County Department of Employment and Social Services
- Describe any barriers that you experience in partnering, and how you plan to address them.
 - **Many of the partners that participated in the discussions and are interested in providing services with HHAP dollars are small and/or relatively new non-profit agencies. A learning curve is expected with these agencies as they build capacity in the region. The County, as the Administrative Entity, has developed training and monitoring tools during the collaborative planning process for the HEAP funds that will be implemented for HHAP. Closely monitoring and supporting the agencies has helped to develop and implement the new homeless projects in the region.**

- If no collaborative partners have been identified at time of application, describe the collaborative process of how you intend to include new and existing partners on HHAP projects.
 - **Specific project partners have not yet been identified. The Butte Countywide Homeless Continuum of Care and Butte County will continue to invite new and include existing partners in collaborating efforts. The County RFP process will be used to fairly determine the specific partners who will receive HHAP funds.**

5. SOLUTIONS TO ADDRESS HOMELESSNESS

Applicants that Submitted a Strategic Plan for CESH must:

- Identify the measurable goals set in your CESH Strategic Plan and explain, in detail, which of these goals HHAP funding will directly impact and by how much.

The Butte Countywide Homeless Continuum of Care in partnership with Butte County, as the Administrative Entity, included a document titled “10-Year Strategy to End Homelessness in Butte County” as part of the strategic plan detailed in the application for CESH. Within the plan, five goals and multiple objectives within each goal were addressed. The goals were as follows:

- 1) Community Action: To engage with the community and increase community action.**
- 2) Funding: Find sustainable funding for all new and existing programs and services.**
- 3) Housing: Butte County housing and service providers will create safe and secure housing options.**
- 4) Services: Community partners will create a network of services under one roof that are quick and easy to access and are coordinated between service providers.**
- 5) Jobs: Establish a centralized employment resource center.**

The goals provided the beginning efforts to document meaningful solutions and broaden community involvement. The community has since added goals and subsequently re-prioritized, but HHAP funding will directly impact Funding for new and existing programs and services, Housing, by providing a safe and secure place to sleep, Services and Jobs, that will be centralized and easy to access. The goal of creating safe and secure housing options has been challenging due to the Camp Fire disaster that depleted an already bleak housing inventory. Planning for and building permanent housing takes time, but the jurisdictions can expand the capacity in emergency shelters to include more beds and provide day services.

There are two main city jurisdictions within the region. HHAP funds will allow the region to add a minimum of 100 shelter beds, increasing capacity in both cities, and provide the operational subsidies needed to support keeping the shelters open for day services. The region expects that adding 100 beds will serve 720 individuals over a four year period. Looking at the LSA data provided, the region was able to exit 25% of total individuals served from emergency shelters to permanent housing solutions. Unfortunately, the LSA data does not capture the percentage of exits after the Camp Fire disaster at the end of 2018. Recent data shows that the percentage of exits of total individuals served from emergency

shelters to permanent housing solutions has decreased to 8-10%. Therefore, the region anticipates that 10%, or approximately 72 individuals over a four year period, will be successfully placed in permanent housing with HHAP Program funds.

There are a total of 295 shelter beds in the Butte County region that operate at an approximate vacancy rate of 2-3% during the summer and winter months. Adding additional beds will provide more persons experiencing homelessness a secure place to sleep at night and stay during the day.

Housing Case Managers within the local shelters develop personalized housing plans with each homeless individual and assist the residents in finding permanent housing solutions. The HHAP Program will support the community's service goal by providing funds to establish and operate navigation centers. The goal is to establish navigation centers in the North and South County, one in each city that will bring together community partners and create a network of services, including employment resources. Finally, the County has hired a Housing Navigator that will facilitate and manage the CE Queue and formally begin the process of establishing a care and coordinating process, or Homeless MDT. This process will help housing case managers in locating housing and find services more quickly and efficiently for homeless individuals and/or families.



**HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP)
ANNUAL BUDGET TEMPLATE**

APPLICANT INFORMATION

CoC / Large City / County Name:	County of Butte	Receiving Redirected Funds? Y/N	Yes
Administrative Entity Name:	Butte County	Total Redirected Funding	\$ 1,491,354.64

HHAP FUNDING EXPENDITURE PLAN*

ELIGIBLE USE CATEGORY	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Rental Assistance and Rapid Rehousing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Subsidies and Reserves	\$ 391,381.49	\$ 567,984.94	\$ 568,297.03	\$ 200,396.04	\$ 26,173.93	\$ 1,754,233.43
Landlord Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach and Coordination (including employment)	\$ 30,084.81	\$ 30,721.01	\$ 61,381.73	\$ 62,055.31	\$ 32,753.72	\$ 216,996.58
Systems Support to Create Regional Partnerships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Delivery of Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prevention and Shelter Diversion to Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Navigation Centers and Emergency Shelters	\$ 459,232.00	\$ 97,767.44	\$ -	\$ -	\$ -	\$ 556,999.44
Strategic Homelessness Planning, Infrastructure Development, CES, and HMIS (up to 5%)	\$ 28,729.88	\$ 28,729.88	\$ 28,729.88	\$ 28,729.88	\$ 28,729.88	\$ 143,649.40
Administrative (up to 7%)	\$ 40,221.83	\$ 40,221.83	\$ 40,221.83	\$ 40,221.83	\$ 40,221.83	\$ 201,109.15
						\$ 2,872,988.00
	TOTAL FUNDING ALLOCATION					
	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Youth Set-Aside (at least 8%)	\$ 54,990.02	\$ 55,929.67	\$ 56,902.48	\$ 57,897.06	\$ 58,927.65	\$ 284,646.88

*Narrative should reflect details of HHAP funding plan

COMMENTS:

FINAL



Employment and Social Services

Shelby Boston, Director
Don Taylor, Housing & Homeless Administrator

Housing & Homeless Branch

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February 12, 2020

Ms. Amber Ostrander
HHAP Program Grant Manager
Homeless Coordinating and Financing Council
Business, Consumer Services, and Housing Agency
915 Capital Mall, Suite 350A, Sacramento, CA 95814

RE: HHAP Letter of Support

Dear Ms. Ostrander and HHAP Grant Review Team:

This letter is to acknowledge that Butte County will be the Applicant Jurisdiction and the Administrative Entity for the HHAP grant allocation approved for both Butte County and the Chico, Paradise/Butte County Continuum of Care, CA-519.

As eligible applicants, Butte County and the Chico, Paradise/Butte County Continuum of Care, have coordinated efforts to identify and align priorities that will expand local capacity to address the region's immediate homelessness challenges.

Both eligible applicants have reviewed and are in agreement with how the Applicant Jurisdiction, Butte County, intends to spend HHAP funds for the region. The Applicant's spending plan accurately addresses both Butte County's and the Chico, Paradise/Butte County Continuum of Care's share of the regional need to address homelessness.

Butte County and the Chico, Paradise/Butte County Continuum of Care acknowledge and agree to regional coordination and partnership, per Health and Safety Code 50219 (a)(1). The applicants, along with other community partners, including local cities and service providers, have participated in collaborative discussions and have jointly agreed on the eligible use of funds as noted by the HHAP Application. Butte County will continue to provide updates and planned discussions regarding the proposed projects and corresponding budgets during the monthly Butte Countywide Homeless Continuum of Care Meetings.

As recipients of HHAP funding, the Butte County region looks forward to working with you to address homelessness.

Sincerely,

Shelby Boston,
Director of Butte County Employment and
Social Services & Administrative Entity

Anastacia Snyder,
Executive Director Catalyst Domestic Violence Services &
Chair of the Butte Countywide Homeless Continuum of Care,
CA-519 Chico, Paradise/Butte County CoC