

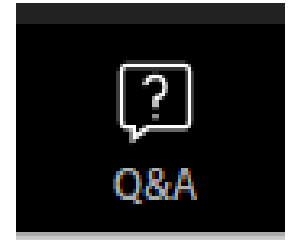
Emergency Solutions Grants (ESG) Program Office Hours – 2024 NOFA Application TA

February 26, 2025





How to ask a question...



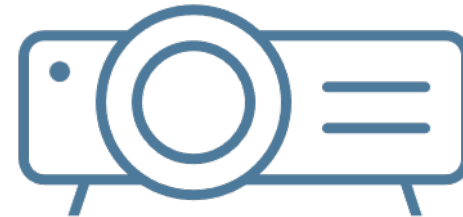
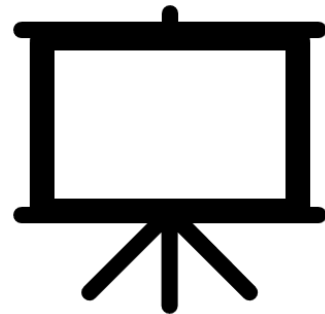
Question Format

- ❖ All Questions must be submitted in the Question & Answer (Q&A) Box:
 - Please type your organization name and question.
- ❖ The team will read questions out loud at the end of the presentation and will also provide answers (if possible) throughout the presentation.
- ❖ All questions and answers entered into the Q&A box will be recorded as part of the public record.



Slides and Recording

Both the slides and recording will be sent to all participants within two weeks of this event.





ESG Updates

2024 ESG NOFA Schedule*:

- ❖ Application Portal is **NOW OPEN**
- ❖ March 28th, 2025 – Applications Due in eCivis by 5:00pm (PDT)
- ❖ July 2025 – Award Announcements

**Dates are tentative and subject to change*



ESG - 2023 Grant Updates

❖ Performance Milestones Reminders:

- ❖ Expenditure deadline for 2023 contracts is August 17, 2025.
- ❖ 80% of contract must be expended by June 17, 2025.
- ❖ Grantees are required to submit at least one Request for Funds (RFF) per quarter (we highly recommend monthly).



ESG – 2023 Grant Updates

❖ Request For Funding Requirements

❖ First RFF:

- Full Back-up Documentation Required for all DER Line Items
- RRH & HP must have approved Policies & Procedures
- Redact all Personally Identifying Information (PII)



ESG – 2023 Grant Updates

❖ Request For Funding (RFF) Requirements

❖ Second (and subsequent) RFFs:

- Supporting documentation for two line-items per component
- Grantee to select the line-items to document*
- Include full client files for RRH and HP
- Redact all Personally Identifying Information (PII)

**HCD reserves the right to request additional documentation (as applicable)*



ESG Updates

General Updates:

- ❖ **2024 Standard Agreement Contract Templates (Exhibits) will be posted on the ESG webpage**
- ❖ **Include your approved Policies & Procedures letters with your 2024 NOFA application**



ESG Team Representatives

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❖ Anthony Zepeda

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Please reach out to your ESG Representative listed above or contact us at:

[**ESGNOFA@hcd.ca.gov**](mailto:ESGNOFA@hcd.ca.gov)

ESG Office Hours – Spotlight Series

2024 ESG NOFA Application TA

ESG Program Team

February 26, 2025





ESG – 2024 NOFA: Resolutions

Can you confirm that the authorizing resolution must follow the template provided by HCD in order to be accepted as part of the ESG application?

Yes, applicants must submit their Authorizing Resolution on the HCD-provided templates

Our local governing body requires an authorizing resolution different than the required HCD template:

If your Governing Board requires a template that differs from the required HCD ESG Authorizing Resolution, then your agency may submit two resolutions:

1. The Required HCD ESG Authorizing Resolution; and
2. An Authorizing Resolution that conforms to the local standards of your Governing Board



ESG – 2024 NOFA: Resolutions

We are going to submit a 3-year Authorizing Resolution, do we enter the 3-year total or the 1-year total from Appendix A?

- For a 3-year Authorizing Resolution, you will list the 3-year amount in the Authorizing Resolution.
- For a 1-year Authorizing Resolution, you will list the 1-year amount in the Authorizing Resolution.



ESG – 2024 NOFA: Racial Equity Section

The HUD CoC Analysis Tool is no longer available, how can we complete this section without the data?

Our recommendation is to use the following data sources to complete this section of the application to the best of your ability. The time-period for the data is 10/1/22 – 9/30/23:

- Available data from your local CoC (or County entity);
- Stella P information; and
- Any available socio-economic/demographic data sources that your region normally uses.

We realize that without the HUD CoC Analysis tool, grantees may not be able to complete all the information on the form.

We will be reviewing the submitted data on a case-by-case basis, and we are available to review drafts in advance.



ESG – 2024 NOFA: Environmental Review

If we are not applying for capital improvements, are we still required to complete and submit the Environmental Review form?

We are a non-profit agency, are we still required to submit the signed, completed Environmental Review form?

Yes, the Environmental Review form is a federal ESG requirement.

Since our 2024 ESG project includes ES and RRH activities, do I need to provide forms for each activity, or will one form that combines both activities suffice?

Your agency may submit one Environmental Review form if both projects are identified on the form and both projects are categorically exempt.



ESG – 2024 NOFA: Environmental Review

Our subcontractors have not been officially selected and funding amounts and contracts and have not been completed. Will it be possible to submit one environmental review exemption from for our department, in the application, and then submit documents for subcontractors later?

The Environmental Review document is at the Project Level, so your agency can submit the form (signed by the person certified to do so for your agency) prior to selection of the contractors.

A supplemental Environmental Review form identifying the subcontractors and exempted projects may be submitted at a later date.



ESG – 2024 NOFA: TIN & STD 204

Also, checking that form STD 204 is only required for a non-profit?

- Yes. Non-profits will submit a STD 204.
- Government entities will submit a TIN

Do these forms need to be signed by the authorized representative named on the resolution or can another position sign?

These forms should be signed by the person in your agency authorized to sign financial documents. It will vary agency by agency.

We cannot locate the sections in eCivis to upload the STD 204.

You can locate the upload slots at the bottom of the application, right below the Budget & Goals.



ESG – 2024 NOFA: Budget & Goals

Should we enter the 1-year or 3-year budget in eCivis at the time of application?

You should enter the 1-year total. The budget will be updated in subsequent years via an amendment.

For the Indirect Costs Budget Worksheet, should we enter the 1-year or 3-year amount in eCivis?

You should enter the 1-year amount.

We cannot enter our budget and/or project goals in eCivis.

Online example provided during Office Hours.



ESG – 2024 NOFA: General Questions

If our CoC is not applying directly for funding, does our agency still need to submit the CoC Recommendation Letter with our application?

Yes

Who signs the CoC Recommendation Letter?

The person at the CoC authorized to sign CoC Recommendation Letters.

Our CoC is not listed in the Match Exemption Section

All California CoCs are listed in this section. However, they are not in numerical order so you will need to go through the drop-down menu until you locate your local CoC.



ESG – 2024 NOFA: General Questions

If we are not applying for the Match Exemption, do we still need to sign the document or can we mark it as complete and move forward on the application?

If your agency is not applying for the Match Exemption, then your agency is not required to fill out the Match Exemption form.

Is the Match Exemption awarded to all applicants?

No, the Match Exemption is a competitive process and will be awarded on a very limited basis.

Our CoC is not listed in the Match Exemption Section

All California CoCs are listed in this section. However, they are not in numerical order so you will need to go through the drop-down menu until you locate your local CoC.



ESG – 2024 NOFA: General Questions

Where can we find all of the requirements for the 2024 ESG NOFA Application?

- Pages 15-16 of the 2024 ESG NOFA identify the Threshold Requirements for your application to be considered for funding.
- Pages 16-17 also list the State and Federal requirements for the ESG program.
- The last portion of the ESG application lists all the Threshold Requirements of the eCivis Application.



ESG – 2024 NOFA: General Questions

The 2024 Application is different than previous years, where can I find section XXXX?

- 2024 Application was streamlined to improve the overall process
- Changes in each Component Requirements (added some, deleted others)
- New Minimums required for Participant Triage, Written Standards, Coverage Areas, and Housing Problem Solving
- New requirements in Street Outreach and Emergency Shelter:
 - Diversion
 - Rapid Exit



Questions?



ESG Resources

❖ ESG Webpage:

[Emergency Solutions Grants Program \(ESG\) | California Department of Housing and Community Development](#)

❖ 2024 ESG NOFA:

[2024-esg-nofa.pdf](#)

❖ ESG Program Team Contact:

ESGNOFA@hcd.ca.gov



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