



## CDBG News

The Equity and Belonging Toolkit is now available on our website in Appendix B of our Grants Management Manual: [Appendix B: Equity and Belonging Toolkit \(English\)](#).

Annually, HCD is required to compile a report detailing all contracts and subcontracts funded by CDBG and CDBG-CV, including the involvement of women-owned and minority-owned enterprises. All CDBG and CDBG-CV grantees must complete a survey for each standard agreement with HCD that has been in effect throughout the program year. Please use the Miscellaneous Task in the eCivis Portal linked to your award to complete this survey.

Please complete the survey by **November 1, 2024**, located here: [HUD 2516 MBE/WBE Survey](#)

**Note:** 2 CFR 200 was amended effective October 1, 2024. Changes include the requirement to capture information on Veteran Business Enterprises. Please amend your programs to capture this data point.

To gather input on the needs, obstacles, and challenges related to housing, homelessness, and community development in California, the Division of Federal Financial Assistance of the California Department of Housing and Community Development (HCD) has created surveys for the new five-year Federal Consolidated Plan (Con Plan) for Fiscal Years 2025–2029. Please complete the survey or surveys that correspond to your position within the California State Government by November 10, 2024.

- [Con Plan Survey for communities and residents](#)
- [Con Plan Survey for jurisdictions](#)

## HCD CDBG Resources

- Independent cost estimates and analyses must be conducted for all construction projects and services, regardless of the amount.
- Public notifications, public hearings, and public meetings must specify how written comments and complaints can be sent to the local government unit (including the mailing and email addresses, phone number, and times). Your public notice should also include the name and telephone number of the contact person or ADA coordinator.



Resident should be encouraged to reach out to that individual so that jurisdictions can provide accommodations for individuals with disabilities and assistance for those with limited English proficiency.

- Applicants are required to use the resolution form on the 2024 NOFA Solicitation page, with no changes to content except for the information in the fillable fields. Resolution Template of the Governing Body authorized signers include:
  - Application Representative (Section 4):
    - All application related documents (e.g., NEPA, Statement of Assurances)
  - Contract Representative (Section 5):
    - All contractual documents (e.g., Standard Agreement, Amendments, Reuse Agreement)
  - Reporting Representative (Section 6):
    - All reports after award (e.g., Financial/Activity Report, Closeout Package)
- HUD released its new 2016-2020 Low- and Moderate-Income Summary Data (LMISD) Map Application: [LMISD Mapping Tool Website](#)
- For office hours recordings, please see our [CDBG Office Hours Recordings Playlist](#)
- If you do not currently receive emails from HCD, here are the links to get signed up:
  - Stay in touch with HUD (scroll all the way to the bottom and click “Federal Programs” [HCD E-mail Listserv Signup](#)
  - Register for Office Hours: [2024 CDBG and CDBG-CV Office Hours - Zoom Registration](#)
- HCD's redesigned website contains several tabs, and our Community Development Block Grant page has a wealth of information: [CDBG Program](#)



- To access all resources on this page, scroll down to where you see five dark blue tabs. The open tab is light blue with black text, while the closed tabs are dark blue with white text (scroll down to see all information in each tab). Click on each tab to open the relevant information.
- The last tab is the Grants Management Manual (GMM), which includes updated chapters, tools, and appendices designed to assist CDBG grantees in setting up, operating, and closing out CDBG-compliant programs and projects.

## Webinars

- A number of recorded videos have been uploaded by HCD on the Department's YouTube channel. Watch these incredible instructive and illuminating videos: they cover the prerequisites and various facets of the CDBG application processes: [HCD YouTube - CDBG Workshops and Trainings Playlist](#)

## HCD Office Hours Updates

- **The 2024 CDBG Application opened Tuesday, October 29, 2024, at 9:00 am PDT.**
  - New Application for Competitive Solicitation closes on **Monday, December 30, 2024, at 3:00 pm PST.**
  - **We are no longer accepting OTC applications as the funds have been exhausted.**
  - Contract execution for Competitive Applications is expected in **May 2025.**
- **Contract execution for OTC Applications will be on a rolling basis starting May 2025.**
  - The expenditure deadline is 2 years and 9 months from contract execution.
- A jurisdiction's Housing Element must be submitted to HCD and be at least in "Draft" status at the time of application submission to be considered an eligible applicant



## Office Hours Q&A Recap – October 30, 2024

Recap from the October 30, 2024, will be included in the November 15<sup>th</sup> Newsletter.