

Community Development Block Grant Office Hours

HCD's CDBG Team

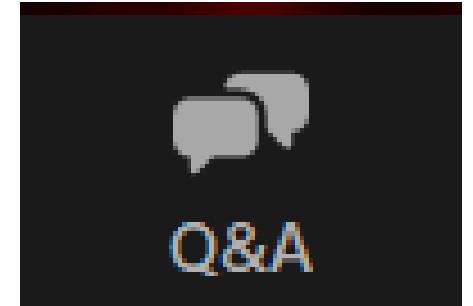
Wednesday, September 4, 2024





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





NOFA Question

- Please submit all 2024 NOFA questions to the CDBG@hcd.ca.gov inbox. We will not be answering NOFA questions in today's office hours
- Our next office hours on September 18 will be an open forum for any NOFA questions



Save the Date!

- 2024 CDBG NOFA released at 3PM P.D.T. on Friday, August 30, 2024!
- Required **Live** Workshops
 - **NOFA Webinar:**
 - Thursday, September 5, 2024 at 2PM P.D.T. (Registration link: [Webinar Registration - Zoom](#))
 - **Application and Budget Webinar:**
 - Tuesday, September 10, 2024 at 2PM P.D.T. (Registration link: [Webinar Registration - Zoom](#))
- Required **Pre-Recorded** webinars can be found on the [CDBG Workshops and Trainings - YouTube](#) channel
- Application opens **Tuesday, October 29, 2024, at 9AM P.D.T.**



Estimated Timeline

CDBG NOFA Releases	August 30, 2024
Submission Portal for All Applications Opens	October 29, 2024, 9AM PDT
Applications for Competitive Solicitation Closes	December 30, 2024 , 3PM PDT
Application for OTC Solicitation Deadline	When funds are exhausted, or December 30, 2024 , at 3PM PDT, whichever comes first
Contract Execution for Competitive Applications	May 2025
Contract Execution for OTC Applications	Rolling basis starting May 2025
Expenditure Deadline	2 years, 9 months from contract execution



Did You Know



Appendix-6-3: CDBG Financial Report Form is required document when submitting Financial Reports?





What's New



- Appendix 12-1: Combined Closeout Package was updated and posted to the CDBG Website on 08/07/2024
- Chapter 4 of the GMM was updated and posted to the CDBG Website on 08/30/2024
- DFFA's Environmental Services Team (EST) now has its own website with helpful information and resources for environmental reviews

Questions and Answers: Recap from Prior Office Hours





Regarding the resolution, just the mayor can be listed in Section 5, correct? And they are only required to sign the standard agreement, amendments, etc. The CM or other designee, we put in for Section 4 and 6 can do everything else right?

Yes, the mayor can be listed in Section 5, and they will be responsible for all contractual matters. The CM or other designee can be listed in Sections 4 and 6.



What will be your process for people unable to attend the live webinar you are requiring us to attend? Do I need to send someone else in my stead to check off the box or will you supply recordings to us to verify we have watched?

We are hoping that by creating a 60-day window for the CDBG NOFA, that will provide our IT team with enough time to remediate the recordings and have them posted for everyone to review.



I'm assuming you will want screenshots of the HUD income map tool for service area and LMA....the map tool with the updated income we are now supposed to use is not out yet...any thoughts of how we proceed if that doesn't occur in the next 30-60 days?

We understand the LMA mapping tool hasn't been updated with the most recent information. You can still rely on the current mapping tool to grab a screenshot of the geographic boundaries in which your activity will occur. However, you will need to include the new data in your application. Combine the map and new data in a PDF and submit with your application.



The County is looking to forgive some older CDBG Rehab loans. We have already changed the guidelines to allow this. Will the forgiven amount become taxable income for the family. Is there any jurisdiction out there that has forgiven rehab loans and has experience with this?

Please work with an IRS tax advisor for tax laws related to this question.



Please let us know where we can get the 2016-2020 LMA information. Is this posted yet? Thank you.

The link is provided below:

<https://www.hudexchange.info/programs/acs-low-mod-summary-data/>



Who do I reach out to find our representative?

Reach out to the inbox at CDBG@hcd.gov. It is monitored daily, and we will connect you with your representative.



The NOFA will include the application questions again, correct?

We do anticipate releasing the application questions. We will release both a PDF and document version. Again, use the questions as a guide and not a word for word of what you will see in the application. We cannot capture all the questions verbatim.



If we want someone at HCD to review a document before application submittal, do we send to our rep or the CDBG NOFA inbox?

If you have a specific question, please email the CDBG inbox and CC your rep. However, CDBG does not have the staffing capacity to review every document review request.



So, we can ask questions during the NOFA review period, just not when the application itself opens for the submittal period. Correct?

Correct, send questions to the CDBG@hcd.ca.gov inbox. You can also come to the September 18 office hours which will be an open forum.



Should we copy our Rep if we need to send an email through the NOFA or CDBG?

Please always copy your rep on any emails you send to the CDBG inbox.



Are the two planning grants available for \$300,000 each under the general allocation? Versus ED

Planning applications will be available as part of the competitive application process. Jurisdictions are allowed to apply for a maximum of 2 competitive applications each up to \$300,000.



Do we only have to attend either the 3rd or the 5th NOFA webinar, correct?

Yes, you only need to attend one: the 3rd or the 5th. Also, the Budget and Application Webinar is required and is being held September 10, and we are only holding one.



Resolution question, are we ok to do two separate ones for OTC and competitive? Just leave the maximum at \$3.6 at the top and then define which activities are included in the table below. Does that make sense?

Applicants will submit one resolution in the Main Application and in the table, list all the different activities being applied for in this application cycle.



Is the actual grantee required to attend the webinars or can they be attended by their consultant?

The webinars must be attended/reviewed by the grantee. Consultants are welcome to attend, but the grantee is ultimately responsible for the application and its content.



Could you confirm if we must watch the live webinar or if watching a recording is okay?

The grantee must either attend or watch the recording of the live webinar. We recommend attending live because we do not know the turnaround on the recording being remediated and uploaded to the website.



Just to clarify, do housing programs (first-time homebuyer/OOR) fall under the competitive application?

No, they do not. They would fall under the OTC (Over-the Counter), which is first come-first served



Is the jurisdiction required to attend both the Live webinar and the Application/Budget webinar?

Yes, both the NOFA and Budget Webinars are Live, and they are required. If you are unable to make it for uncontrollable reasons, you will need to view the recording, but it will be a short time until it is available.



Does only one representative of the jurisdiction need to participate, or does it need to be the person who's eCivis account will be used to submit the application?

Highly recommend the person who is going to be responsible for the information being in the application to attend so they will know what the expectations are.



Can you tell me how many OTC apps are allowed per jurisdiction?

A max of 2 OTC Applications are allowed per jurisdiction: 1 OTC program application and 1 OTC project application. 2 projects or 2 programs are not allowed.



As the NOFA is released on a Friday, will the weekend be counted towards the 60-day review period?

Yes. It is 60 calendar days, not business days.



Will OTC Program applications be competitive?

No, they won't be competitive. They will be Over-the-Counter (OTC) first-come first-served.



We are looking for the funding for design of a sewer facility. I assume it would qualify under project category, assume it is competitive, right?

Please reach out to a CDBG rep or the CDBG inbox so we can walk through where you're at and what the need is for your community and how to go about applying for funds if it's an eligible activity to CDBG.

Questions and Answers:
Please submit your question(s) via Zoom
Q+A

