

# Community Development Block Grant Office Hours

HCD's CDBG Team

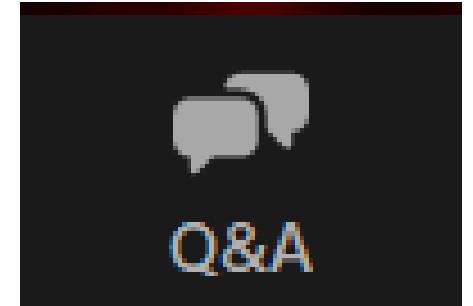
Wednesday, October 2, 2024





# How to ask a question

- Webinar questions:
  - Click “Q & A” chat bubble to submit a question to the team
  - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
  - The team will read questions out loud throughout the presentation and will provide answers if possible
  - All questions will be saved and recorded as part of the public record





# Reminders

- Required **Recorded Live** and **Pre-Recorded** webinars can be found on the [CDBG Workshops and Trainings - YouTube](#) channel
- Application opens **Tuesday, October 29, 2024,**  
**at 9AM P.D.T.**



# Did You Know



- 2 CFR 200 has been amended and the changes impact Grantees. Two changes include:
  - The Single Audit threshold increased to \$1M.
  - New certification language.
  - 2 CFR 200 (Federal Register: Guidance for Federal Financial Assistance)
- An amended Financial Report form will be provided to Grantees as soon as practicable.
  - As of 10/1/2024 Grantees are **required** to use the amended form with the new certification language.
  - Reach out to your Rep. with any questions.





## What's New



- Use of Appendix 6-3: CDBG Financial Reporting Form is now required for all financial reports even when reimbursement is not requested
- HUD released its new [2016-2020 LMISD Map Application!](#)
- All webinars, application questions, **new** sources and uses chart, and NOFA FAQ have been uploaded to the files tab of the solicitation page



# Planning Application Related to Another Activity

- Applications for bid-ready plans and specs are eligible under this NOFA
  - 20A Planning Related to Another Activity
    - 2nd Matrix Code for the under the ultimate planned-for National Objective
  - Must reach out to CDBG to demonstrate activity feasibility and obtain approval
  - Must commit to:
    - Meeting the National Objective within 6 years of first draw AND
    - Continued quarterly reporting until National Objective is met



# Consolidated Plan

HCD is creating a new five-year Federal Consolidated Plan (Con Plan) for Fiscal Years 2025-2029 and needs your feedback on California's housing, homelessness, and community development challenges, barriers, and needs.

Please distribute to your communities and residents

[Take the 2025-2029 Consolidated Plan Public Survey \[uwedhmtab.cc.rs6.net\]](https://uwedhmtab.cc.rs6.net).

Local government, tribal, city or county, or other eligible entities

Interested in Funding? [Take the 2025-2029 Consolidated Plan Grantee Survey \[uwedhmtab.cc.rs6.net\]](https://uwedhmtab.cc.rs6.net).

**The surveys will be available through **November 10, 2024**.**

*Stay tuned for upcoming events around the state! To sign up for all e-blast notifications at HCD, please click here: [Email Signup | California Department of Housing and Community Development](#)*



# CDBG-CV Amendments

The CDBG-CV requests for additional funds and time extension only amendments are routing for signature in the coming weeks. If your current award end date is 10/31/2024, please monitor your inbox and execute the amendment as soon as possible. We are processing a high volume of amendments and want to make sure these are counter-signed by HCD before 10/31/2024.



# Questions and Answers: Recap from Prior Office Hours





**Can you send the link for the FAQ for the NOFA questions.**

Link: [CDBG 2024 NOFA FAQ](#) located under the files tab of the main application



**Will there be any other workshops scheduled? Usually, they are a little more spread out. This time there were only 2 in the same week, just after the NOFA was released. This does not give enough time to strategize and have all our questions ready.**

CDBG does not have more NOFA webinars scheduled; however, you can view required Pre-recorded webinars on our YouTube channel:

[CDBG Workshops and Trainings - YouTube](#)



**Is the purchase of FIRE equipment (engine, etc) considered a program or project?**

*It would be considered an Over the Counter (OTC) project.*

**Which Matrix Code should be used for PTA?**

*For planning grants, you would use matrix code 20A.*



**Working on a PI Only Application and it asks for 21-22 Single Audit. Do you want the 21-22 or the 22-23. Also, can I use the new affidavit of Publication from the 2024 NOFA for the PI Only application or do I have to use the older one from that NOFA?**

*Please upload most recent audit that your organization has available. HCD will review the PI application to ensure that the correct single audit report is reviewed.*

*As for the affidavit of publication, please use the new one posted.*



## **Follow-up on LMISD maps. So, there is no other maps with the new mapping?**

*HUD has released its new map tool for the new 2016 to 2020 census data.*

## **Are engineering, specs, bid manuals, and environmental review record development for a future project eligible under PTA?**

*In general, those documents are typically considered eligible under a planning project. It depends on what type of project it is.*



**We have asked questions in the email box and still haven't received a response. Is there a timeline which you answer questions?**

*CDBG has been inundated with a large number of questions for this NOFA and have been working hard to ensure that we give you comprehensive and complete answers to your questions. We shared a FAQ document, where a tremendous number of questions have now been answered.*



## **If the most recent Single Audit is from 21-22, and the agency is working on finalizing 22-23, will you accept the 21-22 Single Audit?**

*Yes, we will accept the most recent 21-22 Single Audit report but you will need documentation from the auditor stating that they have been engaged to work on the 22-23 Single Audit report. Once the 22-23 Single Audit report has been completed, you will be required to upload it into eCivis. More information can be found in our Single Audit Webinar.*

## **Where can we find FAQs from previous Office Hours?**

*In our Office Hours Newsletter.*





## **Who should letters of support for competitive applications be addressed to?**

*You can address letters of support to Susan Holt, Housing and Community Development, CDBG Program, 651 Bannon Street, Suite 400, Sacramento, CA 95811.*

**Confirming that you want all "related federal laws and authority" topic worksheets to accompany our NEPA. This is a new requirement.**

*Yes, this new requirement is required by our Environmental Team.*



**If a jurisdiction is part of a cooperative agreement with their county for Entitlement funds but did NOT receive CDBG funding for the 2024 funding year, can the jurisdiction apply for this NOFA? Or does the agreement have to be expiring?**

You cannot be in a cooperative agreement for entitlement funds *and* apply for state funds. The agreement would need to be expiring.



**Because there has been changes to LMISD block group/census tract areas, I'm assuming that if a city is now considered LMA in the Local Government Summaries, then they are LMA? This is critical as some of the jurisdictions that didn't used to be LMA are now, and they are submitting applications based on LMA status.**

*If a city qualifies as LMA or 51% LMI according to the new 2016/2020 LMISD map/data, then they could qualify under that national objective.*



**To clarify, is the Housing Element requirement referring to the 6th Cycle?**

*Everyone is in a different cycle depending on when you first submitted and other factors. HCD will be checking at the time of application review whether you have your housing element draft at a minimum submitted.*

**What is the cutoff date of when HCD can advise on the content of applications?**

*October 29, 2024, at 9 AM P.D.T*



**eCivis keeps declining my upload. Just concerned if this happens when the OTC application opens. Also, are there characters that are not permitted when saving a document?**

*Certain characters are not allowed. If you are having technical difficulties, it's important that to screenshot what's occurring and immediately email our CDBG inbox at [CDBG@hcd.ca.gov](mailto:CDBG@hcd.ca.gov). We can document and can take that into consideration when determining time stamp.*



**If submitting applications for 2 planning grants, do we complete 2 sub applications for the same matrix code?**

*You would submit 2 sub applications for 2 different planning grants.*



**We have a developer with a 46-lot subdivision who can't get the project off the ground due to infrastructure expenses. Are sidewalk, city sewer, and water expenses eligible projects if the resulting homes will meet low to medium income thresholds.**

*I encourage you to reach out to our CDBG inbox or your assigned Rep if you have one. In some cases, it is eligible to fund infrastructure if it will lead to affordable housing.*



**Would it be allowed if PI that is currently in HOME be moved to economic PI fund? How do we go about that? Do we need approval from CDBG?**

Generally, if it's HOME program income, it must be encumbered in the HOME contract. If it's CDBG program income, it must be encumbered in a CDBG contract.





**Can you confirm that the 50% spending rule does not apply to OTC applications?**

*The 50% rule only applies to competitive applications, not OTC applications.*

**Are you saying that we are going to be able to move money from one sub application to another easily with the combination OTC ED Programs?**

*If awarded an OTC ED program grant and you do have multiple matrix codes in it. Yes, you should be able to move money easily around between one ED sub award to another sub award without doing an amendment.*



## **Can you give a couple examples of stellar ED planning grant awards over the past years?**

*Typically, HCD will see business assistance or micro enterprise assistance programs that provide direct loans or grants to businesses for certain items such as operating costs or equipment. On the other side, we have projects that are aimed at economic development and job creation. Please reach out to your [Program Representative](#) to further discuss.*



**I don't remember the previous recording mentioning this regarding the Sources and Uses for just the activity. Do you just want overall cost as lump sum, or break down line items?**

*Yes, we want it broken down by line item, not a lump sum. We want to see that the entire activity has been planned such as for Material costs, activity delivery costs, and all the different components to run a project or program. It also let's us know if you have other funding sources that are associated with an activity.*



**What are the permitting requirements for a public facilities project (Street/road improvements)? What do they expect to see to comply with the new permit rule? Do they want a letter from the City stating that all permits will be obtained upon award to the contractor?**

*HCD gives a good faith that you are getting your permits prepared properly. A letter from the city stating all permits will be attained upon award to the contractor would be fine and sufficient for our purposes. It's recommended that you adhere to the strictest requirements, which are generally the local permitting requirements.*



**One of our applications is purchasing a fire truck. The supplier states that their price could increase a certain percentage each quarter. Can we build the potential increase in our application and how would we include that on our sources and uses.**

*HCD recommends overestimation.*

**On-site control, property verification, and legal documentation, is it acceptable to use Parcel Quest for property information, or is a copy of the actual deed required?**

*HCD is looking to identify the ownership of the property. The parcel quest documents would suffice.*

Questions and Answers:  
Please submit your question(s) via Zoom  
Q+A

