Homeless Housing, Assistance and Prevention (HHAP) Grant Program

Submission ID NOFA-HHAP00072

Applicant Information

Eligible Applicant Name:
Eligible Applicant Name Response: Contra Costa County

Eligible Applicant Type:
Eligible Applicant Type Response: County

COC Number:
COC Number Response: 505

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Is This a Government Entity?
Is This a Government Entity Response: Yes

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Applicant Redirections?

Applicant Redirections Response:
Applicant Redirections Response: Yes

Redirection Eligible Applicant 1:
Redirection Eligible Applicant 1 Response: Richmond/Contra Costa County CoC
Redirection Eligible Applicant Type 1:
Redirection Eligible Applicant Type 1 Response: CoC
Redirection Eligible Allocation 1:
Redirection Eligible Allocation 1 Response: $$1,279,209.00

Total Redirection Allocation:
Total Redirection Allocation Response: $1279209

1. Homelessness Response System Gaps Assessment

When determining local funding priorities, it is critical to understand the current gaps in the local homelessness response system. Each community faces unique challenges in reducing and ending homelessness, so an assessment of current resources and understanding the needs yet to be fulfilled is critical to ensuring the effective and efficient use of new resources. This can be done in various ways and can include conducting a community needs assessment, holding local public forums, talking with service providers and people experiencing homelessness, and utilizing HUD's seven system-level performance measures that help communities gauge their progress in preventing and ending homelessness.

To successfully complete this section of the application, applicants will need to provide the following:

1. A narrative description of the most recent assessment process used to determine local gaps in housing services for persons experiencing homelessness in the applicant's community. Information should include but is not limited to:

   a. How data collection methods were used to determine gaps (ie: HUD's homeless Point-in-Time count, Continuum of Care Housing Inventory Count, Longitudinal Systems Analysis, and Stella tools, HMIS Annual Performance Reports for Emergency Shelter (ES), Transitional Housing (TH), Rapid Rehousing (RRH), and Permanent Supportive Housing (PSH), as well as any recently conducted local needs assessments);

   Homelessness Response System Gaps Question 1a - Begin Answer
   Contra Costa regularly conducts extensive assessments of community needs, gaps, and service quality for those experiencing homelessness, including special populations and with an equity lens. These assessments include community forums, working groups, and consumer focus groups as well as analysis of multiple data settings including PIT, HIC, LSA and Stella tools, and annual reports using HMIS data for all housing and service types. In 2019 CoC secured technical assistance to conduct a housing needs assessment and system utilization analysis. These in-depth analyses were completed in 2020. The data reported here draws heavily from this full system mapping local needs assessment (utilizing all the data sources described above) as well as our most recent annual report covering 2019 being released in February 2021, and our Race & Ethnicity Equity Assessment published in September 2019. In addition, given the rapidly changing nature of the community needs resulting from the COVID-19 pandemic and the influx of resources designed to respond Contra Costa has undertaken a rigorous community

involvement processes and additional ongoing data analysis to update and modify the needs identified pre-pandemic. The results of these analyses allow the community to continually check assumptions, make minor course corrections, and issue spot larger changes in community needs on a regular basis, in addition to formal local needs assessment studies.

Homelessness Response System Gaps Question 1a - End Answer

b. How people with lived experience of homelessness had ongoing meaningful and purposeful opportunities to participate in and inform the most recent gaps assessment and how they have meaningful opportunities to inform all levels of system planning over time;

Homelessness Response System Gaps Question 1b - Begin Answer

The process for conducting systems gaps assessments in Contra Costa includes integrating the feedback from those with lived experience of homelessness in multiple ways. For example, there are specific seats on the Council on Homelessness (COH), our CoC advisory board and advisory board to the county Board of Supervisors, for those with lived experience. This formal and equal representation in our community governance structure ensures the perspective of those with lived experience is integrated in all decisions made at the CoC level, including endorsing funding priorities and recommendations based on community needs. In addition to a general lived experience representative, there is also a specific seat for a young adult with lived experience on the COH. Those with lived experience also frequently attend COH meetings and participate in community forums and listening sessions.

The CoC has made multiple efforts over the past year to lift voices of people of color and those with lived experience such that they are centered in a meaningful and sustained way in creating effective approaches to homelessness and involve them in funding and policy decision making. In the coming year (2021) the CoC is looking towards some of its other activities with consumers and stakeholders to help identify how to structure increased consumer engagement. This is an opportunity to lift voices of color and persons primarily from communities of color to enhance planning and decision making. This work began this year (2020) by increasing the CoC board seats to include an additional consumer seat for youth and refining the CoC board application and nomination criteria to prioritize consumers, persons of color, and consumers of color for board seats to enhance consumer participation at the highest decision levels. As a result of those initial efforts the CoC board racial diversity composition increased by 15%.

Homelessness Response System Gaps Question 1b - End Answer

c. How organizations that have historically served communities of color but may not have previously participated formally in the CoC and may not be a part of the homelessness provider community had meaningful and purposeful opportunities to participate in and inform the most recent gaps assessment and how they will be engaged in system planning over time;

Homelessness Response System Gaps Question 1c - Begin Answer
Contra Costa's CoC, consumers (with an emphasis on consumers of color), and multiple public and private sector agencies and partners are currently participating in a 6-month regional Racial Equity Action Lab cohort. This regional-local collaboration is intended to support local learning about how to discover disparities, inequities, and opportunities to enhance equity in homeless systems of care AND to implement solutions using a wide variety of community stakeholders. The cohort uses the training, data, and local content to identify priorities and make an implementation plan that the CoC will spearhead with the community to completion. This work is challenging but the effort has led to many discoveries about what is important in these processes, including system capacity, the promotion of positive equitable principles and qualitative input, not merely a focus on using data to make determinations about system priorities. In addition, as mentioned above, we have undertaken a process to increase participation from communities of color and as a result of those initial efforts the CoC board racial diversity composition increased by 15%.
Homelessness Response System Gaps Question 1c - End Answer

d. How gaps were assessed for special populations such as families, youth, victims of domestic violence, seniors, persons who have been convicted of a crime, persons with a disability, persons who are chronically homeless, persons with HIV/AIDS, persons who are LGBTQ, veterans, persons with limited English proficiency, and persons who are undocumented;

Homelessness Response System Gaps Question 1d - Begin Answer
We have completed multiple system reports and assessments that evaluate gaps in the system for many of these populations, including families, youth, DV survivors, seniors, persons with disabilities, veterans and the chronically homeless. Others will be addressed if data is available for them, though some of these data are not collected. For example, the community does not currently collect information specific to proficiency in English (as that is a white supremacist centered approach that does not account for

Homelessness Response System Gaps Question 1d - End Answer

e. How racial or ethnic disparities in the delivery of homeless services were assessed;

Homelessness Response System Gaps Question 1e - Begin Answer

Additionally, every year, the CoC produces an annual report that identifies and analyzes system trends and performance measures. While demographic information is featured, that report is better suited to funding and policy decision making. In 2019 the CoC decided to focus its attention more specifically on racial equity by developing a regular report that identified baseline trends by race and ethnicity and further made assessments about other system and program features by race and ethnicity, specifically outcomes on persons and communities (geographies) of color and how the system features impact consumer movement (accessibility, length of time, and service utilization) through the system. While multiple indicators are examined and some of our findings in other reporting (including the Annual Report) guides some of the information featured, it has become apparent that updating the CoC's comprehensive racial equity assessment more regularly allows us to answer multiple questions from stakeholders and programs and identify areas for improvement with more regularity. This annual assessment is complimented by quarterly tracking of key metrics from the report, which enhances the CoC's ability to adapt, correct, and scale behavior and performance. Our next report will be complete in February 2021. Future racial equity assessments may include qualitative analyses to better identify the impacts of homelessness on consumers of color, including during their experiences within the homeless system.

Homelessness Response System Gaps Question 1e - End Answer

f. How frequently gaps assessments are conducted;

Homelessness Response System Gaps Question 1f - Begin Answer
Large scale needs assessments have traditionally occurred every other year, but we increasingly are using an iterative process allowing for more dynamic updates, such as those processes conducted for the HEAP, CESH, and ESG-CV gaps analysis and funding priorities. We will continue this process throughout the HHAP round 2 time period and continue to make dynamic adjustments as appropriate.

Homelessness Response System Gaps Question 1f - End Answer

g. How findings are used to make informed decisions for funding projects within the community; and

Homelessness Response System Gaps Question 1g - Begin Answer
The process for identifying gaps generally follows a structure that includes county staff doing preliminary analysis of quantitative data collected in HMIS, through the HIC and PIT count process, and through ongoing racial equity analysis work. The county then

presents this information to the community in various ways, including formal community meetings, working groups, and through reports. For each process, the community explores the data with the county and CoC, provides additional context, helps to interpret the data, and provides additional qualitative data on gaps. This information is then integrated with the quantitative data and turned into recommendations of the working groups and brought to the Council on Homelessness for conversation and potential adoption as community priorities

Homelessness Response System Gaps Question 1g - End Answer

h. How the applicant will conduct ongoing system performance evaluation to ensure the impact of HHAP-2 funds throughout the spending period and determine if adjustments are needed to address gaps in the homelessness response system.

Homelessness Response System Gaps Question 1h - Begin Answer As mentioned above, we continue an iterative process of reviewing data from HMIS, subcontractor reports, community meetings and ad hoc processes related to other funding opportunities. In addition, every year, the CoC produces an annual report that identifies and analyzes system trends and performance measures. Together, these efforts will allow us to monitor performance under this grant as well as in the context of larger community needs and to make any course corrections as necessary.

Homelessness Response System Gaps Question 1h - End Answer

2. The most recent gaps assessment that was conducted and the date in which it was completed. Reports can be attached, but all applicants must summarize main findings within this section. Reports submitted without a summary will not be accepted. Summaries must include, but are not limited to:

a. Current number of people experiencing homelessness in the community including demographic information, and the existing programs and funding which address homelessness within the jurisdiction;

Homelessness Response System Gaps Question 2a - Begin Answer During 2019, there were 9,694 individuals (7,903 households) utilizing programs within Contra Costa County's Homeless Continuum of Care (CoC). This was an increase from 6,924 individuals served the previous year. The majority of households (82%) were literally homeless and accessed services for those in housing crisis.
- 1,083 people (583 households) enrolled across 10 different prevention programming projects

- 7,987 people (6,509 households) enrolled across more than 55 emergency assistance programs
- 832 consumers (572 households) enrolled in 15 permanent supportive housing projects

The majority (91%) of households utilizing emergency assistance programs in 2019 were adult-only households and 9% were families with children. There were 24 (<1%) unaccompanied youth who entered with their families and then exited as unaccompanied youth. The majority (54%) of consumers utilizing emergency assistance programs in 2019 were working-age adults (between 25 and 54 years of age), and 15% were minor children under the age of 18. All other age groups made up 13% or less of the total population served. The largest racial group utilizing programs for emergency assistance consumers were White (43%), closely followed by Black (41%). American Indians made-up 7% and all other races made up 5% or less of the total population served. Most households utilizing emergency assistance programs for the literally homeless were non-Hispanic/Latino (83%); 17% were Hispanic/Latino. Almost two-thirds (65%) of adults in emergency assistance programs reported having at least one disability. A disabling condition is physical, mental, or cognitive condition that affects the ability to maintain housing. Mental health conditions were the most common disability (39% of consumers), followed by 36% with a physical disability, 35% with a substance use disorder, and 34% with a chronic health condition. Thirty-one percent of literally homeless households were chronically homeless, meaning the head of household had a disability and had been homeless consistently for one year or at least four times in the last three years, totaling 12 months of homeless or longer.

Homelessness Response System Gaps Question 2a - End Answer

b. Data and qualitative information showing any gaps or disparities in access to services, delivery of services, and housing placement and housing retention outcomes for special populations such as families, victims of domestic violence, seniors, youth and young adults, persons who have been convicted of a crime, persons with a disability, persons who are chronically homeless, persons with HIV/AIDS, persons who are LGBTQ, veterans, persons with limited English proficiency, and persons who are undocumented;

Homelessness Response System Gaps Question 2b - Begin Answer
Those experiencing multiple vulnerabilities are often over represented in the homeless system of care due to upstream structural issues that cause homelessness. When looking at these

intersections of vulnerabilities of special populations we can identify some differences. For example, for those reporting a history of Domestic Violence, Asians (24%), American Indians (21%), and Whites (21%) reported. experiencing higher rates of domestic violence compared to all consumers (17%). When looking at chronicity of homelessness, Native Islander/Hawaiians (10%) experienced the lowest rates of chronic homelessness (homeless for at least 12 months and self-reported disability); more than 1 in 4. Many differences can be found within select age groups as well. More than a 1/3 of Native Islanders and persons of multiple races were minors; there were no notable differences among transition age youth; more than half of Asians, American Indians, Whites and Hispanic/Latinx, were adults ages 25-54; and Asians and Whites had the greatest proportion of seniors 62 and older (11% each).
Homelessness Response System Gaps Question 2b - End Answer

c. Data and qualitative information showing any racial or ethnic disparities in access to services, delivery of services and housing placement and housing retention outcomes of homeless services;

Homelessness Response System Gaps Question 2c - Begin Answer
Data show a few notable disparities in the population needing homeless services. Many of these disparities are caused by structural factors that push some populations into homlessness more often than others. The data of those who present needing services shows that in 2018 in general fewer Hispanic/Latinx (19%) were in the homeless system of care, compared to the general Hispanic/Latinx population in the County (26%). There were also differences in racial composition across the population in the County compared to consumers in the CoC. About 45% of CoC consumers were White, compared with 66% White in the County. While African Americans accounted for 10% of the County population, 40% of all consumers utilizing CoC services were African American. A higher percent of Native Americans in the CoC (8%) were served compared to Native Americans in the County (1%), and served a lower percent of the Asian population (2%) compared to Asians in the County (17%).
We also found differences in program utilization. Service utilization varied by program type and race. African Americans were the highest utilizers of prevention and rapid resolution (50%), emergency shelter (50%), transitional housing (40%), and rapid-rehousing (53%). Whites were the highest utilizers of outreach (46%), CARE Center (40%), and permanent supportive housing (41%). We are seeing positive housing exits outcomes: Nearly half of all African Americans (47%) and persons of multiple races (48%) exited to housing in 2018, on par with other groups.

d. Any other disparities that were found in the delivery of homelessness services including rates of successful permanent housing placements, and housing retention rates;

Homelessness Response System Gaps Question 2d - Begin Answer
Evaluation of housing placement and retention rates by racial, ethnic and other disparities are on our roadmap for additional analysis. The preliminary report published in 2019 provided a baseline, and we look forward to going more in depth as we engage our equity consultant to help guide additional analysis. We would welcome additional technical assistance in this area.
Homelessness Response System Gaps Question 2d - End Answer

e. Using the Service Gap Analysis Chart below, identify which areas of the local homelessness response system (e.g. shelter, rental subsidies, supportive housing) have gaps in resources based on the needs of people experiencing homelessness in the community.

Homelessness Response System Gaps Question 2e - Begin Answer
Given the growing inequality and economic stress in our lowest income communities, the local homelessness response system has gaps in resources across all program areas. As identified in the chart below, we estimate a yearly gap of 617 shelter/interim housing beds, 869 clients in need of rental assistance, 2031 in need of permanent supportive housing, we expect an increase of 819 additional clients needing outreach services, and 586 in need of prevention/diversion.
Homelessness Response System Gaps Question 2e - End Answer

Table: SERVICE GAP ANALYSIS

	Total # of Clients Currently Needing This Service	Total # of Clients Currently Receiving This Service	Remaining Need
Interim Housing/Shelter Beds	1624	1007	617
Rental Assistance	1041	172	869
Supportive Housing (Permanent)	2607	576	2031
Outreach	5324	4512	812
Prevention/Diversion	1829	1243	586

2. Regional Resources Planning

When working within the homelessness system, it is critical to assess the current resources available within the community to ensure any new resources are most effectively and efficiently targeted to best serve people experiencing homelessness within the community. Given the high number of people experiencing homelessness in California and the unprecedented amount of federal and state funds available to address homelessness, HCFC expects applicants to coordinate all available funding to safely shelter and permanently house as many people experiencing homelessness in the applicant's community as possible, with a particular focus on rehousing individuals currently living in Project Roomkey (PRK) sites.

HCFC requires all HHAP-2 applicants to complete a **Homelessness Response Local Investment Plan (Appendix A)** that lists all regional resources used to address homelessness. The document includes different interventions within the homelessness system. For each intervention, please tell us:

- The funding source(s) used to assist in the delivery of the intervention. If several funding sources are used, please list them in order of highest amount of funding used for the intervention to the lowest;
- If the funding source is covered by more than one applicant (i.e. County and Continuum of Care) please list separately. Do not combine allocations; and
- When referencing units of measurement, please reference service basis unit of measurement. Example: $500,000 in funding provided RRH to approximately 20 households over XX period of time.

In addition to filling out the **Homelessness Response Local Investment Plan** document, applicants must answer the following narrative question that will support the information provided:

1. What efforts are made to coordinate all available local, state and federal funds that can address homelessness in the applicant's community?

   Regional Resources Planning Question 1 - Begin Answer
   Contra Costa collaborates in many ways to ensure as much coordination as possible is informing the uses of funding from local, state, and federal funds. For example, the County's Health Housing and Homelessness (H3) department is the staff and administrative entity for the continuum of care (CoC) and the associated local coordinating board, the Council on Homelessness (COH). The COH includes formal representation from other county departments coordinating ESG and CDBG funding. The Housing Authority within the region also has a seat on the COH. In addition to these formal bodies, there are regular communication across county departments that receive and administer funds that support responses to

homelessness, particularly H3 and the county's Department of Conservation and Development services (DCD). Both of the departments have collaborated on joint community planning sessions for community planning sessions on funding prioritization centralized through the COH and ad hoc working groups.

Regional Resources Planning Question 1 - End Answer

3. HHAP-2 Funding Plans

When planning how to target new HHAP-2 resources, it is essential to do so in direct response to the gaps assessment and current regional investment planning described in Sections 1 and 2. HHAP-2 funding plans must state the specific gaps that will be addressed with these new funds and provide sufficient detail to ensure that any selected projects will effectively meet identified gaps. HCFC expects applicants to clearly understand and identify the intervention types requiring funding prior to initiating their local project selection processes.

Applicants must identify and describe each intervention type they intend to fund with their HHAP-2 grant and how much of their HHAP-2 funding they intend to focus on that intervention type. Applicants must also describe how investing in the requested interventions will meet the previously identified needs of their community.

Intervention Types are broken into six categories: (1) Outreach; (2) Interim Housing; (3) Rental Assistance; (4) Permanent Supportive and Service-Enriched Housing; (5) Diversion and Homelessness Prevention, and (6) Services.

Applicants should utilize the HHAP-2 **Application Guidance** document for detailed information on how these interventions can be implemented, how they work together, and how HCFC recommends prioritization and utilization of these interventions.

In addition to providing information on how the applicant intends to utilize their HHAP-2 funds on specific interventions, applicants must also outline the amounts they intend to allocate to the eligible uses that will support the interventions throughout the duration of the grant period.

To successfully complete this section of the application, applicants will need to provide the following:

1. Using the **Funding Plan Template (Appendix B)** and **Expenditure Plan Template (Appendix C),** provide detailed information for each of the intervention types and eligible uses being proposed for HHAP-2 funding. (**NOTE:** Specific project information for the intervention types identified will be requested at a later date once the local selection process has been completed.)

2. Describe how the applicant intends to prioritize funding towards local Project Roomkey permanent housing pathways. If an applicant does not intend to prioritize funding in this way, they must explain what other resources have been identified to meet this need locally to ensure that households staying at Project Roomkey sites move to permanent housing and do not return to unsheltered locations or congregate settings.

HHAP-2 Funding Plans Question 2 - Begin Answer

The majority of these funds will be used for operating costs for our Project Homekey project to transition the PRK Motel 6 to the new East County Interim Housing program. Project Homekey is a central element in our Project Roomkey rehousing plan to transition all those currently in our Non-Congregate shelters into permanent housing pathways. Our Project Homekey funded location is the new East County Interim Housing program that serves a long standing gap in housing pathways in east county. Our data in HMIS showed clear evidence of the growing number of persons unhoused in the eastern region and a lack of immediate housing interventions available in the area. Addressing the dearth of interim housing beds in our east county region was identified in 2018, by the community, as a top priority for the county.

The East County Interim Housing program will add 174 units of non-congregate shelter in our community, and allow some residents of Project Roomkey Non-congregate shelter to transition in place. HHAP funds will support operating costs for approximately one calendar year. Additional HHAP funds will be used for RRH supports. Our community's coordinated entry prioritization process has identified the need to first transition those from Project Roomkey into permanent housing and RRH programs. Additional funding outside of HHAP leveraged for moving households into permanent housing includes ESG-CV and Mainstream Vouchers.

HHAP-2 Funding Plans Question 2 - End Answer

3. Describe the activities budgeted for grant administration. In the applicant's response, describe the overall grant administration staffing plan to accomplish the applicant's goals and activities. Provide information on roles that will be responsible for ensuring the successful execution of HHAP funded projects.

HHAP-2 Funding Plans Question 3 - Begin Answer

Grant administration activities include fiscal administration and budgeting, contracting with subcontractors as required, monitoring subcontracts and providing oversight, collecting evaluation data and completing reporting. The team responsible for this work includes a Research and Evaluation Manager, our Systems Strategy and Planning Administrator, an Administrative Services Assistant III, and our Chief of Operations.

HHAP-2 Funding Plans Question 3 - End Answer

Descriptions should include but are not limited to:

a. The number of full-time employees (FTE) or percent of time per FTE that will be employed by the applicant dedicated to the execution of HHAP-2.

HHAP-2 Funding Plans Question 3a - Begin Answer

HHAP-2 will support approximately .2 FTE of administrative staff described above. Much of the work of this team is in-kind.

HHAP-2 Funding Plans Question 3a - End Answer

b. Existing staff positions that will be leveraged to fulfill this need.

HHAP-2 Funding Plans Question 3b - Begin Answer

The team responsible for this work includes a Research and Evaluation Manager, our Systems Strategy and Planning Administrator, an Administrative Services Assistant III, and our Chief of Operations.

HHAP-2 Funding Plans Question 3b - End Answer

4. In what ways the applicant's jurisdiction is leveraging the adult system to serve youth and in what ways the homelessness response system has been or will be adapted to youth; and how the applicant will use HHAP-2 funding to ensure youth can access services and that targeted spending meets their needs.

HHAP-2 Funding Plans Question 4 - Begin Answer

Our youth programs are part of larger system. All youth have access to all adult system resources. In addition, youth also have specific access points to enhance access, including youth specific outreach teams, a drop in center (when pandemic is over), and access to 211 service. Youth requested, and we are now able to provide, text messaging and online functionality through 211 to better serve their needs. The Coordinated Entry System also ensures adequate access to services that meet needs of youth, including those in adult system of care. These funds ensure youth have youth specific RRH to ensure stable permanent housing is more widely available across system.

HHAP-2 Funding Plans Question 4 - End Answer

5. Describe how the applicant will incorporate meaningful collaboration with individuals that have lived experience being homeless throughout funding planning, design, implementation, and evaluation.

HHAP-2 Funding Plans Question 5 - Begin Answer

Contra Costa collaborates with those with lived experience of homelessness in multiple ways. For example, there are specific seats on the Council on Homelessness (COH), our CoC advisory board and advisory board to the county Board of Supervisors, for those with lived experience. This formal and equal representation in our community governance structure ensures the perspective of those with lived

experience is integrated in all decisions made at the CoC level, including endorsing funding priorities and recommendations based on community needs. In addition to a general lived experience representative, there is also a specific seat for a young adult with lived experience on the COH. Those with lived experience also frequently attend COH meetings and participate in community forums and listening sessions.

In addition to these formal participation structures, our provider community is also tasked with collecting client feedback and bringing that to community conversations about needs and priorities. Providers collect this feedback to inform their own programming as well as to bring to conversations at the community level. In this way, lived experience perspectives are integrated at multiple levels throughout the system. The integration of the lived experience perspective is one that Contra Costa County continues to grow, and looks forward to finding ways to formalize the feeding of information from clients through providers into planning processes in the future, likely through requirements for data collection in contracts and grants with providers as well as conducting additional surveys and focus groups.

HHAP-2 Funding Plans Question 5 - End Answer

4. HHAP-2 Goals

Creating performance targets that can be clearly measured every year ensures a commitment to locally shared goals. Utilizing the local needs assessment, applicants must identify the areas of impact to be targeted by HHAP funds in Section 3: HHAP-2 Funding Plans, and in this section must present specific and measurable goals for those investment areas. These goals should inform how applicants design HHAP programming and should be stated in the local selection process funding announcements and subcontracts so that local applicants and the selected subrecipients understand program expectations.

HHAP Programmatic Goals

HHAP statute mandates that applicants set goals related to the total number of individuals served and, of those served, the number who will be successfully placed in permanent housing due to HHAP-2 investments.

For interventions funded with HHAP, applicants must show how their jurisdiction plans to use their HHAP investment to meet statutorily-required goals by providing the following in the table below: (1) number of individuals that *currently* need this intervention; (2) number of households expected to be served, annually and over the entire grant period; and (3) number of households expected to be placed into permanent housing, annually and over entire grant period.

Note: identified need below should be the same as the numbers indicated in Section 1.

Table – Statutory Goals by Intervention Type – Permanent Supportive and Service-Enriched Housing

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
Total # of individuals that *currently* need this intervention	2607					
# of individuals expected to be served by HHAP-2	0	0	0	0	0	0
# of individuals expected to be placed into permanent housing through HHAP-2	0	0	0	0	0	0

Table – Statutory Goals by Intervention Type – Rental Assistance

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
Total # of individuals that *currently* need this intervention	1041					
# of individuals to be served	2	11	11	10	0	34

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
# of individuals to be placed into permanent housing	1	5	5	4	0	15

Table – Statutory Goals by Intervention Type – Interim Housing

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
Total # of individuals that *currently* need this intervention	1624					
# of individuals to be served	0	0	15	15	15	45
# of individuals to be placed into permanent housing	0	0	4	8	8	20

Table – Statutory Goals by Intervention Type – Diversion and Homelessness Prevention

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
Total # of individuals that *currently* need *equity* this intervention	1829					
# of individuals to be served	0	0	0	0	0	0
# of individuals to be placed into permanent housing	0	0	0	0	0	0

Table – Statutory Goals by Intervention Type – Outreach

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
Total # of individuals that *currently* need this intervention	5324					
# of individuals to be served	0	0	0	0	0	0
# of individuals to be placed into permanent housing	0	0	0	0	0	0

Table – Statutory Goals by Intervention Type – Services

	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Total #
# of individuals to be served	0	0	0	0	0	0
# of individuals to be placed into permanent housing	0	0	0	0	0	0

In addition to setting clear goals on numbers served and numbers moved into permanent housing, applicants must also provide the following:

1. Any additional systemwide goals the applicant's jurisdiction and/or region has identified and the metrics used to evaluate progress towards those goals.

HHAP-2 Goal Question 1 - Begin Answer
Our system continues to have the goal of increasing system capacity in all areas in order to fill the gaps and ensure homelessness in Contra Costa is rare, brief, and one-time. The needs assessment and evaluation process described herein outlines the multiple efforts to continually evaluate progress toward these goals.
HHAP-2 Goals Question 1 - End Answer

2. An update on systemwide goals identified in HHAP-1 and explanation of any goal modifications made in response to changing needs.

HHAP-2 Goal Question 1 - Begin Answer
The HHAP project funding process (including selection and most of the administration) was a community driven process that occurred prior to the COVID-19 pandemic. As a result of COVID-19 some of the HHAP funding was repurposed to ensure that the temporary and emergency shelter and housing navigation resources that were heavily impacted by the virus and economic crisis were redeployed to match the need. This meant the HHAP funds were used to secure and operate one of the largest Project Roomkey hotels in the County (of which there are four). HHAP funding for Project Roomkey supported a large scale project that prioritized entry into the hotels for persons most vulnerable to COVID-19. This continued support will contribute to ongoing equitable rapid successful exits from the temporary shelter program.
HHAP-2 Goals Question 1 - End Answer

3. At least one clear, measurable performance goal related to how HHAP-2 funding will address racial disparities identified in the jurisdiction's homelessness response system.

HHAP-2 Goal Question 1 - Begin Answer
HHAP funding for Project Roomkey supported a large scale project that prioritized entry into the hotels for persons most vulnerable to COVID-19, a process that included many characteristics and indicators that ensured persons of color were over represented in the hotel program. This funding will allow us to continue to ensure at placements into housing solutions

HHAP-2 Goals Question 1 - End Answer

4. At least one clear, measurable, youth-specific performance goal related to HHAP-2 investments, including an explanation of how the applicant's jurisdiction accounts for the unique service needs of youth when determining how to set performance targets for youth set-aside funding interventions.

HHAP-2 Goal Question 1 - Begin Answer
==This funding will support youth specific RRH programming for up to 9 youth-headed households, as well as the needed comprehensive wrap around services specifically tailored to the needs of youth to build educational, vocational, independent living, and parenting goals.==
HHAP-2 Goals Question 1 - End Answer

5. Local Project Selection Process

Applicants may choose (though they are not required) to contract with local nonprofits and service providers to administer the services detailed in their HHAP-2 Funding Plan. When contracting for services, applicants shall select qualified service providers that provide services which match the needs of the local population of people experiencing homelessness and which are HHAP-eligible activities that are in line with the applicant's HHAP-2 Funding Plan.

HCFC encourages applicants to consider how these funds are accessible to smaller and non-traditional organizations that have historically served communities of color but may not have previously participated formally in the CoC or been a part of the homeless provider community.

To successfully complete this section of the application, applicants will need to provide the following:

1. An explanation of how HHAP-2 funds will be distributed and whether a local project selection process will be utilized to select subcontractors.

   Local Project Selection Process Question 1 - Begin Answer
   The majority of HHAP-2 funds will be used for Project Homekey operating costs. The subcontractor for that program was already selected. Since our Project Homekey site will allow for those currently residing to transition in place, continuity of care and existing relationships is important to maintain. The procurement for the Project Roomkey/Homekey providers was completed using a competitive procurement process due to the public exigency of the Covid-19 pandemic and associated state of emergency, under the rules as allowed by 2 C.F.R. § 200.320(f).   For the RRH and Youth set aside portion of HHAP 2, we will use an existing local project selection process that ensures transparent, equitable and ethical selection of projects. See below for more details on the process.
   Local Project Selection Process Question 1 - End Answer

   Will subcontractors be utilized? Yes

   a. If the applicant *is not utilizing* a local selection process, please include the following in the explanation:
      i. Description of why this is the best funding plan for the community; and

         Local Project Selection Process Question 1a.i. - Begin Answer
         Local Project Selection Process Question 1a.i. - End Answer

ii. Description of how applicants will ensure equitable access to services funded.

Local Project Selection Process Question 1a.i.i. - Begin Answer
Local Project Selection Process Question 1a.i.i. - End Answer

b. If the applicant *is utilizing* a local selection process, please include the following in the explanation:
   i. What is the process and timeline for project selection?

   Local Project Selection Process Question 1b.i. - Begin Answer
   When funding is made available through local, state, or federal sources, H3 (or its designee) will coordinate and carry out all of activities needed to award a contract or contract(s) to successful applicants through the RFP process. The process and timeline are subject to change, depending on funding source requirements and time constraints. In general the opportunity is widely distributed, applications are submitted via a portal, a non-conflicted review panel scores each application based on criteria included in the RFP, and a project is selected.
   Local Project Selection Process Question 1b.i. - End Answer

   ii. How will the applicant encourage new partners to participate?

   Local Project Selection Process Question 1b.i.i. - Begin Answer
   We regularly encourage partners to attend CoC community meetings to gain familiarity with the community and its needs. New partners are provided onboarding and information to orient them to the community processes in place. Additionally, technical assistance is available for organizations wanting to apply for funding. The community encourages new partners through the announcement of new project proposals in Public Solicitation and invitations to TA Workshops through the CoC listserv (2000+ emails). New project opportunities are also shared at CoC board meetings and Learning Hub meetings, as well as posted on the CoC website.
   Local Project Selection Process Question 1b.i.i. - End Answer

   iii. How will people with lived experience of homelessness, including youth with lived experience, have meaningful and purposeful opportunities to shape the selection process and funding decisions?

   Local Project Selection Process Question 1b.i.i.i. - Begin Answer

Contra Costa's homeless system of care centers the voices of people with lived experience at every level, including seats on the Council on Homelessness, focus groups and community meetings to solicit input on funding priorities, and hiring of people with lived experience into programmatic roles. When forming panels to review and score solicited proposals, Contra Costa includes panelists that are knowledgeable about homelessness and housing in the community, and are broadly representative of the relevant sectors, subpopulations, and geographic areas of the county, including lived experience of homelessness.

Local Project Selection Process Question 1b.i.i.i. - End Answer

    iv. How will the applicant promote equity and ensure underrepresented communities can be competitive applicants for funding?

Local Project Selection Process Question b.i.v. - Begin Answer
We are currently reviewing local selection processes to determine the best way to ensure projects that serve underrepresented communities are competitive applicants. RFPs are scored on a variety of factors, including history and future capacity for serving communities of color and other vulnerable communities equitably.

Local Project Selection Process Question b.i.v. - End Answer

2. Describe how systemwide collaboration would occur among homelessness service providers and other social safety net providers. How do these collaborative efforts help minimize or avoid the duplication of service and effort?

Local Project Selection Process Question 2 - Begin Answer
Providers collaborate in a number of ways, including through the coordinated entry system. The county also hosts quarterly meetings of Executive Directors from service providers to allow space for coordination and planning for system needs. Additionally, we have recently convened an additional stakeholder meeting to coordinate with other social safety net providers that provide services to clients that are also receiving services from the homeless system of care.

Local Project Selection Process Question 2 - End Answer

In addition to the narrative questions above, check all box(s) that apply to the applicant's community:

Table – Local Project Selection Process Assessment

LOCAL PROJECT SELECTION PROCESS ASSESSMENT (check all that apply)

Local Project Selection Assessment Statement: The process will clearly define for potential subcontractors which types of projects will be prioritized for funding and which needs identified in the needs/gaps assessment are intended to be met by funding such projects.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will prioritize programs that address the disproportionate impacts that homelessness and COVID-19 have on communities of color, particularly Black, Latinx, Asian, Pacific Islander, Native and Indigenous communities.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will remove barriers to competitive participation by applicants representing marginalized communities.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will use objective criteria to evaluate projects for funding.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The objective criteria used to evaluate projects will include data on past performance related to the proposed activity (for example, an existing rapid rehousing provider applies to provide rapid rehousing services with HHAP funds and provides HMIS data to show a history of positive outcomes)
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The objective criteria used to evaluate projects will allow applicants applying to perform services not previously performed by their organization, to provide other data or outcome results to support their competency to perform the proposed activity.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will have provisions to allow for innovation, while balancing the need for data and performance-based decision-making.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will be posted publicly on a platform that is accessible to the public.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will consider the severity of needs and vulnerabilities of the proposed target population in its objective criteria – and aligns its prioritization of these needs with the needs identified through the community needs assessment process.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will avoid conflict of interest.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will only fund programs that follow a Housing First approach.
Local Project Selection Assessment Response: <mark>Yes</mark>

Local Project Selection Assessment Statement: The process will include people with lived experience to have meaningful and purposeful opportunities to inform and shape all levels of planning and implementation.
Local Project Selection Assessment Response: <mark>Yes</mark>

6. Racial Equity Efforts

HHAP-2 applicants should prioritize the advancement of racial equity at every level of the homelessness response system. Applicants must be actively involved in their homelessness response systems, facilitating partnerships among service organizations, and promoting racial equity practices. Applicants must respond to disproportionality in access to services, service provision, and outcomes. Applicants cannot simply rely on delivering a standardization of services to address equity. Applicants have the responsibility to examine their data to ensure all eligible persons receive equitable services, support, and are served with dignity, respect, and compassion regardless of circumstances, ability, or identity.

HCFC encourages applicants to consider how these funds are accessible to smaller and non-traditional organizations that have historically served communities of color but may not have previously participated formally in the CoC or been a part of the homeless provider community, and how these funds would address the organizational capacity of organizations that are led by Black, Latinx, Asian, Pacific Islander, and Native and Indigenous people that support the goal of reducing and ending homelessness.

To successfully complete this section of the application, applicants will need to provide the following:

1. Using the **Racial Demographic Data Worksheet** (**Appendix D**), please provide the Continuum of Care Outcomes by Race and Ethnicity.

2. Describe how the local homelessness response system or projects the applicant is planning use policy and practices to ensure equal access and non-discrimination when serving prospective and new program participants.

   Racial Equity Efforts Question 2 - Begin Answer
   Contra Costa's racial equity strategies (and activities) are in service of several primary objectives: (1) to prevent, reduce and eliminate inequities created or perpetuated by the system of care; (2) increase meaningful engagement for consumers and communities of color; (3) increase capacity of organizations led by and serving communities of color; (4) increase leadership and organizational accountability for diversity, equity and inclusion in staffing and client services; (5) train system to monitor, evaluate and address discrimination and disparities and to scale equitable practices. Plans are in place for 2021 to engage expert technical assistance and trainers to support the entire homelessness response system, including this project, in the implementation of equity and nondiscrimination training, improvement, for the CoC service providers, CoC board, coordinated entry system (CES) management, and CoC and HMIS Lead Agencies. The CoC used grant funding

from our private sector health partner (Kaiser Community Benefit Foundation) to develop systemwide monitoring tools and a process. This allows the CoC to track and plan corrective action, training, or scaling of positive practices. Besides HUD compliance, the community wanted to use the monitoring tools and process as an opportunity to check for, develop, and promote, equitable practices among service providers. The goal is to ensure that equity in service provision is not limited to a nondiscrimination policy. Our pilot is currently successfully under way. At the conclusion of the pilot our third-party monitor will provide findings and recommendations for improvement around equity standards, training needs, materials and mechanisms for the promotion of equitable practices and interim and self-monitoring.

Racial Equity Efforts Question 2 - End Answer

3. How does the applicant's grant making process and/or funding decisions include prioritization of programs that are addressing the disproportionate impacts that homelessness and COVID-19 have on communities of color, particularly Black, Latinx, Asian, Pacific Islander and Indigenous communities?

Racial Equity Efforts Question 3 - Begin Answer
In 2020 the CoC participated in multiple HUD-funded communities of practice, which identified two related areas for significant impact on racial equity in homeless systems. First, updating competitive funding policies and procedures to ensure equity, promotion of services for and by communities of color. Second, transitioning from standard contracts to performance-based contracting (or enforceable agreements). These are intended to ensure accountability for standards and practices that directly or indirectly promote equity, reduce disparities, or support consumers, communities, and organizations of color connected to the CoC. Contra Costa County is identifying resources that will allow for the Administrative Entity, Collaborative Applicant and CoC and HMIS Lead Agency (Contra Costa County's Health Housing & Homeless Services (H3)) to update these documents in coordination with the CoC Board, service providers and HMIS lead. Pre-planning has identified several metrics, standards of care, and operational principles that will be included in future contracts and requests for proposals. In the meantime, the CoC has hired a technical assistance provider to collaborate with H3 to recommend and implement a more transparent, equitable, and accountable competitive funding process and policy. That work will be complete and ready for launch in time for the next community process and competitive funding process for HHAP round 2 in early January 2021.

Racial Equity Efforts Question 3 - End Answer

4. How are the voices of Black, Latinx, Asian, Pacific Islander and Indigenous communities being developed as central in creating effective approaches to reducing and ending homelessness?

Racial Equity Efforts Question 4 - Begin Answer

Contra Costa's CoC, consumers, and multiple public and private sector agencies and partners are currently participating in a 6-month regional Racial Equity Action Lab cohort. This regional-local collaboration is intended to support local learning about how to discover disparities, inequities, and opportunities to enhance equity in homeless systems of care AND to implement solutions using a wide variety of community stakeholders. The cohort uses the training, data, and local content to identify priorities and make an implementation plan that the CoC will spearhead with the community to completion. This work is challenging but the effort has led to many discoveries about what is important in these processes, including system capacity, the promotion of positive equitable principles and qualitative input, not merely a focus on using data to make determinations about system priorities.

Contra Costa is scheduling further community-led work planning with stakeholder specific input. We are using continuous quality improvement techniques to design an annual work plan process that is specific to the community's goals, strategies, and activities related to equitable improvements across the system. This work will supplement and enhance the annual workplan process that the community is engaged with (and updating).

Racial Equity Efforts Question 4 - End Answer

5. Does the applicant have a strategy to expand the reach of funding to underserved and marginalized communities and non-traditional providers who can reach and serve disproportionately impacted communities? If so, please describe.

Racial Equity Efforts Question 5 - Begin Answer

The CoC ensures all meetings, events, and funding opportunities are timely and publicly noticed, widely publicized to ensure equitable access, including sharing via the CoC listserv (2000+ emails).

Racial Equity Efforts Question 5 - End Answer

6. Describe how the priority population(s) learn about and enter local homelessness programs, including marketing and communication strategies used.

Racial Equity Efforts Question 6 - Begin Answer

When a client first experiences a housing crisis, they engage with our call centers, multi-service centers, and outreach teams, all of whom are participating as entry points into our coordinated entry system. We are currently emphasizing and supporting all these first responders to engage in targeted and culturally responsive ways. By offering multiple entry points into the system, including phone and outreach options, clients throughout Contra Costa County's large, diverse geography are able to easily access culturally competent and relevant information on homelessness assistance.Information about our system is shared widely, both electronically (CoC website) and via

flyers, with the CoC, homeless and housing service providers, and other mainstream partners—including hospitals, clinics, the VA, and faith-based providers—to ensure that all homeless clients are aware of and able to access housing and services. Outreach teams and multi-service centers distribute cards with information about the entry points into the system.

Racial Equity Efforts Question 6 - End Answer

7. How is the applicant making community project grants accessible to smaller organizations that have historically served communities of color, but may not have previously participated formally in the CoC or as a part of the "homeless provider" community?

Racial Equity Efforts Question 7 - Begin Answer
The CoC also provides free 3rd party technical assistance for some of our largest funding competitions to ensure providers, including those serving underserved and marginalized communities, have the support and capacity to apply competitively and level the playing field in which providers access and compete for funding.

Racial Equity Efforts Question 7 - End Answer

8. How does the applicant partner with organizations that are addressing racial equity in the housing and homelessness response system?

Racial Equity Efforts Question 8 - Begin Answer
Contra Costa's CoC, consumers (with an emphasis on consumers of color), and multiple public and private sector agencies and partners are currently participating in a 6-month regional Racial Equity Action Lab cohort. This regional-local collaboration is intended to support local learning about how to discover disparities, inequities, and opportunities to enhance equity in homeless systems of care AND to implement solutions using a wide variety of community stakeholders. The cohort uses the training, data, and local content to identify priorities and make an implementation plan that the CoC will spearhead with the community to completion. We anticipate the plan developed through this initiative will have additional recommendations for ways to continue to strengthen partnerships.

Racial Equity Efforts Question 8 - End Answer

9. How will the applicant ensure that racial disparities are addressed with this funding?

Racial Equity Efforts Question 9 - Begin Answer
We have engaged an equity consultant to help our community do a full evaluation across all our funded projects, including HHAP round 2. This ongoing work will allow us to monitor how program outcomes are impacting racial disparities and to continually course correct should programmatic changes be necessary based on the findings.

In addition to the narrative questions above, check all boxes that apply to the applicant's community:

Table – Racial Equity Assessment

RACIAL EQUITY ASSESSMENT (check all that apply)
Racial Equity Assessment Statement: We have a racial equity policy within the organization I work for. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: We collect racial, ethnic and linguistic data on clients and constituents outside of HMIS. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: We provide language interpreter/translator services for people who speak languages other than English. Racial Equity Assessment Response: Implemented
Racial Equity Assessment Statement: We collect data on service-user or constituent satisfaction with our organization regarding racial equity. Racial Equity Assessment Response: Planning to Implement
Racial Equity Assessment Statement: We have formal partnerships with organizations of color. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: We allocate resources for engagement and outreach in communities of color. Racial Equity Assessment Response: Implemented
Racial Equity Assessment Statement: Racial equity and cultural competency training are offered to employees within the applicant's organization. Racial Equity Assessment Response: Implemented
Racial Equity Assessment Statement: We meet regularly with leaders from communities of color specifically to discuss racial equity within the homelessness system. Racial Equity Assessment Response: Planning to Implement
Racial Equity Assessment Statement: We analyze to assess whether equitable access to new and existing shelter facilities is being provided to people of color, especially Black, Latinx, and Indigenous populations most impacted by homelessness, and examine data to determine if there are other disparities to be addressed, such as by age, ethnicity, disability, gender status, family composition, etc. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: We have convened and actively engage with a lived experience board that represents the population served. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: We ensure strategies and communications efforts have broad geographic reach, including into rural areas and in support of Tribal communities. Racial Equity Assessment Response: Implemented
Racial Equity Assessment Statement: Providers and front-line staff reflect the people they serve including the necessary language skills to serve sub-populations. Racial Equity Assessment Response: Planning to Implement
Racial Equity Assessment Statement: We have access to data on racial/ethnic disparities to guide our planning and implementation of HHAP funding. Racial Equity Assessment Response: Implementing but could benefit from assistance
Racial Equity Assessment Statement: Our work includes performance measures to determine how well we are doing to address racial disparities. Racial Equity Assessment Response: Implementing but could benefit from assistance

Racial Equity Assessment Statement: We have developed and implemented a plan to address racial disparities in the homelessness response system.

Racial Equity Assessment Response: <mark>Planning to Implement</mark>

Racial Equity Assessment Statement: We host or participate in trainings dedicated to improving equitable outcomes.

Racial Equity Assessment Response: <mark>Implementing but could benefit from assistance</mark>

7. Regional Collaboration and Partnerships

HHAP program funds are intended to support regional coordination and expand local capacity to address homelessness. Demonstration of how jurisdictions have coordinated and will continue to coordinate with other jurisdictions is a critical factor of funding. With HHAP-1 funding, applicants were required to partner with other applicants to make collective funding decisions for their communities. HHAP-2 funding should increase and improve those partnership efforts.

To successfully complete this section of the application, applicants must provide the following:

1. Describe the process by which neighboring HHAP-funded jurisdictions are coordinating together to address homelessness, including funding collaboration and coordination, peer learning, and data sharing.

   Regional Collaboration and Partnerships Question 1 - Begin Answer
   Contra Costa County's H3 department serves as the collaborative applicant on behalf of the CoC, as designated by the CoH governance charter. Therefore, H3 is the administrative entity for both the CoC and County allocations of HHAP funding. Both HHAP funded jurisdictions have overlapping geographical borders and each allocation has been re-directed to allow for effective and efficient use of the funds across the region. This also allows for one centralized coordinating entity.
   Regional Collaboration and Partnerships Question 1 - End Answer

2. Describe the ways HCFC funding plans are coordinated with regional partners that are also receiving HCFC funding. If there are changes to the funding plans, how are partners informed of these changes?

   Regional Collaboration and Partnerships Question 2 - Begin Answer
   HCFC funding is largely centralized through Contra Costa County's H3 department, which oversees coordination across the CoC and other county departments. As H3 staff the CoC, we are able to ensure all changes to funding plans and coordination is calendared and agonized for CoC board meetings. Additionally, we have close relationships with other county departments and coordinate regularly, as described herein.
   Regional Collaboration and Partnerships Question 2 - End Answer

3. Using the experience with HHAP-1 planning, describe successes that have come out of regional coordination and partnering efforts. Also, describe any barriers the applicant has experienced in working with regional partners. Explain any strategies identified that have contributed to the address these barriers.

Regional Collaboration and Partnerships Question 3 - Begin Answer
We experienced very few barriers to partnering. Our community enjoys and nurtures collaborative and friendly relationships between and amongst our cities and county governments and with our private sector partners and stakeholders. The COVID-19 pandemic has largely enhanced those relationships and allowed for opportunities to learn more about other systems of care and how additional partnerships can be developed.
However, the COVID-19 pandemic initially created some fear among key new private sector partners, like hotels and motels. This fear meant that at a critical early stage it was difficult to encourage private sector participation in the CoC's Project Roomkey emergency hoteling program. However, the economic impact of limited travel on local hotels and motels eventually helped the community overcome those hurdles, as the hoteling program was able to provide much needed income to those large employers that also make up significant local government tax revenue. Additionally, the local Health Department communicated well and often with all partners and provided significant risk management and other supports to the hotel and motel owners and the homeless service system so that emergency housing could occur at those sites.
Regional Collaboration and Partnerships Question 3 - End Answer

4. How will HHAP-2 funding support and scale current partnerships?

Regional Collaboration and Partnerships Question 4 - Begin Answer
The COVID-19 pandemic allowed for the creation of new partnerships with local hotels and motels in the private sector. HHAP round 1 funding was used to support the operation and maintenance of the Project Roomkey hoteling program to create emergency shelter for our most vulnerable consumers, including consumers who met the stringent FEMA criteria. The County (on behalf of the CoC) partnered with six local hotels and motels to ensure a robust housing program that could meet a significant portion of the need for safe, stable, sanitary conditions for people experiencing unsheltered homelessness.
The hoteling program (Project Roomkey) accounted for a 30% decrease in the community's unsheltered homeless population. Those partnerships are now very strong, including one that led to the acquisition of a motel site (Project Homekey, partially funded by HHAP round 2). Additionally, the success of the partnerships and the programs have led to multiple existing and new hotel and motel partners exploring and negotiating long term leases or potential sales of their sites to the County and local service providers. The County, CoC, cities, and homeless service providers are actively involved in these large-scale collaborations. With the acquisition of at least one of these sites, these collaborations have allowed the community

creative license and opportunity to create and pilot a new project model (interim housing) to serve better serve our consumers and ensure the community stays safe and healthy.
Regional Collaboration and Partnerships Question 4 - End Answer

5. Describe applicant's share of the regional need as well as the share of the regional need from partnering jurisdictions (CoC, County, Large City). Describe the methodology used for determining the share of the regional need.

Regional Collaboration and Partnerships Question 5 - Begin Answer
Regional need is considered throughout the gaps and needs analysis and community-based funding priorities plannning process as described earlier in this application. Since the CoC and County share overlapping geographies and coordination processes, there was one centralized process for determining the regional needs.
Regional Collaboration and Partnerships Question 5 - End Answer

6. Describe how HHAP-2 funds will be integrated into the current regional strategic plan to address homelessness. Has the region's strategy for use of HHAP funding changed since HHAP-1?

Regional Collaboration and Partnerships Question 6 - Begin Answer
The largest pivot since round 1 has been modifications required to adjust the system due to the challenges associated with the covid-19 pandemic and to allow for the region to collaborate on the use of new funding to ensure best use of funds. Our regional goals and strategies include using funding sources, including HHAP Round 2 as suggested in prioritization schema to make the most effective and efficient use of each individual funding source in a coordinated effort.
Regional Collaboration and Partnerships Question 6 - End Answer

7. When spending plans need to be adjusted in response to changing needs in the community, how are collaborative partners involved in those decisions?

Regional Collaboration and Partnerships Question 7 - Begin Answer
The collaborative partners have formal and informal communication channels, such as those described for creating needs assessments. Those same channels are used for identifying changing needs in the community, providing updates, and offering course corrections. Please see the section on collaboration under needs assessment for more information about these structures and processes in place.
Regional Collaboration and Partnerships Question 7 - End Answer

8. Has a youth-specific strategy been identified within the applicant's region? If so, please describe. If not, why not?

Regional Collaboration and Partnerships Question 8 - Begin Answer
Youth are an important subcategory of clients that are considered within our larger system planning needs. There is not a separate youth system, instead we are focused on ensuring that the entire system meets the needs of all subpopulations. The Youth Advisory Council (YAC) was developed to allow for youth to collaborate on strategies of importance to that population, and they continue to participate on the Council on Homelessness, in regional funding conversations, and other ways as described earlier in this application.
Regional Collaboration and Partnerships Question 8 - End Answer

9. Describe how youth-specific local partners are involved in making regional planning or spending decisions.

Regional Collaboration and Partnerships Question 9 - Begin Answer
In 2018 the CoC developed a Youth Advisory Council (YAC), which reports to the CoC board and participates in CoC board meetings. The YAC is also consulted and invited to participate in funding decisions beyond youth programs. The YAC has been instrumental in advocating for funding and policies that support and promote local homeless services. The YAC and youth consumers have identified key programs for implementation, including a youth specific outreach team that covers the entire geography, and a youth rapid rehousing project (both of which were funded by HHAP). The YAC and many other consumers who are on the CoC Board and part of our provider resident empowerment networks regularly participate in PIT Counts, help identify and craft questions for survey sampling, and respond to requests for participation in multiple community events.
Regional Collaboration and Partnerships Question 9 - End Answer

8. Housing First Assessment

Housing First-oriented programs are low or no barrier and client-centered, emphasizing client-choice. Housing is not viewed as a reward or incentive for achieving specific goals or participating in a specific program, but as necessary to help a family or individual stabilize and meaningfully access services, which are offered as needed on a voluntary basis. In practice, this means that programs connect participants to permanent housing as quickly as possible with few to no preconditions, behavioral contingencies, or other barriers at enrollment or throughout the program.

Health and Safety Code Section 50220.5(g) mandates that all recipients of state homelessness funding shall comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code.

To successfully complete this section of the application, applicants will need to assess their current policies and check all that apply:

Table – Housing First Assessment

Housing First Assessment (check all that apply)
Housing First Assessment Statement: Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions. Housing First Assessment Response: Yes
Housing First Assessment Statement: Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness." Housing First Assessment Response: Yes
Housing First Assessment Statement: People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy and building and apartment units include special physical features that accommodate disabilities. Housing First Assessment Response: Yes
Housing First Assessment Statement: Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere. Housing First Assessment Response: Yes
Housing First Assessment Statement: Housing and service goals and plans are highly client centered and driven. Housing First Assessment Response: Yes
Housing First Assessment Statement: Supportive services emphasize engagement and problem-solving over therapeutic goals. Housing First Assessment Response: Yes
Housing First Assessment Statement: Participation in services or compliance with service plans are not conditions of tenancy but are reviewed with clients and regularly offered as a resource to clients. Housing First Assessment Response: Yes
Housing First Assessment Statement: Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some clients' lives. Clients are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

Housing First Assessment Response: <mark>Yes</mark>

Housing First Assessment Statement: Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
Housing First Assessment Response: <mark>Yes</mark>

Housing First Assessment Statement: Clients are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements as needed.
Housing First Assessment Response: <mark>Yes</mark>

Housing First Assessment Statement: Every effort is made to provide a client the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.
Housing First Assessment Response: <mark>Yes</mark>

9. Expenditure Plan

HHAP-2 Submission Expenditure Plan - NOFA-HHAP00072

CoC / Large City / County Name:
CoC / Large City / County Name Response: <mark>Contra Costa County</mark>

Administrative Entity Name:
Administrative Entity Name Response: <mark>Contra Costa County</mark>

Receiving Redirected Funds?
Receiving Redirected Funds? Response: <mark>Yes</mark>

Total Redirected Funding:
Total Redirected Funding Response: <mark>$1,279,209.00</mark>

Table – HHAP Funding Expenditure Plan – Eligible Use Categories and Funding

	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	TOTAL
Rapid Rehousing	$25,000.00	$204,333.00	$164,667.00	$150,000.00	$150,000.00		$694,000.00
Rapid Rehousing: Youth Set-Aside		$129,333.00	$64,667.00				$194,000.00
Operating Subsidies and Reserves				$800,000.00	$800,000.00		$1,600,000.00

Operating Subsidies and Reserves: Youth Set-Aside							
Street Outreach							
Street Outreach: Youth Set-Aside							
Services Coordination							
Services Coordination: Youth Set-Aside							
Systems Support							
Systems Support: Youth Set-Aside							
Delivery of Permanent Housing							
Delivery of Permanent Housing: Youth Set-Aside							
Prevention and Shelter Diversion							
Prevention and Shelter Diversion: Youth Set-Aside							
New Navigation Centers and Emergency Shelters							
New Navigation Centers and Emergency Shelters: Youth Set-Aside							
Strategic Homelessness Planning, Infrastructure Development, CES and HMIS (up to 5%)							
Administrative (up to 7%)		$32,500.00	$32,500.00	$32,500.00	$32,678.00		$130,178.00

TOTAL FUNDING ALLOCATION:

Total Funding Allocation Response: $2,424,178.00

TOTAL YOUTH SET-ASIDE (at least 8%):

Total Youth Set-Aside (at least 8%) Response: $194,000.00

EXPENDITURE PLAN COMMENTS:

Expenditure Plan Comments Response:

10.   HHAP Round 2 Funding Plan 1

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response: Rental Assistance

Total Funds Requested:
Total Funds Requested Response: $694,000.00

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response: $694,000.00

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless
point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless
point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

Funding Plan – Question 2 – Response Begins
This funding will allow our community to provide wraparound case management and rapid re-housing services for up to 25 households, plus up to 9 additional Transitional Age Youth (TAY) households.
Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

Funding Plan – Question 3 – Response Begins
This intervention is part of our rehousing strategy, which will allow our region to safely transition those currently living in Project Roomkey NCS locations into other housing options. This will also allow us to continue placing those from the community queue that have been assessed and prioritized as most appropriate for Rapid Rehousing interventions. This is one of the largest areas of need identified by youth stakeholders as well, allowing us to continue providing this service and increase numbers served.
Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

Funding Plan – Question 4 – Response Begins
Submitter expects to serve the following specific populations:
Adults with children
Adults without children
Unaccompanied Youth (12-24yr of age per definition in HHAP statute)
Chronically Homeless

Veterans
Domestic Violence Survivors
Individuals with Co-occurring Disorders (Substance Use and Mental Health)
COVID High Risk – individuals at high-risk for contracting COVID
Parenting Youth
Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

Funding Plan – Question 5 – Response Begins
HHAP round 1 funding for Project Roomkey supported a large scale project that prioritized entry into the hotels for persons most vulnerable to COVID-19, a process that included many characteristics and indicators that ensured persons of color were over represented in the hotel program. An additional exit prioritization is utilized by the community to ensure that persons of color in the project have equitable rapid successful exits from the temporary shelter program. These RRH interventions will support these rapid successful exits.
Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

Funding Plan – Question 6 – Response Begins
Subcontractors regularly report outcomes through HMIS. This data is reviewed quarterly, and examined for numbers served, length of stay, reasons for exit, and exit destinations, among other data points.
Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Our community currently has experience providing RRH services to youth experiencing homelessness and uses a progressive engagement strategy, focuses on building long term relationships of trust, and provides a robust portfolio of wrap around services specific to youth and young adults. Among other services, these include supporting educational and vocational goals, building independent living skills, and supporting parenting youth as appropriate.
Funding Plan – Question 7 – Response Ends

11.   HHAP Round 2 Funding Plan 2

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response: Interim Housing (Operations)

Total Funds Requested:
Total Funds Requested Response: $1,600,000.00

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response: $1,600,000.00

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response: 759

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response: 1627

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response: 5

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response: 5

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions
response: 51

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:
Emergency shelter programs run through the County and CoC offer housing focused case management and offer assessment and prioritization through the Coordinated Entry System to get into community queues to match with housing.

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

Funding Plan – Question 2 – Response Begins
These funds will be used for approximately one year of operating costs for our Project Homekey project to transition the PRK Motel 6 to the new East County Interim Housing program. Project Homekey is a central element in our Project Roomkey rehousing plan to transition all those currently in our Non-Congregate shelters into permanent housing pathways. Our Project Homekey funded location is the new East County Interim Housing program that serves a long standing gap in housing pathways in east county.The East County Interim Housing program will add 174 units of non-congregate shelter in our community, and allow some residents of Project Roomkey Non-congregate shelter to transition in place. This project will offer housing focused case management and assessment and prioritization through the Coordinated Entry System to get into community queues to match with housing.
Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

Funding Plan – Question 3 – Response Begins
Our data in HMIS showed clear evidence of the growing number of persons unhoused in the eastern region and a lack of immediate housing interventions available in the area. Addressing the dearth of interim housing beds in our east county region was identified in 2018, by the community, as a top priority for the county. This continues to be the case throughout the intervening years.
Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

   Funding Plan – Question 4 – Response Begins
   Submitter expects to serve the following specific populations:
   Adults with children
   Adults without children
   Unaccompanied Youth (12-24yr of age per definition in HHAP statute)
   Chronically Homeless
   Veterans
   Domestic Violence Survivors
   Individuals with Co-occurring Disorders (Substance Use and Mental Health)
   COVID High Risk – individuals at high-risk for contracting COVID
   Parenting Youth
   Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

   Funding Plan – Question 5 – Response Begins
   HHAP round 1 funding for Project Roomkey supported a large scale project that prioritized entry into the hotels for persons most vulnerable to COVID-19, a process that included many characteristics and indicators that ensured persons of color were over represented in the hotel program. An additional exit prioritization is utilized by the community to ensure that persons of color in the project have equitable rapid successful exits from the temporary shelter program. These operating funds will allow us to continue working to support those transitioning in place.
   Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

   Funding Plan – Question 6 – Response Begins
   Client data from this intervention will be entered into HMIS. This data is reviewed quarterly, and examined for numbers served, length of stay, reasons for exit, and exit destinations, among other data points. In addition, this information is analyzed in depth during annual reports and ad hoc analyses as needed.
   Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins

Youth are not excluded from the service, but given the emphasis on age and chronic health factors as prioritization for access to Project Roomkey, this population is not highly represented in the NCS interim housing project. In cases where youth are utilizing the service, there are youth specific providers that are available, including some funded through other uses of HHAP round 2 funding.

Funding Plan – Question 7 – Response Ends

12.   HHAP Round 2 Funding Plan 3

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response:

Total Funds Requested:
Total Funds Requested Response:

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions
response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

   Funding Plan – Question 2 – Response Begins
   Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

   Funding Plan – Question 3 – Response Begins
   Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

   Funding Plan – Question 4 – Response Begins
   Submitter expects to serve the following specific populations:
   Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

   Funding Plan – Question 5 – Response Begins
   Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

   Funding Plan – Question 6 – Response Begins
   Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Funding Plan – Question 7 – Response Ends

13.   HHAP Round 2 Funding Plan 4

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response:

Total Funds Requested:
Total Funds Requested Response:

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions
response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.

Funding Plan – Question 2 – Response Begins
Funding Plan – Question 2 – Response Ends

3. Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.

Funding Plan – Question 3 – Response Begins
Funding Plan – Question 3 – Response Ends

4. Check any specific population(s) expected to be served through this intervention investment.

Funding Plan – Question 4 – Response Begins
Submitter expects to serve the following specific populations:
Funding Plan – Question 4 – Response Ends

5. Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.

Funding Plan – Question 5 – Response Begins
Funding Plan – Question 5 – Response Ends

6. Describe how and how often performance will be measured for this intervention investment.

Funding Plan – Question 6 – Response Begins
Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Funding Plan – Question 7 – Response Ends

14.   HHAP Round 2 Funding Plan 5

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response:

Total Funds Requested:
Total Funds Requested Response:

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions
response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

   Funding Plan – Question 2 – Response Begins
   Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

   Funding Plan – Question 3 – Response Begins
   Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

   Funding Plan – Question 4 – Response Begins
   Submitter expects to serve the following specific populations:
   Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

   Funding Plan – Question 5 – Response Begins
   Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

   Funding Plan – Question 6 – Response Begins
   Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Funding Plan – Question 7 – Response Ends

15.   HHAP Round 2 Funding Plan 6

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response:

Total Funds Requested:
Total Funds Requested Response:

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

   Funding Plan – Question 2 – Response Begins
   Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

   Funding Plan – Question 3 – Response Begins
   Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

   Funding Plan – Question 4 – Response Begins
   Submitter expects to serve the following specific populations:
   Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

   Funding Plan – Question 5 – Response Begins
   Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

   Funding Plan – Question 6 – Response Begins
   Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Funding Plan – Question 7 – Response Ends

Submission ID: NOFA-HHAP00072

Intervention Type:
Intervention Type Response:

Total Funds Requested:
Total Funds Requested Response:

HHAP Eligible Uses:

1. Rapid rehousing
Rapid rehousing response:

2. Operating subsidies
Operating subsidies response:

3. Street outreach
Street outreach response:

4. Services coordination
Services coordination response:

5. Systems support
Systems support response:

6. Delivery of permanent housing
Delivery of permanent housing response:

7. Prevention and diversion
Prevention and diversion response:

8. New navigation centers and emergency shelters
New navigation centers and emergency shelters response:

(Interim Housing Only Begins)

Demonstrated Need Data:

# of available shelter beds
# of available shelter beds response:

# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count
# of people experiencing unsheltered homelessness in the 2019 homeless point-in-time count response:

Shelter vacancy rate (%) in the summer months
Shelter vacancy rate (%) in the summer months response:

Shelter vacancy rate (%) in the winter months
Shelter vacancy rate (%) in the winter months response:

% of exits from emergency shelters to permanent housing solutions
% of exits from emergency shelters to permanent housing solutions
response:

Describe plan to connect residents to permanent housing
Describe plan to connect residents to permanent housing response:

(Interim Housing Only Ends)

2. **Describe the scale and scope of anticipated intervention model and outline the key service components expected to be provided with this funding.**

    Funding Plan – Question 2 – Response Begins
    Funding Plan – Question 2 – Response Ends

3. **Describe how the requested investment amount for this intervention will help your community achieve regional goals and address specific gaps in the homeless response system as identified in the regional gaps assessment.**

    Funding Plan – Question 3 – Response Begins
    Funding Plan – Question 3 – Response Ends

4. **Check any specific population(s) expected to be served through this intervention investment.**

    Funding Plan – Question 4 – Response Begins
    Submitter expects to serve the following specific populations:
    Funding Plan – Question 4 – Response Ends

5. **Describe how this intervention investment will address the disproportionate impacts of homelessness on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities.**

    Funding Plan – Question 5 – Response Begins
    Funding Plan – Question 5 – Response Ends

6. **Describe how and how often performance will be measured for this intervention investment.**

    Funding Plan – Question 6 – Response Begins
    Funding Plan – Question 6 – Response Ends

7. **If this intervention investment is expected to serve youth experiencing homelessness (as defined in HSC § 50216 (k) what youth-specific best practices will be utilized to ensure they can access the services?**

Funding Plan – Question 7 – Response Begins
Funding Plan – Question 7 – Response Ends

Homelessness Response Local Investment Plan

Please refer to the following for guidance and a sample plan:

Guide to Strategic Uses of Key State and Federal Funds to Reduce Homelessness During the COVID-19 Pandemic

Use the Table below to complete the Regional Resources Guide for submittal with your HHAP application. Refer to the Sample Local Investment Plan on page 11 of the Guide to Strategic Uses of Key State and Federal Funds as an example (link above).

Applicant Name:	(enter drop down)

Part 1: Summary of Investment Plan

1. Implement local rehousing plan for transitioning from NCS/Interim Housing to Permanent solutions
2. Utilize coronavirus relief funds to increase system capacity and quickly rehouse those most at risk
3. Continue to grow permanent housing pathways
4.

Part 2: Priority and Order of Use of Funding Sources

Non-Congregate Shelter/Interim Housing (Capital / Operations / Services)		Rental Assistance (Short-Term to Permanent)		Permanent Supportive and Service Enriched Housing (Capital / Operations / Services)		Diversion and Homelessness Prevention	
Funding Source: Use and Priority #1		Funding Source: Use and Priority #1		Funding Source: Use and Priority #1		Funding Source: Use and Priority #1	
Funding Source:	PRK & Rehousing (via DSS)	Funding Source:	HCV (via HUD)	Funding Source:	CoC (via HUD)	Funding Source:	CDBG-CV (via HUD)
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Funding Amount:	$2,471,764.00	Funding Amount:	$1,622,421.00	Funding Amount:	$12,464,505.00	Funding Amount:	6,433,872
Unit of Measure:	Household	Unit of Measure:	Household	Unit of Measure:	Household	Unit of Measure:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Number Assisted:	350-500 (includes turnover)	Number Assisted:	75.00	Number Assisted:		Number Assisted:	
Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:		Deadline for Expenditure:	varies	Deadline for Expenditure:	06/30/21
Funded Activity:	Services	Funded Activity:	Permanent	Funded Activity:	Operations	Funded Activity:	Prevention
If Other, list:		If Other, list:		If Other, list:		If Other, list:	
Narrative Description (Optional):		Narrative Description (Optional):	Specifically for PRK	Narrative Description (Optional):	PSH through HUD CoC 2019	Narrative Description (Optional):	Prevention to multiple jurisdictions
Funding Source: Use and Priority #2		Funding Source: Use and Priority #2		Funding Source: Use and Priority #2		Funding Source: Use and Priority #2	
Funding Source:	Homekey (via HCD)	Funding Source:	HEAP (via HCFC)	Funding Source:		Funding Source:	ESG (via HCD)
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Funding Amount:	$17,400,000.00	Funding Amount:	$500,000.00	Funding Amount:		Funding Amount:	$382,919.00
Unit of Measure:		Unit of Measure:	Household	Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:	40.00	Number Assisted:		Number Assisted:	
Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:		Deadline for Expenditure:	6/30/2021
Funded Activity:	Capital	Funded Activity:	Short Term	Funded Activity:		Funded Activity:	Prevention
If Other, list:		If Other, list:		If Other, list:		If Other, list:	
Narrative Description (Optional):	Purchase and renovation	Narrative Description (Optional):	TAY RRH	Narrative Description (Optional):		Narrative Description (Optional):	Prevention to multiple jurisdictions
Funding Source: Use and Priority #3		Funding Source: Use and Priority #3		Funding Source: Use and Priority #3		Funding Source: Use and Priority #3	
Funding Source:	Homekey (via HCD)	Funding Source:	HHAP (via HCFC)	Funding Source:		Funding Source:	CDBG (via HUD)
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Funding Amount:	$4,170,000.00	Funding Amount:	$500,000.00	Funding Amount:		Funding Amount:	$75,075.00
Unit of Measure:		Unit of Measure:	Household	Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:	40.00	Number Assisted:		Number Assisted:	
Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:		Deadline for Expenditure:		Deadline for Expenditure:	6/30/2021
Funded Activity:	Operations	Funded Activity:	Short Term	Funded Activity:		Funded Activity:	Prevention
If Other, list:		If Other, list:		If Other, list:		If Other, list:	
Narrative Description (Optional):	staffing and operations	Narrative Description (Optional):	RRH portion of HHAP 2	Narrative Description (Optional):		Narrative Description (Optional):	Prevention to multiple jurisdictions
Funding Source: Use and Priority #4		Funding Source: Use and Priority #4		Funding Source: Use and Priority #4		Funding Source: Use and Priority #4	
Funding Source:	ESG-CV (via HUD)	Funding Source:	HHAP (via HCFC)	Funding Source:		Funding Source:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Funding Amount:	$2,785,032.00	Funding Amount:	194000	Funding Amount:		Funding Amount:	
Unit of Measure:		Unit of Measure:	Household	Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:	15	Number Assisted:		Number Assisted:	

Field	Column 1	Field	Column 2	Field	Column 3	Field	Column 4
Deadline for Expenditure:	9/30/2022	Deadline for Expenditure:		Deadline for Expenditure:		Deadline for Expenditure:	
Funded Activity:	Other	Funded Activity:	Short Term	Funded Activity:		Funded Activity:	
If Other, list:	Operations and Services	If Other, list:		If Other, list:		If Other, list:	
Narrative Description (Optional):	Round 2	Narrative Description (Optional):	TAY RRH HHAP round 2	Narrative Description (Optional):		Narrative Description (Optional):	
Funding Source: Use and Priority #5		**Funding Source: Use and Priority #5**		**Funding Source: Use and Priority #5**		**Funding Source: Use and Priority #5**	
Funding Source:	ESG-CV (via HCD)	Funding Source:	ESG-CV (via HUD)	Funding Source:		Funding Source:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Funding Amount:	$5,643,200.00	Funding Amount:	$5,570,065.00	Funding Amount:		Funding Amount:	
Unit of Measure:		Unit of Measure:		Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:		If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:		Number Assisted:		Number Assisted:	
Deadline for Expenditure:	9/30/2022	Deadline for Expenditure:	9/30/2022	Deadline for Expenditure:		Deadline for Expenditure:	
Funded Activity:	Other	Funded Activity:	Short Term	Funded Activity:		Funded Activity:	
If Other, list:	Operations and Services	If Other, list:		If Other, list:		If Other, list:	
Narrative Description (Optional):	Round 1 & 2	Narrative Description (Optional):	RRH	Narrative Description (Optional):		Narrative Description (Optional):	

Field	Column 1	Field	Column 2
Funding Source: Use and Priority #6		**Funding Source: Use and Priority #6**	
Funding Source:	HHAP (via HCFC)	Funding Source:	CoC (via HUD)
If Other, List:		If Other, List:	
Funding Amount:	6154000	Funding Amount:	$865,932.00
Unit of Measure:	Household	Unit of Measure:	
If Other, List:		If Other, List:	
Number Assisted:	174	Number Assisted:	
Deadline for Expenditure:		Deadline for Expenditure:	varies
Funded Activity:	Operations	Funded Activity:	Short Term
If Other, list:		If Other, list:	
Narrative Description (Optional):	portion for PRK in app.	Narrative Description (Optional):	RRH through HUD CoC 2019
Funding Source: Use and Priority #7			
Funding Source:	Other	**Funding Source: Use and Priority #7**	
If Other, List:	CA HCFC-CRV	Funding Source:	HCV (via HUD)
Funding Amount:	$858,000.00	If Other, List:	
Unit of Measure:		Funding Amount:	$142,701,402.00
If Other, List:		Unit of Measure:	Household
Number Assisted:		If Other, List:	
Deadline for Expenditure:		Number Assisted:	7628.00
Funded Activity:		Deadline for Expenditure:	12/31/2020
If Other, list:		Funded Activity:	Permanent
Narrative Description (Optional):		If Other, list:	
Funding Source: Use and Priority #8		Narrative Description (Optional):	General Housing Authority
Funding Source:	HEAP (via HCFC)	**Funding Source: Use and Priority #8**	
If Other, List:		Funding Source:	ESG (via HCD)
Funding Amount:	$2,595,578.00	If Other, List:	
Unit of Measure:		Funding Amount:	$108,277.00
If Other, List:		Unit of Measure:	
Number Assisted:		If Other, List:	
Deadline for Expenditure:		Number Assisted:	
Funded Activity:	Capital	Deadline for Expenditure:	6/30/2021
If Other, list:		Funded Activity:	Short Term
Narrative Description (Optional):	capital improvements	If Other, list:	
		Narrative Description (Optional):	RRH
Funding Source: Use and Priority #9		**Funding Source: Use and Priority #8**	
Funding Source:	ESG (via HCD)	Funding Source:	ESG (via HUD)
If Other, List:		If Other, List:	
Funding Amount:	$104,415.00	Funding Amount:	$131,021.00
Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:	
Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:	6/30/2021
Funded Activity:	Other	Funded Activity:	Other
If Other, list:	Operations and Services	If Other, list:	RRH and Prevention

Narrative Description (Optional):		Narrative Description (Optional):	RRH, also includes prevention
Funding Source: Use and Priority #10		Funding Source: Use and Priority #9	
Funding Source:	ESG (via HUD)	Funding Source:	CalWORKs HSP (via CDSS)
If Other, List:		If Other, List:	
Funding Amount:	$211,000.00	Funding Amount:	$2,657,291.00
Unit of Measure:		Unit of Measure:	
If Other, List:		If Other, List:	
Number Assisted:		Number Assisted:	
Deadline for Expenditure:	6/30/2021	Deadline for Expenditure:	
Funded Activity:	Other	Funded Activity:	Other
If Other, list:	Operations and Services	If Other, list:	RRH and Outreach
Narrative Description (Optional):		Narrative Description (Optional):	For TANF families
		Funding Source: Use and Priority #10	
		Funding Source:	HDAP (via CDSS)
		If Other, List:	
		Funding Amount:	$1,432,593.00
		Unit of Measure:	
		If Other, List:	
		Number Assisted:	
		Deadline for Expenditure:	6/30/2020
		Funded Activity:	Short Term
		If Other, list:	
		Narrative Description (Optional):	
		Funding Source: Use and Priority #11	
		Funding Source:	Other
		If Other, List:	SSFV (via VA)
		Funding Amount:	$1,573,749.00
		Unit of Measure:	
		If Other, List:	
		Number Assisted:	
		Deadline for Expenditure:	12/31/2021
		Funded Activity:	Short Term
		If Other, list:	
		Narrative Description (Optional):	RRH and Prevention
		Funding Source: Use and Priority #12	
		Funding Source:	VASH (via HUD)
		If Other, List:	
		Funding Amount:	$3,428,956.00
		Unit of Measure:	Household
		If Other, List:	
		Number Assisted:	183.00
		Deadline for Expenditure:	
		Funded Activity:	Permanent
		If Other, list:	
		Narrative Description (Optional):	VASH to Housing Authority
		Funding Source: Use and Priority #13	
		Funding Source:	VASH (via HUD)
		If Other, List:	
		Funding Amount:	$299,136.00
		Unit of Measure:	Household
		If Other, List:	
		Number Assisted:	21.00
		Deadline for Expenditure:	6/30/2020
		Funded Activity:	Permanent
		If Other, list:	
		Narrative Description (Optional):	VASH to Others

Continuum of Care Outcomes by Race and Ethnicity
Go to this link for an instructional video on how to complete this worksheet using Stella: https://www.loom.com/share/ebeacf98b99f4823a9db5c32e5ee012b [loom.com]

Applicant Name:	Richmond/Contra Costa C	CoC Name, if different:	

Using data from Stella, please insert outcomes here from the FY18 submission:

256+B8	Head of Households Served in Any Project Type[1]		Served in Shelters & Transitional Housing[2]		Exiting to Permanent Housing[3]		Days Homeless[4]		Accessing Permanent Supportive Housing[5]		Returns to Homelessness[6]		Other Measure: _____		Other Measure: _____	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Total	2,561	100%	1,486	100%	574	100%		#DIV/0!	574	100%		#DIV/0!		#DIV/0!		#DIV/0!
White, Non-Hispanic/Non-Latino	898	35%	566	38%	504	88%	112	#DIV/0!	240	42%	831	#DIV/0!		#DIV/0!		#DIV/0!
White, Hispanic/Latino	181	7%	77	5%	92	16%	96	#DIV/0!	42	7%	113	#DIV/0!		#DIV/0!		#DIV/0!
Black or African American	252	10%	620	42%	708	123%	118	#DIV/0!	269	47%	790	#DIV/0!		#DIV/0!		#DIV/0!
Asian	53	2%	35	2%	25	4%	139	#DIV/0!	15	3%	36	#DIV/0!		#DIV/0!		#DIV/0!
American Indian or Alaska Native	202	8%	140	9%	117	20%	107	#DIV/0!	36	6%	174	#DIV/0!		#DIV/0!		#DIV/0!
Native Hawaiian/Other Pacific Islander	56	2%	23	2%	21	4%	130	#DIV/0!	11	2%	34	#DIV/0!		#DIV/0!		#DIV/0!
Multiple Races	135	5%	61	4%	69	12%	131	#DIV/0!	45	8%	83	#DIV/0!		#DIV/0!		#DIV/0!
Unknown	14	1%	6	0%		0%		#DIV/0!	2	0%		#DIV/0!		#DIV/0!		#DIV/0!