

# Community Development Block Grant Office Hours

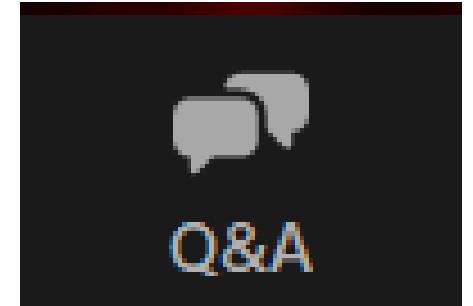
HCD's CDBG Team  
Wednesday, July 24, 2024





# How to ask a question

- Webinar questions:
  - Click “Q & A” chat bubble to submit a question to the team
  - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
  - The team will read questions out loud throughout the presentation and will provide answers if possible
  - All questions will be saved and recorded as part of the public record





## Did You Know



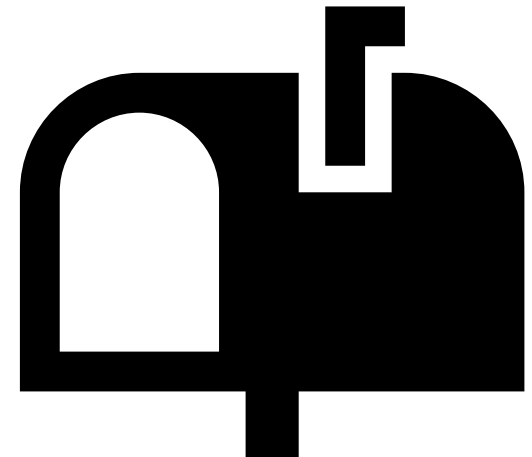
- By now, grantees should have submitted their Program Income (PI) Financial Report through 6/30/2024 whether or not they receipted PI?





## What's New

- HCD headquarters has moved to the new May Lee State Office Complex!
- Our new mailing address is:  
Department of Housing and Community Development  
CDBG  
651 Bannon Street, Suite 400  
Sacramento, CA 95811



# Questions and Answers: Recap from Prior Office Hours





**We are in the process of closing out CDBG contracts that ended June 2024. We were instructed to get all closeout materials and finance reports in by 7/20/2024. Unfortunately, the soonest we can get our closeout hearing scheduled is 8/1/2024. Do we no longer have 60 days after the contract close to hold the public hearing? Can we still submit everything by 7/20/2024 and just include the Affidavit of Posting the public notice for the hearings?**

The dates that everything is required is stipulated by the specific contract the grantee has with HCD. Over the past few years there have been different dates, but we are working towards a more uniform process. From 2022 and onward, the grantees have 2 years 9 month to perform, 60 days after that to get a last reimbursement, and 36 months from contract execution to get all closeout documents submitted. It is dependent upon the contract, but that is the plan going forward from 2022 on. We recommend reaching out to your assigned CDBG rep to discuss the specifics of any late submissions.



**Would you please provide single audit requirements for 2024 grant applications? If there are finding/concerns on the latest single audit, will a Corrective Action Plan be sufficient to demonstrate clearance? If not, what type of documentation is required?**

We will be doing a Single Audit Webinar for the 2024 NOFA that will be posted soon. You will want to have your most recent Single Audit, making sure that there is a Corrective Action Plan with actual dates of when items will be corrected. We do look for that. This NOFA year requires FY22/23 single audit to be completed at the time of application, however FY21/22 single audit will be the minimum. If including FY21/22 single audit, we will need documentation from the auditor that they have been engaged with the grantee to complete the FY22/23 single audit. Remember that if there are any findings or concerns on the single audits, the corrective action or clearance documentation will need to be provided as part of the application.



## Are the limits included in the proposed 2024 NOFA presentation still accurate for the upcoming NOFA?

We haven't changed anything regarding the limits since last discussion. You can also review the annual action plan for that information. The NOFA will be released soon so you will all have the information.

- Total grant award limits for all activities combines shall not exceed \$3.6 million.
  - Competitive applications shall not exceed \$300,000 and
  - OTC Project application limit shall not exceed \$3.3 million
  - OTC Program application limit shall not exceed \$1.5 million





## **Can you repost the resolution page Q&A? Can we still use the 2023/2024 Resolution?**

We will post a new resolution for 2024 NOFA. Please use the current resolution.



## **How will the new NEPA regulations affect agencies for the two following areas for the 2024 application?**

- **Expanded use of programmatic reviews and tiering**
- **Expanded use of other federal agencies' Categorical Exclusions and environmental reviews**

We are aware of those changes to the NEPA regulations from the Council on Environmental Quality. At this time, HUD does not expect these changes to significantly impact their programs. We do not believe ours will be impacted. But we will wait to hear more information regarding those changes from our own team and HUD.

Regarding Programmatic review and tiering. We do require use of tiered reviews for Housing Rehab and Economic Development where the loans or other assistance could result in construction



## **Has there been discussion at HUD or HCD in how the Supreme Courts Chevron ruling will affect HUD or HCD CDBG rules that aren't codified?**

This is brand new. Yes, we are aware, and we will await HUD direction as to how this ruling may affect our CDBG rules. There is likely more to come on that, but we will keep you posted when we know more.



**Is there going to be a template or specific language that needs to be included from the Auditor to ensure the 2022-2023 single audit is in process?**

There will not be a template, but we will be checking to see that the letter of engagement for FY22/23 is on the auditor's letterhead.



**With the update on the Mayor required as the signatory - who do we list in the Applicant Information? This is currently tied to the "resolution" and we want to understand what to list on a PI application**

There is the applicant section where you input the name of the person completing the application. And then there is a separate section for authorized signer and the mayor would go in the authorized section not the applicant section.



## **Any updates on the 2023 and 2023A standard agreements?**

Everyone is in a different place in the process so they will not all be done at once. But it's best to ask about a specific application by reaching out to the person sending the correction letter. For the grantees that have all their conditional items in we are working on getting those standard agreements routed. There have been some internal changes, so we are trying to get a clear path on what has been awarded and how to get the information out to you.



**Because we were told we could use the 2023/2024 resolution, most jurisdictions have approved that resolution for the 2024 application. Will that still be acceptable to submit? Most jurisdictions have limited council meetings and will be difficult to get on the agendas between NOFA release and application opening.**

If you already have the 23/24 resolution signed from the 2023A NOFA that should be fine for counties. For cities, we are working on an updated resolution, we do not have information on that quite yet. Please reach out to your rep if you are a city and had a resolution signed.



**We received notice from SHPO that they no longer provide OOR programmatic agreements. Would HCD provide some guidance on what documentation will be expected in the ERR for homes under 50 years old?**

This would be a question best for the Environmental Services Team to get an understanding of what needs to be included in the Environmental Review Record. Please reach out to [NEPA@hcd.ca.gov](mailto:NEPA@hcd.ca.gov)





## Can HCD post the response regarding SHPO?

We can post the response received from the NEPA Team in the next Office Hours if we get a response.



**To confirm - \$0 financial requests do not require signatures from the signatory.**

Yes, that is correct.



**It seems like the resolution may need 2 designee's a financial designee and then a person who's the day-to-day contact?**

Yes, you can designate two different people even on the current version of the resolution. The person designated in Section 6 of the current resolution can sign the financial reports. The rest of the sections are for contracts and amendments.

Questions and Answers:  
Please submit your question(s) via Zoom  
Q+A

